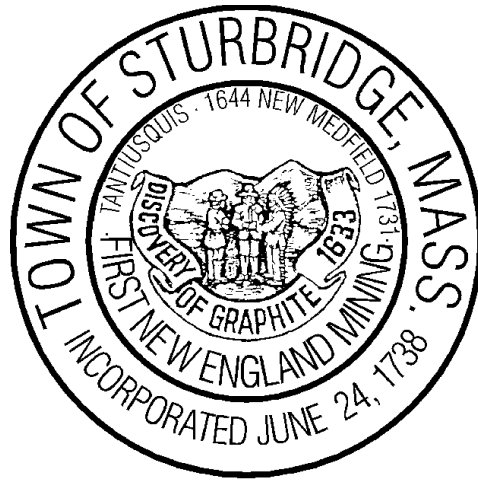


# Town of Sturbridge



Two Hundred Eighty-Second Annual Town Meeting

## Finance Committee Report Fiscal Year 2021

7:00 P.M.

June 29, 2020

Tantasqua Regional High School

## For Your Convenience

<b>Ambulance, 346 Main Street</b>	
<b>Emergency Only</b>	<b>911</b>
<b>Police Department, 346 Main Street</b>	
<b>Emergency Only</b>	<b>911</b>
Business Only	508-347-2525
<b>Alternate Emergency Number</b>	<b>508-347-1950</b>
Public Safety Complex, 346 Main Street	508-347-2525
<b>Fire Department, 346 Main Street</b>	
<b>To Report a Fire</b>	<b>911</b>
Business Only	508-347-2525
Board of Selectmen, Town Hall, 308 Main Street	508-347-2500
Town Administrator, 308 Main Street	508-347-2500
Accountant, 308 Main Street	508-347-2502
Animal Control Officer, 346 Main Street	508-347-2525
Assessors, 308 Main Street	508-347-2503
Board of Health, 301 Main Street	508-347-2504
Building Inspector, 301 Main Street	508-347-2505
Civil Defense, 346 Main Street	508-347-2525
Conservation Commission, 301 Main Street	508-347-2506
Council on Aging, 408 Main Street	
Senior Center	508-347-7575
Nutrition Site	508-347-5063
DPW Director, 69 Rt. 84, New Boston Rd Ext	508-347-2516
Finance Department, 308 Main Street	508-347-2509
Joshua Hyde Public Library, 306 Main Street	508-347-2512
Parks & Recreation Committee, 301 Main Street	508-347-2041
Planning Board, 301 Main Street	508-347-2508
School Department	
Burgess Elementary School, 45 Burgess Schl. Rd	508-347-7041
Sewerage Treatment Plant, 375 Main Street	508-347-2514
Town Clerk, 308 Main Street	508-347-2510
Town Garage, 69 Rt. 84, New Boston Rd Ext	508-347-2515
Water Department, 375 Main Street	508-347-2513

Town Website: [www.sturbridge.gov](http://www.sturbridge.gov)

**TOWN OF STURBRIDGE**  
**FINANCE COMMITTEE REPORT**  
**FISCAL YEAR 2021**

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**Report of the Finance Committee  
Fiscal Year 2021  
July 1, 2020-June 30, 2021**

**Welcome**

As the Finance Committee was about to start its deliberations on the FY21 budget in March, the shutdown due to the Covid-19 pandemic began, causing a delay in our review. Even when we began our budget review, we knew that the budget and warrant articles as originally presented would be revised due to the pandemic. The budget and warrant articles are based on the town's best estimate of revenues and state aid but those could change during the course of the fiscal year. We do not yet know the full effect of the pandemic on the Town's revenues. For example, revenues from the hotel/motel and meals tax usually generates approximately \$1 million in revenue. We know that the shutdown will affect those revenues but do not know the extent of the decrease in revenues or how long it will last. Another side effect of the closure of hotels and restaurants has been a decrease in water and sewer use, resulting in a decrease in water and sewer revenue, with little change in expenses.

We are acutely aware of the changes this pandemic has brought to the lives of our town residents. The financial consequences to many of us may be felt for months, if not years, to come. The changes to our daily lives and the toll of isolation for a protracted time has not been an easy one for many. As a result, the Town has prioritized the stabilization of the tax rate in the FY21 budget, as well as protection of its enviable credit rating and preservation of the quality of community life.

The members of the Finance Committee hope you find this report informative and useful for the Town Meeting as you decide how to cast your votes on the budget and various warrant articles.

**Role and Responsibility of the Finance Committee**

The Charter and General Bylaws of the Town direct the Finance Committee to give recommendations on all department budgets, transfer requests, warrant articles, zoning articles and general bylaw articles. The Finance Committee studies all articles and gives recommendations that it deems in the best interest of the Town and its citizens. Each Town Department is assigned a liaison from the Finance Committee who studies the department in depth to enable the Finance Committee to have as much information as possible to make a recommendation. The goal of the Finance Committee is to give the voters of the Town an objective viewpoint on all matters considered at the Annual and Special Town Meetings. The Finance Committee bases its recommendations not only on current needs but on the future needs of the Town as well. Since the Finance Committee is appointed by the elected Town Moderator, it functions as a check and balance to the Town's elected and appointed boards and committees.

## **Budget Highlights**

### ***Strong Credit Rating***

The credit rating for the Town from Standard and Poor remains at AA+/Stable. This reflects Sturbridge's conservative financial management policies and practices, balanced budget, strong debt position and the prudent conduct of operations. Please note that although the Town decreased the amount it has been appropriating for the OPEB Trust fund (Article 22), we are still recommending an amount within our financial policies.

A strong credit rating enables the Town to borrow money at lower interest rates.

### ***Reasons for Budget Increase***

The Finance Committee recommends a line item budget of \$35,248,388.00. This represents an increase over FY2020 of \$1,169,936.00, or 3.4%. The General Government budget increased by 4.1%. The school budgets, Burgess Elementary and Sturbridge's share of the Tantasqua Regional School District budget, have increased 2.4% and 3.9%, respectively.

Some of the increases in the Town budget supported by the Finance Committee are:

Personnel costs in the Fire Department for four employees hired through the Safer Grant. The reimbursement for the grant continues to decrease in Fiscal 2021.

The Police Department will be hiring a new dispatcher in October.

The Fire Department Administrative Assistant will have increased hours, from 25 to 35 hours per week.

The Library will hire a 10 hour per week Program Coordinator due to the number of programs taking place at the library.

The unclassified fund includes funding for salary adjustments for the ongoing Classification and Compensation Study of non-union personnel and funding of an anticipated settlement of the police union contract.

### ***Line Item budget cuts***

Before the line item budget was finalized, cuts of approximately \$171,000.00 were made from the budget due to anticipated decreases in local revenues and state revenues. Cuts were made in salary increases for non-union personnel, Burgess Elementary budget and Group Insurance along with some small expenditures.

### ***Warrant Articles (budget)***

In addition to the operating budget, the Finance Committee supports “raise and appropriate” warrant articles totaling \$119,648.00. Along with the decrease in OPEB funding (Article 22), there is a significant decrease in Road Construction and Repair (Article 16). The total expenditure on road construction and repair, however, is not expected to decrease, as the Town has significant chapter 90 funds to be used for road repairs. There will be no monies put into either the capital stabilization fund or the fire vehicle stabilization fund this year

The Finance Committee also supports the expenditure of \$1,388,241.00 from Free Cash for: capital improvement projects (Article 20) in the amount of \$1,059,741 (of which \$304,000.00 is from the Fire Apparatus Stabilization Fund to help pay for the purchase of a Fire Pumper); Tax Rate Relief (Article 23) in the amount of \$550,000.00; Ambulance Stabilization Fund (Article 21) in the amount of \$60,000.00; Cemetery Records Management and Mapping (Article 30) in the amount of \$13,500.00; Drone Survey and Landfill Capacity Survey (Article 31) in the amount of \$9,000.00.

The Finance Committee also supports an Inflow and Infiltration Study and Repair (Article 29) from the Sewer Reserve Fund. This is a study mandated by MA DEP and is expected to be recurring for a period of ten years.

To recap, the Town will have a total proposed budget of \$35,881,130.00 recommended by the Finance Committee. This represents the sum of: the line item budget, \$35,248,388.00, plus \$119,648.00 in raise and appropriate articles, plus \$520,094 in such expenses as cherry sheet offsets and overlay.

### ***Projected Revenues***

The Town is projected to receive local taxes, local revenues and state revenues in the amount of \$35,830,537.00 for FY2021 and an additional \$25,000.00 from Marijuana Impact fees. The Finance Committee recommends using \$550,000.00 from Unallocated Free Cash to reduce the proposed increase in spending and utilize a sum of money (to be recommended at Town Meeting) from the Stabilization Account, in order to stabilize the tax rate.

In addition to traditional revenues, the Town receives earmarked funds from the 6% local hotel/motel tax. This provides funding for the Sturbridge Tourist Association (Article 18) in the amount of \$176,364.00 and the Betterment Committee in the amount of \$138,821.00(Article 19). The funds received are allocated as follows: 67.5% to the general fund and 16.25% for the Tourist Association and 16.25% for the Betterment Committee. The Finance Committee is recommending a lower amount for Betterment for FY21 in order to offset expected future decreases in the hotel/motel tax as a result of the pandemic.



## **Warrant Articles**

All recommendations and explanatory comments concerning the Warrant Articles for the Annual Town Meeting are contained in this report under the respective Warrant headings, along with the Finance Committee and Board of Selectmen votes on each article.

## **Accounting System**

Consistent with the prior fiscal years, the FY2021 budget summary is formatted under the Uniform Massachusetts Accounting System (UMAS) standard.

## **Meeting Schedule**

The Town Meeting agenda includes the review and voting of the FY2021 line item budget (July 1, 2020-June 30, 2021) and 44 Annual Meeting Warrant Articles. The Annual Town Meeting will be held at the Tantasqua Regional High School Auditorium on Monday, June 29, 2020, at 7:00 P.M.

Respectfully submitted,

## **Sturbridge Finance Committee**

Kathleen Neal, Chair  
James Waddick, Vice Chair  
Bruce Boyson  
Jared Burns  
Karen Davis  
Michael Hager  
Joni Light  
Laurance Morrison  
Kevin Smith

Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED TOWN MEETING	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM \$	VS FY20 %		
<b>Board of Selectmen</b>										
11222-52000	Purchase of Services	1,264	2,200	2,200	2,200	2,200	0	0.0%		
11222-57000	Other Charges	630	700	1,400	1,400	1,400	700	100.0%		
	Total Expenses	1,894	2,900	3,600	3,600	3,600	700	24.1%		1
	<b>Board of Selectmen Total</b>	1,894	2,900	3,600	3,600	3,600	700	24.1%		
<hr/>										
<b>Town Administrator</b>										
	Department Head Salaries	137,938	150,000	150,000	150,000	150,000	0	0.0%		
	Merit Based Pay Incentive	17,289	27,999	26,602	26,602	26,602	-1,397	-5.0%		
	Salaries/ Wages	31,099	38,685	38,967	38,967	38,967	282	0.7%		
11231	Personnel Costs	186,326	216,684	215,569	215,569	215,569	-1,115	-0.5%		2
11232-52000	Purchase of Services	16,334	6,500	19,500	19,500	19,500	13,000	200.0%		
11232-54000	Supplies	1,121	2,850	2,850	2,850	2,850	0	0.0%		
11232-57000	Other Charges	3,040	8,000	6,000	6,000	6,000	-2,000	-25.0%		
11232-58000	Matching Grant Funds	6,834	20,000	5,000	5,000	5,000	-15,000	-75.0%		
	Total Expenses	27,329	37,350	33,350	33,350	33,350	-4,000	-10.7%		3
	<b>Town Administrator Total</b>	213,655	254,034	248,919	248,919	248,919	-5,115	-2.0%		
<hr/>										
<b>Finance Committee</b>										
11311	Personnel Costs	1,469	3,589	3,688	3,688	3,688	99	2.8%		4
11312-52000	Purchase of Services	2,350	3,400	3,400	3,400	3,400	0	0.0%		
11312-57000	Other Charges	180	200	200	200	200	0	0.0%		
	Total Expenses	2,530	3,600	3,600	3,600	3,600	0	0.0%		5
	<b>Finance Committee Total</b>	3,999	7,189	7,288	7,288	7,288	99	1.4%		

*This salary is for the Recording Secretary not any Finance Committee members.*

Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM \$	VS FY20 %	TOWN MEETING	
<b>Town Accountant</b>										
	Department Head Salaries	71,683	77,260	81,695	81,695	81,695	4,435	5.7%		
	Salaries/ Wages	14,372	15,687	15,884	15,884	15,884	197	1.3%		
	Longevity	0	150	150	150	150	0	0.0%		
11351	Personnel Costs	86,055	93,097	97,729	97,729	97,729	4,632	5.0%		6
11352-52000	Purchase of Services	2,790	2,850	2,900	2,900	2,900	50	1.8%		
11352-54000	Supplies	466	675	675	675	675	0	0.0%		
11352-57000	Other Charges	50	225	225	225	225	0	0.0%		
	Total Expenses	3,306	3,750	3,800	3,800	3,800	50	1.3%		7
	<b>Town Accountant Total</b>	89,361	96,847	101,529	101,529	101,529	4,682	4.8%		
<hr/>										
<b>Board of Assessors</b>										
	Department Head Salaries	75,010	80,687	85,169	85,169	85,169	4,482	5.6%		
	Salaries/ Wages	28,405	30,930	31,200	31,200	31,200	270	0.9%		
	Longevity	0	250	250	250	250	0	0.0%		
11411	Personnel Costs	103,415	111,867	116,619	116,619	116,619	4,752	4.2%		8
11412-52000	Purchase of Services	27,247	27,249	29,070	29,070	29,070	1,821	6.7%		
11412-54000	Supplies	804	1,700	1,700	1,700	1,700	0	0.0%		
11412-57000	Other Charges	915	1,380	1,190	1,190	1,190	-190	-13.8%		
	Total Expenses	28,966	30,329	31,960	31,960	31,960	1,631	5.4%		9
	<b>Board of Assessors Total</b>	132,381	142,196	148,579	148,579	148,579	6,383	4.5%		
<hr/>										
<b>Finance Director</b>										
	Department Head Salaries	105,514	110,755	112,139	112,139	112,139	1,384	1.2%		
	Salaries/ Wages	121,402	127,989	116,631	116,631	116,631	-11,358	-8.9%		
	Stipend	1,000	1,000	1,000	1,000	1,000	0	0.0%		
	Longevity	1,400	1,400	950	950	950	-450	-32.1%		
11451	Personnel Costs	229,316	241,144	230,720	230,720	230,720	-10,424	-4.3%		10
11452-52000	Purchase of Services	5,687	11,975	26,960	26,960	26,960	14,985	125.1%		
11452-54000	Supplies	6,655	7,375	7,375	7,375	7,375	0	0.0%		
11452-57000	Other Charges	1,011	1,575	1,375	1,375	1,375	-200	-12.7%		
	Total Expenses	13,353	20,925	35,710	35,710	35,710	14,785	70.7%		11
	<b>Finance Director Total</b>	242,669	262,069	266,430	266,430	266,430	4,361	1.7%		

Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED TOWN MEETING	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM \$	VS FY20 %		
<b>Town Counsel</b>										
11512-52000	Purchase of Services	79,032	100,000	100,000	100,000	100,000	0	0.0%		
	Total Expense	79,032	100,000	100,000	100,000	100,000	0	0.0%		12
	<b>Town Counsel Total</b>	<b>79,032</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0.0%</b>		
<hr/>										
<b>Information Technology</b>										
	Department Head Salaries	44,558	62,301	66,303	66,303	66,303	4,002	6.4%		
11551	Personnel Costs	44,558	62,301	66,303	66,303	66,303	4,002	6.4%		13
11552-52000	Purchase of Services	68,850	75,080	72,995	72,995	72,995	-2,085	-2.8%		
11552-54000	Supplies	5,372	5,000	5,000	5,000	5,000	0	0.0%		
11552-58050	Capital Outlay	36,936	42,400	42,876	42,876	42,876	476	1.1%		
	Total Expense	111,158	122,480	120,871	120,871	120,871	-1,609	-1.3%		14
	<b>Information Technology Total</b>	<b>155,716</b>	<b>184,781</b>	<b>187,174</b>	<b>187,174</b>	<b>187,174</b>	<b>2,393</b>	<b>1.3%</b>		
<hr/>										
<b>Town Clerk</b>										
	Department Head Salaries	62,744	67,717	70,000	70,000	70,000	2,283	3.4%		
	Salaries/ Wages	32,238	36,796	37,801	37,801	37,801	1,005	2.7%		
11611	Personnel Costs	94,982	104,513	107,801	107,801	107,801	3,288	3.1%		15
11612-52000	Purchase of Services	584	826	1,973	1,973	1,973	1,147	138.9%		
11612-54000	Supplies	2,434	1,575	1,400	1,400	1,400	-175	-11.1%		
11612-57000	Other Charges	839	1,000	1,500	1,500	1,500	500	50.0%		
	Total Expenses	3,857	3,401	4,873	4,873	4,873	1,472	43.3%		16
	<b>Town Clerk Total</b>	<b>98,839</b>	<b>107,914</b>	<b>112,674</b>	<b>112,674</b>	<b>112,674</b>	<b>4,760</b>	<b>4.4%</b>		
<hr/>										
<b>Elections &amp; Registration</b>										
	Board Salaries	300	300	300	300	300	0	0.0%		
	Salaries/ Wages	10,272	9,000	15,100	15,100	15,100	6,100	67.8%		
11621	Personnel Costs	10,572	9,300	15,400	15,400	15,400	6,100	65.6%		17
11622-52000	Purchase of Services	10,384	15,148	15,350	15,350	15,350	202	1.3%		
11622-54000	Supplies	1,782	4,000	2,781	2,781	2,781	-1,219	-30.5%		
	Total Expenses	12,166	19,148	18,131	18,131	18,131	-1,017	-5.3%		18
	<b>Elections &amp; Registration Total</b>	<b>22,738</b>	<b>28,448</b>	<b>33,531</b>	<b>33,531</b>	<b>33,531</b>	<b>5,083</b>	<b>17.9%</b>		

Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Conservation Commission</b>										
	Department Head Salaries	55,040	60,128	64,349	64,349	64,349	4,221	7.0%		
	Salaries/ Wages	13,981	20,149	21,868	21,868	21,868	1,719	8.5%		
11711	Personnel Costs	69,021	80,277	86,217	86,217	86,217	5,940	7.4%	_____	19
11712-52000	Purchase of Services	4,907	6,068	11,068	11,068	11,068	5,000	82.4%		
11712-54000	Supplies	1,498	1,300	1,650	1,650	1,650	350	26.9%		
11712-57000	Other Charges	440	677	667	667	667	-10	-1.5%		
	Total Expenses	6,845	8,045	13,385	13,385	13,385	5,340	66.4%	_____	20
	<b>Conservation Commission Total</b>	<b>75,866</b>	<b>88,322</b>	<b>99,602</b>	<b>99,602</b>	<b>99,602</b>	<b>11,280</b>	<b>12.8%</b>		
<hr/>										
<b>Town Planner</b>										
	Department Head Salaries	89,421	95,053	99,226	99,226	99,226	4,173	4.4%		
	Salaries/ Wages	28,269	36,373	36,632	36,632	36,632	259	0.7%		
	Longevity	300	300	300	300	300	0	0.0%		
11751	Personnel Costs	117,990	131,726	136,158	136,158	136,158	4,432	3.4%	_____	21
11752-52000	Purchase of Services	31,817	38,645	39,145	39,145	39,145	500	1.3%		
11752-54000	Supplies	1,953	3,750	3,750	3,750	3,750	0	0.0%		
11752-56000	Intergovernmental	2,590	2,655	2,721	2,721	2,721	66	2.5%		
11752-57000	Other Charges	291	942	1,225	1,225	1,225	283	30.0%		
	Total Expenses	36,651	45,992	46,841	46,841	46,841	849	1.8%	_____	22
	<b>Planning Department Total</b>	<b>154,641</b>	<b>177,718</b>	<b>182,999</b>	<b>182,999</b>	<b>182,999</b>	<b>5,281</b>	<b>3.0%</b>		
<hr/>										
<b>Zoning Board of Appeals</b>										
11762-52000	Purchase of Services	0	500	500	500	500	0	0.0%		
11762-54000	Supplies	215	0	0	0	0	0	0.0%		
11762-57000	Other Charges	0	90	90	90	90	0	0.0%		
	Total Expenses	215	590	590	590	590	0	0.0%	_____	23
	<b>Zoning Board of Appeals Total</b>	<b>215</b>	<b>590</b>	<b>590</b>	<b>590</b>	<b>590</b>	<b>0</b>	<b>0.0%</b>		

Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Economic Development</b>										
	Salaries/ Wages	0	19,223	19,868	19,868	19,868	645	3.4%		
11771	Personnal Costs	0	19,223	19,868	19,868	19,868	645	3.4%	_____	24
11772-52000	Purchase of Services	49	200	150	150	150	-50	-25.0%		
11772-54000	Supplies	560	1,200	1,000	1,000	1,000	-200	-16.7%		
11772-57000	Other Charges	105	200	150	150	150	-50	-25.0%		
	Total Expenses	714	1,600	1,300	1,300	1,300	-300	-18.8%	_____	25
	<b>Economic Development Total</b>	714	20,823	21,168	21,168	21,168	345	1.7%		
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<b>Facilities</b>										
	Department Head Salaries	0	65,000	67,762	67,762	67,762	2,762	4.2%		
	Salaries/ Wages	55,577	48,981	49,655	49,655	49,655	674	1.4%		
11911	Personnel Costs	55,577	113,981	117,417	117,417	117,417	3,436	3.0%	_____	26
11912-52000	Purchase of Services	0	1,465	850	850	850	-615	-42.0%		
11912-54000	Supplies	534	1,425	4,100	4,100	4,100	2,675	187.7%		
11912-57000	Other Charges	0	300	800	800	800	500	166.7%		
	Total Expenses	534	3,190	5,750	5,750	5,750	2,560	80.3%	_____	27
	<b>Facilities Total</b>	56,111	117,171	123,167	123,167	123,167	5,996	5.1%		
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<b>Town Hall</b>										
11932-52000	Purchase of Services	35,009	44,715	45,813	45,813	45,813	1,098	2.5%		
11932-54000	Supplies	2,343	2,500	2,500	2,500	2,500	0	0.0%		
	Total Expenses	37,352	47,215	48,313	48,313	48,313	1,098	2.3%	_____	28
	<b>Town Hall Total</b>	37,352	47,215	48,313	48,313	48,313	1,098	2.3%		
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<b>Center Office Building</b>										
11942-52000	Purchase of Services	20,434	41,410	36,142	36,142	36,142	-5,268	-12.7%		
11942-54000	Supplies	1,067	1,200	5,700	5,700	5,700	4,500	375.0%		
	Total Expenses	21,501	42,610	41,842	41,842	41,842	-768	-1.8%	_____	29
	<b>Center Office Building Total</b>	21,501	42,610	41,842	41,842	41,842	-768	-1.8%		
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Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Senior Center Building</b>										
11952-52000	Purchase of Services	17,020	25,149	25,410	25,410	25,410	261	1.0%		
11952-54000	Supplies	2,123	2,500	2,500	2,500	2,500	0	0.0%		
	Total Expenses	19,143	27,649	27,910	27,910	27,910	261	0.9%		30
	<b>Senior Center Building Total</b>	19,143	27,649	27,910	27,910	27,910	261	0.9%		
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<b>Joshua Hyde Library Building</b>										
11962-52000	Purchase of Services	20,199	23,664	21,680	21,680	21,680	-1,984	-8.4%		
11962-54000	Supplies	1,550	1,650	1,650	1,650	1,650	0	0.0%		
	Total Expenses	21,749	25,314	23,330	23,330	23,330	-1,984	-7.8%		31
	<b>Joshua Hyde Library Building Total</b>	21,749	25,314	23,330	23,330	23,330	-1,984	-7.8%		
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<b>Safety Complex</b>										
11972-52000	Purchase of Services	87,667	83,960	76,895	76,895	76,895	-7,065	-8.4%		
11972-54000	Supplies	9,252	9,500	9,500	9,500	9,500	0	0.0%		
	Total Expenses	96,919	93,460	86,395	86,395	86,395	-7,065	-7.6%		32
	<b>Safety Complex Total</b>	96,919	93,460	86,395	86,395	86,395	-7,065	-7.6%		
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<b>Nursery School</b>										
11982-52000	Purchase of Services	1,295	2,000	3,700	3,700	3,700	1,700	85.0%		
11982-54000	Supplies	0	350	0	0	0	-350	-100.0%		
	Total Expenses	1,295	2,350	3,700	3,700	3,700	1,350	57.4%		33
	<b>Nursery School Total</b>	1,295	2,350	3,700	3,700	3,700	1,350	57.4%		
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<b>8 Brookfield Road</b>										
11985-52000	Purchase of Services	0	1,300	900	900	900	-400	-30.8%		
	Total Expenses	0	1,300	900	900	900	-400	-30.8%		34
	<b>8 Brookfield Road</b>	0	1,300	900	900	900	-400	-30.8%		
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Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM VS FY20	\$ %	TOWN MEETING	
<b>Police Department</b>										
	Department Head Salaries	142,488	145,642	125,000	125,000	125,000	-20,642	-14.2%		
	Salaries/ Wages	1,858,473	2,157,296	2,292,216	2,292,216	2,292,216	134,920	6.3%		
	Longevity	7,800	7,800	8,200	8,200	8,200	400	5.1%		
	Stipend Emergency Mgmt	6,000	6,000	0	0	0	-6,000	-100.0%		
	Overtime	441,768	424,698	464,728	464,728	464,728	40,030	9.4%		
12101	Personnel Costs	2,456,529	2,741,436	2,890,144	2,890,144	2,890,144	148,708	5.4%		35
12102-52000	Purchase of Services	64,331	95,989	94,941	94,941	94,941	-1,048	-1.1%		
12102-54000	Supplies	46,698	66,582	65,012	65,012	65,012	-1,570	-2.4%		
12102-57000	Other Charges	5,702	9,407	10,257	10,257	10,257	850	9.0%		
12102-58050	Capital Outlay	104,440	128,811	61,800	61,800	61,800	-67,011	-52.0%		
	Total Expenses	221,171	300,789	232,010	232,010	232,010	-68,779	-22.9%		36
	<b>Police Department Total</b>	<b>2,677,700</b>	<b>3,042,225</b>	<b>3,122,154</b>	<b>3,122,154</b>	<b>3,122,154</b>	<b>79,929</b>	<b>2.6%</b>		
<b>Fire Department</b>										
	Department Head Salaries	110,313	113,070	114,483	114,483	114,483	1,413	1.2%		
	Salaries/ Wages	867,478	1,043,749	1,188,061	1,188,061	1,188,061	144,312	13.8%		
	Overtime	167,094	235,000	254,952	254,952	254,952	19,952	8.5%		
	Longevity	1,650	1,550	2,050	2,050	2,050	500	32.3%		
12201	Personnel Costs	1,146,535	1,393,369	1,559,546	1,559,546	1,559,546	166,177	11.9%		37
12202-52000	Purchase of Services	92,725	98,640	115,424	115,424	115,424	16,784	17.0%		
12202-54000	Supplies	75,385	75,100	75,800	75,800	75,800	700	0.9%		
12202-57000	Other Charges	2,655	6,900	6,900	6,900	6,900	0	0.0%		
	Total Expenses	170,765	180,640	198,124	198,124	198,124	17,484	9.7%		38
	<b>Fire Department Total</b>	<b>1,317,300</b>	<b>1,574,009</b>	<b>1,757,670</b>	<b>1,757,670</b>	<b>1,757,670</b>	<b>183,661</b>	<b>11.7%</b>		
<b>Building Inspector</b>										
	Department Head Salaries	76,894	81,404	85,643	85,643	85,643	4,239	5.2%		
	Salaries/ Wages	36,819	39,055	40,323	40,323	40,323	1,268	3.2%		
	Longevity	0	150	300	300	300	150	100.0%		
12411	Personnel Costs	113,713	120,609	126,266	126,266	126,266	5,657	4.7%		39
12412-52000	Purchase of Services	105	1,620	1,620	1,620	1,620	0	0.0%		
12412-54000	Supplies	1,494	2,800	1,990	1,990	1,990	-810	-28.9%		
12412-57000	Other Charges	210	700	700	700	700	0	0.0%		
	Total Expenses	1,809	5,120	4,310	4,310	4,310	-810	-15.8%		40
	<b>Building Inspector Total</b>	<b>115,522</b>	<b>125,729</b>	<b>130,576</b>	<b>130,576</b>	<b>130,576</b>	<b>4,847</b>	<b>3.9%</b>		



Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED TOWN MEETING	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM	VS FY20		
							\$	%		
<b>Sealer of Weights &amp; Measures</b>										
12442-52000	Purchase of Services	5,300	5,350	5,350	5,350	5,350	0	0.0%		
	Total Expenses	5,300	5,350	5,350	5,350	5,350	0	0.0%		41
<b>Sealer of Weights &amp; Measures Total</b>		5,300	5,350	5,350	5,350	5,350	0	0.0%		
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<b>Inspectors (Electric and Plumbing)</b>										
	Salaries/ Wages	44,250	55,000	50,000	50,000	50,000	-5,000	-9.1%		
	Personnel Costs	44,250	55,000	50,000	50,000	50,000	-5,000	-9.1%		42
12452-52000	Purchase of Services	0	500	593	593	593	93	18.6%		
12452-54000	Supplies	0	500	341	341	341	-159	-31.8%		
12452-57000	Other Charges	2,400	2,465	2,465	2,465	2,465	0	0.0%		
	Total Expenses	2,400	3,465	3,399	3,399	3,399	-66	-1.9%		43
<b>Inspectors Total</b>		46,650	58,465	53,399	53,399	53,399	-5,066	-8.7%		
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<b>Tree Warden</b>										
12941	Salaries/ Wages	8,139	2,719	8,787	8,787	8,787	6,068	223.2%		
	Personnel Costs	8,139	2,719	8,787	8,787	8,787	6,068	223.2%		44
12942-52000	Purchase of Services	43,483	16,131	16,956	16,956	16,956	825	5.1%		
12942-54000	Supplies	529	675	675	675	675	0	0.0%		
12942-57000	Other Charges	982	1,185	1,185	1,185	1,185	0	0.0%		
	Total Expenses	44,994	17,991	18,816	18,816	18,816	825	4.6%		45
<b>Tree Warden Total</b>		53,133	20,710	27,603	27,603	27,603	6,893	33.3%		
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<b>Education</b>										
13002-53000	Burgess Elementary School	11,297,798	11,770,442	12,047,819	12,047,819	12,047,819	277,377	2.4%		
	Total Burgess	11,297,798	11,770,442	12,047,819	12,047,819	12,047,819	277,377	2.4%		46
13002-53200	Tantasqua Town Share	6,890,586	7,080,747	7,373,098	7,373,098	7,373,098	292,351	4.1%		
13002-53210	Tant. Transportation Assessment	131,083	118,577	106,405	106,405	106,405	-12,172	-10.3%		
	Total Tantasqua	7,021,669	7,199,324	7,479,503	7,479,503	7,479,503	280,179	3.9%		47
13002-53801	Charter School Transportation	0	6,000	6,000	6,000	6,000	0	0.0%		
	Total Charter School	0	6,000	6,000	6,000	6,000	0	0.0%		48
<b>Education Total</b>		18,319,467	18,975,766	19,533,322	19,533,322	19,533,322	557,556	2.9%		

Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Department of Public Works</b>										
	Department Head Salaries	82,054	79,326	83,275	83,275	83,275	3,949	5.0%		
	Salaries/ Wages	694,260	795,092	832,076	832,076	832,076	36,984	4.7%		
	Overtime	12,227	14,000	14,000	14,000	14,000	0	0.0%		
	Longevity	2,100	1,400	1,250	1,250	1,250	-150	-10.7%		
14101	Personnel Costs	790,641	889,818	930,601	930,601	930,601	40,783	4.6%		49
14102-52000	Purchase of Services	65,532	68,280	72,010	72,010	72,010	3,730	5.5%		
14102-54000	Supplies	80,957	86,240	94,500	94,500	94,500	8,260	9.6%		
14102-57000	Other Charges	1,419	2,200	6,800	6,800	6,800	4,600	209.1%		
	Total Expenses	147,908	156,720	173,310	173,310	173,310	16,590	10.6%		50
	<b>Department of Public Works Total</b>	<b>938,549</b>	<b>1,046,538</b>	<b>1,103,911</b>	<b>1,103,911</b>	<b>1,103,911</b>	<b>57,373</b>	<b>5.5%</b>		
<b>Town Road Maintenance</b>										
14212-52410	Private Road Maintenance	5,978	6,000	6,000	6,000	6,000	0	0.0%		
	Total Expenses	5,978	6,000	6,000	6,000	6,000	0	0.0%		51
	<b>Town Road Maintenance Total</b>	<b>5,978</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0%</b>		
<b>Snow &amp; Ice Removal</b>										
	Overtime	45,973	48,719	50,000	50,000	50,000	1,281	2.6%		
14231	Personnel Costs	45,973	48,719	50,000	50,000	50,000	1,281	2.6%		
	Purchase of Services	99,378	70,000	70,000	70,000	70,000	0	0.0%		
	Supplies	122,425	100,000	100,000	100,000	100,000	0	0.0%		
14232	Total Expenses	221,803	170,000	170,000	170,000	170,000	0	0.0%		
14231/14232	<b>Snow &amp; Ice Control Total</b>	<b>267,776</b>	<b>218,719</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>	<b>1,281</b>	<b>0.6%</b>		52
<b>Landfill/Recycling Center</b>										
	Salaries/ Wages	101,818	111,925	118,126	118,126	118,126	6,201	5.5%		
	Overtime	0	1,500	1,500	1,500	1,500	0	0.0%		
	Longevity	0	0	100	100	100	100	100.0%		
14301	Personnel Costs	101,818	113,425	119,726	119,726	119,726	6,301	5.6%		53
14302-52000	Purchase of Services	153,877	156,160	164,535	164,535	164,535	8,375	5.4%		
14302-54000	Supplies	6,209	9,270	5,100	5,100	5,100	-4,170	-45.0%		
	Total Expenses	160,086	165,430	169,635	169,635	169,635	4,205	2.5%		54
	<b>Landfill/Recycling Center Total</b>	<b>261,904</b>	<b>278,855</b>	<b>289,361</b>	<b>289,361</b>	<b>289,361</b>	<b>10,506</b>	<b>3.8%</b>		

Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Board of Health</b>										
	Department Head Salaries	32,928	72,000	74,757	74,757	74,757	2,757	3.8%		
	Salaries/ Wages	24,849	25,807	26,506	26,506	26,506	699	2.7%		
15101	Personnel Costs	57,777	97,807	101,263	101,263	101,263	3,456	3.5%	_____	55
15102-52000	Purchase of Services	5,299	6,971	4,450	4,450	4,450	-2,521	-36.2%		
15102-54000	Supplies	2,480	2,625	2,600	2,600	2,600	-25	-1.0%		
15102-57000	Other Charges	1,218	1,815	1,800	1,800	1,800	-15	-0.8%		
	Total Expenses	8,997	11,411	8,850	8,850	8,850	-2,561	-22.4%	_____	56
	<b>Board of Health Total</b>	66,774	109,218	110,113	110,113	110,113	895	0.8%		
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<b>Community Health</b>										
15152-53850	Community Health Care Total	3,800	4,000	4,000	4,000	4,000	0	0.0%		
	Total Expenses	3,800	4,000	4,000	4,000	4,000	0	0.0%	_____	57
	<b>Community Health Care Total</b>	3,800	4,000	4,000	4,000	4,000	0	0.0%		
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<b>Inspections &amp; Testing</b>										
	Public Health Inspector	37,897	46,091	47,338	47,338	47,338	585	2.7%		
15202	Personnel Costs	37,897	46,091	47,338	47,338	47,338	585	2.7%	_____	58
	<b>Inspections &amp; Testing Total</b>	37,897	46,091	47,338	47,338	47,338	585	2.7%		
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<b>Council on Aging</b>										
	Department Head Salaries	55,503	56,701	60,880	60,880	60,880	4,179	7.4%		
	Salaries/ Wages	65,162	76,515	72,750	72,750	72,750	-3,765	-4.9%		
	Longevity	350	350	475	475	475	125	35.7%		
15411	Personnel Costs	121,015	133,566	134,105	134,105	134,105	539	0.4%	_____	59
15412-52000	Purchase of Services	1,090	1,955	2,030	2,030	2,030	75	3.8%		
15412-54000	Supplies	1,700	2,355	1,975	1,975	1,975	-380	-16.1%		
15412-57000	Other Charges	818	2,475	725	725	725	-1,750	-70.7%		
15412-57110	Transportation	1,506	4,000	4,000	4,000	4,000	0	0.0%		
	Total Expenses	5,114	10,785	8,730	8,730	8,730	-2,055	-19.1%	_____	60
	<b>Council on Aging Total</b>	126,129	144,351	142,835	142,835	142,835	-1,516	-1.1%		

Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM VS FY20	\$ %	TOWN MEETING	
<b>Veterans' Services</b>										
	Salaries/ Wages	7,174	9,532	9,651	9,651	9,651	119	1.2%		
15431	Personnel Costs	7,174	9,532	9,651	9,651	9,651	119	1.2%		61
15432-52000	Purchase of Services	152	250	250	250	250	0	0.0%		
15432-54000	Supplies	520	575	575	575	575	0	0.0%		
15432-54100	American Legion	1,581	1,600	1,600	1,600	1,600	0	0.0%		
15432-54400	Memorial/Veterans' Day	2,938	3,000	3,200	3,200	3,200	200	6.7%		
15432-57000	Other Charges	0	500	500	500	500	0	0.0%		
15432-57700	Veterans' Benefits	41,095	50,000	51,500	51,500	51,500	1,500	3.0%		
	Total Expenses	46,286	55,925	57,625	57,625	57,625	1,700	3.0%		62
	<b>Veterans' Services Total</b>	<b>53,460</b>	<b>65,457</b>	<b>67,276</b>	<b>67,276</b>	<b>67,276</b>	<b>1,819</b>	<b>2.8%</b>		
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<b>Joshua Hyde Library Operations</b>										
	Department Head Salaries	79,408	85,052	86,115	86,115	86,115	1,063	1.2%		
	Salaries/ Wages	283,858	289,357	300,264	300,264	300,264	10,907	3.8%		
	Longevity	1,400	1,400	1,550	1,550	1,550	150	10.7%		
16101	Personnel Costs	364,666	375,809	387,929	387,929	387,929	12,120	3.2%		63
16102-52000	Purchase of Services	17,218	21,367	19,707	19,707	19,707	-1,660	-7.8%		
16102-54000	Supplies	3,500	3,500	3,600	3,600	3,600	100	2.9%		
16102-55820	Library Materials	96,533	98,345	100,000	100,000	100,000	1,655	1.7%		
16102-57000	Other Charges	2,565	2,650	2,400	2,400	2,400	-250	-9.4%		
	Total Expenses	119,816	125,862	125,707	125,707	125,707	-155	-0.1%		64
	<b>Joshua Hyde Library Operations Total</b>	<b>484,482</b>	<b>501,671</b>	<b>513,636</b>	<b>513,636</b>	<b>513,636</b>	<b>11,965</b>	<b>2.4%</b>		
<hr/>										
<b>Recreation</b>										
	Department Head Salaries	32,175	40,924	49,055	49,055	49,055	8,131	19.9%		
	Salaries/ Wages	23,890	29,704	31,457	31,457	31,457	1,753	5.9%		
	Longevity	0	0	0	0	0	0	0.0%		
16301	Personnel Costs	56,065	70,628	80,512	80,512	80,512	9,884	14.0%		65
16302-52000	Purchase of Services	10,045	11,203	12,079	12,079	12,079	876	7.8%		
16302-54000	Supplies	1,397	2,680	2,680	2,680	2,680	0	0.0%		
16302-56320	Team Sports	7,500	7,500	7,500	7,500	7,500	0	0.0%		
16302-57000	Other Charges	100	210	210	210	210	0	0.0%		
	Total Expenses	19,042	21,593	22,469	22,469	22,469	876	4.1%		66
	<b>Recreation Total</b>	<b>75,107</b>	<b>92,221</b>	<b>102,981</b>	<b>102,981</b>	<b>102,981</b>	<b>10,760</b>	<b>11.7%</b>		

Town of Sturbridge -- Budget FY21

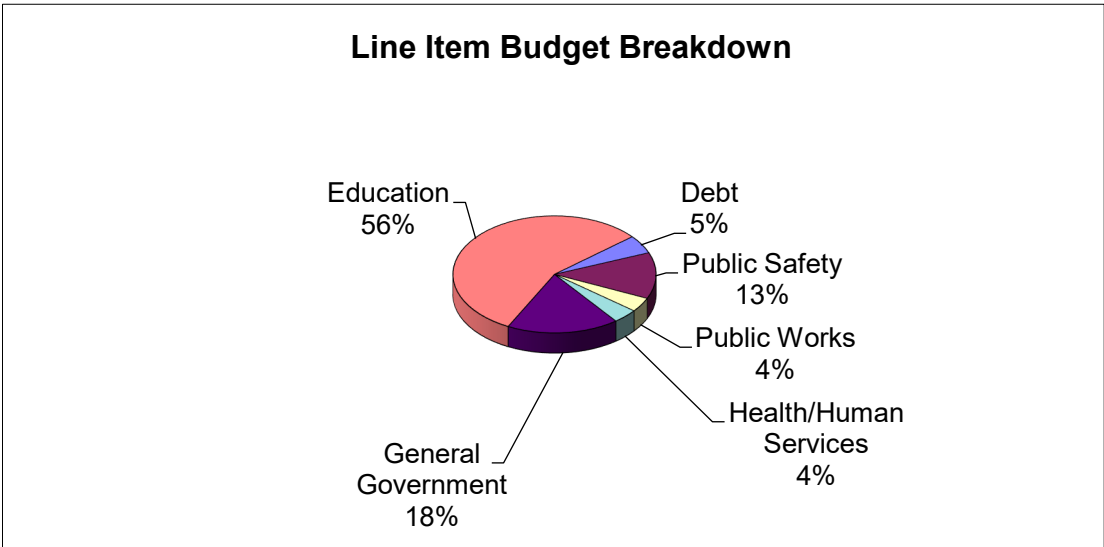
<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>Trails Committee</b>										
16502-52000	Purchase of Services	1,000	300	110	110	110	-190	-63.3%		
16502-57000	Other Charges	1,140	100	100	100	100	0	0.0%		
	Total Expenses	2,140	400	210	210	210	-190	-47.5%		67
	<b>Trails Committee Total</b>	2,140	400	210	210	210	-190	-47.5%		
<hr/>										
<b>Historical Commission</b>										
16902-52000	Purchase of Services	88	800	1,750	1,750	1,750	950	118.8%		
16902-54000	Supplies	0	200	100	100	100	-100	-50.0%		
16902-57000	Other Charges	0	200	200	200	200	0	0.0%		
	Total Expenses	88	1,200	2,050	2,050	2,050	850	70.8%		68
	<b>Historical Commission Total</b>	88	1,200	2,050	2,050	2,050	850	70.8%		
<hr/>										
<b>Debt Service Principal</b>										
17102-59193	Burgess Elementary Project	918,000	918,000	915,000	915,000	915,000	-3,000	-0.3%		
17102-59192	Town Hall	176,000	175,000	170,000	170,000	170,000	-5,000	-2.9%		
	Total Expense	1,094,000	1,093,000	1,085,000	1,085,000	1,085,000	-8,000	-0.7%		69
	<b>Debt Service Principal Total</b>	1,094,000	1,093,000	1,085,000	1,085,000	1,085,000	-8,000	-0.7%		
<hr/>										
<b>Debt Service Interest</b>										
17502-59250	Short-Term Interest	0	10,000	5,000	5,000	5,000	-5,000	-50.0%		
17502-59193	Burgess Elementary School	371,269	341,639	310,966	310,966	310,966	-30,673	-9.0%		
17502-59192	Town Hall	67,240	60,203	53,303	53,303	53,303	-6,900	-11.5%		
	Total Expenses	438,509	411,842	369,269	369,269	369,269	-42,573	-10.3%		70
	<b>Debt Service Interest Total</b>	438,509	411,842	369,269	369,269	369,269	-42,573	-10.3%		

