



ANR Plan Content and Submittal Checklist

Planning Board

Name of Owner: _____

Location: _____

Representative: _____ Submission Date: _____

Number of lots: _____ Drawing Number: _____

- ☐ Fee \$100 Application and \$50 for each new lot
- ☐ Form A to Town Clerk – starts 21 day clock
- ☐ Owner and address of record
- ☐ MA surveyor stamp and signature
- ☐ Endorsement box
- ☐ Registry box
- ☐ Plan and deed references
- ☐ Certifications of standards and survey
- ☐ Scale, legend, and date
- ☐ Locus and north arrow
- ☐ Way
 - ☐ Public
 - ☐ Private used & certified
 - ☐ Suitable & pre-existing
 - ☐ Scenic Road application
- ☐ Zone _____
- ☐ Frontage (show totals) _____
- ☐ Lot area _____
- ☐ Metes and Bounds
- ☐ Abutters
- ☐ Regularity factor > .40
- ☐ Wetland/ Upland areas percent
- ☐ Slopes in excess of eight percent
- ☐ Other non-lot parcels
- ☐ Variance: Book _____ Page _____
- ☐ Mylar and three paper prints
- ☐ Electronic copy (pdf)
- ☐ Notice of any matters for Conservation Commission review
- ☐ Existing structures

Please refer to Article II, Section 6 of the Town's Subdivision Regulations for detailed instructions.