

Section

12

Section 12:   Appendix

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Appendix A - ADA Access – Self Evaluation

This Section contains the required documentation for the Town's ADA Access Self Evaluation including designation of an ADA Coordinator, Grievance Procedures, Public Notification Requirements, Program Accessibility and Employment Practices.

The Town of Sturbridge prepared an Accessibility Plan in August of 2008 that includes a Self Evaluation Plan, Transition Plan and Policies and Procedures Section. This document is available for review in the Office of the Town Administrator. This plan reviewed all Park and Recreation Facilities and copies of the relevant sections are included in this Appendix. However, open space parcels were not included as part of this overall Accessibility Plan. We have therefore completed inventory sheets and narrative on those parcels within this section.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Part I – Administrative Requirements

The Town of Sturbridge has appointed Fire Chief Leonard Senecal to serve as its ADA Coordinator as specified under 28 CFR 35.107 (a). The role of the ADA Coordinator includes:

- Insuring overall compliance with the ADA;
- Notification and Outreach;
- Addressing grievances as filed under the town's established grievance policy;
- Insuring timely implementation of the town's transition plan;
- Ongoing assessment of programs and services; and
- Serving as technical advisor and resource on accessibility matters.



# *Town of Sturbridge*

Shaun A. Suhoski, Town Administrator  
Email: [Ssuhoski@town.sturbridge.ma.us](mailto:Ssuhoski@town.sturbridge.ma.us)

April 27, 2011

**RE: Town of Sturbridge – ADA Coordinator**

To Whom It May Concern:

This correspondence shall confirm that the ADA Coordinator for the Town of Sturbridge is:

Leonard E. Senecal, Fire Chief  
ADA Coordinator  
(508) 347-2519

Mr. Senecal's appointment is for an indefinite term.

Sincerely,

Shaun A. Suhoski  
Town Administrator



# Town of Sturbridge Open Space & Recreation Plan Appendix

## **Town of Sturbridge Grievance Procedure**

The following grievance procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs and benefits by the Town of Sturbridge.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, telephone number of complainant and location, date and description of the problem. Reasonable accommodations, such as personal interviews or a tape recording of the complainant, will be made available for persons with disabilities who are unable to submit a written complaint.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to the Sturbridge ADA Coordinator, Town Hall – 308 Main Street, Sturbridge, MA 01566

Within fifteen calendar after receipt of the complaint, the ADA Coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing, and where appropriate in a format accessible to the complainant such as audiotape. The response will explain the position of the Town of Sturbridge and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 days after receipt of the response to the Board of Selectmen or their designee.

Within 15 calendar days after receipt of the appeal, the Sturbridge Board of Selectmen or their designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Board of Selectmen or their designee will respond in writing, and where appropriate in a format accessible to the complainant such as audiotape, with a final resolution of the complaint.

All complaints received by the ADA Coordinator, appeals to the Sturbridge Board of Selectmen or their designee and responses from the ADA Coordinator and the Sturbridge Board of Selectmen or their designee will be kept by the Town of Sturbridge for at least three years.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Part II - Program Accessibility

This section contains the Self Evaluation Facility Inventory Sheets.

# Town of Sturbridge Open Space & Recreation Plan Appendix

The following pages contain excerpts from the Town of Sturbridge Accessibility Plan: August 2008 that relate to Park and Recreation Facilities.

## ***Town of Sturbridge Accessibility Plan***

***August 2008***

*Prepared by: Center for Living & Working, Inc.  
484 Main Street – Suite 345  
Worcester, Massachusetts 01608  
(508) 755-1401*

*and*

*James M. Mazik, AICP  
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235 State Street - #108  
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# Town of Sturbridge Open Space & Recreation Plan Appendix

## **Park and Recreation Facilities**

**Name:** Active town recreation and play facilities.

**Location:** Town-wide.

**Description of Facility:** Recreation Programs.

**Function:** Children and adult recreation programs.

**Responsible Party:** Recreation Committee.

**General Description or Obstacle Which Limits Mobility or Access:** All facilities lack fully compliant and accessible parking areas with signage. Fully compliant accessible routes of travel to facilities and playing areas are non-existent throughout all recreation areas. In general, a paved or hard packed accessible pathway (48" wide w/ a 36" clear space) from the respective parking area to all facility programs and services is required. Cedar Lake Recreation Area, Turners Field, and the Town Barn Athletic Fields lack compliant and "hard packed" accessible parking. The Sturbridge Little League baseball fields (at Burgess Elementary School) has paved parking but the spaces exceed slope requirements, lacks compliant handicapped parking signage, as well as no designated van accessible parking. With the exception of the Burgess Elementary Sturbridge Little League baseball fields, none of the portable toilets that are available are accessible. Although the Sturbridge Little League field at Burgess has an accessible portable toilet, it is not on an accessible route of travel.

**Accessibility Requirements:** Under Section 19 of 521 CMR, all recreation facilities shall be accessible and on an accessible route of travel that is paved or hard packed. Other components of a facility (i.e. toilet rooms, ramps, picnic tables, etc.) must also fully comply with 521 CMR. Under the ADAAG standards, at a minimum, an accessible route must be provided up to and through all play areas and equipment. Current ADAAG Supplements [inclusive of State and Local Government Facilities (1998), Children's Environments (1998), Play Areas (2000) and Recreation Facilities (2002)] are considered to be "guidelines" that have not been incorporated into the Department of Justice's accessibility standards and therefore are not enforceable. A reprint of the United States Access Board "*Summary of Accessibility Guidelines for Recreation Facilities*" and "*Summary of Accessibility Guidelines for Play Areas*" is provided in Attachment H.

Public spaces, recreational facilities and playgrounds are within the jurisdiction of ADA and therefore must conform to those standards pertaining to accessible routes, reach ranges and similar standards for ancillary features (bathroom, benches, picnic tables, water fountains, parking, etc.). Play and recreational areas must be located on an accessible route with accessible routes to the various play structures, recreational facilities and equipment. The accessible route connecting ground level components within a play area should be 60" wide with some variation allowed depending on length of travel route and size of play area. The accessible route should be stable, firm and slip-resistant and is preferred to be the same as the general route of travel. The actual playground surface must also be stable, firm and slip-resistant as well as "impact attenuating" to provide a safe fall area around play equipment. Acceptable materials include interlocking rubber matting, plastic matting, poured in place rubber surfacing and specially bonded wood fibers. The sole use of sand or recycled rubber chips, the material used in Cedar Lake play area is not in compliance with accessibility standards. Play equipment should be as accessible as possible with "guidance" pertaining to this provided in Attachment H as previously noted.

**Description of Programs:** Active recreation and play facilities.

**Accessibility Compliance Options:** Initiate improvements and remove architectural barriers as specified.

**Estimated Total Project Cost:** \$ 90,800

**Projected Completion Date:** June 2011

**Cedar Lake Recreation Area:** Town-wide recreational complex consisting of two tennis courts, one basketball court, a playground (ages 5-12), skate park and waterfront swimming for youth and adult sports programs. The site features bleachers adjacent to the basketball court, a pavilion with four picnic tables (2 had 12" extensions that would allow a wheelchair to fit under) and a bathhouse with a women and men's restroom. The bathhouse is only open during town sponsored activity hours and is reasonably accessible with a few minor contractor issues. A portable toilet was located a good distance away from the pavilion



# Town of Sturbridge Open Space & Recreation Plan Appendix

and is not accessible and it is not on an accessible route of travel. There are no designated parking spaces anywhere in this recreation area. Parking is off-street and has either unstable grass or gravel surfaces scattered throughout the various recreation areas. No accessible routes of travel exist to any of the play or seating areas. The play area lacks an accessible route of travel inside it due to the recycled rubber surface chips and although ramps are provided on each side, the transitions of the ramps to the play surface are three inches making them non-compliant. None of the play components are accessible. The Recreation Commission has a \$65,000 appropriation to renovate the playground area including the installation of a n accessible compliant surface, new play equipment and an accessible route of travel to the facility. Although compliant paths of travel and compliant seating exist within the tennis and basketball courts, access to this area is non-compliant as one must either go down a very steep asphalt walkway or through sand and grass. Entrance to the skate park is also non-compliant due to the exceedingly steep unfinished dirt and stone surface approach. The beach is a typical sandy beach with no accessible route of travel to the water.

<u>General Description of Obstacle Which Limits Mobility or Access</u>	<u>Type of Action to be Taken</u>	<u>P</u>	<u>F</u>	<u>Cost Estimate</u>
1. No designated accessible parking space, line striping or compliant signage.	Surface an approximately 600 s.f. area to create a firm and level parking area. Designate one 8' wide van accessible parking space and one 8' passenger vehicle accessible space with a shared 8' wide accessible access aisle. Provide related striping. Accessible signage must be placed in front of each space and at a height of between 5' and 8' to the top of the sign.	1	2	\$1,500
2. No accessible route of travel exists to the courts, bleachers, skate park, pavilion, play area, and beach.	Construct a 48" wide w/36" clear width accessible pathway to the courts, bleachers, pavilion, beach, skate park and concession stand. Insure that bleachers have compliant companion space for wheelchairs along the accessible route.	1	3	\$10,000
3. Lack of railings in bleachers.	Install accessible compliant railings.	4	3	\$350
4. No accessible play components	When play equipment is replaced, upgraded or expanded, install accessible play components.	4	3	\$10,000
5. No accessible route of travel exists entirely around or to and within the play facility.	Construct a 48" wide w/36" clear width accessible pathway to and around the play area. In addition consider the installation of a stable, firm and slip-resistant as well as "impact attenuating" surface around and to play equipment. Acceptable materials include interlocking rubber matting, plastic matting, poured in place rubber surfacing and specially bonded wood fibers.	4	3	\$20,000
6. Ramps to play area have change in surface levels in excess of 3".	Ensure that this surface level change is eliminated either by raising the compliant surface material 3" or cut into wooden boarders and create level entrances.	2	2	\$200
7. Portable toilet is not accessible and is not located on an accessible route of travel.	Replace existing portable toilet with an accessible portable toilet and relocate on an accessible route of travel.	3	1	\$0
8. Water fountain button by the courts has a 7 lb push force to operate.	Adjust so that push forces is 5 lbs or less.	4	2	\$50
9. Path of travel is reduced to 31" in the tennis court adjacent to the basketball court due to placement of bench.	Move bench away from the tennis net post to allow 36" minimum clearance.	2	1	\$0