Town of Sturbridge -- Budget FY21

ACCOUNT NUMBER	DEPARTMENT	ACTUAL	ACCEPTED	ADMINISTRATOR	SELECTMEN	FINCOM	VARIANCE		ADOPTED TOWN MEETING	LINE NUMBER
		EXPENDED FY19	BUDGET FY20	RECOMMEND FY21	RECOMMEND FY21	RECOMMEND FY21	FINCOM \$	VS FY20 %		
<b>Unclassified</b>										
19102-51700	Group Insurance	1,692,628	1,804,000	1,820,000	1,820,000	1,820,000	16,000	0.9%		
19102-51750	Unemployment	18,306	25,000	25,000	25,000	25,000	0	0.0%		
19102-51800	Worcester Retirement System	1,275,676	1,371,067	1,501,694	1,501,694	1,501,694	130,627	9.5%		
19102-51950	Medicare Tax	215,740	236,768	241,000	241,000	241,000	4,232	1.8%		
19102-52110	Street Lights	40,506	60,000	60,000	60,000	60,000	0	0.0%		
19102-52119	Energy Consulting	272	4,000	4,000	4,000	4,000	0	0.0%		
19102-52630	Town Audit	25,000	30,000	31,000	31,000	31,000	1,000	3.3%		
19102-52640	School Audit	0	0	4,000	4,000	4,000	4,000	0.0%		
19102-52650	OPEB Study	500	7,500	1,000	1,000	1,000	-6,500	0.0%		
19102-53030	Legal Fees	4,852	15,000	10,000	10,000	10,000	-5,000	-33.3%		
19102-53070	Tax Title	1,775	7,500	5,000	5,000	5,000	-2,500	-33.3%		
19102-53090	Town Report	1,872	3,000	3,000	3,000	3,000	0	0.0%		
19102-57410	Insurance Blanket	336,644	363,000	392,000	392,000	392,000	29,000	8.0%		
19102-57926	Insurance Deductible	1,000	5,000	5,000	5,000	5,000	0	0.0%		
19102-57800	Reserve Fund	89,250	155,000	163,000	163,000	163,000	8,000	5.2%		
19102-58318	Student Activity	0	0	0	0	0	0	0.0%		
	Future Wage Obligations	0	0	100,000	100,000	100,000	100,000	100.0%		
	Total Expenses	3,704,021	4,086,835	4,365,694	4,365,694	4,365,694	278,859	6.8%		71
	<b>Total Unclassified</b>	3,704,021	4,086,835	4,365,694	4,365,694	4,365,694	278,859	6.8%		
<hr/>										
<b>Central Purchasing</b>										
19152-52310	Telephone	29,218	35,000	35,000	35,000	35,000	0	0.0%		
19152-52315	Postage	20,905	21,000	21,000	21,000	21,000	0	0.0%		
19152-54800	Gasoline	131,308	150,000	150,000	150,000	150,000	0	0.0%		
19152-52320	Water/Sewer	8,826	11,000	12,000	12,000	12,000	1,000	9.1%		
19152-54200	Copiers	6,100	6,100	6,100	6,100	6,100	0	0.0%		
19152-53420	Slate Roof Maint Plan	0	10,000	0	0	0	-10,000	-100.0%		
19152-56553	Fleet Vehicles	160	1,500	1,500	1,500	1,500	0	0.0%		
19152-56559	Window Cleaning	0	3,100	0	0	0	-3,100	100.0%		
19152-56561	Exterior Painting TH/COB	0	0	0	0	0	0	0.0%		
19152-57927	E-Z Pass	958	1,200	1,200	1,200	1,200	0	0.0%		
19152-57928	Electricity	93,217	100,000	80,000	80,000	80,000	-20,000	-20.0%		
	Trash Removal/Recycling	0	0	9,200	9,200	9,200	9,200	NEW		
	Fire Extinguishers (Bldgs.)	0	0	3,000	3,000	3,000	3,000	NEW		
	Total Expenses	290,692	338,900	319,000	319,000	319,000	-19,900	-5.9%		72
	<b>Central Purchasing Total</b>	290,692	338,900	319,000	319,000	319,000	-19,900	-5.9%		
	<b>GRAND TOTAL</b>	31,912,166	34,078,452	35,248,388	35,248,388	35,248,388	1,169,274	3.4%		

Town of Sturbridge -- Budget FY21

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY19</u>	<u>ACCEPTED BUDGET FY20</u>	<u>ADMINISTRATOR RECOMMEND FY21</u>	<u>SELECTMEN RECOMMEND FY21</u>	<u>FINCOM RECOMMEND FY21</u>	<u>VARIANCE FINCOM VS FY20</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
<b>BUDGET SUMMARY</b>										
(For illustration purposes only)										
	General Government Salaries	6,351,473	7,292,230	7,715,357	7,715,357	7,715,357	423,127	5.8%		
	General Government Expenses	7,241,226	7,816,456	8,005,709	8,005,709	8,005,709	189,253	2.4%		
	<b>Total General Government</b>	13,592,699	15,108,686	15,721,066	15,721,066	15,721,066	612,380	4.1%		
	<b>Total Burgess</b>	11,297,798	11,770,442	12,047,819	12,047,819	12,047,819	277,377	2.4%		
	<b>Total Tantasqua</b>	7,021,669	7,199,324	7,479,503	7,479,503	7,479,503	280,179	3.9%		
	<b>Total Charter School</b>	0	6,000	6,000	6,000	6,000	0	0.0%		
	<b>Grand Total</b>	31,912,166	34,078,452	35,248,388	35,248,388	35,248,388	1,169,936	3.4%		
	<b>General Government % of Total</b>	42.6%	44.3%	44.6%	44.6%	44.6%				
	<b>Burgess % of Total</b>	35.4%	34.5%	34.2%	34.2%	34.2%				
	<b>Tantasqua % of Total</b>	22.0%	21.1%	21.2%	21.2%	21.2%				
	<b>Total</b>	100.0%	100.0%	100.0%	100.0%	100.0%				



**TOWN OF STURBRIDGE  
ANNUAL TOWN MEETING WARRANT ARTICLES**



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**ARTICLE 1**  
**TOWN REPORTS**

To hear the reports of the several Boards and Town Officials and any other Committee that may be ready; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This article is the acceptance of all reports as included in the Annual Town Report. The Town Meeting usually waives the actual reading of the reports as they are provided in a printed format.*

**ARTICLE 2**  
**COMMUNITY PRESERVATION COMMITTEE REPORT**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2021; and further to reserve for future appropriation amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, a sum of money for acquisition and preservation of historic resources, and a sum of a money for the creation, preservation and support of community housing; or take any action relative thereto.

Sponsor: Community Preservation Committee



**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: The CPC is required to submit a report to Town Meeting on the proposed use of CPA Funds. The CPC Report is an appendix to the Finance Committee Report.*

**ARTICLE 3**  
**COMMUNITY PRESERVATION ADMINISTRATION FUNDS**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00) to be allocated for the purpose of operating and administrative expenses in FY2021 for the Community Preservation Committee (CPC); or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: These funds would be used to provide for operating and administrative expenses for the CPC, including legal expenses, appraisal reports, general office supplies, CPA Coalition Dues, informational brochures and postage relating to locations, features and uses of CPA parcels. Any unused funds appropriated shall revert to the CPA Undesignated Fund Balance at the close of the fiscal year.*

**ARTICLE 4**  
**COMMUNITY PRESERVATION DEBT SERVICE**

To see if the Town will vote to transfer from the Community Preservation Fund-Undesignated Fund Balance, the sum of:

- SEVENTY-EIGHT THOUSAND THREE HUNDRED SEVENTY-FIVE AND 00/100 DOLLARS (\$78,375.00) for the purpose of paying the debt service for the OSV Land Acquisition;
- FORTY-EIGHT THOUSAND FOUR HUNDRED AND 00/100 DOLLARS (\$48,400.00) for the purpose of paying the debt service for the Heins Farm Acquisition;
- ONE HUNDRED THREE THOUSAND FOUR HUNDRED EIGHTY-TWO AND 00/100 DOLLARS (\$103,482.00) for the purpose of paying the debt service for the Town Hall / Center Office renovation project;
- TWENTY-EIGHT THOUSAND SEVEN HUNDRED FIFTY AND 00/100 DOLLARS (\$28,750.00) for the purpose of paying the debt service for the Recreation Court project;

or take any action relative thereto.

Sponsor: Finance Director

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This article provides the appropriation to pay the costs for previously approved debt issuances for the acquisition of open space known as the Heins Farm, Old Sturbridge Village parcels, the renovation of the Town Hall and Center Office Building and the Recreation Court Project.*

**ARTICLE 5**  
**COMMUNITY PRESERVATION GRAVESTONE RESTORATION**

To see if the Town will vote to appropriate from the Community Preservation Fund Historic Fund Balance the sum of NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$9,500.00) for the purpose of North Cemetery and/ or Old Burial Ground historic preservation and restoration work; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-1-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: These funds will be used to continue conservation and restoration work in the North Cemetery and Old Burial Ground.*

**ARTICLE 6**  
**COMMUNITY PRESERVATION TOWN HALL STORM WINDOWS**

To see if the Town will vote to appropriate from the Community Preservation Fund Historic Fund Balance the sum of SEVENTEEN THOUSAND SIX HUNDRED AND 00/100 DOLLARS (\$17,600.00) for the purpose of funding storm windows at Town Hall to preserve the historic windows; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: This article funds the installation of energy efficient storm windows in the Town Hall.*

**ARTICLE 7**  
**COMMUNITY PRESERVATION RECREATIONAL TRAIL RIVERLANDS CPA PARCEL**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of TWENTY-FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00) to

fund the construction of a recreational trail on the Riverlands Community Preservation Act parcel; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: This proposal is for building approximately five miles of flow trails on the Riverlands as part of a MassTrails matching grant. If the grant is not received, the funds will allow the trail construction to begin and further funds will be requested in the future.*

**ARTICLE 8**  
**COMMUNITY PRESERVATION RECREATIONAL TRAILS MASTER PLAN**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of TEN THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$10,500.00) for the purpose of updating the Recreational Trails Master Plan, including all costs incidental and related thereto; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: In 2012, the Sturbridge Recreation Master Trails Plan Subcommittee coordinated the preparation of a trails master plan for the town, a comprehensive look at the trail system. If approved, this action will bring the plan up to date.*

**ARTICLE 9**  
**COMMUNITY PRESERVATION CONSTRUCTION OF RECREATIONAL TRAILS**  
**LEADMINE PARCEL AND RESTORATION OF BURGESS DISCOVERY TRAIL**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of EIGHT THOUSAND AND 00/100 DOLLARS (\$8,000.00) for the purpose of construction of recreational trails on the Leadmine Parcel and restoration of the Burgess Discovery Trail; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

<p><i>Summary: The Sand Hill Trail will be completed and the Mountain Laurel Trail has a low area that remains wet and needs to be remedied. Any remaining funds will be used for the Burgess Discovery Trail.</i></p>
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**ARTICLE 10**  
**COMMUNITY PRESERVATION TRAIL CONSTRUCTION**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$4,500.00) for the purpose of funding signage, materials and labor for trail construction on Community Preservation Act purchased parcels; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: Funds will be used for the purchase of signage, and materials and Student Conservation Association trail crew for trail construction on Community Preservation Act purchased parcels.*

**ARTICLE 11**  
**COMMUNITY PRESERVATION PROPERTY BOUNDARY DELINEATION LONG**  
**POND PARCEL**

To see if the Town will vote to appropriate from the Community Preservation Fund Open Space Fund Balance the sum of FOUR THOUSAND SEVENTY AND 00/100 DOLLARS (\$4,070.00) for the purpose of funding property boundary delineation on the CPA purchased Long Pond Parcel; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: This delineation and marking will be done to meet compliance requirements of conservation restriction legislation. This property was purchased in 2014.*

**ARTICLE 12**  
**COMMUNITY PRESERVATION OUTBUILDING REMOVALS**

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of ONE HUNDRED SIXTY-FOUR THOUSAND EIGHT HUNDRED

NINETY AND 00/100 DOLLARS (\$164,890.00) for the purpose of outbuilding removal of the Leadmine Barn, three outbuildings on the Leadmine parcel, and the Heins Cabin; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-0-0*

*Summary: This is an ongoing project to remove dilapidated structures on conservation properties. These buildings are a liability and they pose a danger to the public.*

**ARTICLE 13**  
**COMMUNITY PRESERVATION LIBRARY WINDOW RESTORATION**

To see if the town will vote to appropriate funds from the Community Preservation Historic Funds the sum of THIRTY-FIVE THOUSAND EIGHT HUNDRED FIFTY AND 00/100 DOLLARS (\$35,850.00) for the purpose of Library Window Restoration; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: The Library, a contributing building to the National Register Historic District, has ten original exterior arched wood windows that need restoration. If approved, this project will restore the ten original windows in compliance with the Secretary of the Interior Standards for Rehabilitation.*

**ARTICLE 14**  
**COMMUNITY PRESRVATION RESTORATION OF HISTORIC PORTRAITS BY**  
**WILLIAM WILLARD**

To see if the Town will vote to appropriate funds from the Community Preservation Fund Historic Fund Balance the sum of FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00) for the purpose of restoration of three historic portraits by William Willard located at the Joshua Hyde Library; or take any action relative thereto.

