

Town of Sturbridge Job Description

Job Title: Senior Heavy Equipment Operator

Department: Public Works

Reports To: Crew Leader and Director of Public Works

FLSA Status: Non-Exempt

Summary: Drives heavy equipment (to include but not limited to backhoe, loader and road grader) and truck equipped with dump body to transport and dump loose materials such as sand, gravel, crushed rock, or bituminous paving materials and fills in for Crew Leader when necessary by performing the following duties.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Operates heavy equipment as assigned, including but not limited to Excavator, Backhoe and Loader.

Supervises employees in Crew Leader's absence.

Supervisory Responsibilities:

Directly supervises employees in the Highway Department. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work and resolving problems.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Language Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one on one and small group situations to customers, clients, and other employees of the organization.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability: Ability to apply common sense understanding to carry out simple one-or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

Computer Skills: None required

Certificates, Licenses, Registrations: CDL Driver's License, Hydraulic License

Other Skills and Abilities: None required

Other Qualifications: None required

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to moving mechanical parts and fumes or airborne particles. The employee is occasionally exposed to wet and/or humid conditions; high, precarious places; toxic or caustic chemicals; risk of electrical shock and vibration. The noise level in the work environment is usually loud.