



11/15/23

35 Lyman Street
Northboro, MA 01532

508 393-8200
508 393-4244 Fax
signs@ViewPointSign.com
www.ViewPointSign.com

**INTERIOR/EXTERIOR
SIGNAGE**

Electric
Architectural
Dimensional
Wayfinding
Channel Letters
LED/Neon
Electronic Message Centers
Digital Graphics

AWNINGS

Commercial
Backlit
Canvas
Retractable

SIGN SERVICE

**ARCHITECTURAL
METAL FABRICATION**

VEHICLE GRAPHICS

MEMBERS

Massachusetts Sign Association
Rhode Island Sign Association
International Sign Association
Northeast States Sign Association
North East Canvas Products
Association
Industrial Fabrics Association
International

Town of Sturbridge
Sturbridge Planning Department-Design Review
301 Main Street-1st Floor
Sturbridge, MA 01566

Re: Pickleball U-178 Main St

Hello,

Enclosed please find an application and associated documents for a wall sign at the above location. We are hoping to be included on your soonest upcoming meeting for design review.

Please feel free to call me with any questions or if you need more information. I look forward to hearing from you!

Best Regards,

Anne Ramsey
Project Manager
Viewpoint Sign & Awning
35 Lyman St.
Northboro, MA 01532
Office: 508-393-8200 x21
Cell: 508-962-2358
anne@viewpointsign.com



For Use by Permitting Coordinator:

Date Received: _____

Determination of Completeness: _____

Additional Information Received: _____

Application Withdrawn: _____

**TOWN OF STURBRIDGE
APPLICATION FOR PERMANENT SIGN**

REVISED 5/16/22

Site Address: 178 Main Street Sturbridge, MA

Section 1. Applicant/Owner/Agent Information:

A. Applicant:

Business Name: Pickleball U

Applicant Name: Anne Ramsey / Viewpoint Sign & Awning

Address: 35 Lyman Street Northborough MA 01532

Phone: 508-393-8200 Ext. 39 Fax: _____

Email: anne@viewpointsign.com

B. Property Owner:

Name: John Strzalka / Dragonfly IBIS Sturbridge LLC

Address: 20900 NE 30th Ave STE 307 Aventura FLA 33180

Phone: 954-654-0632 Fax: _____

Email: _____

C. Agent Information:

Agent Name: Anne Ramsey

Business Name: Viewpoint Sign & Awning

Address: 35 Lyman Street northborough Ma 01532

Phone: 508-393-8200 Ext. 39 Fax: _____

Email: anne@viewpointsign.com

Section 2. Basic Site and Project Information:

A. Assessor's Parcel Identification Numbers : 415-03417-U1

B. Proposed Lighting Plan :

(As per §300-17.4 of the Zoning Bylaws all signs must be externally illuminated):

Lighting existing

C. Proposed Sign(s) Dimensions & Square Footage:

62 1/8" H x 185 1/2" W 80SF

D. Proposed Sign Information:

Please provide a general description of the sign(s) and location of sign(s) (attach additional sheets if necessary):

Proposing a Non illuminated Painted Fabricated aluminum sign with digital print on logo centered over existing lighting on the building facade

E. Note any current zoning or general bylaw non-conformities associated with the property of the application:

Auto Zone , Planet fitness & Ocean State job lot all associated with this property have received approval consistent with our request to increase our allowable square footage.

F. Note any Special Permit or Variances granted, denied, or in progress at this time:

Section 3. Required Application Submittals:

1. One original set of the application and final drawings;
2. Six copies of the application and final drawings;
3. One set of material samples (at the time of submittal or at the time of the meeting);
4. The following information must be submitted with the application for a sign permit for new signs and changes to existing signs: (At its discretion, the DRC may substitute some requirements with a site visit.)

A Site Plan showing property lines, setback areas, access points, traffic flow and a scaled site plan showing property lines, appropriate front, side, and rear yard setbacks as identified in the Zoning Bylaw, pedestrian and vehicular access and existing buildings and significant site objects and features, and the existing and proposed sign locations shall also be shown.

A drawing of the proposed structure or sign, including color and type of surface materials, showing front elevations, rear elevations, and side elevations, where there are not adjoining buildings. The drawing should accurately convey the design of the sign including lettering styles, size, and composition. The location, front, and contrasting color of the street number shall be easily read by emergency personnel and patrons/visitors.

A description of the materials, colors, and lighting, (if the sign is to be lit), to be used in the modification of an existing sign or construction of a new sign. The presentation of photographs showing the existing signs to be modified would be helpful. Samples of the colors of the proposed sign and materials to be used for the construction of the signs and supports shall also be submitted.

Scale drawings of the proposed sign, (whether the modifications of an existing sign, or the provision of a new sign) shall be submitted, including a plan view and an architectural elevation of each side. One architectural elevation will suffice if all sides are identical. All drawings shall include dimensions indicating the length, width, and height of the proposed signage as appropriate to the information conveyed by plan or elevation. Applicants shall review the Town of Sturbridge Zoning Bylaw for detailed information on zoning limitations and requirements relative to their signage situation prior to designing any new proposed signs. The Bylaw may be accessed on line at the following link:

<https://ecode360.com/35316561>

Planting plan, with descriptions of materials. Planting plan identifying the proposed plant material and quantity of each by location on plan; an overall plant list, which at a minimum identifies total quantities of each plant used; botanical and common name for each plant, and size of the plant material at time of installation.

Photographs of existing signage on the site and the building will aid the DRC in making its decision and are required as a submittal.

Section 4. Required Signatures:

A. Applicant:

Applicant or Authorized Signatory

Date

B. Property Owner: I hereby grant permission for the applicant to apply for and erect the signs as proposed on the above referenced property.

Owner or Authorized Signatory

see attached

Date

C. Agent: If someone is representing the applicant or the owner, the applicant must designate such representative below:

Name of Representative: Anne Ramsey - Viewpoint Sign & Awning

Address of Representative: 35 Lyman Street Northborough MA 01532

Phone: 508-393-8200 Ext 39

Fax: _____

Email: anne@viewpointsign.com

Relationship of representative to owner or applicant: Sign Contractor



Landlord Authorization

To whom it may concern:

I John Strzalka, Manager of DRAGONFLY IBIS STURBRIDGE LLC,

Owner of the property located at 178 Main Street Sturbridge, MA 01566

35 Lyman St
Northboro, MA

508 393-8200
508 393-4244
signs@ViewPointS
www.ViewPointSi

Do hereby consent to allow **Jeff Kwass** of ViewPoint Sign and Awning to act on my behalf pertaining to permitting and installation of signs and/or awnings for the property named above.

Sincerely,

**INTERIOR/EXTI
SIGNAGE**

- Electric
- Architecture
- Dimensional
- Wayfinding
- Channel Letter
- LED/Neon
- Electronic Message
- Digital Graph

Address 20900 NE 30th Ave Ste 307 Aventura, FL 33180

Telephone 954-654-0632

Email: john@tcicapital.com

(Please print carefully)

Deeded name of property:

DRAGONFLY IBIS STURBRIDGE LLC

AWNING:

- Commercial
- Backlit
- Canvas
- Retractable

SIGN SERVI