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-0-1*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

*Summary: In the course of recent library renovations, three historic oil paintings by artist William Willard were found to be in need of restoration. This appropriation will fund the restoration of the historic portraits.*

**ARTICLE 15**  
**TOWN BUDGET**

To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the Town charges for the fiscal year beginning July 1, 2020 and vote to fix salary and compensation of all elected officials of the Town in accordance with the provisions of Massachusetts General Laws, Chapter 41, Section 108, effective July 1, 2020; such appropriation to include the transfer of TWENTY-FIVE THOUSAND AND 00/100 DOLLARS (\$25,000.00) from Free Cash to offset those costs funded through Marijuana Impact Fees; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This article is for the approval of the Town and School operating budgets for Fiscal Year 2021.*



**ARTICLE 16**  
**ROAD CONSTRUCTION, REPAIRS AND MAINTENANCE**

To see if the Town will vote to raise and appropriate THIRTY-SIX THOUSAND SIX HUNDRED FORTY-EIGHT AND 00/100 DOLLARS (\$36,648.00) to the Road Construction, Repairs and Maintenance Account in order to fund the road construction, repairs and maintenance of town roads as determined by the DPW Director; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: The Town funds road repair and maintenance through an annual warrant article which does not expire at the end of the Fiscal Year to provide the Department of Public Works with greater flexibility in meeting the needs of the community. We are changing the mechanism for funding this program in FY21.*

**ARTICLE 17**  
**PUBLIC ACCESS DEPARTMENT**

To see if the Town will vote to appropriate from the PEG Access and Cable Related Fund the sum of ONE HUNDRED TWENTY THOUSAND FIVE HUNDRED THIRTY-SIX AND 00/100 DOLLARS (\$120,536.00); or take any action relative thereto.

**Estimated budget for FY21 is:**

Salaries/Wages	\$ 78,386.00
Longevity	\$ 150.00
Employee Benefits	\$ 21,000.00
Operating Expenses	\$ 13,000.00
Capital	\$ 8,000.00
<b>Total</b>	<b>\$ 120,536.00</b>

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This proposed budget provides for the operations of the Town's cable access service. Funds for this article are provided via a surcharge on each cable bill.*

**ARTICLE 18**  
**STURBRIDGE TOURIST ASSOCIATION**

To see if the Town will vote to transfer and appropriate from the Hotel/Motel Special Account to the Sturbridge Tourist Association Account the sum of ONE HUNDRED SEVENTY-SIX THOUSAND THREE HUNDRED SIXTY-FOUR AND 00/100 DOLLARS (\$176,364.00); or to take any action relative thereto.

**Estimated budget for FY21 is:**

Community Support	\$ 30,000.00
Marketing	\$ 95,948.00
Salaries/Wages	\$ 33,350.00
Employee Benefits	\$ 17,066.00
<b>Total</b>	<b>\$ 176,364.00</b>

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: The revenues come from a 6% hotel/motel tax which is split with 67.5% going to the General Fund, 16.25% used for funding the Sturbridge Tourist Association and 16.25% used for the Betterment Committee. This budget is available for marketing the community for tourism, as well as partial funding for the Economic Development/Tourism Coordinator position.*

**ARTICLE 19**  
**BETTERMENT COMMITTEE**

To see if the Town will vote to transfer and appropriate from the Hotel/Motel Special Account to the Betterment Account the sum of ONE HUNDRED THIRTY-EIGHT THOUSAND EIGHT HUNDRED TWENTY-ONE AND 00/100 DOLLARS (\$138,821.00) for the following items:

<b>Requested By</b>	<b>Item</b>	<b>Amount</b>
Bloom Committee	Flower Barrels	\$ 2,200.00
Recreation	Plantings (Bloom Committee)	\$ 575.00
Library	Beautification Joshua Hyde Library	\$ 3,800.00
Finance Director	Beautification at Town Hall and Center Office Building	\$ 2,500.00
Tree Warden	Tree Planting - Arbor Day Program	\$ 1,910.00
Recreation	Town Offices & Library Decorations	\$ 3,240.00
DPW	Sidewalk Maintenance	\$ 20,000.00
Tree Warden	Tree Maintenance (town-wide)	\$ 10,000.00
Tree Warden	Town Common Tree Maintenance	\$ 7,322.00
Tree Warden	Main Street Tree and Park Maint. (Street Landscaping)	\$ 2,000.00
Police Department	Special Event Overtime (Police)	\$ 9,000.00
Police Department	Rig Series Eagle IFAK (First Aid Kits)	\$ 3,710.00
Police Department	Customized Event Canopy	\$ 1,329.00
Fire Department	Protective Firefighting Gear	\$ 13,500.00
Fire Department	Special Events Overtime (Fire)	\$ 5,050.00
Fire Department	Bleeding Control Training Kits	\$ 950.00
Fire Department	Ventilation Saw	\$ 3,000.00
Recreation	Cedar Lake (Town Beach) Water Treatment	\$ 1,795.00
Recreation	Town Common Summer Concert Series	\$ 3,500.00
Recreation	Decorations for Town Common	\$ 3,600.00
SLAC	SLAC / Great Ponds Weed & Safety Program	\$ 6,000.00
Special Event Comm.	Funding for Special Events in the Community	\$ 6,000.00
Recreation	Bleachers – Turner’s Field	\$ 5,150.00
Recreation	Soccer Goals	\$ 9,285.00
Recreation	Softball Shade/Protection Canopies	\$ 10,680.00
Trail Committee	“Fix-It” Bike Repair Stand	\$ 1,560.00
Trail Committee	Trafx IR Counters (2)	\$ 1,165.00
	<b>Total:</b>	<b>\$ 138,821.00</b>

or to take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-3-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: The revenues come from a 6% hotel/motel tax which is split with 67.5% going to the General Fund, 16.25% used for funding the Sturbridge Tourist Association and 16.25% used for the Betterment Committee. Betterment Committee funds are utilized for public safety, recreation and the beautification of the community.*

**ARTICLE 20**  
**CAPITAL IMPROVEMENT PLAN**  
**(2/3 Vote Required)**

To see if the Town will vote to transfer from Free Cash and appropriate the sum of SEVEN HUNDRED FIFTY-FIVE THOUSAND SEVEN HUNDRED FORTY-ONE AND 00/100 DOLLARS (\$755,741.00) and vote to transfer from the Fire Apparatus Stabilization Fund the sum of THREE HUNDRED FOUR THOUSAND AND 00/100 DOLLARS (\$304,000.00) to the Capital Improvement Account for the purpose of funding the following items, including the payment of all costs incidental and related thereto, from the Capital Improvement Plan to be undertaken for the Fiscal Year beginning July 1, 2020;

<b>Department</b>	<b>Item</b>	<b>Amount</b>
Police	Motorola Local Public Service Digitally Capable Base Radio	\$ 7,566.00
Finance	Copier at Public Safety Complex	\$ 8,000.00
Public Safety Complex	Replacement of Security Camera System	\$ 90,000.00
DPW	F350 Dump Truck	\$ 66,000.00
Public Safety Complex	Executive 24/7 Chairs (Dispatch) (2)	\$ 3,396.00
DPW	F150 Pick-up Truck	\$ 35,000.00
DPW	Gas Pump Replacement	\$ 14,000.00
IT	Camera Surveillance System (Town Hall/ Center Office Building)	\$ 25,000.00
Police	VariDesk Stations (12)	\$ 6,029.00
DPW	9' Stainless Steel Slide in Sander Body	\$ 14,000.00
Board of Health	Grinder Pump	\$ 15,000.00
DPW	Power Washer with Undercarriage Attachment	\$ 6,000.00
Public Safety Complex	Exterior Storage Containers	\$ 7,000.00
Public Safety Complex	Station Alerting System	\$ 12,750.00
Fire	Fire Pumper	\$ 750,000.00
<b>Total</b>		<b>\$1,059,741.00</b>

or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: This budget funds a portion of the highest rated capital needs of the Town. The Capital Plan as presented is consistent with the Comprehensive Fiscal Policies approved by the Selectmen and Finance Committee. Under this policy, capital expenditures rated as high priorities but costing under \$5,000.00 are included in department budgets; capital expenditures over \$5,000.00 and under \$100,000.00 are included in this article to be funded using free cash; and capital expenditures over \$100,000.00 are included and recommended as short-term borrowing or raise and appropriate articles.*

**ARTICLE 21**  
**AMBULANCE STABILIZATION FUND**

To see if the Town will vote to transfer from Free Cash the sum of SIXTY THOUSAND AND 00/100 DOLLARS (\$60,000.00) to the Ambulance Stabilization Fund for the purpose of reserving funds for the future purchase of an ambulance including the payment of all costs incidental and related thereto; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: Each year, the Town sets aside a sum of money to assist the Town in replacing its ambulances on a seven-year schedule. If approved, the approximate balance in the Ambulance Stabilization Fund will be \$186,266.00. The next ambulance replacement is scheduled for FY22.*

**ARTICLE 22**  
**OPEB TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of SEVENTY-FIVE THOUSAND AND 00/100 DOLLARS (\$75,000.00) to the Other Post-Employment Benefits Liability Trust Fund Account; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: The Government Accounting Standards Board (GASB) has determined that Other Post-Employment Benefits (OPEB) are part of the compensation that employees earn each year notwithstanding that such benefits are not tendered until after employment has ended. These benefits include health insurance, prescription or other related benefits provided to eligible retirees. GASB-45 mandates that municipalities account for and, eventually, fund these benefits. The fund was established and capitalized with \$100,000 at the 2011 Annual Meeting. In accordance with the Town's financial policies, an annual contribution of not less than \$50,000 should be allocated to the fund until such time as the actuarially calculated OPEB liability of \$18.9 million is realized. If approved Sturbridge will have approximately \$1,105,804 in the fund.*

**ARTICLE 23**  
**TAX RATE RELIEF**

To see if the Town will vote to authorize the Board of Assessors to use FIVE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$550,000.00) from Free Cash to support the tax rate for the fiscal year beginning on July 1, 2020; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-1-0*

*Summary: The Town has historically utilized available Free Cash to reduce the tax rate when finances have allowed.*

**ARTICLE 24**  
**REVALUATION/INTERIM ADJUSTMENTS**

To see if the Town will vote to raise and appropriate TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) to the Revaluation/Interim Adjustments Account; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This article provides annual funding for property revaluations and interim adjustments that the town is required to perform in accordance with Massachusetts General Law.*

**ARTICLE 25**  
**REVOLVING FUNDS – SPENDING LIMITS FY21**

To see if the Town will vote pursuant to the provisions of Chapter 44, Section 53 E ½, to set the FY21 spending limits for certain revolving funds as follows:

<u>Revolving Fund:</u>	<u>Maximum Expenditure:</u>
Recreation	\$ 30,000.00
HazMat Cleanup	\$ 20,000.00
Board of Health	\$ 20,000.00
BOH: Pay-As-You-Throw Program	\$ 20,000.00
Senior Center	\$ 10,000.00
Planning Department	\$ 10,000.00
Public Lands	\$ 20,000.00
Sturbridge Tourist Association	\$ 20,000.00
CPR	\$ 5,000.00
House Numbering	\$ 5,000.00

or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: The departmental revolving fund statute, G.L. c. 44, 53E 1/2, was amended by the Municipal Modernization Act in 2016 which eliminated the caps on the amount that could be spent from the revolving funds. At the Special Town Meeting in February 26, 2018, the revolving fund bylaw was adopted per the Municipal Modernization Act, however Town Meeting must continue to vote annually on or before July 1 on the amount that may be spent from each fund during the upcoming fiscal year.*

**ARTICLE 26**  
**WATER DEPARTMENT**

To see if the Town will vote to raise and appropriate, through the fixing and collection of just and equitable prices and rates set by the Board of Selectmen (acting as Water Commissioners), a sum of ONE MILLION THREE HUNDRED SIXTY-FIVE THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 00/100 DOLLARS (\$1,365,288.00) and by transferring the sum of EIGHTY-TWO THOUSAND AND 00/100 DOLLARS (\$82,000.00) from the Water Reserve Fund Balance, for a sum total of ONE MILLION FOUR HUNDRED FORTY-SEVEN THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 00/100 DOLLARS (\$1,447,288.00) for the expenses of the Water Department; or take any action relative thereto.

**Estimated budget for FY21 is:**

Contract Operations	\$ 678,557.00
Electricity	\$ 85,000.00
Perchlorate Testing	\$ 10,600.00
DPW Director	\$ 14,050.00
Meter Maintenance	\$ 15,000.00
Billing Expense	\$ 4,900.00
Debt Service	\$ 413,881.00
Miscellaneous	\$ 119,800.00
Capital Replacement	\$ 75,500.00
Reserve Account	\$ 30,000.00
<b>Total:</b>	<b><u>\$1,447,288.00</u></b>

Sponsor: Board of Selectmen



**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: This budget covers the operating expenses for providing public water in Sturbridge. This budget will not require a rate increase in the water rate (currently at \$6.93 per 100 cubic feet).*

**ARTICLE 27**  
**SEWER DEPARTMENT**

To see if the Town will vote to raise and appropriate, through fixing and collection of just and equitable prices and rates set by the Board of Selectmen (acting as Sewer Commissioners) a sum of TWO MILLION TWO HUNDRED EIGHTY- FIVE THOUSAND TWO HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$2,285,245.00) and by transferring the sum of TWO HUNDRED SIXTY- FOUR THOUSAND AND 00/100 DOLLARS (\$264,000.00) from the Sewer Reserve Fund Balance, for a total sum of TWO MILLION FIVE HUNDRED FORTY- NINE THOUSAND TWO HUNDRED FORTY-FIVE AND 00/100 DOLLARS (\$2,549,245.00) for the expenses of the Sewer Department; or take any action relative thereto.