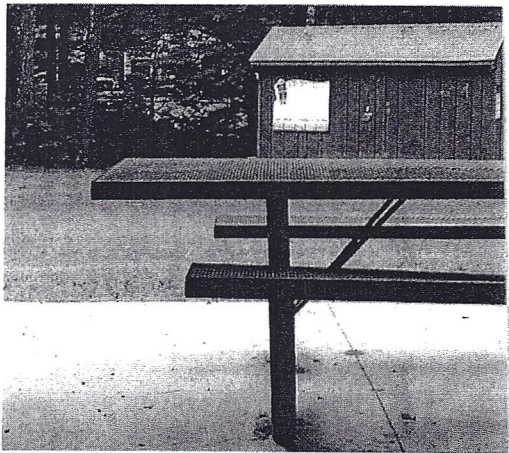
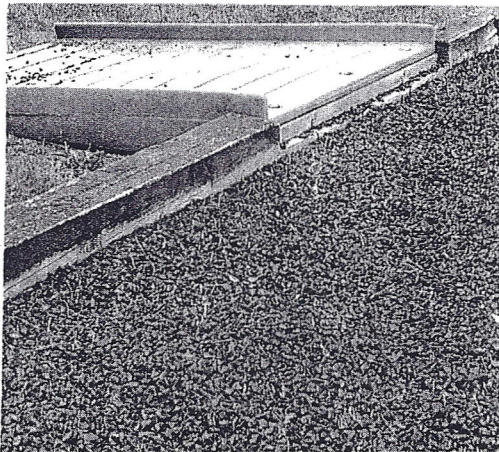
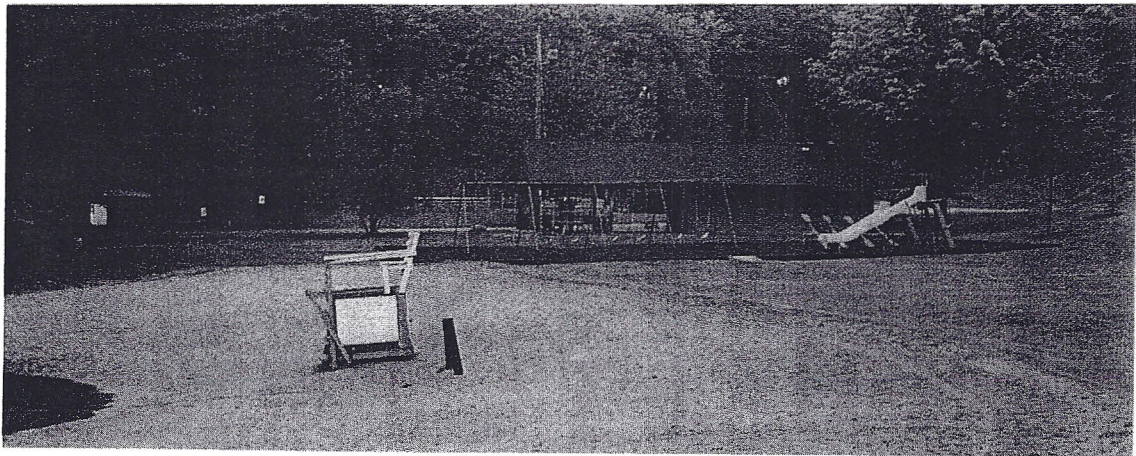


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**Cedar Lake Recreation Area continued**

- |  |  |                            |
|--|--|----------------------------|
| <p>10. Men's restroom-Lack of accessible signage. The toilet has the flush control on the wall side and is mounted 4" beyond the maximum allowed 18" from wall to centerline. The coat hook is mounted 9" higher than the 54" max allowed for side approach on the stall door, which also does not self-close. The mirror is mounted 9" higher than the max-allowed 40" from the bottom to the finished floor.</p> | <p>Install accessible compliant signage with appropriate finish and contrast and character height and proportions, raised and Brailled characters should also be included, signage should be mounted at 60" a.f.f. Move flush control to the wide side of the toilet stall. Move toilet 4" closer to sidewall. Lower coat hook 9" to 54" for side approach and lower sink mirror 9". Adjust stall door so that it self-closes.</p> | <p>3    3    \$750 +/-</p> |
| <p>11. Woman's restroom- Lack of accessible signage. The toilet is mounted 5" beyond the maximum allowed 18" from the wall to the centerline. The stall door does not self- close and the coat hook is mounted 10" higher than the maximum allowed 54" for side approach. The mirror is mounted 8" higher than the max-allowed 40" from the bottom to the finished floor.</p>                                      | <p>Install accessible compliant signage with appropriate finish and contrast and character height and proportions, raised and Brailled characters should also be included, signage should be mounted at 60" a.f.f. Move toilet 5" closer to the side- wall. Adjust stall door so that it self closes. Mount coat hook 10" lower to 54" a.f.f. Lower mirror 8" to 40" from the bottom of it to the floor</p>                        | <p>3    3    \$750 +/-</p> |

**Total \$33,600**





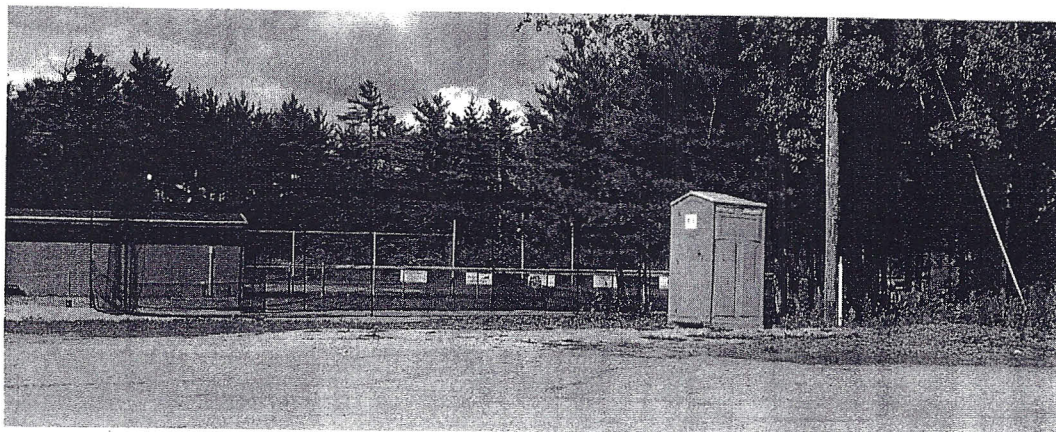
# Town of Sturbridge Open Space & Recreation Plan Appendix

**Town Barn Athletic Fields:** Town-wide recreational complex consisting of a youth baseball field, youth softball/soccer fields, bleachers and portable toilets. These two fields are located on New Boston Road Ext., beyond the DPW Garage. There are no designated parking spaces with all parking occurring on either grass or dirt areas. There are no accessible paths of travel to the fields or seating areas. Each field has a portable toilet but they are not ADA compliant, nor are they on an accessible route of travel.

The first field is set up for youth little league baseball (ages 5-15) and features on-grade dugouts for the players and coaches. These dugouts are compliant when it comes to accessible seating and space. However, there is a 2- inch change in surface level between the field and the cement flooring of the dugouts. There is a batting cage adjacent to the baseball field with a hard packed dirt surface with non-compliant access due to the netting and frame. As this facility is upgraded and modified, all obstructions to access will need to be removed. There are two sets of aluminum bleachers down the right field line, but they lack accessible compliant railings. The area around the bleachers is flat, so it could accommodate accessible seating if an accessible path of travel were in place. Most spectators opt to sit behind the backstop using their own portable chairs.

The second field is used for girls softball and youth soccer practice. Access is over grass from the dirt road. There are no accessible routes of travel to the playing fields, bleachers or non-compliant portable toilet. There is one small set of wooden bleachers which lacks railings. The area around these bleachers is flat, which could reasonably accommodate wheelchair seating if a firm, hard, stable surface were in place.

<u>General Description of Obstacle Which Limits Mobility or Access</u>	<u>Type of Action to be Taken</u>	<u>P</u>	<u>F</u>	<u>Cost Estimate</u>
1. <i>No designated accessible parking spaces, line striping or compliant signage exist at either field.</i>	<i>For each field, surface an approximately 600 s.f. area to create a firm and level parking area. Designate one 8' wide van accessible parking space with a 8' wide accessible access aisle. Provide related striping. Accessible signage must be at a height of between 5' and 8' to the top of the sign.</i>	1	2	\$3,000
2. <i>No accessible route of travel exists to the playing fields, bleachers, batting cage and portable toilets.</i>	<i>Construct a 48" wide w/36" clear width accessible pathway to the playing field, bleachers, batting cage, and portable toilet. Insure that bleachers have compliant companion space for wheelchairs along the accessible route.</i>	1	3	\$15,000 +/-
3. <i>Lack of railings in bleachers at both fields.</i>	<i>Install accessible compliant railings.</i>	4	3	\$400
4. <i>Portable toilets are not accessible and are not located on an accessible route of travel.</i>	<i>Replace existing portable toilet with an accessible portable toilet and relocate on an accessible route of travel.</i>	3	1	\$0
				<b>Total \$18,400+</b>

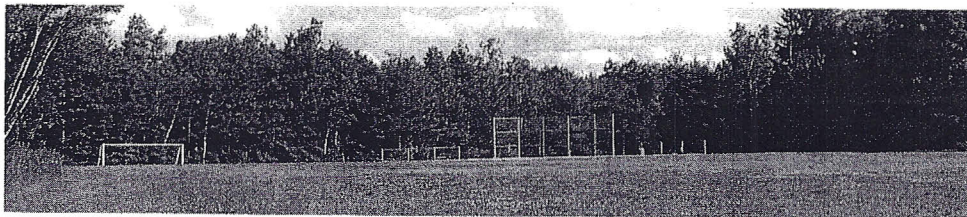




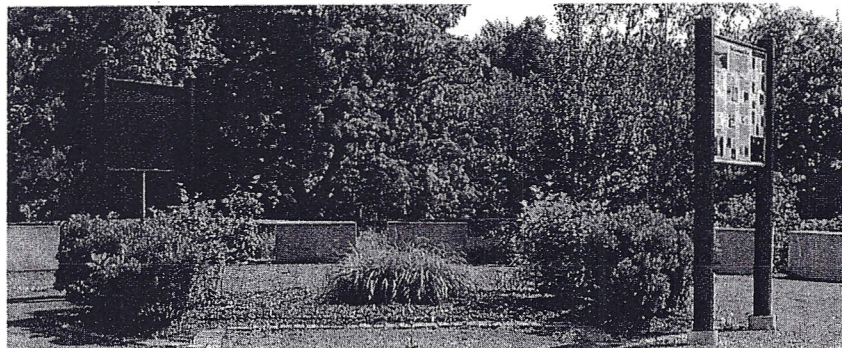
# Town of Sturbridge Open Space & Recreation Plan Appendix

**Turner's Field:** Town-wide recreational area consisting of a baseball field, bleachers and a portable toilet. This field is located on Turners Club Road that is paved but narrow and in disrepair. There are no designated parking spaces at the field itself. Parking is provided behind the Millyard Market Place where there are five spaces designated as handicapped parking. However, none are van-accessible and only two of these spaces have compliant aboveground signage with no access aisles. It is also a long distance through the back of the Millyard parking lot, along a connecting road that's in disrepair through the parking area for Brier Patch Building tenants to the field. There are no accessible paths of travel to the field or seating areas. There is a portable toilet but it is not ADA compliant, nor is it on an accessible route of travel.

<u>General Description of Obstacle Which Limits Mobility or Access</u>	<u>Type of Action to be Taken</u>	<u>P</u>	<u>F</u>	<u>Cost Estimate</u>
1. No designated accessible parking spaces, line striping or compliant signage exist at the field.	Surface an approximately 600 s.f. area to create a firm and level parking area. Designate one 8' wide van accessible parking space with a 8' wide accessible access aisle. Provide related striping. Accessible signage must be at a height of between 5' and 8' to the top of the sign.	1	2	\$1,500
2. No accessible route of travel exists to the baseball field, bleachers and portable toilet.	Construct a 48" wide w/36" clear width accessible pathway to the playing fields, bleachers, and portable toilet. Insure that bleachers have compliant companion space for wheelchairs along the accessible route.	1	3	\$15,000+/-
3. Portable toilet is not accessible and is not located on an accessible route of travel.	Replace existing portable toilet with an accessible portable toilet and relocate on an accessible route of travel.	3	1	\$0
4. Lack of railings in bleachers.	Install accessible compliant railings.	4	3	\$300
				<b>Total \$16,800+</b>



**Millyard Market Place Park:** Small Circular Park located between the Millyard Market Place and the Brier Patch building. Access to the two informational kiosks located in the center is on a surface that is a combination of sand and stone dust. The outer edge of this park is surrounded by large rectangular cement blocks. No benches are provided. With the exception of a couple soft spots on the surface, access to the kiosks and the view of the Quinebaug River is reasonably compliant. In future upgrades, it is recommended that adding more stone dust and keeping it compacted will create a more firm, hard and stable surface.

