**Recreation Committee
February 25, 2020
5:00PM, Center Office Building/ 2nd Floor Conference Room**

**Members in attendance**: Erin Carson (EC), Cindy Forgit (CF), Dan Thompson (DT), Annie Roscioli (AR)

**Members Absent**: MaryLou Volpe, Kadion Phillips

**Others in Attendance:** Jeff Bridges, Town Administrator

 **OPENING OF MEETING**: EC made motion to open meeting at 5:05 PM. DT seconded. Vote 3-0

**APPROVAL OF MEETING MINUTES**

1/14/20- EC made a motion to approve as written, seconded by CF. Vote 3-0.

**NEW BUSINESS**

1. **8th Annual Ham Toss, Friday March 20, 2020.** AR informed the Committee that our 8th Annual Ham Toss is several weeks away. We are working on a sponsor for the holiday ham gift cards. There will be 8 winning age divisions and one overall raffle winner.
2. **NYC Spring Bus Trip, Saturday April 25, 2020.** The spring bus trip will cost $1,850.00 total and will be held at the end of April. This date was changed due to scheduling of town bonfire.  **CF made a motion to approve spring bus trip 2020, DT seconded. All in favor, 3-0.**
3. **Summer Program 2020 Program Dates, Staffing Update and Request.** AR informed the Committee that the Summer Program will operate from Monday, June 29 2020- August 20, 2020. The Committee reviewed the staffing request from Recreation Director and Summer Program Coordinator. This request is to transition three exisiting subs to full time positions (1 Life Guard, 1 Playleaders, 1 Arts and Crafts Counsler).

**DT made a motion to hire all returning staff, CF seconded.** **Vote 3-0.**

**DT made motion to transition three existing subs to the open full time positions, EC seconded. Vote 3-0.**

1. **Warrant Articles for the ATM due March 1, 2020.** AR stated she is expecting to submit a place holder for both 60 Cedar St Recreational Fields, and for funding towards the town Dog Park. However It does not seem likely that 60 Cedar St will be ready to move forward with construction plans at the ATM. After discussion with Town Administrator and reviewing the Stanton Foundation Dog Park grant policies, we will need approximately $30,000.00 allocated for the design phase of this project and this money needs to be allocated prior to submittals for the grant. EC expressed concern over using any of Recreations limited resources for a dog park in town while we do not have adequate fields. DT agreed. AR stated that with this grant, the cost would be minimal and we would be using a much smaller property size than of one that could be used for fields, so it won’t be competing resources, aside from only having one staff member to properly work on these projects, execute, and maintain.
2. **Town Barn maintenance.** AR discussed the ongoing issue of beavers at the Town Barn field location, specifically next to the Little League field. In the past the swampy area was not a problem but now the beavers have a well developed dam and are destroying the field and existing Rec Area. AR stated she had a local company (Call of the Wild Animal Control) assess the property and review the process. The company believes there could be 6-10 beavers at this location. AR asked the committee to approve $2,000.00 to be taken from the Revolving account and allocated to beaver removal. **EC made a motion to allocated $2,000.00 for beaver trapping, DT seconded. All in favor 3-0.**
3. **Recreation Director Goals.** The Committee reviewed all six goals submitted for 2020 by the Recreation Director. EC reiterated the need for a meeting with all league presidents and the need to review application fees per league, in addition to open up channels of communication to help with field scheduling, specifically with the schools.  **DT made a motion to accept the 2020 Rec. Director Goals, CF seconded. All in favor 3-0.**

**Old Business**

1. **Concerts on the Common 2020 Scheduling.** As of 2/26/20 all contracts have been signed and returned to the Recreation Department. More sponsors have been added. The Committee extends their gratitude to Sturbridge Cultural Council, Betterment Committee, Southbridge Credit Union, Lions and Rotary Clubs, Savers Bank, and the Sturbridge Tourist Association for sponsoring our 11 week series.
2. **Update on projects**

**A) Town Barn Lighting-** A detailed time line expected this week, borings have been completed as of 2/18/20.

 **B) 60 Cedar St- review of RFPs recevied and request to transfer additional funding**. AR informed the Committee that overall we received 4 proposals from interested firms on this project; McClure engineering, Inc., CME Engineering, WDA Design Group, Tighe & Bond. McClure was the lowest bid, but needed to correct their fee proposal as we found it was missing electrical engineering. The revised proposal will be $54,000.00. AR recommends to the Recreation Committee to transfer $6,000.00 from the revolving account to the 60 Cedar Recreation Fields Project.

**DT made a motion to transfter $6,000.000 from the Recreation Revolving Account to the 60 Cedar St Recreational Fields Account. Seconded by EC. All in favor 3-0.**

**PROPERTY USAGE REQUESTS**

1. Turners Club Field, Sunday September 13, 2020 12:00-6:00PM. Requested by Altruist Brewing Company, LLC for Music Festival. **Application is incomplete. Tabled to next meeting**.
2. Town Common, Wednesdays 5:00PM-7:00 PM 4/24/20-6/19/20 (9 weeks). Requested by Real Futbol Academy/Sturbridge Soccer for youth programs ages 2.5-6 yrs. **DT made a motion to approve. Seconded by CF. All in favor 3-0.**

**ADJOURNMENT:** **EC made motion to adjourn meeting at 5:55 PM. Seconded by DT. Vote 3-0.**

**Tentative Next Meeting:** Tuesday 3/24, 2020 5:00 PM.

**Respectfully submitted,**

**Annie Roscioli**

**Recreation Director**