



TOWN OF STURBRIDGE

Planning Board Permit Application

For Official Use:

Date of Receipt: _____

Received By: _____

File Number: _____

Date of Approval: _____

Completed: _____

Not Completed: _____

Application Type

Special Permit

Site Plan Review

Waiver

Part A General Information

1. NAME OF REGISTERED OWNER OSJ of Sturbridge LLC
Address 375 Commerce Park Road
City N. Kingstown State RI Zip Code 02852
Telephone No. _____
Email Address _____
2. NAME OF APPLICANT/ AGENT I.D. Sign Group Inc.
Address 9 Bristol Drive
City S. Easton State MA Zip Code 02375
Telephone No. 508-238-8500
Email Address deba@idsq.us
3. MATTERS RELATED TO THE APPLICATION SHOULD BE ADDRES TO (check one or more):

Owner

Applicant/Agent

4. PROOF OF OWNERSHIP ACCOMPANYING APPLICATION: (check one):
 Copy of front page of deed Parcel Registry

Part B Details of Application

5. Location of Subject Property

Municipal Address: 178 Main Street

Lot(s): _____ Plan: _____

Assessment Lot Number(s): 415-10 3417/- U1

6. Is the subject property subject to any easements, rights-of-way, or other rights over adjacent properties (i.e. mutual driveway)?

Yes No

7. Existing use of Property: Supermarket

8. Date of construction of all existing and proposed buildings and structures on the subject property:

Services available to the subject property:	Existing	Proposed
Type of water services (i.e. municipal water or private well)		N/A
Type of sewage disposal (i.e. municipal sewage disposal or private septic system)		N/A
Type of storm drainage (i.e. sewers, ditches, swales or other means)		N/A

9. Project Details

	Total Gross Floor Area		Total Gross Leasable Area		Number of Units	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Industrial						
Office						
Commercial						
Institutional						
Residential						
Total						

Part C

Project Narrative *Must be completed by applicant or agent*

Describe the proposed project in terms of use, design elements and construction timeframe.

our client, Shaw's Supermarkets request approval
to install a second wall sign on their front
facade, to promote a new service to their
customers for a contactless grocery shopping.

onsite install work would be between 4-5 hrs max,

Explain how the design and layout of the development or use constitutes suitable development without detriment to the neighborhood or to the environment.

The new wall sign will benefit the
community by offering an alternative
grocery shopping experience, which would not
create any additional traffic to the area.

Describe any special processes, mitigation measures or unique circumstances which may have a bearing on project approval

10. Please list any technical studies or background material being submitted to support the application.

None To List

11. Please indicate (✓) if the applicant or owner has submitted any of the following applications for all or part of the subject property and complete the following chart:

Other Applications	Required		Submitted		File Number	Status of Application
	Yes	No	Yes	No		
Conservation Commission (Notice of Intent or Request for Determination)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
DPW (Curb Cut Permit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
DPW (Street entrance, water or sewer tie in)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Board of Health (Septic, food, other)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Zoning Board of Appeals (Special Permit, Variance)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Board of Selectmen (Liquor License)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (please list below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Other:

SITE PLAN CHECK LIST

1. Existing Site Plan – note any non-conformance

YES	NO – must give reason below	For Planning Board use
<input type="checkbox"/>	<input type="checkbox"/> Locus	_____
<input type="checkbox"/>	<input type="checkbox"/> North arrow	_____
<input type="checkbox"/>	<input type="checkbox"/> Survey	_____
<input type="checkbox"/>	<input type="checkbox"/> Existing Structures	_____
<input type="checkbox"/>	<input type="checkbox"/> Existing roads and curbs	_____
<input type="checkbox"/>	<input type="checkbox"/> Contours and elevations	_____
<input checked="" type="checkbox"/>	<input type="checkbox"/> Abutters within 300 feet	_____
<input type="checkbox"/>	<input type="checkbox"/> Zone and dimensional requirements	_____
<input type="checkbox"/>	<input type="checkbox"/> Setbacks	_____

Additional comments

2. Proposed – meets zoning unless noted

YES	NO – must give reason below	For Planning Board use
<input type="checkbox"/>	<input type="checkbox"/> Lot dimensions	_____
<input type="checkbox"/>	<input type="checkbox"/> Proposed buildings	_____
<input type="checkbox"/>	<input type="checkbox"/> Percent building & impervious areas	_____
<input type="checkbox"/>	<input type="checkbox"/> Sidewalks and buffer areas	_____
<input type="checkbox"/>	<input type="checkbox"/> Streets, driveways and access	_____
<input type="checkbox"/>	<input type="checkbox"/> Circulation patterns	_____
<input type="checkbox"/>	<input type="checkbox"/> Parking spaces and calculations	_____
<input type="checkbox"/>	<input type="checkbox"/> Allowed use reference	_____
<input type="checkbox"/>	<input type="checkbox"/> Loading areas	_____
<input type="checkbox"/>	<input type="checkbox"/> Building mean height	_____
<input type="checkbox"/>	<input type="checkbox"/> Dumpsters & screening	_____
<input type="checkbox"/>	<input type="checkbox"/> Outdoor storage areas	_____

Additional comments

3. Grading

YES NO – must give reason below

For Planning Board use

- Buffer zones and distances
- Wetlands and vernal pools
- Riparian features
- Flood zones
- Ground water elevations
- Siltation fencing
- Significant species type and habitat
- Detention and Retention Basins
- Grading plan

Additional comments

4. Utilities

YES NO – must give reason below

For Planning Board use

- Water lines and connections
- Hydrants and sprinklers
- Sewer lines and connections
- Electric and wire lines
- Drainage structures
- Oil and propane tanks
- Snow storage area
- Public and private wells

