



**Town of Sturbridge  
Personnel Committee  
Town Hall, 308 Main Street  
September 13, 2017  
6:00 p.m.**

**Agenda**

- 1. Welcome and roll call**
- 2. Approval of minutes of previous meeting (8-2-17)**
- 3. Discuss Town Clerk Job Description**
- 4. Review Draft Job Description Review Plan**
- 5. Set next meeting**
- 6. Adjournment**