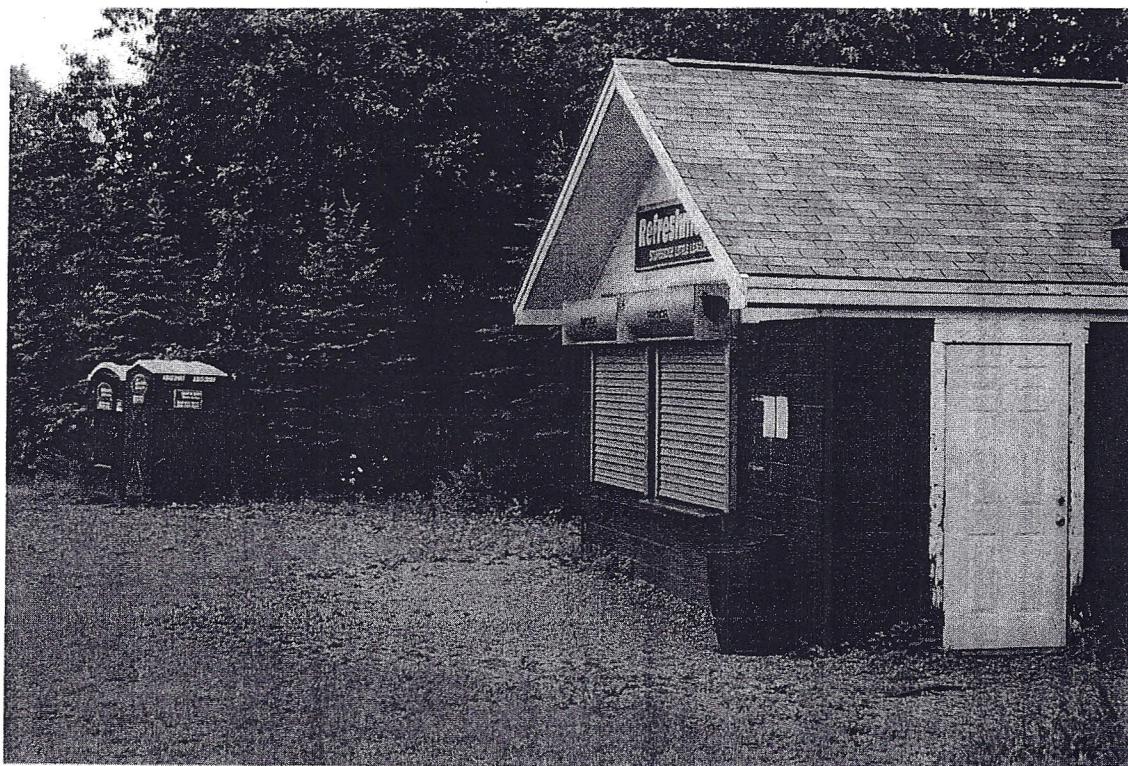




# Town of Sturbridge Open Space & Recreation Plan Appendix

**Sturbridge Little League baseball fields (at Burgess Elementary School):** Little league ball fields consisting of 2 baseball fields, dugouts, a concession stand and 2 portable bathrooms (one accessible, one regular). Neither of the portable bathrooms are on an accessible route of travel. Although there are 2 designated accessible spaces (only one with compliant signage) and an access aisle, the cross slopes exceed the maximum allowable 2.0%.

<u>General Description of Obstacle Which Limits Mobility or Access</u>	<u>Type of Action to be Taken</u>	<u>P</u>	<u>F</u>	<u>Cost Estimate</u>
1. Lack of compliant designated accessible parking spaces, line striping and fully compliant signage.	Relocate "accessible" parking to a level area and reconstruct to create compliant firm and level parking spaces. Designate one 8' wide van accessible parking space and an 8' wide passenger vehicle space with a shared 8' wide accessible access aisle. Provide related striping. Accessible signage must be at a height of between 5' and 8' to the top of the sign.	1	2	\$2,000
2. No accessible route of travel exists to the baseball fields, concession stand and accessible portable toilet.	Construct a 48" wide w/36" clear width accessible pathway to the playing fields, concession stand and accessible portable toilet.	1	3	\$20,000+/-
3. Portable toilet is not located on an accessible route of travel.	Relocate accessible portable toilet to an accessible route of travel.	3	1	\$0
				<b>Total \$22,000+</b>





# Town of Sturbridge Open Space & Recreation Plan Appendix

## Public Buildings and Facilities: Town Common/Gazebo

**Name:** Sturbridge Town Common

**Location:** Corner of Main and Morse Street

**Function:** Town Common and band concerts

**Responsible Party:** Recreation Department

**General Description or Obstacle Which Limits Mobility or Access:** The Town Common is an area of open space near the Joshua Hyde Library and Town Hall that features a gazebo where bands perform during the Town's summer activities. The gazebo itself was compliantly constructed at its onset but age is starting to catch up with it and some of its access features need repairs such as a change in surface level of 1" where the asphalt walkway transitions to the bottom of the ramp. The handrails on the ramp are compliant as well but they are in disrepair due to rusting. There is also a plant overgrowth that is encroaching the ramp surface. The remainder of the Town Common has benches scattered throughout and a bisecting path made of concrete panels. Although the walkway meets slope and width requirements, there are some areas that grass overgrowth between the panels create surface level changes greater the ½'. There are also surface level changes greater than 1" transitioning from the walkway to Main Street.

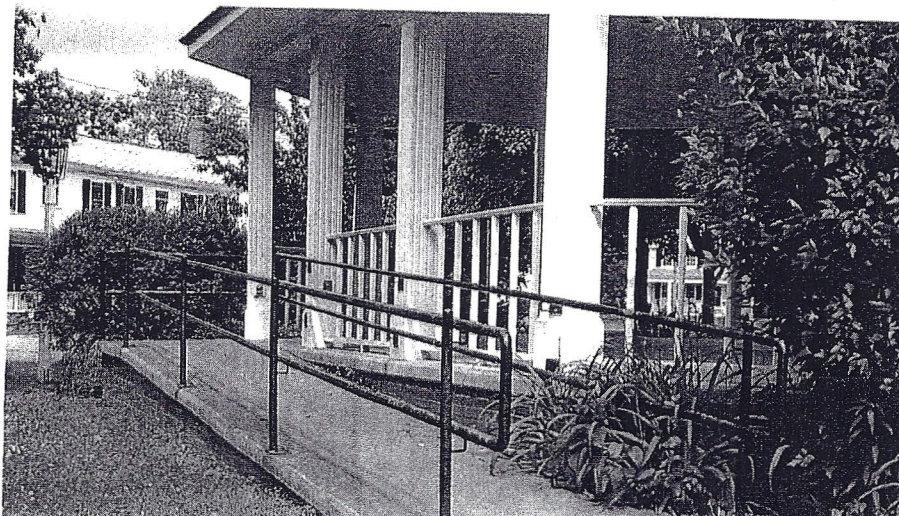
**Description of Programs:** Varies-public open space.

**Accessibility Compliance Options:** Initiate improvements and perform general maintenance as specified.

**Estimated Total Project Cost:** Up to \$600

**Projected Completion Date:** June 2008

<u>General Description of Obstacle Which Limits Mobility or Access</u>	<u>ADAAG Compliance</u>	<u>MA 521 CMR Compliance</u>	<u>Type of Action to be Taken</u>	<u>P</u>	<u>F</u>	<u>Cost Estimate</u>
1. Transition from asphalt walkway to gazebo ramp exceeds maximum allowed for change in surface levels by ½"	S. 4.3	S. 24	Patch with bituminous concrete to create smooth transition and level surface.	2	2	\$100
2. Gazebo ramp handrails are in disrepair due to rusting.	S. 4.8	S. 24	Removed rust and repaint handrails.	2	2	\$100
3. Grass overgrowth between concrete panels in walkway creates change in surface levels greater than ½"	S. 4.3	S. 22	Remove grass overgrowth between concrete panels.	2	2	
4. Walkway in direction of Main Street has two or three areas that have sand and changes in surface level exceeding the ½" maximum.	S. 4.3.	S. 24	Remove sand and patch with bituminous concrete to create smooth transition and level surface.	2	2	100
5. No on-street parking designated accessible parking space, line striping or signage.	S. 4.6	S. 23	Designate two on-street accessible spaces. Provide related striping and accessible signage.	2	2	\$300



# Town of Sturbridge Open Space & Recreation Plan Appendix

The following pages contain the Self Evaluation Checklists for the properties under the Care, Custody and Control of the Conservation Commission.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: Shepard Parcel -80 Rte. 15	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
	Grills	Adequate number
		Grills Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
	Picnic Shelters	Located adjacent to accessible paths
Located near accessible water fountains, trash can, restroom, Parking, etc		
Trails		Surface material
		Dimensions
		Rails
		Trails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
		Swimming Facilities
		Beaches
Shade provided		
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths
	Equipment	Berm cuts onto courts
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
Fishing Facilities	Access Routes	Handrails
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	
		Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Serrvices and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

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LOCATION: <b>Shepard Parcel -80 Rte. 15</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	PLEASE SEE ATTACHED NARRATIVE
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Shepard Parcel - 80 Rte 15</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - Shepard Parcel - 80 Rte 15</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES



# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : Shepard Parcel - 80 Rte 15</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : Shepard Parcel - 80 Rte. 15</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Shepard Parcel - 80 Rte 15</b>			
<b>SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

Shepherd Parcel - #80 Route 15

## **PARKING:**

There is currently no parking area on the property.

## **TRAILS:**

There are currently no trails on the property.

## **RAMPS:**

There are no ramps on the property.

## **SITE ACCESS:**

There is no current means of access to the property.

## **PATH OF TRAVEL:**

There is no path of travel to this parcel. It is an undeveloped wood lot.

## **ENRANCES:**

No facilities exist at this site with entrances.

## **STAIRS:**

No facilities exist on the site that has stairs.

## **DOORS**

No facilities exist on the site that has doors.

## **RESTROOMS:**

No facilities exist on the site that has restrooms.

## **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

## **SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: Leadmine Mt. - OSV Acquisition	Please See Attached Narrative	
ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities		Located adjacent to accessible paths	
	Tables & Benches	Access to Open Spaces	
			Back and Arm Rests
			Tables & Benches
		Adequate number	
	Grills	Grills Height of Cooking Surface	
			Located adjacent to accessible paths
	Trash Cans	Located adjacent to accessible paths	
Picnic Shelters		Located adjacent to accessible paths	
		Located near accessible water fountains, trash can, restroom, Parking, etc	
Trails		Surface material	
		Dimensions	
		Rails	
		Trails	
Swimming Facilities		Signage (for visually impaired)	
	Pools	Entrance	
			Location from accessible parking
			Safety features i.e. warning for visually impaired
	Beaches		Location from accessible path into water
			Handrails
			Location from accessible parking
			Swimming Facilities
		Beaches	
	Shade provided		
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all	
	Access Routes	Located adjacent to accessible paths	
			Enough space between equipment for wheelchair
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths	
		Berm cuts onto courts	
	Equipment		
			Height
			Dimensions
			Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths	
		Handrails	
Fishing Facilities	Access Routes		
			Located adjacent to accessible paths
			Handrails
	Equipment	Arm Rests	
		Bait Shelves	
		Handrails	
		Fish Cleaning Tables	
Programming	Are special programs at your facilities accessible?		
		Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

