MINUTES

**Tri-EPIC**

Regional Emergency Planning Committee

**Tuesday, September 12, 2017**

**Harrington Memorial Hospital**

Attendees:

|  |  |  |  |
| --- | --- | --- | --- |
| **Charlton Fire** | **Terri Gough** | **Webster EMS** | **Matthew Wyke** |
| **Charlton CERT** | **Darlene Emco-Rollins** | **Charlton EMD** | **Carl Ekman** |
| **Region II HMCC** | **Katrina Stanziana** | **CMEMSC** | **Tina Dixon** |
| **Sturbridge PD** | **Chief Thomas Ford** | **Mass Electric** | **Kevin Shawnessy** |
| **Harrington Hospital** | **Wanda O’Connor** | **MEMA** | **Kristen Jerome** |
|  | **Don Rivers** | **CMDART** | **Joanne Griffin** |
| **Charlton Fire (Ret)** | **Ralph Harris Sr.** | **Town of Brimfield** | **Brendan McCarty** |
| **MEMA** | **Patrick Carnevale** |  | **Wardell Cox** |
| **American Red Cross** | **Gina Czerwinski** | **Oxford BOH** | **Laureen Menard** |

**Excused:**

**Meeting called to order:** 08:30

**Introductions & Presentation**

**Treasurers Report: Motion and Second-Approved**

John Hart Scholarship: **$982.06 ($500.00)**

Website: **$691.06**

Operation: **$1,409.12**

CERT: **$1,501.64**

Donations: **$773.00**

**August 8, 2017 Minutes:**

Meeting minutes accepted. Motioned by, sec. by Voted Unan. By all present

**Old Business:**

* Elections- Secretary Position filled , Motion & Second – Accepted

New Secretary is Gina Czerwinski

* CERT – Looking to postpone until Jan. 2018. Motion and second – Accepted. Douglas CERT is kind of dormant and they are looking to become more active. Douglas is looking for the opportunity to join our Regional committee. They would be eligible to take trainings with us, but the town has to pay for their equipment. JoAnn is also a CERT Manager/Instructor.
* HMEP Grant – Pat Carnavale will look into the grant process for us.
* Radio License – Need $429.00 for a new license, motion & second – Approved
* Logan Drill – We have (8) regional members (CERT) going to the drill. Terri will send email out today.

**New Business:**

* Lock changing – Motion & second to spend up to $500 for a keyless entry system. Approved.
* Radio Testing – Chief Harris is still looking for the frequencies that are in the radios located at the shelter. We still want to start having monthly radio tests.
* ID Cards – CMDART is asking for ID cards for their members.

Motion to adjourn by the body, 2nd by,

Meeting adjourned at 09:20

Next Meeting, Tuesday, October 10, 2017

Harrington Memorial Hospital