**Estimated budget for FY21 is:**

Contract Operations	\$ 879,521.00
Electricity	\$ 210,000.00
Chemicals	\$ 20,000.00
DPW Director	\$ 14,050.00
Billing Expense	\$ 4,900.00
Debt Service	\$ 861,013.00
Southbridge Fees	\$ 200,000.00
Liquid Sludge Handling	\$ 200,000.00
Miscellaneous	\$ 69,761.00
Capital Replacement	\$ 60,000.00
Reserve Account	\$ 30,000.00
<b>Total:</b>	<b><u>\$2,549,245.00</u></b>

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: This budget covers the operating expenses for providing public sewer in Sturbridge. This budget will not require a rate increase in the sewer rate (currently \$9.82 per 100 cubic feet.)*

**ARTICLE 28**  
**SEWER PROJECT DEBT**

To see if the Town will vote to transfer the sum of:

- FIFTEEN THOUSAND SEVEN HUNDRED SIXTY-NINE AND 00/100 DOLLARS (\$15,769.00) from the F/B Reserved for Sewer Betterments to the Phase II Sewer Debt Account #28440-59100;
- TWO HUNDRED TWENTY THOUSAND FIVE HUNDRED EIGHTY-EIGHT AND 00/100 DOLLARS (\$220,588.00) from the F/B Reserved for Sewer Betterments to the Phase III Sewer Debt Account #28440-59300;
- ONE HUNDRED FORTY-THREE THOUSAND FIVE HUNDRED TWENTY-FIVE AND 00/100 DOLLARS (\$143,525.00) from the F/B Reserved for Sewer Betterments to the Big Alum Sewer Debt Account #28440-59220; and
- FIFTY-FOUR THOUSAND NINE HUNDRED TWENTY-FIVE AND 00/100 DOLLARS (\$54,925.00) from the F/B Reserved for Sewer Betterments to the Woodside/Westwood Sewer Debt Account #28440-59230;

For the purpose of paying debt service due on these sewer projects for FY21; or take any action relative thereto.

Sponsor: Finance Director

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This warrant article appropriates the funds necessary to pay debt service on the several sewer projects the Town of Sturbridge has undertaken over the past decade. These debt service payments are repaid through betterment assessments from the property owners within the specific sewer area and are not supported by either general property taxes or other sewer customers through the sewer rate.*

**ARTICLE 29**  
**INFLOW AND INFILTRATION STUDY AND REPAIR**

To see if the Town will vote to transfer from the Sewer Reserve Fund Balance the sum of ONE HUNDRED FIVE THOUSAND AND 00/100 DOLLARS (\$105,000.00) for an Inflow and Infiltration Study and necessary repairs identified from the study for the municipal sewer system; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: This study is a mandatory program of the Department of Environmental Protection (DEP) involving every wastewater collection system in Massachusetts. This program requires that all our collection systems be examined to identify necessary repairs. This is a recurring annual cost for the next ten years, and will keep the Town in compliance with the DEP regulations.*

**ARTICLE 30**  
**CEMETERY – RECORDS MANAGEMENT AND MAPPING**

To see if the Town will vote to transfer from Free Cash the sum of THIRTEEN THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$13,500.00) for records management and mapping of existing cemetery records; or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: Funding will provide a computerized mapping of cemetery records. The database will include scanned paper records linked to each burial and lot record.*

**ARTICLE 31**  
**DRONE SURVEY AND LANDFILL CAPACITY ANALYSIS**

To see if the Town will vote to transfer from Free Cash the sum of NINE THOUSAND AND 00/100 DOLLARS (\$9,000.00) to perform a drone survey and landfill capacity analysis; or take any action relative thereto.

Sponsor: Board of Health

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-1-0*

*Summary: This funding will be used to conduct a topographic drone survey of the landfill to determine geological contours and remaining landfill capacity.*

**ARTICLE 32**  
**TAX INCREMENT FINANCING AGREEMENT AND PROJECT CERTIFICATION: NEW ENGLAND COLD**

To see if the Town will vote to approve and certify the Local Incentive Application submitted for a 3.15 million cubic feet cold storage facility located at the project site situated at Sturbridge Technology Park, as shown on the Project Certification Application, and to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement, pursuant to the provisions of M.G.L. Chapter 40, section 59, with New England Cold, or its acceptable designee, all in substantially the form submitted to this Town Meeting, a copy of which has been placed on file with the Town Clerk, such approval serving to confirm the information contained in the Project Certification Application that (1) the project as proposed is consistent with the Town’s economic development objectives and can reasonably be expected to benefit significantly from the Tax Increment Financing Agreement; (2) the project will not overburden the Town’s infrastructure and utilities servicing the Economic

Opportunity Area; and (3) the project, as described in the Project Certification Application, will have a reasonable chance of increasing employment opportunities; and to authorize designation of the project as a certified project for a term of ten (10) years and a tax increment financing plan of not more than ten (10) years providing for real estate tax exemptions at the following exemption rate on the added value resulting from the project:

Year	Percentage
1 <sup>st</sup> Year	100%
2 <sup>nd</sup> Year	90%
3 <sup>rd</sup> Year	80%
4 <sup>th</sup> Year	70%
5 <sup>th</sup> Year	60%
6 <sup>th</sup> Year	50%
7 <sup>th</sup> Year	40%
8 <sup>th</sup> Year	30%
9 <sup>th</sup> Year	20%
10 <sup>th</sup> Year	10%

or take any action relative thereto.

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-1-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

*Summary: This article would authorize the Board of Selectmen to offer a TIF to New England Cold, or acceptable designee, for purposes of facilitating the construction of a 3.15 million cubic feet cold storage facility at Sturbridge Technology Park.*

**ARTICLE 33**  
**AMEND CHAPTER TWO OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw, Chapter Two – Definitions, by inserting the following definitions in the appropriate location within Chapter Two; or take any action relative thereto:

Business Support Services – An establishment within a building that is oriented toward providing services to other businesses, although it may also serve the general public. Examples of these services include but may not be limited to blueprinting, copying and printing services, mailing and mailbox services, security system services, soils and materials testing laboratories, and other similar services.

Child Day Care Center - A commercial or non-profit child day care facility designed and approved to accommodate 15 or more children. This may include infant centers, preschools and school age child day care facilities.

Equipment Sales and Rental Facilities - Retail and service establishments which may offer a wide variety of materials and equipment for sale and/or rental.

Information Processing Facilities - Office type facilities characterized by high employee densities, and occupied by businesses engaged in information processing, and other computer dependent and/or telecommunications-based activities. Examples of these include:

- a. Computer software and hardware design and development
- b. Consumer credit reporting
- c. Data processing services
- d. Health management organization (HMO) office where no medical services are provided
- e. Insurance claim processing
- f. Mail order and electronic commerce transaction processing
- g. Telemarketing

Personal Service Establishments - are those which administer personal services, including nail salons, tanning salons, day spas, tattoo shops, piercing, aromatherapy, skin clinics, medical spas, pet grooming, tailoring, shoe repair, and other similar uses.

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: This definition is being added to define a permitted use within Chapter 7 - Commercial District, and Chapter 11 - Commercial II District.*

**ARTICLE 34**  
**AMEND CHAPTER SEVEN OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Seven – Use Regulations – Commercial District (C), Sections 7.01 and 7.02, to insert the underlined language and delete the strikethrough language, as follows, or take any action relative thereto:

**CHAPTER SEVEN**  
**USE REGULATIONS - COMMERCIAL DISTRICT (C)**  
**{Adopted 3-1-65; Article 46}**

7.01 PERMITTED USES

- (a) Single family dwelling. Also, apartments accessory to a commercial building (not to exceed two (2) dwelling units per building). **{Amended 4-29-91; Article 44}**
- (b) Office, bank, newspaper or job-printing establishment.
- (c) Retail store or shop, barber shop, beauty salon, personal service establishments, shop for the repair of personal or household items, laundromat, health and fitness center, artisan's or craftsman's shop, livery or taxi service licensed by the Board of Selectmen, wholesale and retail sales not involving manufacture on the premises except of products the major portion of which are sold on the premises by the producer. **{Amended 4-17-84; Article 38, and 4-28-08; Article 67}**
- (d) Automobile service station. **{Amended 4-17-84; Article 38}**
- (e) Religious, educational, or governmental use. **{Amended 4-27-98; Article 113}**
- (f) Non-profit club.
- (g) Restaurants, including bakery and confectionery. **{Amended 4-29-91; Article 45}**
- (h) A multi-specialty physician office building wherein physicians and non-physician providers and support staff provide diagnostic and treatment services to ambulatory and outpatients, with the assistance and support of laboratory, radiology, physical therapy, pharmacy, mental health, and other related personnel and equipment. **{Amended 6-18-90; Article 96}**
- (i) Accessory uses customarily incidental to a permitted main use on the premises. **{Amended 4-29-91; Article 46}**
- (j) Walking, hiking, bicycling, roller skating, picnicking, cross-country skiing, and snow shoeing through the establishment of trails. **{Amended 4-24-95; Article 40}**
- (k) Farm including agriculture, horticulture, and viticulture, provided that the lot is not less than five (5) acres, including facilities for the sale of produce, wine and dairy products, insofar as the majority of such products for sale have been produced by the owner of the land on which the facility is located.
- (l) Fast Food Establishment **{Amended 4-27-98; Article 137}**
- (m) Walk Up Establishment **{Amended ATM June 5 & 12, 2017; Article 30}**
- (n) Fast Casual Restaurant **{Amended ATM June 5 & 12, 2017; Article 30}**
- (o) Craft Beverage Business with Tasting Room
- (p) Urgent Care Facility

7.02 Exceptions which may be allowed by Special Permit from the Special Permit Granting Authority (SPGA) in accordance with the regulations appearing in Section 24.09 of this Bylaw. **{Amended 4-11-83; Article 37}**

~~(a) Place of commercial amusement or recreation such as a bowling alley, theater (motion picture, dramatic, or musical), museum or golf driving range.~~

(a) Indoor Recreation Facilities

(b) Outdoor Recreation Facilities

(c) Indoor Family Amusement Centers

~~(d)~~(b) Hotel, inn or motel {**Amended 4-27-98; Article 117**}

~~(e)~~(e) The removal of sand, gravel, subsoil, topsoil or earth in accordance with Chapter 23 of this Bylaw. {**Amended 4-11-83; Article 35**}

~~(f)~~(d) Multi-family dwelling provided that:

- (1) It does not exceed four (4) dwelling units.
- (2) There is not less than twenty thousand (20,000) sq. ft. of lot area per dwelling unit.
- (3) Adequate provision is made for off-street parking.
- (4) An environmental suitability study shows that the site is capable of sustaining this type of construction and use.
- (5) The entire multi-family dwelling and its necessary area requirements are located entirely in the Commercial District; or in a less restrictive district.  
{**Amended 4-29-85, Article 94**} & {**Amended 6-30-86; Article 125**}

~~(g)~~(e) Two-family residence, provided there is not less than twenty thousand (20,000) square feet of lot area per dwelling unit. {**Amended 4-27-87; Article 46**}

~~(h)~~(f) Car Wash (Planning Board acting as SPGA) {**Amended 4-27-98; Article 139**}

~~(i)~~(g) Youth Center {**Amended 4-26-99; Article 162**}

(j) Building heights greater than 35' or three stories, pursuant to a determination of the Special Permit Granting Authority that the design, siting and scale of the proposed building is consistent with the location, scale and characteristics of the uses of the site and is in harmony with the surrounding properties and land uses.

Sponsor: Planning Board



**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-0-1*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: These proposed changes will update the permitted uses to add some of the recently defined terms. The proposed changes would allow the Planning Board to grant Special Permits for a height greater than 35', or three stories. Also proposed are changes to the footnotes in Chapter Nineteen Table of Dimensional Requirements to reflect these changes.*

**ARTICLE 35**  
**AMEND CHAPTER EIGHT OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Eight – Use Regulations – Commercial Tourist District (CT), Section 8.01, to insert the underlined language, as follows, or take any action relative thereto:

**CHAPTER EIGHT**  
**USE REGULATIONS - COMMERCIAL TOURIST DISTRICT (CT)**  
**{Adopted 4-24-89; Article 68}, {Amended 6-6-16; Article 35}**

The Commercial Tourist District is intended to be an attractive neighborhood and commercial center that is pedestrian friendly, caters to residents and tourists alike and provides a variety of shopping opportunities, restaurants and inns, as well as establishments offering family entertainment during the day and night.

**8.01 PERMITTED USES**

- a) Single family dwelling. **{Amended 4-24-89; Article 68} & {Amended 4-29-91; Article 48} & {Amended 6-6-16; Article 35}**
- b) Dwelling units located within a structure which is primarily used for a permitted use in this district and secondarily used as a residence. **{Amended 4-24-89; Article 68} & {Amended 6-6-16; Article 35}**
- c) Hotels, motels and inns. **{Amended 4-24-89; Article 68}**
- d) Specialty shopping facilities such as gift shops, apparel shops, antique shops, bookstores, galleries, banks, professional and business services, newsstands, furniture, drapery, music and video, pharmacy, sporting goods, bicycle shops, jewelry, hobby, toy and game stores,

camera and photo supplies, luggage and leather, sewing, needlework and piece goods, florists, photographic studios, art dealers and places for display or sale of handicrafts, provided all displays are within the building. Areas for the production of goods are to be limited to no more than 35% of total floor areas. Total area shall not exceed 7,500 square feet per shop. **{Amended 4-24-89; Article 68}** **{Amended 6-6-16; Article 35}**

- e) Restaurants, bakeries, delicatessens, candy, nut and confectionery stores, dairy, and specialty foods and/or beverage stores and places serving food and/or beverages for consumption on the premises. Total floor area shall not exceed 7,500 square feet per place. **{Amended 4-24-89; Article 68}** & **{Amended 6-6-16; Article 35}**
- f) Microbrewery. Total floor area shall not exceed 7,500 square feet unless located within buildings existing at the time of adoption of this amendment. **{Amended 6-6-16; Article 35}**
- g) Walk up establishments.
- h) Indoor family amusement centers located within buildings existing at the time of adoption of this amendment. **{Amended 6-6-16; Article 35}**
- i) Professional Offices including facilities occupied by businesses that provide professional services and/or are engaged in the production of intellectual property. Total floor area shall not exceed 6,000 square feet per structure. Examples of these include: accounting, auditing and bookkeeping services; advertising agencies; attorneys; commercial art and design services; counseling services; design services including architecture, engineering, landscape architecture, urban planning; education, scientific and research organizations; financial management and investment counseling; management and public relations services; media postproduction services; news services; photographers and photography studios; secretarial, stenographic, word processing, and temporary clerical employee services; travel offices; security and commodity brokers; and writers and artists offices. **{Amended 6-6-16; Article 35}**
- j) Beauty salons and barber shops and other personal services. **{Amended 4-27-98; Article 119}** & **{Amended 6-6-16; Article 35}**
- k) Dry cleaning and laundromat. Total floor area shall not exceed 4,000 square feet. **{Amended 4-27-98; Article 120}** & **{Amended 4-26-99; Article 27}**
- l) Artist studio **{Amended 6-6-16; Article 35}**
- m) Arts Center **{Amended 6-6-16; Article 35}**
- n) Accessory uses customarily incidental to a permitted main use on the same premises. **{Amended 4-24-89; Article 68}** & **{Amended 4-29-91; Article 49}**
- o) Walking, hiking, bicycling, roller skating, picnicking, cross-country skiing, snow shoeing through the establishment of trails. **{Amended 4-24-95; Article 40}**

- p) Rental shops for the hourly or daily rental of bicycles, kayaks, canoes, snowshoes, cross country skis, and other similar sporting apparatus. **{Amended 6-6-16; Article 35}**
- q) Farm including agriculture, horticulture, and viticulture, provided that the lot is not less than five (5) acres, including facilities for the sale of produce, wine and dairy products, insofar as the majority of such products for sale have been produced by the owner of the land on which the facility is located.
- r) Farmer’s market
- s) Religious, educational or governmental use. **{Amended 4-27-09; Article 12}**
- t) Craft Beverage Business with Tasting Room

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 4-0-0*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: This proposed change will add “Craft Beverage Business with Tasting Room” as a permitted use in order to be consistent with the newly adopted definition.*

**ARTICLE 36**  
**AMEND CHAPTER NINE OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Nine – General Industrial District (GI), Section 9.02, to insert the underlined language, as follows, or take any action relative thereto:

**CHAPTER NINE**  
**USE REGULATIONS - GENERAL INDUSTRIAL DISTRICT (GI)**  
**{Adopted 3-1-65; Article 46}**

9.02 Exceptions which may be allowed by Special Permit from the Special Permit Granting Authority (SPGA) in accordance with the regulations appearing in Section 24.09 of this Bylaw.