# Town of Sturbridge Open Space & Recreation Plan Appendix

LOCATION: <b>Leadmine Mt. - OSV Acquisition</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		<b>x</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		<b>x</b>	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		<b>x</b>	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		<b>x</b>	
Sign with international symbol of accessibility at each space or pair of spaces		<b>x</b>	
Sign minimum 5 ft, maximum 8 ft to top of sign		<b>x</b>	
Surface evenly paved or hard-packed (no cracks)		<b>x</b>	
Surface slope less than 1:20, 5%		<b>x</b>	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		<b>x</b>	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		<b>x</b>	
<b>RAMPS</b>		<b>x</b>	
<i>Specification</i>		<b>x</b>	
Slope Maximum 1:12		<b>x</b>	
Minimum width 4 ft between handrails		<b>x</b>	
Handrails on both sides if ramp is longer than 6 ft		<b>x</b>	
Handrails at 34" and 19" from ramp surface		<b>x</b>	
Handrails extend 12" beyond top and bottom		<b>x</b>	
Handgrip oval or round		<b>x</b>	
Handgrip smooth surface		<b>x</b>	
Handgrip diameter between 1¼" and 2"		<b>x</b>	
Clearance of 1½" between wall and wall rail		<b>x</b>	
Non-slip surface		<b>x</b>	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		<b>x</b>	



# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Leadmine Mt. - OSV Acquisition</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Leadmine Mt. - OSV Acquisition</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Leadmine Mt. - OSV Acquisition</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Leadmine Mt. - OSV Acquisition</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Leadmine Mt. - OSV Acquisition</b>			
<b>SWIMMING POOLS - accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Leadmine Mountain Conservation Land:

### Parking:

#### 2 Designated Parking Locations:

- 1.) Shattuck Road – This parking area is a dirt driveway access with a gate. May be adequate for parking for 1-2 cars. There are no designated “parking spaces”. This area is at the top of a hill and is not a good location to situate handicapped accessible parking.
- 2.) Old Sturbridge Village Road (Private Way) – This parking area/access lends itself well to being transitioned into a handicapped accessible parking area. In 2008 as part of a National Trails Fund grant that was received by the Town in cooperation with the Grand Trunk Trail Blazers \$5,000 in grant funds were awarded for the construction of a handicapped accessible trail. In addition the town has completed construction of 2 handicapped accessible footbridges on the property, and the town has been working since this grant was awarded to be granted a handicap accessible trail and parking area easement. The segment of trail and the parking area are needed to make this site handicapped accessible since it is the only location with the appropriate grades. Also this would allow the town to locate a portion of the handicapped accessible trail on Old Sturbridge Village land, eliminating the need to engineer a trail through an existing gravel pit that floods seasonally. Please see the breakdown below from the grant application that details the completed and planned work to complete this project. Portions of this project are dependent on the acquisition of the trail and parking area easement on Old Sturbridge Village.

#### Breakdown of Work to be completed as part of the “National Trails Fund” Grant

##### Phase I

1. Identification of an accessible trail loop/location, which meets Federal proposed guidelines for accessibility: Thomas Chamberland, Army Corp of Engineers Park Ranger (USACE), is certified in Universal Trail Access Process (UTAP) by American Trails. \*ITEM COMPLETED (see trails A and B on attached map)
- 3.2. Vegetation and hazard tree removal and pruning: Local tree companies will be solicited to volunteer in the needed work, or contracted if needed. \*SOME COMPLETED, SOME STILL TO BE COMPLETED IN 2011
- 4.3. Trail resurfacing and grading: Multiple volunteer laborers and organizations have previously volunteered to remove roots and rocks from trails. These groups include Bay State Jeepers a local Jeep enthusiast group, Boy Scout and Girl Scout troops donated their time this spring to remove rocks and tree roots from trails. We plan to solicit the same volunteer force for this project. \*PLANNED FOR SUMMER 2011

# Town of Sturbridge Open Space & Recreation Plan Appendix

5.4. Spreading of a firm gravel surface on the trail: Grant funds would be used to purchase and truck material and to hire equipment to spread a large amount of gravel/stone dust for trail surfaces we hope to solicit donations, however we know to not rely completely on donations to complete the trail.

\*GRAVEL PURCHASED AND CURRENTLY ON SITE COMPLETION OF WORK PLANNED FOR SUMMER 2011

6.5. Installation of trail blazes/trail markers for navigation: Volunteers will put markings/blazes on trees to indicate the trail locations. \* PLANNED FOR 2011

7.6. Installation of signage to direct hikers to and from parking areas, trailheads, possibly some interpretive signage identifying scenic locations on the site, areas of ecological significance, and historic significance: Volunteers would be installing signage, with some assistance from the town Department of Public Works. Grant funds would be used to purchase basic directional signage. \*PLANNED FOR 2011

8.7. Install an informational Kiosk at trailhead. The town already has purchased a 3' x 4' kiosk to be used on this property to display trail maps, post rules, and provide general interpretation and history of the area. Volunteers will install this kiosk. \*COMPLETED – ADDITIONAL CONSIDERATION MUST BE PUT TOWARD SIGNAGE FOR THE VISUALLY IMPAIRED.

## Phase II

8. Design and replacement of existing destabilized footbridge: In the coming year High School students in a bridge design class at the local Tantasqua Regional (Technical) High School will design a footbridge, which will replace the existing failing footbridge. Carpentry students (at the same school) will then construct and install one or more of the bridges by next years National Trails Day opening. The town has already appropriated \$20,000 to fund construction of footbridges on this property. (\*COMPLETED)

Additional work to be completed pending future appropriations (not part of Grant Application) Phases III and IV

## Phase III

9. Additional improvements to existing trail surfaces, and expansion of parking area.

## Phase IV

10. Connection of loop trail.

## **RAMPS:**

The bridges that were constructed on this property were designed to be handicapped accessible with adequate approaches and with railings. The surfacing of the bridge approaches will be installed as gravel when the gravel for the handicapped trail system is installed in Summer of 2011.

## **SITE ACCESS:**



# Town of Sturbridge Open Space & Recreation Plan Appendix

At the current time there is no accessible entrance to the trail system. When the easement is secured from Old Sturbridge Village it will give the town the ability to construct such an accessible entrance from the parking area to the trail system.

Once the site access easement is secured there will be a hard pack surface, disembarking area, and a year round accessible trail that is not flooded seasonally (as the current assess is).

## **PATH OF TRAVEL:**

Currently there are two gates in the Old Sturbridge Village Road parking area, one which serves to restrict unauthorized vehicles from entering Town property, and another gate that serves as an entrance to Old Sturbridge Village (private property).

The current town entrance does not provide handicapped access through the “sand pit”. The easement would re-reroute users to a handicapped accessible trail that will be constructed on OSV property.

## **ENRANCES:**

No facilities exist at this site with entrances.

## **STAIRS:**

No facilities exist on the site that has stairs.

## **DOORS**

No facilities exist on the site that has doors.

## **RESTROOMS:**

No facilities exist on the site that has restrooms.

## **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

## **SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: Heins Farm - 200 Leadmine Rd	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities		Located adjacent to accessible paths
	Tables & Benches	Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
		Adequate number
	Grills	Grills Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
	Picnic Shelters	Located adjacent to accessible paths
Located near accessible water fountains, trash can, restroom, Parking, etc		
Trails		Surface material
		Dimensions
		Rails
		Trails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
		Swimming Facilities
		Beaches
	Shade provided	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths
		Berm cuts onto courts
	Equipment	
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	
		Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	
		Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Serrvices and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

# Town of Sturbridge Open Space & Recreation Plan Appendix

LOCATION: Heins Farm - 200 Leadmine Road			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Heins Farm - 200 Leadmine Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - Heins Farm - 200 Leadmine Road</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door kobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : Heins Farm - 200 Leadmine Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : Heins Farm - 200 Leadmine Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: Heins Farm - 200 Leadmine Road</b>			
<b>SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	



# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

Hein's Farm

**PARKING:** Firm process gravel surface, 2 designated handicapped spots, 1 van accessible, total parking 12 cars

**TRAILS:**

3 trails - 2.1 miles: On National Trails Day 2008 3-trails were officially opened, one (1) an ABA rule compliant trail, two (2) a universally accessible trail, and one (1) loop trail. Trail Access information (TAI) posted

2 Handicapped Accessible benches (100%) – One (1) located on the ABA rule compliant trail, one (1) on universally accessible trail.

**RAMPS:**

**SITE ACCESS:** Firm process gravel packed surface (ABA compliant) min 3' wide

**PATH OF TRAVEL:** Firm packed process gravel/natural materials

**ENRANCES:**

No facilities exist at this site with entrances.

**STAIRS:**

No facilities exist on the site that has stairs.

**DOORS**

No facilities exist on the site that has doors.

**RESTROOMS:**

No facilities exist on the site that has restrooms.

**FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

**SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: 305 Brookfield Road	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
	Grills	Adequate number
		Grills Height of Cooking Surface
Trails	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
	Picnic Shelters	Located adjacent to accessible paths
		Located near accessible water fountains, trash can, restroom, Parking, etc
		Surface material
		Dimensions
Swimming Facilities	Pools	Rails
		Trails
		Signage (for visually impaired)
	Beaches	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Location from accessible path into water
		Handrails
	Access Routes	Location from accessible parking
		Swimming Facilities
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Beaches
		Shade provided
		Same experience provided to all
	Equipment	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
		Located adjacent to accessible paths
Boat Docks	Access Routes	Berm cuts onto courts
		Height
	Equipment	Dimensions
		Spectator Seating
Fishing Facilities	Access Routes	
		Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
Programming	Are special programs at your facilities accessible?	Fish Cleaning Tables
		Learn-to-Swim
		Guided Hikes
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired	Interpretive Programs
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 305 Brookfield Road</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	PLEASE SEE ATTACHED NARRATIVE
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 305 Brookfield Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than 1/2" thick are securely fastened		<b>X</b>	
Door mats more than 1/2" thick are recessed		<b>X</b>	
Grates in path of travel have openings of 1/2" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - 305 Brookfield Road</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 305 Brookfield Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES



# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 305 Brookfield Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 305 Brookfield Road</b>			
<b>SWIMMING POOLS - accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

Brook Hill Open Space Parcel

## **PARKING:**

There is no current parking access for this site. The property is landlocked.

## **TRAILS:**

There are no current trails on this property.

## **RAMPS:**

There are no ramps on this property.

## **SITE ACCESS:**

There is no site access to this property.

## **PATH OF TRAVEL:**

There is no path of travel to this property.

## **ENRANCES:**

No facilities exist at this site with entrances.

## **STAIRS:**

No facilities exist on the site that has stairs.

## **DOORS**

No facilities exist on the site that has doors.

## **RESTROOMS:**

No facilities exist on the site that has restrooms.

## **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

## **SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: 197 Leadmine Road	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
	Grills	Adequate number
		Grills Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located adjacent to accessible paths	
	Located near accessible water fountains, trash can, restroom, Parking, etc	
Trails		Surface material
		Dimensions
		Rails
		Trails
Swimming Facilities	Pools	Signage (for visually impaired)
		Entrance
		Location from accessible parking
	Beaches	Safety features i.e. warning for visually impaired
		Location from accessible path into water
		Handrails
		Location from accessible parking
		Swimming Facilities
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Beaches
		Shade provided
	Access Routes	Same experience provided to all
Located adjacent to accessible paths		
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Enough space between equipment for wheelchair
		Located adjacent to accessible paths
	Equipment	Berm cuts onto courts
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	
		Located adjacent to accessible paths
Fishing Facilities	Access Routes	Handrails
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
		Handrails
Programming	Are special programs at your facilities accessible?	Fish Cleaning Tables
		Learn-to-Swim
		Guided Hikes
Serrvices and Technical Assistance		Interpretive Programs
	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 197 Leadmine Road</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 197 Leadmine Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	



# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - 197 Leadmine Road</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION :197 Leadmine Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 197 Leadmine Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 197 Leadmine Road</b>			
<b>SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

197 Leadmine Road

## **PARKING:**

Firm process gravel surface, 2 designated handicapped spots, 1 van accessible, total parking 12 cars.

## **TRAILS:**

The trail system at 197 Leadmine directly connects to the trails at Hein's Farm.

3 trails - 2.1 miles: On National Trails Day 2008 3-trails were officially opened, one (1) an ABA rule compliant trail, two (2) a universally accessible trails, and one (1) loop trail. Trail Access information (TAI) posted.

