

**Sturbridge Planning Board  
Meeting Minutes  
Tuesday, March 9, 2021  
Virtual**

**Present:**

Charlie Blanchard  
Sue Waters  
Christopher Bouchard  
Russell Chamberland  
Dane LaBonte  
Jean Bubon, Town Planner  
Jeneé Lacy, Administrative Assistant

**Absent:**

Michael Chisholm  
Jeff Adams

**Also Present:**

Jason Dubois, DC Engineering

**C. Blanchard called the meeting to order at 6:30pm and read the agenda and COVID notice.**

**Approval of Minutes**

February 23, 2021

**Motion: To approve the minutes from February 23, 2021 as written. By: R. Chamberland**

**2<sup>nd</sup>: S. Waters**

**Roll Call Vote: All in Favor (5-0)**

**C. Blanchard – Yes**

**S. Waters – Yes**

**C. Bouchard – Yes**

**R. Chamberland – Yes**

**D. LaBonte – Yes**

**ANR – 91/97 Clarke Road – Jane Simpson**

Jason Dubois described the ANR request to the Board, stating that the applicant was requesting the creation of Lot 91A from the existing lot 97 Clarke Road, lot 91A would not be considered a building lot and is to be conveyed with and combined with Lot 91 to form a contiguous lot.

**Motion: To endorse the ANR plan for 91/97 Clarke Road as submitted. By: J. Adams**

**2<sup>nd</sup>: S. Waters**

**Roll Call Vote: All in Favor (5-0)**

**C. Blanchard – Yes**

**S. Waters – Yes**

**C. Bouchard – Yes**

**R. Chamberland – Yes**

**D. LaBonte – Yes**

**Documents Reviewed:**

- *Form A – Application for Endorsement of Plan Believed Not to Require Subdivision Approval 91/97 Clarke Road;*
- *ANR Plan Content and Submittal Checklist 91/97 Clarke Road;*
- *A Plan titled ANR Plan of Land Site Address Clarke Road Sturbridge, MA, Client: Jane E. Simpson 91 Clarke Road Sturbridge, MA. Prepared by: DC Engineering & Survey Inc. (32 Cranberry Meadow Rd. Charlton, MA), dated: 2/27/21*

**Town Planner Update**

**Next Meeting Dates:**

- March 23<sup>rd</sup> – Town of Sturbridge Parking Lot – 501 Main Street
- April 13<sup>th</sup> – Floodplain Bylaw revisions

**Old/New Business**

D. LaBonte suggested the ANR application be updated to include more information about the applicant and to ensure all information is filled in.

**Adjournment**

**Motion: To adjourn meeting. By: C. Bouchard**

**2<sup>nd</sup>: S. Waters**

**Roll Call Vote: All in Favor (5-0)**

**C. Blanchard – Yes**

**S. Waters – Yes**

**C. Bouchard – Yes**

**R. Chamberland – Yes**

**D. LaBonte – Yes**

**Meeting adjourned at 6:42**

**Minutes prepared by: Jeneé Lacy**

On behalf of  
Clerk of the Board: Juan M. Bubon

Date signed: 5-18-2021