



Town of Sturbridge

Conservation Commission

RECEIVED

MAY - 4 2023

CONSERVATION

Wetland Bylaw Letter Permit Application

Instructions and Submittal Requirements:

The following activities may be permitted through a Wetland Bylaw Permit application filed with the Commission office at least 1 week in advance of a public meeting.

1. Minor projects taking place outside of the State 100-foot buffer zone.
 2. Any work within the 100-foot WPA buffer zone, which is classified under 310 CMR 10.02 (1.) as a Minor Activity under the Wetlands Protection Act, or project with no potential to generate erosion.
 3. Retaining Walls:
 - a. Reconstruction of existing retaining walls within the 200-foot buffer requires a Wetland Bylaw Letter Permit request filing.
 - b. Creation of new retaining walls within the 100-foot buffer requires a Notice of Intent filing.
 - c. Creation of new retaining walls within the 100 to 200 foot buffer requires a Request for Determination filing.
- Wetland Bylaw Permits must be filled out in their entirety and must identify all buffer zone impacts. Application must be signed by the property owner and accompanied by a plan.
 - Plans must be at a minimum 1" = 20' for consideration and should be drawn clearly and to scale.
 - Depending on the scope of the project, the Commission has the discretion to require a Request for Determination of Applicability, or a Notice of Intent, and may require plans be stamped and signed by a registered professional engineer, architect, landscape architect, or surveyor.



Town of Sturbridge

Conservation Commission

Wetland Bylaw Letter Permit Application

General Information:

Project Location 480 Main Street

Applicant Name ICON Architecture / Ned Collier

Applicant Address 101 Summer Street, Boston, MA 02110

Applicant Mailing Address Same

Phone 617-451-3333 E-mail Address ncollier@iconarch.com

Property Owner same

Name Town of Sturbridge

Representative Robin Grimm, Town Administrator

Project Type

- | | |
|---|--|
| <input checked="" type="checkbox"/> Landscaping | <input type="checkbox"/> Exploratory Test Pits |
| <input type="checkbox"/> Accessory to Residential Structure | <input type="checkbox"/> Driveway |
| <input type="checkbox"/> Agricultural | <input checked="" type="checkbox"/> Utility |
| <input type="checkbox"/> Vegetation Removal | |
| <input type="checkbox"/> Reconstruction of retaining wall within the 200-foot buffer zone | |
| <input type="checkbox"/> Other: _____ | |

Buffer Zone only

- Between 0 – 50 feet
 Between 50 – 100 feet
 Between 100 – 200 feet



Town of Sturbridge

Conservation Commission

Attached Plans

Sturbridge Senior Center, Survey and Sheets C-2 thru C-4

March 27, 2023

Name

Date

Also attached:

- Photographs
- Map showing property location

Narrative description of the work being proposed: Include a scope of work, and a thorough description of any and all work being proposed. This shall include any earthwork, structural work, the placement and/or removal of impervious surfaces, a construction sequence, mitigation being utilized and any additional activities being proposed which fall under the jurisdiction of the ¹Bylaw and its ²Regulations. (If more space is needed for narrative please attach separate page)

See attached narrative.

Signature of Applicant

Signature of Owner (if different from Applicant)

¹ Chapter 3.5 "Wetland Protection"; Town of Sturbridge General Bylaws

² Regulations Administering the Town of Sturbridge Wetland Bylaw

**Sturbridge Senior Center
Wetland Bylaw Letter Permit Application
Scope of Work Description**

The scope of the project includes the renovation of the existing 9,000 GSF 3-story building, the construction of a primarily one-story 7,800 GSF addition to the north of the existing building, and associated site work. The 200' buffer zone crosses the southeast corner of the site. The work within the buffer zone includes the relandscaping of an existing seating area. The seating area is enclosed by a low semi-circular loose-laid stone wall and contains three benches. The Snellville School historic marker is located just outside of the wall. A new utility pole is being added to the east of the wall and an electrical connection is being run between the pole and a new transformer and a generator located just north of the buffer zone.

At the existing building and the addition, the parking lot is being expanded to the north and south of the existing lot. The south lot will have a large underground stormwater detention system with a smaller system under the north lot. The proposed project is with the Sturbridge Groundwater Overlay Protection District. A full Stormwater Report has been submitted to the Town as part of the Site Plan Review Application.