## **RAMPS:**

There are no ramps on the property.

## **SITE ACCESS:**

Firm process gravel packed surface (ABA compliant) minimum 3' wide.

## **PATH OF TRAVEL:**

Firm packed process gravel/natural materials.

## **ENRANCES:**

No facilities exist at this site with entrances.

## **STAIRS:**

No facilities exist on the site that has stairs.

## **DOORS**

No facilities exist on the site that has doors.

## **RESTROOMS:**

No facilities exist on the site that has restrooms.

## **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

## **SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: 67 Clark Road	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
		Adequate number
	Grills	Grills Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located adjacent to accessible paths	
	Located near accessible water fountains, trash can, restroom, Parking, etc	
Trails		Surface material
		Dimensions
		Rails
		Trails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
		Swimming Facilities
		Beaches
Shade provided		
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths
	Equipment	Berm cuts onto courts
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
Fishing Facilities	Access Routes	Handrails
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	
		Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Serrvices and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	



# Town of Sturbridge Open Space & Recreation Plan Appendix

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 67 Clark Road</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		<b>x</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		<b>x</b>	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		<b>x</b>	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		<b>x</b>	
Sign with international symbol of accessibility at each space or pair of spaces		<b>x</b>	
Sign minimum 5 ft, maximum 8 ft to top of sign		<b>x</b>	
Surface evenly paved or hard-packed (no cracks)		<b>x</b>	
Surface slope less than 1:20, 5%		<b>x</b>	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		<b>x</b>	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		<b>x</b>	
<b>RAMPS</b>		<b>x</b>	
<i>Specification</i>		<b>x</b>	
Slope Maximum 1:12		<b>x</b>	
Minimum width 4 ft between handrails		<b>x</b>	
Handrails on both sides if ramp is longer than 6 ft		<b>x</b>	
Handrails at 34" and 19" from ramp surface		<b>x</b>	
Handrails extend 12" beyond top and bottom		<b>x</b>	
Handgrip oval or round		<b>x</b>	
Handgrip smooth surface		<b>x</b>	
Handgrip diameter between 1¼" and 2"		<b>x</b>	
Clearance of 1½" between wall and wall rail		<b>x</b>	
Non-slip surface		<b>x</b>	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		<b>x</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 67 Clark Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

LOCATION			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door kobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 67 Clark Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 67 Clark Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 67 Clark Road</b>			
<b>SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	



# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: 47 Finlay Road	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
		Adequate number
	Grills	Grills Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located adjacent to accessible paths	
	Located near accessible water fountains, trash can, restroom, Parking, etc	
Trails		Surface material
		Dimensions
		Rails
		Trails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
		Swimming Facilities
		Beaches
Shade provided		
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths
	Equipment	Berm cuts onto courts
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
Fishing Facilities	Access Routes	Handrails
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
		Handrails
Fish Cleaning Tables		
Programming	Are special programs at your facilities accessible?	
		Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Serrvices and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 47 Finlay Road</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 47 Finlay Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than 1/2" thick are securely fastened		<b>X</b>	
Door mats more than 1/2" thick are recessed		<b>X</b>	
Grates in path of travel have openings of 1/2" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - 47 Finlay Road</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 47 Finlay Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 47 Finlay Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 47 Finlay Road</b>			
<b>SWIMMING POOLS - accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	



# Town of Sturbridge Open Space & Recreation Plan Appendix

47 Finlay Road

## **PARKING:**

There is no current parking access for this site. The property is landlocked.

## **TRAILS:**

There are no current trails on this property.

## **RAMPS:**

There are no ramps on this property.

## **SITE ACCESS:**

There is no site access to this property.

## **PATH OF TRAVEL:**

There is no path of travel to this property.

## **ENRANCES:**

No facilities exist at this site with entrances.

## **STAIRS:**

No facilities exist on the site that has stairs.

## **DOORS**

No facilities exist on the site that has doors.

## **RESTROOMS:**

No facilities exist on the site that has restrooms.

## **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

## **SWIMMING POOLS**

No facilities exist on the site that has swimming pools.

## **SHOWER ROOMS**

No facilities exist on the site that has shower rooms.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **PICNICKING**

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

Facility Inventory	LOCATION: 127A Stallion Hill Road	Please See Attached Narrative
ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Tables & Benches
	Grills	Adequate number
		Grills Height of Cooking Surface
		Located adjacent to accessible paths
Trails	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
	Picnic Shelters	Located near accessible water fountains, trash can, restroom, Parking, etc
		Surface material
		Dimensions
		Rails
		Trails
Swimming Facilities	Pools	Signage (for visually impaired)
		Entrance
		Location from accessible parking
	Beaches	Safety features i.e. warning for visually impaired
		Location from accessible path into water
		Handrails
		Location from accessible parking
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Swimming Facilities
		Beaches
	Access Routes	Shade provided
		Same experience provided to all
Game Areas: * ballfield, *basketball, *tennis	Access Routes	Located adjacent to accessible paths
		Berm cuts onto courts
	Equipment	
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	
		Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Serrvices and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 127A Stallion Hill Road</b>			
<b>PARKING</b>			
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>
Up to 25			1 space
26-50			2 spaces
51-75			3 spaces
76-100			4 spaces
101-150			5 spaces
151-200			6 spaces
201-300			7 spaces
301-400			8 spaces
401-500			9 spaces
<b>Specification for Accessible Spaces</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Accessible space located closest to accessible entrance		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		X	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		X	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft. aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft. aisle		X	
Sign with international symbol of accessibility at each space or pair of spaces		X	
Sign minimum 5 ft, maximum 8 ft to top of sign		X	
Surface evenly paved or hard-packed (no cracks)		X	
Surface slope less than 1:20, 5%		X	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		X	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:2, and textured or painted yellow		X	
<b>RAMPS</b>		X	
<i>Specification</i>		X	
Slope Maximum 1:12		X	
Minimum width 4 ft between handrails		X	
Handrails on both sides if ramp is longer than 6 ft		X	
Handrails at 34" and 19" from ramp surface		X	
Handrails extend 12" beyond top and bottom		X	
Handgrip oval or round		X	
Handgrip smooth surface		X	
Handgrip diameter between 1¼" and 2"		X	
Clearance of 1½" between wall and wall rail		X	
Non-slip surface		X	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 127A Stallion Hill Road</b>			
<b>SITE ACCESS, PATH OF TRAVEL, ENTRANCES</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Site Access</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		<b>X</b>	
Surface evenly paved or hard-packed		<b>X</b>	
No ponding of water		<b>X</b>	
<b>Path of Travel</b>		<b>X</b>	
Path does not require the use of stairs		<b>X</b>	
Path is stable, firm and slip resistant		<b>X</b>	
3 ft wide minimum		<b>X</b>	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50)		<b>X</b>	
Continuous common surface, no changes in level greater than 1/2 inch		<b>X</b>	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		<b>X</b>	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		<b>X</b>	
Curb on the pathway must have curb cuts at drives, parking and drop offs,		<b>X</b>	
<b>Entrances</b>		<b>X</b>	
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		<b>X</b>	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		<b>X</b>	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		<b>X</b>	
At least 18" clear floor area on latch, pull side of door		<b>X</b>	
Door handle no higher than 48" and operable with a closed fist		<b>X</b>	
Vestibule is 4 ft plus the width of the door swinging into the space		<b>X</b>	
Entrance(s) on a level that makes elevators accessible		<b>X</b>	
Door mats less than ½" thick are securely fastened		<b>X</b>	
Door mats more than ½" thick are recessed		<b>X</b>	
Grates in path of travel have openings of ½" maximum		<b>X</b>	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		<b>X</b>	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		<b>X</b>	
		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION - 127A Stallion Hill Road</b>			
<b>STAIRS and DOORS</b>			
Specification	Yes	No	Comments/Transition Notes
<b>Stairs</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
No open risers		<b>X</b>	
Nosings not projecting		<b>X</b>	
Treads no less than 11" wide		<b>X</b>	
Handrails on both sides		<b>X</b>	
Handrails 34"-38" above tread		<b>X</b>	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		<b>X</b>	
Handgrip oval or round		<b>X</b>	
Handgrip has a smooth surface		<b>X</b>	
Handgrip diameter between 1¼" and 1½"		<b>X</b>	
1½" clearance between wall and handrail		<b>X</b>	
<b>Doors</b>		<b>X</b>	
Minimum 32" clear opening		<b>X</b>	
At least 18" clear floor space on pull side of door		<b>X</b>	
Closing speed minimum 3 seconds to within 3" of the latch		<b>X</b>	
Maximum pressure 5 pounds interior doors		<b>X</b>	
Threshold maximum ½" high, beveled on both sides		<b>X</b>	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		<b>X</b>	
Hardware minimum 36", maximum 48" above the floor		<b>X</b>	
Clear, level floor space extends out 5 ft from both side of the door		<b>X</b>	
Door adjacent to revolving door is accessible and unlocked		<b>X</b>	
Doors opening into hazardous area have hardware that is knurled or roughened		<b>X</b>	

## NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 127A Stallion Hill Road</b>			
<b>RESTROOMS – also see Doors and Vestibules</b>			
<i>Specification Yes No Comments/Transition Notes</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		X	<b>PLEASE SEE ATTACHED NARRATIVE</b>
<b>At least one Sink:</b>		X	
Clear floor space of 30" by 48" to allow a forward approach		X	
Mounted without pedestal or legs, height 34" to top of rim		X	
Extends at least 22" from the wall		X	
Open knee space a minimum 19" deep, 30" width and 27" high		X	
Cover exposed pipes with insulation		X	
Faucets operable with closed fist (lever or spring activated handle)		X	
<b>At least one Stall:</b>		X	
Accessible to person using wheelchair at 60" wide by 72" deep		X	
Stall door is 36" wide		X	
Stall door swings out		X	
Stall door is self closing		X	
Stall door has a pull latch		X	
Lock on stall door is operable with a closed fist, and 32" above the floor		X	
Coat hook is 54" high		X	
<b>Toilet</b>		X	
18" from center to nearest side wall		X	
42" minimum clear space from center to farthest wall or fixture		X	
Top of seat 17"-19" above the floor		X	
Grab Bars		X	
On back and side wall closest to toilet		X	
1 ¼" diameter		X	
1 ½" clearance to wall		X	
Located 30" above and parallel to the floor		X	
Acid-etched or roughened surface		X	
42" long		X	
<b>Fixtures</b>		X	
Toilet paper dispenser is 24" above floor		X	
One mirror set a maximum 38" to bottom (if tilted, 42")		X	
Dispensers (towel, soap, etc) at least one of each a maximum of 42" above the floor		X	

NOTES

# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION : 127A Stallion Hill Road</b>			
<b>FLOORS, DRINKING FOUNTAINS, TELEPHONES</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
<b>Floors</b>		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Non-slip surface		<b>X</b>	
Carpeting is high-density, low pile, non-absorbent,		<b>X</b>	
stretched taut, securely anchored		<b>X</b>	
Corridor width minimum is 3 ft		<b>X</b>	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		<b>X</b>	
<b>Drinking Fountains</b>		<b>X</b>	
Spouts no higher than 36" from floor to outlet		<b>X</b>	
Hand operated push button or level controls		<b>X</b>	
Spouts located near front with stream of water as parallel to front as possible		<b>X</b>	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		<b>X</b>	
If no clear knee space underneath, clear floor space 30" X 48" to allow parallel approach		<b>X</b>	
<b>Telephones</b>		<b>X</b>	
Highest operating part a maximum 54" above the floor		<b>X</b>	
Access within 12" of phone, 30" high by 30" wide		<b>X</b>	
Adjustable volume control on headset so identified		<b>X</b>	
<b>SIGNS, SIGNALS, AND SWITCHES</b>		<b>X</b>	
<b>Switches, Controls and Signs</b>		<b>X</b>	
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc. must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		<b>X</b>	
Electrical outlets centered no lower than 18" above the floor		<b>X</b>	
Warning signals must be visual as well as audible		<b>X</b>	
<b>Signs</b>		<b>X</b>	
Mounting height must be 60" to centerline of the sign		<b>X</b>	
Within 18" of door jamb or recessed		<b>X</b>	
Letters and numbers at least 1¼" high		<b>X</b>	
Letters and numbers raised .03"		<b>X</b>	
Letters and numbers contrast with the background color		<b>X</b>	



