**Recreation Committee  
October 22, 2019  
5:00PM, Center Office Building/ 2nd Floor Conference Room**

**Members in attendance**: Mary Lou Volpe (MV), Kadion Phillips (KP), Cindy Forgit (CF), Annie Roscioli (AR)

**Members Absent**: Dan Thompson (DT), Erin Carson (EC)

**Others in Attendance:**

**OPENING OF MEETING**: MV made motion to open meeting at 5:06 PM. KP seconded. Vote 3-0.

**APPROVAL OF MEETING MINUTES**

8/19/19- tabled to November meeting

9/9/19- tabled to November meeting

**NEW BUSINESS**

1. **Summer Program Recap-** AR provided an overview of the 2019 summer program to the committee. With 66 partipants, we saw daily averages ranging from 30-45. While enrollment is lower than 2018, day to day numbers were higher and more consistent. The mini program was offered twice this summer, with 8 children enrolled for session 1 and ten children enrolled in session 2. Twenty two children enrolled in tennis lessons, we aim to add pickleball in 2020. Theme days continued and we also added Friendly’s Meal Deals on Tuesdays and ice cream on Thursdays. Program wide activites included 4th of July Party, Wacky Water Wednesdays, Spirit Mondays, Fishing days, sand castle contests, Kickball at Burgess, talent shows and more. The field trip to Hartford Science Center was a huge success and at least one field trip will be scheduled for 2020 summer. Thank you to the Sturbridge Fire Department for donating their time to attend the program again this summer, as they demo the fire truck and water hose for all program attendees. Ratios stayed inline with program needs.
2. **NYC Bus Trip 12/14/19**- both buses sold out as of 10/11/19
3. **Tree Lighting on Friday, November 29, 2019.** We currently have Kidz Rock, Tantasqua Choraleers, Santa, Holly the Elf, Publick House, LuLu Accessories, and the Boyscouts confirmed. Fire barrels are scheduled with DPW and Fire Dept has received our open flame permit as well as request for Fire truck to estinguish fire barrels at 8:00 PM. Coloring Contest and Letters to Santa are continued this year. Publick House has donated a dinnner for two for the raffle. Flyers to go home through Burgess week of 11/4/19. KP requested to invite Bay State Brewing to attend as a vendor.
4. **Idea from SFD for Skate Night on the Town Common-** Thank you to Pat Normandin for this idea, we expect to host a skate night on the Town Common for residents, date TBD but January is expected. This would include light tower. More details to come
5. **Betterment Requests-** At this time AR is working on obtaining quotes for three new betterment requests: Two bleachers for Turners Field, Shade/Protection Canopy for Softball Field, and additional goals for Soccer league.

KP asked for an update on the Tennis Court repairs**.** AR stated that the BOS did approve $13,000.00 for repairs and that she would request a repair schedule/dates to know.

**Old Business**

1. Update on projects

**A) Town Barn Lighting-** posted to Central Register on 10/16/19, bid opening November 8, 2019. Schedule of deadlines reviewed.

**B) 60 Cedar St-** AR informed the committee she has been working with the facilities coordinator to push this project out to bid. Facilities Coordinator has confirmed this project will fall under CPO and is working on an RFP to detail our services.

**PROPERTY USAGE REQUESTS**

1. Town Common, November 16, 2019. Roace Race and Vendor Fair. 8:00-2:00PM. Requested by Special Events Committee and Veterans Agent.

**ADJOURNMENT:** KP made motion to adjourn meeting at 5:54. Seconded by MV. Vote 3-0.  
  
**Tentative Next Meeting:** Tuesday November 26, 2019 5:00 PM.

**Respectfully submitted,**

**Annie Roscioli**

**Recreation Director**