**Recreation Committee  
January 14, 2020  
5:00PM, Center Office Building/ 2nd Floor Conference Room**

**Members in attendance**: MaryLou Volpe (MV), Erin Carson (EC), Kadion Phillips (KP), Cindy Forgit (CF), Dan Thompson (DT), Annie Roscioli (AR)

**Members Absent**:

**Others in Attendance:** Jeff Bridges, Town Administrator

**OPENING OF MEETING**: MV made motion to open meeting at 5:00 PM. MV seconded. Vote 3-0.

DT arrived at: 5:01 PM

**APPROVAL OF MEETING MINUTES**

11/26/19- MV made a motion to approve as written, seconded by KP. Vote 3-0, DT abstained.

CF arrived at: 5:04 PM

**NEW BUSINESS**

1. **Sturbridge Winter Outing/Skate Night with SFD on 2/1/20, Town Common**. AR provided an overview of this event and where the planning group is in terms of preparation. AR shared that the Southbridge Credit Union will be sponsoring the “Make Your Own S’mores” table at the event and Hearthstone market is donating hot chocolate and selling food items. The Committee extends their gratitude. AR is working to organize games and possible solutions should the weather not cooperate for this winter event.
2. **Concerts on the Common 2020 Scheduling.** AR presented the Committee with options for the 2020 Concert Series and reviewed the current sponsorships for 2020 series; Savers Bank, Sturbridge Cultural Council (3 concerts), Betterment Committee. A request will submitted STA as well. AR stated she is working to confirm if Friendly’s will sell ice cream again, as well as looking for a hot dog or related food vendor, and is hoping Baystate will return as a vendor. KP made a motion to accept the discussed concert contracts as discussed. Seconded by MV. All in Favor 5-0.
3. **8th Annual Ham Toss will be on Friday March 20, 2020.** AR stated that Ham Toss is scheduled and flyers will be distributed through Burgess in February as well as the PTO flyer. A request was made to Micknuck’s for their continued support of this event.

**Old Business**

1. **Tree Lighting Ceremony recap.** AR stated that overall it was another successful night, with a wonderful response to coloring contest submissions, letters to santa, and both food and toy donations. From the Tree Lighting Ceremony donations, the Recreation Committee was able to bring 32 gifts to the Sturbridge Police Dept for their toy drive, as well as a variety of food items for the Senior Center. AR stated she is working to find a DJ for the upcoming ceremony as one of the performance groups did not show to the ceremony. Thank you to the Sturbridge Fire Department and the Sturbridge Police Department for both their assistance towards this event.
2. **Update on projects**

**A) Town Barn Lighting- under contract, proposed project schedule to be expected 1/9/20**. AR updated the committee on the meeting with Energy Eletric Co., were both parties were happy for a mild winter and hope to have borings completed this week.

**B) 60 Cedar St- Pre-proposal conference 1/7/20, RFPs due 1/15/20 at 11:00 AM**

**PROPERTY USAGE REQUESTS**

1. Cedar Recreation Area, Sundays 12:00PM-2:00PM 1/26/20-3/8/20 and Mondays 9:30AM-11:00AM 1/27/20-3/23/20. Requested by Meghan Jaquith with Tinkergarten (nature play class)
2. Town Common, Sundays 7:00AM-2:30 PM 6/7/20-10/11/20. Sturbridge Farmers Market. Requested by Special Events Committee.
3. Town Common, Saturday 9/12/20 7:00AM-2:00PM. Requested by National MS Society for a charity walk.

**MV made a motion to approved all Property Usage requests as written. DT seconded. All in favor 5-0.**

**ADJOURNMENT:** KP made motion to adjourn meeting at 5:46 PM. Seconded by DT. Vote 5-0.  
  
**Tentative Next Meeting:** Tuesday February 25, 2020 5:00 PM.

**Respectfully submitted,**

**Annie Roscioli**

**Recreation Director**