# Town of Sturbridge Open Space & Recreation Plan Appendix

<b>LOCATION: 127A Stallion Hill Road</b>			
<b>SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area</b>			
<b>Specification</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Transition Notes</b>
Ramp at least 34" wide with a non-slip surface		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
extending into the shallow end, slope not exceeding		<b>X</b>	
1:6 with handrails on both sides		<b>X</b>	
Lifting device		<b>X</b>	
Transfer area 18" above the path of travel and a		<b>X</b>	
minimum of 18" wide		<b>X</b>	
Unobstructed path of travel not less than 48" wide around pool		<b>X</b>	
Non-slip surface		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use</b>			
Stalls 36" by 60" minimum, with a 36" door opening		<b>X</b>	<b>PLEASE SEE ATTACHED NARRATIVE</b>
Floors are pitched to drain the stall at the corner farthest from entrance		<b>X</b>	
Floors are non-slip surface		<b>X</b>	
Controls operate by a single lever with a pressure balance mixing valve		<b>X</b>	
Controls are located on the center wall adjacent to the hinged seat		<b>X</b>	
Shower heads attached to a flexible metal hose		<b>X</b>	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		<b>X</b>	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat and at least 24" long		<b>X</b>	
Soap trays without handhold features unless they can support 250 pounds		<b>X</b>	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		<b>X</b>	
Grab bars are placed horizontally at 36" above the floor line		<b>X</b>	
<b>LOCATION</b>		<b>X</b>	
<b>PICNICKING</b>		<b>X</b>	
A minimum of 5% of the total tables must be		<b>X</b>	
accessible with clear space under the table top not less than 30' wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space totaling 48" must extend beyond the 19" clear space under the table to provide access		<b>X</b>	

# Town of Sturbridge Open Space & Recreation Plan Appendix

For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep		X	
Surface of the clear ground space under and around the table must be stable, firm, and slip resistant and evenly graded with a maximum slope of 2% in all directions		X	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		X	

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Stallion Hill Road Conservation Land

### **PARKING:**

A small unpaved parking area exists on the site. The area could not accommodate more than one vehicle. This access has not been maintained due to severe erosion at the main trail access. The erosion issue must be addressed before encouraging this area as an access point.

### **TRAILS:**

There are existing unmaintained trails on this property. Due to lack of access, issues with trail erosion, and lack of resources there are no current trail development plans on this property.

### **RAMPS:**

There are no ramps or handrails on the site.

### **SITE ACCESS:**

ADA site access is not available at this site due to the limited road frontage.

### **PATH OF TRAVEL:**

The current path from the existing parking area is washed out due to severe erosion, which is preventing/adversely impacting all public access to the site from the parking area. We are currently not encouraging the public to access/use this site. Due to the location and access it is not clear whether legally ADA access could be constructed.

### **ENTRANCES:**

No facilities exist at this site with entrances.

### **STAIRS:**

No facilities exist on the site that has stairs.

### **DOORS**

No facilities exist on the site that has doors.

### **RESTROOMS:**

No facilities exist on the site that has restrooms.

### **FLOORS, DRINKING FOUNTAINS, TELEPHONES**

No facilities exist on the site that has floors, drinking fountains or telephones.

# Town of Sturbridge Open Space & Recreation Plan Appendix

There is a sign on the site at the entrance that was installed several years ago. This sign was installed as part of a grant that was received by the town to do a Management Plan on the site. This sign will eventually be removed as it is currently in disrepair (see below)



## SWIMMING POOLS

No facilities exist on the site that has swimming pools.

## SHOWER ROOMS

No facilities exist on the site that has shower rooms.

## PICNICKING

No picnicking facilities exist on the site.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Part III – Employment Practices

A copy of the Town's Employment Practices follows:

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# Town of Sturbridge Open Space & Recreation Plan Appendix

## **Appendix E:      Employment/Pre-employment Criteria**

## **Employment/Pre-employment Criteria**

### **Reasonable Accommodation Policy**

The Town of Sturbridge strives to make employment opportunities and programs available to people from every race, color, religion, sex, national origin, age, disability, or veteran status and does not discriminate against any person based on these "categories". The town is committed to supporting people of various needs and abilities and will make every effort to provide a healthy, caring environment for all staff and the public.

It is the policy of the Town of Sturbridge that no otherwise qualified individual with a disability shall be excluded from employment solely by reason of her/his disability.

It is understood that the obligation to comply with this policy is not decreased by any state or local law or other requirement that, based on disability, imposes inconsistent or contradictory prohibition. Any prohibitions or limits upon the eligibility of qualified individuals with disabilities to practice any occupation or profession are not allowed under this policy.

It is the policy of the town that reasonable accommodations will be made for any qualified applicant or employee unless the town can demonstrate that the accommodation imposes an undue financial or administrative hardship on the operation of the town.

Notice of availability of reasonable accommodations for job applicants will be included in postings and advertisements and will be made available upon request to applicants with disabilities during the pre-employment process if necessary to provide equal opportunity to secure employment with the Town of Sturbridge.

All prospective employees will be informed at the initial interview that the Town of Sturbridge does not discriminate on the basis of disability and that requests for reasonable accommodations needed for the performance of essential job functions or for the enjoyment of other benefits of employment should be made by prospective employees following receipt of a conditional offer of employment.

Persons with a disability employed by the Town of Sturbridge may request reasonable accommodations from their immediate supervisor or from the town's ADA Coordinator. Requests for accommodations can be made at any time as they become necessary to perform essential job functions, or utilize benefits enjoyed by employment. These requests must be made both verbally and in writing describing the nature and purpose of the requested accommodation. Assistance will be made available upon request to any individual who needs assistance in identifying or documenting the reasonable accommodation needed.



# Town of Sturbridge Open Space & Recreation Plan Appendix

A decision regarding reasonable accommodation requests will be made within thirty (30) working days of the submission of the request. The effectiveness of the accommodation and need for modification will be assessed during the first month of use.

The final decision concerning any requested accommodation that may represent an undue financial or administrative hardship will be made by the ADA Coordinator. Applicants or employees have the right to appeal the denial of any accommodation request using the ADA Grievance Procedure. In the case of a denial on undue hardship by the ADA Coordinator, the employee or applicant may appeal in writing within thirty (30) working days to the Board of Selectmen.

## **Employment Testing and Pre-employment Inquiry**

The Town of Sturbridge shall not use any employment test or other selection criteria that screens out or tends to screen out individuals with disabilities.

The town shall not make any pre-employment inquiries or conduct a pre-employment medical examination of an applicant to determine whether the applicant is an individual with a disability or the nature or severity of the disability.

The town will ask no questions of applicants, before employment related to physical or mental impairment and no such questions shall appear on any written application form it may use. No medical examination shall be required for prospective employees unless it is a bonafide necessity for the position in question. No medical examination shall be required before a conditional offer of employment has been made. All pertinent medical information obtained in such instances shall be considered as confidential and shall be available only to supervisory personnel and certain others who have a legitimate need for the information. A written record of anyone inspecting the medical information in a personnel file will be maintained.

The town may make pre-employment inquiries to determine an applicant's ability to perform job-related functions.

All job selection criteria and/or tests that may be utilized will be examined to ensure that they reflect only bonafide job related qualifications and do not tend to screen out otherwise qualified persons with disabilities. In making such determinations the input and assistance of persons with disabilities may be sought and engaged.

## **Employment Training Assistance**

It is the policy of the Town of Sturbridge that staff training and development activities provided will include information about the ADA employment requirements. All employees and volunteers will receive a briefing on the ADA and the town's ADA policies and procedures.



# Town of Sturbridge Open Space & Recreation Plan Appendix

## **Appendix F: Equal Opportunity Policy**

## **Equal Opportunity Policy**

### **General Policy Statement**

It is the policy of the Town of Sturbridge to ensure that persons with disabilities are provided maximum opportunity to participate in and benefit from programs, services, and activities offered by the town. It is the town's goal that such participation as equal as possible to that of non-disabled persons. Therefore, the town's primary focus will be architectural modifications, assistive listening devices and equipment, and sign language interpreters upon request and availability. This approach may not always be feasible or sufficient to ensure equal access and benefit.

In providing its services, programs, and activities the Town of Sturbridge shall not:

- Deny a qualified individual with a disability the opportunity to participate in or benefit from a benefit, service, or activity.
- Afford a qualified individual with a disability the opportunity to participate in or benefit from any aid, benefit, or service that is not equal to that offered to others.
- Deny a qualified individual with a disability the opportunity to participate as a member of planning or advisory boards, commissions, or any other entity of the Town of Sturbridge.
- Limit a qualified individual with a disability the enjoyment of any right, privilege, advantage, or opportunity received by other individuals receiving the aid, benefit, or service.

It is the policy of the Town of Sturbridge to ensure that persons with disabilities are provided maximum opportunity to participate in and benefit from programs, services, and activities. It is the goal that such participation is in the same manner as that of non-disabled persons. Toward achieving this, the town has a primary focus to identify barriers to access and remove or modify them to use assistive devices or procedures when necessary.

### **Reasonable Modifications Policy**

The Town of Sturbridge shall make a reasonable program or service modification whenever a person requests such an accommodation, unless it can be demonstrated by the town that such an accommodation would impose an undue burden or fundamental alteration to the program or service. Final decisions regarding requests for reasonable modifications will be made by the ADA Coordinator in a timely manner. These modifications shall be made within thirty (30) working days of the request or as soon as is reasonably possible. Individuals seeking to contest a denial of a request for reasonable modifications will be given a copy of the grievance procedure in the format appropriate for their needs.

The town will comply with all applicable Federal and State laws and regulations relative to the use of assistive equipment, including trained service animals. In addition, no arbitrary restrictions or limitations will be placed on the type or number of assistive

# Town of Sturbridge Open Space & Recreation Plan Appendix

equipment items, including service animals, that people with disabilities may bring with them to town facilities.

## **Eligibility Requirements**

Any prohibitions or limits upon the eligibility of qualified individuals with disabilities to receive services or practice any occupation or profession are not allowed under this policy.

## **Assurance Regarding Surcharges**

It is the policy of the Town of Sturbridge that surcharges are never charged to participants (nor any other interested party or person) for reasonable accommodations under any circumstances. Such accommodations include, but are not limited to: American Sign Language (ASL) interpreters, Computer Aided Real Time (CART) translators, architectural accessibility, computer accessibility hardware or software, Braille material, listening devices, closed captioning, etc.

## **Integrated Services Assurance**

The Town of Sturbridge strives to ensure that all of its services, programs, and activities are provided in the most integrated setting possible. People with disabilities will not be required to participate in separate programs even if separate programs that are specifically designed to meet the need of persons with disabilities are offered.

Services will not be provided to any person with a disability in a manner or at a location different from that available to other service recipients unless the potential for removal of architectural barriers or the use of assistive devices and equipment have been found to be inadequate or inappropriate to the needs of the individual. In all cases, the affected individual will be fully involved in the consideration and decision-making process.

## **Significant Assistance Assurance**

It is the policy of the Town of Sturbridge that programs to whom the town provides significant support or who the town sponsors may not discriminate against people with disabilities.