- (a) The removal of sand, gravel, subsoil, topsoil or earth in accordance with Chapter Twenty-Three of this Bylaw. **{Amended 4-11-83; Article 35}**
- (b) Building heights greater than 35' or three stories, pursuant to a determination of the Special Permit Granting Authority that the design, siting and scale of the proposed building is consistent with the location, scale and characteristics of the uses of the site and is in harmony with the surrounding properties and land uses.

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-0-1*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: With this proposed change, the Planning Board will have the ability to grant a Special Permit for a height greater than 35', or three stories. Also proposed are changes to the footnotes in Chapter Nineteen Table of Dimensional Requirements to reflect this proposed change.*

**ARTICLE 37**  
**AMEND CHAPTER TEN OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Ten – Use Regulations – Industrial Park District (IP), Sections 10.01 and 10.02, to insert the underlined language and delete the strikethrough language, as follows, or take any action relative thereto:

**CHAPTER TEN**  
**USE REGULATIONS - INDUSTRIAL PARK DISTRICT (IP)**  
**{Adopted 3-1-65; Article 46}**

10.01 PERMITTED USES

- (a) Animal clinic or hospital including animal rescue.
- (b) Business Support Services
- (c) Child Day Care Center
- (d) Equipment Sales and Rental Facilities
- (e) Handcraft Industries including retail sales of the product produced on the premises.

- (f) Health and Fitness Facilities
- (g) Information Processing Facilities
- (h) Plumbing, heating and electrical warehouses, showrooms and manufacturers
- (i) Laboratories for research and development
- ~~(a)~~(j) Telegraph offices, telephone and express offices, radio and television broadcasting studios and facilities.
- ~~(b)~~(k) Newspaper printing and job printing.
- ~~(e)~~(l) Any manufacturing or industrial use, including processing, fabrication, packaging, and assembly, provided that no such use shall be permitted which would be detrimental or offensive or tend to reduce property values in the same or adjoining districts by reason of dirt, odor, fumes, smoke, gas, sewage, refuse, noise, excessive vibration or danger of explosion or fire.
- ~~(m)~~ Food and beverage products manufacturing including distilleries, breweries, and co-packing and commercial kitchen space
- ~~(d)~~(n) Wholesale warehouse or storage facilities including self-storage facilities.
- ~~(e)~~(o) Automobile repair shop, automobile storage garage, automobile salesroom or lot not to exceed 40 vehicles for sale. {Amended 4-17-84; Article 38} {Amended 4- 30-07; Article 31} {Amended 4-30-07; Article 31}
  
- ~~(f)~~(p) Accessory uses customarily incidental to a permitted main use on the same premises.
- ~~(g)~~(q) Professional Offices with a minimum floor area of 30,000 s.f. per building and call centers {Amended 4-24-89; Article 58} & {Amended 4-30-90; Article 37}
- (r) Professional, scientific and technical services
- ~~(h)~~(s) Hotel, inn or motel {Amended 4-27-98; Article 117}
- ~~(i)~~(t) A multi-specialty physician office building wherein physicians and non-physician providers and support staff provide diagnostic and treatment services to ambulatory and outpatients, with the assistance and support of laboratory, radiology, physical therapy, pharmacy, mental health, and other related personnel and equipment. {Amended 6-18-90; Article 95}
- ~~(j)~~(u) Walking, hiking, bicycling, roller skating, picnicking, cross-country skiing, snow shoeing through the establishment of trails. {Amended 4-24-95; Article 40}
- ~~(k)~~(v) Farm including agriculture, horticulture, and viticulture, provided that the lot is not less than five (5) acres, including facilities for the sale of produce, wine and dairy products, insofar as the majority of such products for sale have been produced by the owner of the land on which the facility is located.
- ~~(l)~~(w) Bank. {Amended 4-26-99; Article 43}
- ~~(m)~~(x) Retail and wholesale fuel oil distribution and off-site heating service, oil storage and associated office and garage space for motor vehicles of the fuel oil operation. {Amended 4-26-04; Article 34}
- ~~(n)~~(y) Religious, educational or governmental use. {Amended 4-27-09; Article 12}

10.02 Exceptions which may be allowed by Special Permit from the Special Permit Granting Authority (SPGA) in accordance with the regulation appearing in Section 24.09 of this Bylaw.

- (a) The removal of sand, gravel, subsoil, topsoil or earth in accordance with Chapter Twenty-Three of this Bylaw. **{Amended 4-11-83; Article 35} & {Amended 4-30-90; Article 38}**
- (b) Restaurant, including bakery and confectionery. **{Amended 4-27-92; Article 26}**
- (c) Building heights greater than 35’ or three stories, pursuant to a determination of the Special Permit Granting Authority that the design, siting and scale of the proposed building is consistent with the location, scale and characteristics of the uses of the site and is in harmony with the surrounding properties and land uses.

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-0-1*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-0-1*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: These proposed changes will update the permitted uses to be current. With these proposed changes the Planning Board will have the ability to grant a Special Permit for a height greater than 35’, or three stories. Also proposed will be changes to the footnotes in Chapter Nineteen Table of Dimensional Requirements to reflect this proposed change.*

**ARTICLE 38**  
**AMEND CHAPTER ELEVEN OF THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Eleven – Use Regulations – Commercial II District, Sections 11.01 and 11.02, to insert the underlined language and delete the strikethrough language, as follows, or take any action relative thereto:

**CHAPTER ELEVEN**  
**USE REGULATIONS - COMMERCIAL II DISTRICT (C2)**  
**{Adopted 4-27-92; Article 47}**

11.01 PERMITTED USES

- (a) Single family dwelling. Also, apartments accessory to a commercial building (not to exceed two (2) dwelling units per building).
- (b) Office, bank, newspaper or job printing establishment.
- (c) Retail store or shop, barber shop, beauty salon, personal service establishments, shop for the repair of personal or household items, laundromat, health and fitness center, artisan's or craftsmen's shop, wholesale and retail sales not involving manufacture on the premises except of products the major portion of which are sold on the premises by the producer.
- (d) Automobile service station.
- (e) Religious, educational, or governmental use. **{Amended 4-27-98, Article 113}**
- (f) Non-profit club.
- (g) Restaurants, including bakery and confectionery.
- (h) A multi-specialty physician office building wherein physicians and non-physician providers and support staff provide diagnostic and treatment services to ambulatory and outpatients, with the assistance and support of laboratory, radiology, physical therapy, pharmacy, mental health, and other related personnel and equipment.
- (i) Accessory uses customarily incidental to a permitted main use on the premises.
- (j) Walking, hiking, bicycling, roller skating, picnicking, cross-country skiing, and snow shoeing through the establishment of trails. **{Amended 4-25-95; Article 40}**
  
- (k) Farm including agriculture, horticulture, and viticulture, provided that the lot is not less than five (5) acres, including facilities for the sale of produce, wine and dairy products, insofar as the majority of such products for sale have been produced by the owner of the land on which the facility is located.
- (l) Fast Food Establishment **{Amended 4-27-98; Article 137}**
- (m) Walk Up Establishment {Amended ATM June 5 & 12, 2017; Article 30}
- (n) Fast Casual Restaurant {Amended ATM June 5 & 12, 2017; Article 30}
- (o) Craft Beverage Business with Tasting Room
- (p) Urgent Care Facility

11.02 Exceptions which may be allowed by Special Permit from the Special Permit Granting Authority (SPGA) in accordance with the regulations appearing in Section 24.09 of this Bylaw.

~~(a) Place of commercial amusement or recreation such as a bowling alley, theater (motion picture, dramatic, or musical), museum or golf driving range.~~

- (a) Indoor Recreation Facilities
- (b) Outdoor Recreation Facilities
- (c) Indoor Family Amusement Centers
- ~~(b)~~(d) Hotel, inn or motel {Amended 4-27-98; Article 117}
- ~~(e)~~(e) The removal of sand, gravel, subsoil, topsoil or earth in accordance with Chapter Twenty-Three of this Bylaw. {Amended 4-11-83; Article 35}
- ~~(d)~~(f) Multi-family dwelling provided that:
  - i. It does not exceed four (4) dwelling units.

- ii. There is not less than twenty thousand (20,000) sq. ft. of lot area per dwelling unit.
- iii. Adequate provision is made for off-street parking.
- iv. An environmental suitability study shows that the site is capable of sustaining this type of construction and use.
- v. The entire multi-family dwelling and its necessary area requirements are located entirely in the Commercial District; or in a less restrictive district.
- vi. {Amended 4-29-85; Article 94}
- ~~(e)~~(g) Two-family residence, provided there is not less than twenty thousand (20,000) square feet of lot area per dwelling unit.
- ~~(f)~~(h) Truck stop (Planning Board acting as SPGA).
- ~~(g)~~(i) Farm including agriculture, horticulture, and viticulture, provided that the lot is not less than five (5) acres, including facilities for the sale of produce, wine and dairy products, insofar as the majority of such products for sale have been produced by the owner of the land on which the facility is located.
- (j) Building heights greater than 35' or three stories, pursuant to a determination of the Special Permit Granting Authority that the design, siting and scale of the proposed building is consistent with the location, scale and characteristics of the uses of the site and is in harmony with the surrounding properties and land uses.

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-0-1*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-0-1*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

*Summary: These proposed changes will update the permitted uses to add some of the recently defined terms. These proposed changes will update the permitted uses to be current. With these proposed changes the Planning Board will have the ability to grant a Special Permit for a height greater than 35', or three stories. Also proposed will be changes to the footnotes in Chapter Nineteen Table of Dimensional Requirements to reflect this proposed change.*



**ARTICLE 39**  
**AMEND CHAPTER NINETEEN THE ZONING BYLAW**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Zoning Bylaw – Chapter Nineteen – Intensity Regulations, to add a reference to footnote 3 to each of the entries in the “Max Height (Mean)” column of the table for the Commercial District, the Commercial II District, the General Industrial District, and the Industrial Park District; or take any action relative thereto:

Sponsor: Planning Board

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 8-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 3-0-1*

**RECOMMENDATION OF THE PLANNING BOARD:**

*That the Town vote to approve the article as written. Voted 7-0-0*

<p><i>Summary: These proposed changes will update the Table to reflect that the Planning Board would have the ability to grant a Special Permit for a height greater than 35’, or three stories. This is reflected by the addition of the footnotes on the height dimensions.</i></p>
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**ARTICLE 40**  
**PROPERTY TAX EXEMPTION FOR VETERANS AND THEIR SPOUSES**

To see if the Town will vote to accept the provisions of General Laws, chapter 59, section 5, clause twenty-second G, to extend the limited tax exemptions provided to veterans and their spouses in clauses 22 through 22F of that section to real estate occupied by a qualifying person as his or her domicile and owned by a trustee, conservator or other fiduciary for the qualifying person’s benefit; or take any action relative thereto:

Sponsor: Veterans Agent

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: This article allows the town to extend exemptions to veterans and their spouses where the domicile is owned not by the veteran and spouse, but by a trustee, conservator, or other fiduciary, for the qualifying person's benefit. The Commonwealth reimburses the Town for the full amount of the exemption.*

**ARTICLE 41**  
**PROPERTY TAX EXEMPTION FOR GOLD STAR PARENTS**

To see if the Town will vote to accept the provisions of General Laws chapter 59, section 5, clause twenty-second H, to provide a property tax exemption for the surviving parents or guardians of soldiers and sailors, members of the National Guard and Veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; or take any action relative thereto:

Sponsor: Veterans Agent

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to take no action on this article. Voted 7-2-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: The intended purpose of this Article is to grant a full exemption for property tax to Gold Star parents. Currently Gold Star Parents receive a \$400 Property Tax reduction and the Commonwealth reimburses cities and towns \$225. However, if this article is approved there is no reimbursement to the town by the Commonwealth.*

**ARTICLE 42**  
**ZONING OF 7 CEDAR STREET**  
**(2/3 Vote Required)**

To see if the Town will vote to amend the Town of Sturbridge Zoning Map by re-zoning a portion of the property at 7 Cedar Street (Parcel #202-02446-007) from Suburban Residential to Commercial Tourist District. The proposed change will affect 0.917 acres +/- of land on

the westerly side of Cedar Street and the northeasterly side of 420 Main Street and is more particularly described as follows:

**Legal Description of the Portion of Property to Become Commercial Tourist District**

BEGINNING at a point on the westerly side of Cedar Street at the northeasterly corner of said Parcel A

THENCE along a non-tangent curve to the left having a radius of 1356.31 and a length of 48.17 feet to a point.

THENCE N 02-04-55 W a distance of 12.14 feet to a point.

THENCE along a curve to the left having a radius of 1356.31 and a length of 304.39 feet to a point.

THENCE N 73-49-07 W a distance of 138.15 feet to a point.

THENCE N 01-08-23 E along a stonewall a distance of 80.57 feet to a point.

THENCE S 77-48-09 E a distance of 349.56 feet to a point.

THENCE S 02-33-11 E a distance of 100.36 feet to a point.

THENCE N 89-47-33 E a distance of 101.25 feet to a point.

THENCE S 03-05-19 E by the westerly side of Cedar Street for a distance of 100.00 feet to a point and place of beginning.

Or take any other action relative thereto.