Additional comments

5. Landscaping, Lighting and Signs

YES

NO – must give reason below

For Planning Board use

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Landscaping and calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | Lighting location, size, type, direction |
| <input type="checkbox"/> | <input type="checkbox"/> | Open space as percent of lot |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Sign location size and detail |
| <input type="checkbox"/> | <input type="checkbox"/> | Geologic features |
| <input type="checkbox"/> | <input type="checkbox"/> | Dust and noise control measures |
| <input type="checkbox"/> | <input type="checkbox"/> | Fencing permanent and temporary |

Additional comments

6. Detail Sheets

YES

NO – must give reason below

For Planning Board use

- | | | |
|--------------------------|--------------------------|-----------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Tree planting |
| <input type="checkbox"/> | <input type="checkbox"/> | Shrub planting |
| <input type="checkbox"/> | <input type="checkbox"/> | Light poles |
| <input type="checkbox"/> | <input type="checkbox"/> | Hydrants |
| <input type="checkbox"/> | <input type="checkbox"/> | Catch basins |
| <input type="checkbox"/> | <input type="checkbox"/> | Man holes |
| <input type="checkbox"/> | <input type="checkbox"/> | Traps |
| <input type="checkbox"/> | <input type="checkbox"/> | Trenching |
| <input type="checkbox"/> | <input type="checkbox"/> | Road profiles |
| <input type="checkbox"/> | <input type="checkbox"/> | Curbing and Burms |
| <input type="checkbox"/> | <input type="checkbox"/> | Signs and support |
| <input type="checkbox"/> | <input type="checkbox"/> | Sewer fixtures |
| <input type="checkbox"/> | <input type="checkbox"/> | Water lines |
| <input type="checkbox"/> | <input type="checkbox"/> | Fencing |
| <input type="checkbox"/> | <input type="checkbox"/> | Headwalls |
| <input type="checkbox"/> | <input type="checkbox"/> | Siltation fencing |
| <input type="checkbox"/> | <input type="checkbox"/> | Facades |
| <input type="checkbox"/> | <input type="checkbox"/> | External materials & colors |
| <input type="checkbox"/> | <input type="checkbox"/> | Fenestration |

Additional comments

7. Calculations and Studies unless waived

YES

NO – must give reason below

For Planning Board use

- | | | |
|--------------------------|--------------------------|------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Lot coverage |
| <input type="checkbox"/> | <input type="checkbox"/> | ITE trip generation calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | Planting calculations and schedule |
| <input type="checkbox"/> | <input type="checkbox"/> | Traffic impacts |
| <input type="checkbox"/> | <input type="checkbox"/> | Drainage calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | Water and sewer demands |
| <input type="checkbox"/> | <input type="checkbox"/> | Hydrant pressure tests |
| <input type="checkbox"/> | <input type="checkbox"/> | Water and aquifer studies |
| <input type="checkbox"/> | | Other |

Additional comments

8. Permits applied for / received from other boards, agencies or commissions

Board/Agency

Action or Conditions

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AUTHORIZATION (Must be signed by applicant)

I hereby request that the Town of Sturbridge Planning Board review this application for Site Plan approval, including all plans, documents and information herewith. I represent to the best of my knowledge and belief, this application is being submitted in accordance with the Site Plan Review Regulations of the Planning Board of the Town of Sturbridge.

Debra Collins

Signature of Applicant

5-18-21

Date

AUTHORIZATION (Must be signed by owner)

I am the record owner of the property for which this application is being filed and as such, I am familiar with the work proposed to be carried out on my property.

I hereby give permission for this application to be filed with the full understanding that certain restrictions may be placed on the property relative to the approval of the proposed work.

I further certify that under the penalties of perjury, I am authorized to sign this application.

See attached form

Signature of Owner

Date

If someone is representing the applicant or the owner, the applicant must designate such representative below:

Name of Representative: Mark Gaudreau -

Address of Representative: 750 West Center Street, West Bridgewater, MA

Telephone No.: 508-313-4607

02769

Relationship of representative to owner or applicant: Construction + Design Manager

If representing a group, corporation or other organization please attach a copy of the vote authorizing you to act on behalf of such organization for the purposes of this application.

An application will not be considered complete and will not be submitted to the Planning Board for its action until all required documentation/information has been submitted to the Town Planner and filed with the Town Clerk.

Incomplete applications will be automatically rejected and returned to the applicant.

Owner Authorization Form

Owner of Property

Name: SHAW'S SUPERMARKET
Address: 750 WEST CENTRE ST. W.BRIDGEWATER MA 02769
Phone: 508.313.4607
Email: mark.gaudreau@shaws.com

I Mark Gaudreau as the Owner or **Owner's Representative** of the property listed below hereby authorize I.D. Sign Group to act on my behalf, in all matters relative to the procurement of a legal sign permit.

Signature: Mark Gaudreau Date: 05/03/2021

Owner of Business

Name of Business: Shaw's Supermarkets
Property Address: 178 Main Street, Sturbridge, MA
Phone: _____
Email: _____

Sign Contractor

I.D. Sign Group
9 Bristol Drive
South Easton, MA 02375
(508) 238-8500
Permit Expeditor: Debra Collins
Email: deb@idsg.us

Applications should be submitted to:

Town of Sturbridge Planning Department
Center Office Building
301 Main Street
Sturbridge, MA, 01566
508-347-2508

Applicants are *strongly* encouraged to schedule a submittal meeting with the Town Planner.