## **Accessible Transportation Policy**

It is the policy of the town that whenever transportation services are provided they will be accessible to participants in town programs regardless of disability. When transportation services are provided and an individual is in need of accessible transportation they should make their request in writing to the ADA Coordinator. Requests must be made at least five (5) days in advance of the need. As with all of the town's transportation services, all requests are subject to the availability of space. When a request cannot be met, notice will be given as soon as possible and at least one (1) day before the requested date of service.

If a person needs a wheelchair van every effort will be made to accommodate this need. If the town is providing transportation for anyone to or from a particular event or service and someone requests wheelchair accessible transportation, then the town will be responsible for the arrangement and the cost of that transportation.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **Community Referral Assurance**

Whenever the Town of Sturbridge participates in or funds programs or makes references to other programs or services, it is the policy that such programs and services must be accessible or usable by a person with a disability. The town will gather information regarding which of the programs or services that it refers people to are accessible, and those that are not. The town will make efforts to gather at least one accessible provider in each of the categories of service in which the town makes referrals.





# *Town of Sturbridge*

Shaun A. Suhoski, Town Administrator  
Email: Ssuhoski@town.sturbridge.ma.us

April 27, 2011

**RE: Town of Sturbridge Employment Practices**

To Whom It May Concern:

This correspondence shall confirm that the employment practices of the Town of Sturbridge comply with the Americans with Disabilities Act.

BY: Leonard E. Senecal

*Chief Leonard E. Senecal*  
Fire Chief / ADA Coordinator

BY: Shaun A. Suhoski

*Shaun A. Suhoski*  
Town / Personnel Administrator

# Town of Sturbridge Open Space & Recreation Plan Appendix

## Appendix B – Public Participation Documents

This Section contains the public participation documents for the visioning sessions and survey referenced in the plan.

# Town of Sturbridge Open Space & Recreation Plan Appendix

## STURBRIDGE COMMUNITY INPUT SURVEY

As part of the process of updating the Town of Sturbridge's Master Plan, the Sturbridge Master Plan Steering Committee is seeking your opinion. The UNH Survey Center is compiling survey responses to ensure confidentiality. Please take a few minutes to share your views by completing survey. If you are not sure, or if a question does not apply to you, circle the "DK/NA" response. Your input is critical to this process and will help the shape the future for Sturbridge. Responses will be tabulated and a report of the results will be provided to the Town of Sturbridge. The results of this survey will help community leaders develop and prioritize the implementation of the Master Plan. The person filling out the survey should be the one to answer questions 10 – 17.

**Please return your completed survey on or before April 26, 2010 so that your opinions can be included in the compiled results.** Simply close and tape together (do not staple) the completed survey so that the UNH Survey Center address is showing and place it in the mail. For your convenience return postage is prepaid. Should you have any questions or concerns, please feel free to email [jubon@town.sturbridge.ma.us](mailto:jubon@town.sturbridge.ma.us) or contact Jean Bubon at 508-347-2508. Thank you in advance for your assistance and cooperation. We truly value your opinion.

Sincerely, The Sturbridge Master Plan Steering Committee

### TOWN SERVICES

1. Please rank the following Town facilities or services.

	Excellent	Good	Fair	Poor	DK/NA
a. Public works (Town road maintenance)	1	2	3	4	9
b. Police services	1	2	3	4	9
c. Fire protection/rescue services	1	2	3	4	9
d. Ambulance/paramedic services	1	2	3	4	9
e. Library	1	2	3	4	9
f. Senior citizen services	1	2	3	4	9
g. Parks and recreation facilities	1	2	3	4	9
h. Recycling center	1	2	3	4	9

### RECREATION & OPEN SPACE

2. Check off your top THREE (3) most important reasons for the Town to manage, acquire and/or preserve open space.

- (1) ☐ Protect water quality & resources
- (2) ☐ Agricultural
- (3) ☐ Sports fields
- (4) ☐ Wildlife preservation
- (5) ☐ Preserve forests & woodlands
- (6) ☐ Snowmobiling/4-wheeling
- (7) ☐ Scenic vistas and rural character
- (8) ☐ Passive recreation (i.e., hiking, horseback riding, snowshoeing)
- (9) ☐ Long-term economic benefits
- (10) ☐ Preservation of historic assets
- (11) ☐ Hunting
- (12) ☐ Other: \_\_\_\_\_

3. Do you favor or oppose the Town of Sturbridge providing more of the following amenities?

	Strongly Favor	Favor	Neutral	Oppose	Strongly Oppose
a. Playgrounds	1	2	3	4	5
b. Walking/running/biking/snowshoeing/x-country trails	1	2	3	4	5
c. Team playing fields	1	2	3	4	5
d. Outdoor swimming	1	2	3	4	5
e. Horseback riding/equestrian trails	1	2	3	4	5
f. Tennis courts	1	2	3	4	5
g. 4-wheeling/ATV/snowmobiling trails	1	2	3	4	5
h. Canoe / kayak public access	1	2	3	4	5
i. Dedicated bike routes	1	2	3	4	5
j. Ice skating	1	2	3	4	5
k. Hunting areas	1	2	3	4	5
l. Indoor sports recreation facilities	1	2	3	4	5
m. Picnic areas	1	2	3	4	5

4. Would you like to see more open space and recreation areas in your neighborhood (or area of town)? (1) ☐ Yes (2) ☐ No

# Town of Sturbridge Open Space & Recreation Plan Appendix

5. How many times per year do you typically use the following publically accessible property in Sturbridge?

	Never Heard Of	1 – 3 times	4 – 6 times	7 or more times	Would Like to Visit	Have no Plans to Visit
a. Streeter Beach Recreation Area	1	2	3	4	5	9
b. Cedar Lake/Town Recreation Area	1	2	3	4	5	9
c. Wells State Park	1	2	3	4	5	9
d. Westville Recreation Area	1	2	3	4	5	9
e. Old Sturbridge Village	1	2	3	4	5	9
f. Town Common	1	2	3	4	5	9

## DEVELOPMENT

6. Do you favor or oppose the following type of development being expanded in Sturbridge?

	Strongly Favor	Favor	Neutral	Oppose	Strongly Oppose
a. Historic/cultural museums	1	2	3	4	5
b. Art galleries, boutiques, small retail shops	1	2	3	4	5
c. Amusement/theme parks	1	2	3	4	5
d. Shopping mall/big box retail/outlet shopping	1	2	3	4	5
e. Assisted living care facility	1	2	3	4	5
f. Office development	1	2	3	4	5
g. Light industrial, including manufacturing, research & assembly, and warehousing within industrial zones	1	2	3	4	5
h. Mixed-use development, i.e. office, retail, and/or housing located in the same building	1	2	3	4	5
i. Health care	1	2	3	4	5
j. Service industry (i.e. lodging, restaurant)	1	2	3	4	5
k. Theater/movie theater	1	2	3	4	5
l. Health spa resort	1	2	3	4	5

7. Do you favor or oppose the following uses **along Route 15**? Note: uses a-m are allowed in the current zoning on Route 15.

	Strongly Favor	Favor	Neutral	Oppose	Strongly Oppose
a. Office buildings	1	2	3	4	5
b. Light industrial and biomedical operations	1	2	3	4	5
c. Recreational facilities	1	2	3	4	5
d. Single-family homes	1	2	3	4	5
e. Small scale retail	1	2	3	4	5
f. Restaurant	1	2	3	4	5
g. Bank	1	2	3	4	5
h. Hotel/motel/bed and breakfast	1	2	3	4	5
i. Hospital and medical treatment	1	2	3	4	5
j. Campground	1	2	3	4	5
k. Multi-family dwellings	1	2	3	4	5
l. Movie theater, live theater, indoor musical center	1	2	3	4	5
m. Assisted living care facility	1	2	3	4	5
n. Shopping mall/big box retail/outlet shopping	1	2	3	4	5
o. Amusement park/theme park	1	2	3	4	5
p. Health spa resort	1	2	3	4	5

## TRANSPORTATION

8. Do you think the Town should investigate and/or encourage participation in alternative types of transportation?

	Strongly Favor	Favor	Neutral	Oppose	Strongly oppose
a. Sidewalks	1	2	3	4	5
b. Dedicated bike routes	1	2	3	4	5
c. Carpool/rideshare programs	1	2	3	4	5
d. Regional bus service	1	2	3	4	5
e. Seasonal in town trolley service	1	2	3	4	5



# Town of Sturbridge Open Space & Recreation Plan Appendix

9. How would you describe the following streets or intersections? Please indicate whether you think each of the following is safe or unsafe **AND** indicate for each of the following the extent of congestion you feel is typical.

	Safe	Unsafe	Don't Know	No Congestion	Moderate Congestion	Heavy Congestion	Don't Know
a. Rte 131 & Fiske Hill Road	1	2	9	1	2	3	9
b. Rte 131 & Shepard Road	1	2	9	1	2	3	9
c. Rte 131 & Hall Road	1	2	9	1	2	3	9
d. Route 20 & Fiske Hill Road	1	2	9	1	2	3	9
e. Route 20 & Hall Road	1	2	9	1	2	3	9
f. Route 20 & New Boston Road	1	2	9	1	2	3	9
g. Route 20 & Arnold Road	1	2	9	1	2	3	9
h. Brookfield Road (Rte 148) – entire length	1	2	9	1	2	3	9
i. Whittemore Road – entire length	1	2	9	1	2	3	9
j. Mashapaug Road & Breakneck Road	1	2	9	1	2	3	9
k. Route 15 & River Road	1	2	9	1	2	3	9
l. Route 49 & Putnam Road	1	2	9	1	2	3	9
m. Route 49 & Walker Pond Road	1	2	9	1	2	3	9
n. Other:	1	2	9	1	2	3	9

## ABOUT YOU AND YOUR FAMILY

10. I moved to/live in Sturbridge because ... (Check all that apply.)

- ☐ (1) Born/raised here      ☐ (2) Shops, stores, restaurants      ☐ (3) Historic town character      ☐ (4) Tax structure  
☐ (5) Rural town character      ☐ (6) Recreation      ☐ (7) Job /employment      ☐ (8) Location  
☐ (9) Quality of life      ☐ (10) Schools      ☐ (11) Public amenities (e.g. parks, trails, playgrounds, sports, library)      ☐ (12) Other: \_\_\_\_\_

11. How many miles do you travel to get to work?

- ☐ (1) Work in Sturbridge      ☐ (2) Do not work /retired      ☐ (3) 0 to 15 Miles      ☐ (4) 16 to 30 Miles  
☐ (5) 31 to 45 miles      ☐ (6) 46 to 60 Miles      ☐ (7) 61+ miles

12. What is your highest level of education?

- ☐ (1) Eighth grade or less      ☐ (2) Some high school  
☐ (3) High school graduate (or GED)      ☐ (4) Technical school  
☐ (5) Some college      ☐ (6) College graduate      ☐ (7) Postgraduate work

13. What is your combined annual household income?

- ☐ (1) Less than \$29,999      ☐ (2) \$30,000 - \$44,999  
☐ (3) \$45,000 - \$59,999      ☐ (4) \$60,000 - \$74,999  
☐ (5) \$75,000 - \$99,999      ☐ (6) \$100,000 - \$149,999  
☐ (7) \$150,000 or more

14. Using the map on the right, which area of town do you live in:

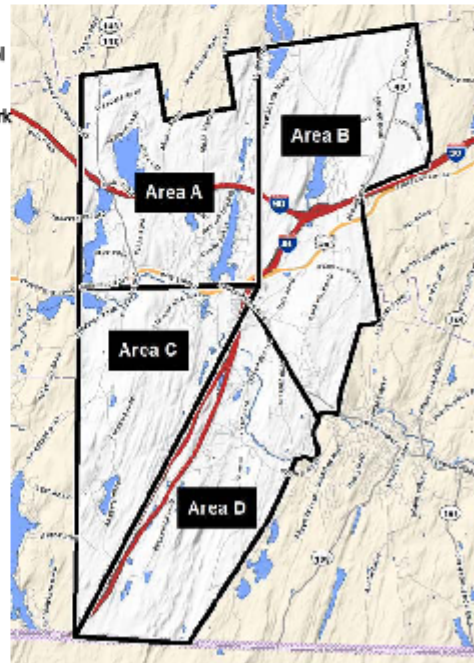
- AREA A \_\_\_\_ (North of Route 20, west of New Boston Road)  
 AREA B \_\_\_\_ (New Boston Road and points east, north of Route 131, includes Fiske and Hall Roads)  
 AREA C \_\_\_\_ (West of Route 84, south of Route 20)  
 AREA D \_\_\_\_ (South of Route 131, east of Route 84)

15. How long have you lived in Sturbridge? \_\_\_\_\_ Years

16. What is your age? \_\_\_\_\_ Years

17. Do you own or rent your home? ☐ (1) Own ☐ (2) Rent

**Thank you for your time and participation!**



# Town of Sturbridge Open Space & Recreation Plan Appendix

801175



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 2 DURHAM NH

POSTAGE WILL BE PAID BY ADDRESSEE

THE SURVEY CENTER  
UNIVERSITY OF NEW HAMPSHIRE  
HUDDLESTON HALL  
73 MAIN STREET  
DURHAM NH 03824-9987



If you have additional comments about the survey, please contact us. If you or someone else in your household would like to get involved with projects or activities in Sturbridge, please write your name, address and phone number on a separate piece of paper, and mail it to the Town of Sturbridge/Survey.