Sponsor: Petition

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 7-1-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

**RECOMMENDATION OF THE PLANNING BOARD:**

*Summary: This article re-zones a portion of the property on 7 Cedar Street from Suburban Residential to Commercial Tourist. 7 Cedar Street is the parcel of land directly behind 420 Main Street and is on the westerly side of Cedar Street.*

**ARTICLE 43**  
**COMMUNITY PRESRVATION LITTLE LEAGUE LIGHTING PROPOSAL**

To see if the Town will vote to appropriate funds from Community Preservation Fund Undesignated Fund Balance the sum of ONE HUNDRED SEVEN THOUSAND SEVEN HUNDRED NINETY-ONE AND 00/100 DOLLARS (\$107,791.00) for the purpose of funding the Little League Lighting proposal; or take any action relative thereto:

Sponsor: Community Preservation Committee

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*That the Town vote to approve the article as written. Voted 5-3-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

**RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:**

*That the Town vote to approve the article as written. Voted 6-1-0*

*Summary: This project was initially approved for approximately \$177,000 under two articles at STM in October, 2018. The original design could not be executed due to issues determined in site testing. Additionally, the original contract called for older, less efficient lighting technology. The new proposal is for a state-of-the-art LED lighting system. If this article is approved the total cost of purchasing and installing lights on the field is estimated at approximately \$283,000.*

**ARTICLE 44**  
**TAX RATE RELIEF FROM STABILIZATION**  
**(2/3 Vote required)**

To see if the Town will vote to transfer from the Stabilization Fund a sum of money to lower the tax rate for the fiscal year beginning July 1, 2020; or take any action relative thereto:

Sponsor: Board of Selectmen

**RECOMMENDATION OF THE FINANCE COMMITTEE:**

*Recommendation to be provided at Town Meeting. Voted 9-0-0*

**RECOMMENDATION OF THE BOARD OF SELECTMEN:**

*That the Town vote to approve the article as written. Voted 5-0-0*

*Summary: The Town is utilizing available money from the Stabilization Fund in an effort to maintain the current real estate tax rate.*

## APPENDIX A ANNUAL ACCOUNTING OF REVOLVING FUNDS

July 1, 2018- June 30, 2019

### RECREATION REVOLVING FUND

Starting Balance	\$	40,037.82
Revenue	\$	16,487.00
Expenditures	\$	19,282.46
<b>Ending Balance</b>	<b>\$</b>	<b>37,242.36</b>

### PLANNING DEPARTMENT REVOLVING FUND

Starting Balance	\$	815.00
Revenue	\$	-
Expenditures	\$	-
<b>Ending Balance</b>	<b>\$</b>	<b>815.00</b>

### FIRE DEPARTMENT HAZMAT REVOLVING FUND

Starting Balance	\$	4,907.10
Revenue	\$	750.00
Expenditures	\$	1,843.00
<b>Ending Balance</b>	<b>\$</b>	<b>3,814.10</b>

### CONSERVATION COMMISSION REVOLVING FUND (PUBLIC LANDS)

Starting Balance	\$	800.00
Revenue	\$	-
Expenditures	\$	-
<b>Ending Balance</b>	<b>\$</b>	<b>800.00</b>

### SENIOR CENTER REVOLVING FUND

Starting Balance	\$	4,461.60
Revenue	\$	415.00
Expenditures	\$	2,447.43
<b>Ending Balance</b>	<b>\$</b>	<b>2,429.17</b>

### STURBRIDGE TOURIST ASSOCIATION REVOLVING FUND

Starting Balance	\$	254.98
Revenues	\$	-
Expenditures	\$	-
<b>Ending Balance</b>	<b>\$</b>	<b>254.98</b>

### BOARD OF HEALTH REVOLVING FUND

Starting Balance	\$	49,337.09
Revenues	\$	18,915.00
Expenditures	\$	9,545.67
<b>Ending Balance</b>	<b>\$</b>	<b>58,706.42</b>

### PAY AS YOU THROW PROGRAM

Starting Balance	\$	106,912.97
Revenues	\$	25,200.00
Expenditures	\$	12,327.09
<b>Ending Balance</b>	<b>\$</b>	<b>119,785.88</b>

### CPR

Starting Balance	\$	-
Revenues	\$	222.00
Expenditures	\$	216.00
<b>Ending Balance</b>	<b>\$</b>	<b>6.00</b>

### HOUSE NUMBERING

Starting Balance	\$	483.02
Revenues	\$	1,757.00
Expenditures	\$	1,527.56
<b>Ending Balance</b>	<b>\$</b>	<b>712.46</b>

**APPENDIX B**

**COMMUNITY PRESERVATION COMMITTEE REPORT TO THE FINANCE COMMITTEE  
FY2021 ANNUAL TOWN MEETING**

The Community Preservation Committee looks forward to presenting the following articles to the voters at the FY2021 Annual Town Meeting.

- Administrative Funds - \$20,000 -- Undesignated Fund Balance
- FY21 Debt Payments - \$259,007 -- Undesignated Fund Balance
- Gravestone Restoration - \$9,500 -- Historic Fund Balance
- Town Hall Storm Windows - \$17,600 -- Historic Fund Balance
- Recreational Trail Riverlands CPA Parcel - \$25,000 -- Undesignated Fund Balance
- Recreational Trails Master Plan Update - \$10,500 -- Undesignated Fund Balance
- Construction of Recreational Trails Leadmine Parcel and Restoration of Burgess Discovery Trail - \$8,000 -- Undesignated Fund Balance
- Trail Construction - \$4,500 -- Undesignated Fund Balance
- Property Boundary Delineation Long Pong Parcel - \$4,070 -- Open Space Fund Balance
- Outbuilding Removal - \$164,890 -- Undesignated Fund Balance
- Library Window Restoration - \$35,850 -- Historic Funds Balance
- Restoration of Historic Portraits by William Willard - \$5,000 -- Historic Fund Balance
- Little League Lighting Project - \$107,791 -- Undesignated Fund Balance

**CPA Revenue for FY20 and FY21:**

**FY20**

State Revenue FY20	\$ 90,741.00
FY20 Surcharge Committed	\$536,427.00
Interest Earned through 3/31/20	<u>\$ 37,972.00</u>
Total Estimated FY20 Revenues	\$665,140.00

**FY21**

Anticipated State Revenue FY21	\$ 60,100.00
Anticipated FY21 Surcharge	\$540,000.00
Anticipated Interest Income	<u>\$ 25,000.00</u>
Total Anticipated FY21 Revenues	\$625,100.00

**STURBRIDGE CPA FUND BALANCE TABLE**  
(Figures provided by Sturbridge Finance Department)

<b>Community Preservation Fund Balances</b>	<b>Undesignated Fund Balance</b>	<b>Open Space</b>	<b>Historic Resources</b>	<b>Community Housing</b>	<b>Total All Funds</b>
<b>Estimated Fund Balance 7/1/2020:</b>	<b>\$1,742,671.00</b>	<b>\$370,218.00</b>	<b>\$328,515.00</b>	<b>\$761,018.00</b>	<b>\$3,202,422.00</b>
<b>FY21 Proposed Warrant Articles:</b>					
Administrative Fund	\$20,000.00				\$20,000.00
FY21 Debt Payments	\$259,007.00				\$259,007.00
Gravestone Restoration			\$9,500.00		\$9,500.00
Town Hall Storm Windows			\$17,600.00		\$17,600.00
Recreational Trail Riverlands CPA Parcel	\$25,000.00				\$25,000.00
Recreational Trails Master Plan Update	\$10,500.00				\$10,500.00
Construction of Recreational Trails Leadmine Parcel, Restoration of Burgess Discovery Trail	\$8,000.00				\$8,000.00
Trail Construction	\$4,500.00				\$4,500.00
Property Boundary Delineation Long Pond Parcel		\$4,070.00			\$4,070.00
Outbuilding Removals	\$164,890.00				\$164,890.00
Library Window Restoration			\$35,850.00		\$35,850.00
Restoration of Historic Portraits by William Willard			\$5,000.00		\$5,000.00
Little League Lighting Project	\$107,791.00				\$107,791.00
<b>Estimated Fund Balance after FY21 ATM</b>	<b>\$1,142,983.00</b>	<b>\$366,148.00</b>	<b>\$260,565.00</b>	<b>\$761,018.00</b>	<b>\$2,530,714.00</b>

Thank you to Barbara Barry, Finance Director, for being instrumental in preparing this report to the Finance Committee.

Respectfully Submitted,

Penny Dumas, Chair

## APPENDIX C

### FY2021 Outstanding Debt

Sources of Funding - Amounts Outstanding	
Property Taxes	\$ -
Property Taxes - Debt Exclusion	\$ 14,200,050.75
Betterment Assessment	\$ 1,666,406.25
Water Fees	\$ 5,814,166.85
Sewer Fees	\$ 10,690,226.25
CPA Funds	\$ 1,799,650.00

Long Term Debt								
Project	Issue Date	Maturity Date	Source of Funding	Principal Issued	Total Interest on Loan	Outstanding Principal	Outstanding Interest	FY21 Loan Payment
Well #1	2/15/2012	11/1/2031	Water Fees	\$ 1,620,500.00	\$ 462,300.44	\$ 960,000.00	\$ 168,900.00	\$ 106,600.00
Route 131 Waterline*	12/8/2017	11/15/2030	Water Fees	\$ 992,450.00	\$ 248,975.35	\$ 832,450.00	\$ 165,603.00	\$ 109,498.00
Well #4*	11/12/2019	8/15/2040	Water Fees	\$ 2,785,000.00	\$ 902,213.85	\$ 2,785,000.00	\$ 902,213.85	\$ 197,782.60
WWTP Upgrade*	12/8/2017	11/15/2030	Sewer Fees	\$ 707,750.00	\$ 179,423.11	\$ 597,750.00	\$ 119,671.25	\$ 76,278.75
WWTP Upgrade	2010	2030	Sewer Fees	\$ 5,971,293.00	\$ -	\$ 3,576,867.00	\$ -	\$ 298,782.07
WWTP Upgrade	2012	2031	Sewer Fees	\$ 9,026,495.00	\$ -	\$ 6,297,763.00	\$ -	\$ 433,564.32
Southbridge Sewer Connection*	2/15/2011	11/15/2021	Sewer Fees	\$ 510,000.00	\$ 109,612.50	\$ 95,000.00	\$ 3,175.00	\$ 52,387.50
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 820,000.00	\$ 153,606.94	\$ 340,000.00	\$ 27,318.75	\$ 68,612.50
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 155,000.00	\$ 27,209.44	\$ 60,000.00	\$ 4,912.50	\$ 11,525.00
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 775,000.00	\$ 146,899.72	\$ 330,000.00	\$ 27,018.75	\$ 63,387.50
Woodside Circle Sewer Project*	2/15/2012	11/1/2028	Betterment Assessment	\$ 730,000.00	\$ 170,122.78	\$ 370,000.00	\$ 46,950.00	\$ 54,925.00
Phase 2 Sewer Project*	2/15/2011	11/15/2021	Betterment Assessment	\$ 165,000.00	\$ 34,259.38	\$ 30,000.00	\$ 1,031.25	\$ 15,768.75
Phase 3 Sewer Project*	2/15/2011	11/15/2021	Betterment Assessment	\$ 2,220,000.00	\$ 478,862.50	\$ 415,000.00	\$ 14,175.00	\$ 220,587.50
Burgess Elementary School*	12/8/2017	11/15/2030	Property Taxes - Debt Exclusion	\$ 5,836,500.00	\$ 1,481,724.92	\$ 4,933,500.00	\$ 989,192.50	\$ 625,552.50
Burgess Elementary School	2/15/2012	11/1/2031	Property Taxes - Debt Exclusion	\$ 6,700,500.00	\$ 1,932,156.83	\$ 4,020,000.00	\$ 707,268.75	\$ 446,387.50
Burgess Elementary School	12/22/2015	7/15/2030	Property Taxes - Debt Exclusion	\$ 1,954,000.00	\$ 458,806.04	\$ 1,430,000.00	\$ 218,887.50	\$ 173,875.00
Town Hall*	12/8/2017	8/1/2029	Property Taxes - Debt Exclusion	\$ 1,952,300.00	\$ 474,053.90	\$ 1,601,300.00	\$ 299,902.00	\$ 223,303.00
Town Hall*	12/8/2017	8/1/2029	CPA Funds	\$ 870,000.00	\$ 212,001.53	\$ 720,000.00	\$ 134,425.00	\$ 103,482.00
OSV Land Acquisition*	12/22/2015	7/15/2025	CPA Funds	\$ 616,000.00	\$ 126,005.83	\$ 355,000.00	\$ 40,700.00	\$ 78,375.00
Heins Farm Land Acquisition*	12/22/2015	7/15/2025	CPA Funds	\$ 375,000.00	\$ 77,928.61	\$ 225,000.00	\$ 25,900.00	\$ 48,400.00
Recreation Courts	12/8/2017	11/15/2032	CPA Funds	\$ 287,000.00	\$ 78,288.08	\$ 245,000.00	\$ 53,625.00	\$ 28,750.00
*Refunded								
			Totals:	\$ 45,069,788.00	\$ 7,754,451.75	\$ 30,219,630.00	\$ 3,950,870.10	\$ 3,437,824.49



<b>APPENDIX D</b>			
<b>TOWN OF STURBRIDGE</b>			
<b>FY 2020</b>			
<b>USE OF FREE CASH</b>			
	<b><u>Certified</u></b>	<b><u>Appropriated</u></b>	<b><u>Balance</u></b>
<b>Certified 7/01/19</b>	<b>\$4,904,391.00</b>		
<b>January 27, 2020 Special Town Meeting</b>			
Article 44 - Senior Center Feasibility Study and Cost Estimate		\$89,150.00	
Article 45 - Purchase of 501 Main Street for Parking Lot		\$244,000.00	
Article 46 - Design of a Parking Lot at 501 Main Street		\$15,000.00	
Article 51 - Repair or Replacement of a Rooftop HVAC Unit at PSC		\$78,000.00	
<b>Balance Remaining After 1/27/2020 STM:</b>			<b>\$4,478,241.00</b>
<b>June 29, 2020 Annual Town Meeting</b>			
Article 15 - Marijuana Impact Fees Offset		\$25,000.00	
Article 20 - Capital Improvement Plan		\$755,741.00	
Article 21 - Ambulance Stabilization Fund		\$60,000.00	
Article 23 - Tax Rate Relief		\$550,000.00	
Article 31 - Cemetery - Records Management and Mapping		\$13,500.00	
Article 32 - Drone Survey and Landfill Capacity Analysis		\$9,000.00	
<b>Balance Remaining After 6/29/2020 ATM:</b>			<b>\$3,065,000.00</b>