The Survey Center  
University of New Hampshire  
Huddleston Hall  
73 Main Street  
Durham, NH 03824-9987  
801175

# Town of Sturbridge Open Space & Recreation Plan Appendix

## **TOWN OF STURBRIDGE**

### **PLANNING SURVEY**

Prepared by:

Tracy A. Fowler, M.A.

Chad S. Novak

Andrew E. Smith, Ph.D.

The Survey Center  
University of New Hampshire

May, 2010

## **The University of New Hampshire**

### **Survey Center**

The UNH Survey Center is an independent, non-partisan academic survey research organization and a division of the UNH College of Liberal Arts.

The Survey Center conducts telephone, mail, e-mail, Internet, and intercept surveys, as well as focus groups and other qualitative research for university researchers, government agencies, public non-profit organizations, private businesses, and media clients.

Our senior staff have over 40 years experience in designing and conducting custom research on a broad range of political, social, health care, and other public policy issues.

Dr. Andrew E. Smith, Director  
UNH Survey Center  
Huddleston Hall  
Durham, New Hampshire 03824  
603/862-2226 (voice)  
603/862-1488 (FAX)  
[Andrew.Smith@unh.edu](mailto:Andrew.Smith@unh.edu)

# Town of Sturbridge Open Space & Recreation Plan Appendix

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# Town of Sturbridge Open Space & Recreation Plan Appendix

## EXECUTIVE SUMMARY

The University of New Hampshire Survey Center conducted a survey for the Town of Sturbridge. The specific areas of interest are the attitudes and opinions of Sturbridge residents about the community as part of the Master Plan process. Three thousand and forty-nine (3149) randomly selected household members were sent a survey on April 12, 2010 and a reminder was sent April 20, 2010. Nine-hundred and thirty (930) Sturbridge residents responded to the survey between April 12 and May 31, 2010; the response rate is 30 percent which is respectable for a survey of this type. The following figures display survey results, detailed tabular results can be found in Appendix A, Appendix B contains the open ended responses, and Appendix C contains the survey instrument.

### Moved to Sturbridge Because...

- Half of Sturbridge residents (51%) said they moved to Sturbridge because of the quality of life, followed by rural town character (45%), location (42%), schools (39%), historic town character (31%), job/employment (23%), born/raised in Sturbridge (19%), shops/stores/restaurants (15%), public amenities (9%), recreation (6%), the tax structure (1%), and 10 percent stated some other reason. **Figure 1**
  - Younger adults (18-29), households with incomes between \$45,000 and 59,999, and longtime residents (25 or more years) were more likely to live in Sturbridge because they were born/raised there.
  - Households earning \$75,000-99,999 were more likely to move to/live in Sturbridge for its rural town character.
  - Those with some postgraduate level education, households earning \$150,000 or more, and new residents (5 or fewer years) are more likely to have moved to/live in Sturbridge for its location.
  - Households with incomes between \$100,000 and \$149,000 are more likely to live in/moved to Sturbridge for the schools.

### Town Services

#### ***Overall, public safety services are rated highly***

- Half of Sturbridge residents (49%) rate the town's ambulance/paramedic services as excellent, followed by fire protection / rescue services (48%), police services (43%), the library (43%), senior citizen services (31%), recycling center (31%), public works (10%), and parks and recreation facilities (9%). **Figure 2**
  - Older adults (70 or older) were more likely to rate police services as excellent.
  - Those with household incomes between \$45,000-59,999 were more likely to rate fire protection/rescue services as excellent.
  - Older adults (70 or older), those with high school education or some college, or those with household incomes between \$45,000-59,000 are most likely to rate ambulance/paramedic services as excellent.
  - Older adults (70 or older), and those with some college are more likely to rate the library services as excellent.
  - Adults 70 or older are more likely to rate senior citizen services as excellent.

### Recreation and Open Space

#### ***Open space is desired for passive uses***

- When asked to indicate the three most important reasons for the town to manage, acquire and/or preserve open space, more than half of Sturbridge residents (56%) said "to protect water quality & resources," followed by "preserve forests & woodlands" (46%), "passive recreation" (44%), "wildlife preservation" (34%), "scenic vistas" and "rural character" (31%), "preservation of historic assets" (24%), "sports fields" (22%), "long-term economic benefits" (19%), "agriculture" (5%), "hunting" (5%), "snowmobiling/4-wheeling" (4%), and some other reason (4%). **Figure 3**
  - Older adults (69 and older), those with high school education or less, and those with household incomes between \$30,000-44,999 are more likely to rank protecting water as a high priority.
  - Those with household incomes under \$30,000 are more likely to rank agricultural reasons as the primary reason for the town to manage, acquire and/or preserve open space.



# Town of Sturbridge Open Space & Recreation Plan Appendix

- Adults between 40-49 and those with household incomes at or exceeding \$150,000 are more likely to prioritize sports fields in this category.
- Young adults (18-29) are more likely to emphasize the importance of wildlife preservation.
- Households with incomes between \$45,000-59,999 are more likely to rank preserving forests and woodlands highly in this category.
- Young adults (18-29) are more likely to include snowmobiling/4-wheeling among their top reasons for maintaining open spaces.
- Finally, young adults (18-29), adults aged 40 to 49, those with postgraduate levels of education, households earning \$75,000 or more and those living in Sturbridge under 5 years were more likely to rank passive recreation as one of the top reasons for the town to manage, acquire and/or preserve open space.
- Eight in ten Sturbridge residents (80%) favor (37% “strongly favor” and 43% “favor”) the Town providing more dedicated bike routes, followed by walking trails (78%), picnic areas (70%), canoe/kayak public access (68%), playgrounds (62%), indoor sports recreation (57%), team playing fields (57%), ice skating (54%), outdoor swimming (47%), tennis courts (35%), horseback riding trails (23%), 4-wheeling/ATV/snowmobiling trails (16%), and hunting areas (16%). **Figure 5**
  - Adults 18 to 49, households earning more than \$100,000 per annum, and newer residents (5 years or less) are more likely to favor the town providing more playgrounds.
  - Young adults (18 to 39) are more likely to favor the town providing more walking, running, biking, snowshoeing, and/or x-country trails.
  - Adults aged 30 to 49 and household earning more than \$150,000 per year tend to be more likely to favor the town providing more team playing fields.
  - Adults between 30 and 39 years old, households making between \$45,000 and \$59,000, newer residents (5 years or less) favor the town providing outdoor swimming amenities.
  - Young adults (18-29) were more likely to favor the provision of more 4-wheeling, ATV, and/or snowmobiling trails.
  - Adults between 18 and 39 are the demographic most likely to support the town providing more ice skating amenities.
  - Young adults (18-29) are more likely to favor picnic areas.
- Nearly three-quarters of Sturbridge residents (70%) would like to see more open space and recreation areas in their neighborhood or area of town, 30 percent would not. **Figure 4**
  - Adults between 30 and 39 are more likely to express desire for more open space and recreation areas.
- Over one-quarter of Sturbridge residents (28%) use Old Sturbridge Village seven or more times per year, 18 percent use it 4-6 times per year, 39 percent use it 1-3 times per year, 1 percent have never heard of it, 4 percent would like to visit it, and 9 percent have no plans to visit. **Figure 6**
- Less than one-quarter of Sturbridge residents (22%) use Town Common seven or more times per year, 24 percent use it 4-6 times per year, 40 percent use it 1-3 times per year, 1 percent have never heard of it, 3 percent would like to visit it, and 10 percent have no plans to visit. **Figure 6**
- One quarter of Sturbridge residents (24%) use the Westville Recreation Area seven or more times per year, 12 percent use it 4-6 times per year, 30 percent use it 1-3 times per year, 4 percent have never heard of it, 9 percent would like to visit it, and 19 percent have no plans to visit. **Figure 6**
  - Older residents (70 or older) and longtime residents (over 25 years) are more likely to have no plans to visit Westville Recreation Area.
- More than one in ten Sturbridge residents (16%) use Wells State Park seven or more times per year, 10 percent use it 4-6 times per year, 32 percent use it 1-3 times per year, 3 percent have never heard of it, 14 percent would like to visit it, and 26 percent have no plans to visit. **Figure 6**
  - Residents in Area C(South/West), older adults (70 or older), those with high school education or less,

# Town of Sturbridge Open Space & Recreation Plan Appendix

households earning under \$30,000 per year, and longtime residents (25 years or more). were more likely to have no plans to visit Wells State Park

- One in ten Sturbridge residents (12%) use Cedar Lake/Town Recreation area seven or more times per year, 9 percent use it 4-6 times per year, 27 percent use it 1-3 times per year, 3 percent have never heard of it, 10 percent would like to visit it, and 39 percent have no plans to visit. **Figure 6**
  - Adults 60 or older, those with some college education, households earning under \$30,000, and longtime residents (25 or more years) are likely to have no plans to visit Cedar Lake; while, those who have lived in Sturbridge for under 5 years are more likely to desire to visit.
- Fewer than one in ten residents (6%) visit Streeter Beach Recreation Area seven or more times a year, 5 percent visit 4-6 times per year, 26 percent use the area 1-3 times per year, 11 percent have never heard of it, 12 percent would like to visit, and 39% have no plans to visit. **Figure 6**
  - While adults 70 or older, adults with high school education, or those who have lived in Sturbridge for over 25 years are likely to have no plans to visit the Streeter Beach Recreation Area; those who have lived in Sturbridge for 15 or fewer years are more likely to never have heard of the area or would like to visit.

## **Development**

***Theatres, health care, small retail and museums are most favored for Sturbridge overall while large shopping, offices, mixed-use and theme parks are least favored.***

- In Sturbridge overall, a vast majority of Sturbridge residents favor a movie theatre (85%), followed by more health care services (72%), more art galleries, boutiques, and small retail (71%), historic/cultural museums (64%), assisted living facility (57%), light industrial (54%), health spa resort (52%), service industry (52%), Office development (46%), shopping mall/big box/outlets (45%), mixed use (44%), and amusement/theme parks (29%). **Figure 7**
  - Older adults (60 or older), those with high school education or less, households earning less than \$30,000 or between \$45,000-59,000, and longtime residents (25 years or more) are more likely to favor the development of an assisted living care facility.
  - Older adults (60 or older), households earning between \$30,000-44,000, and longtime residents (25 years or more) favor light industrial development.
  - Residents with household incomes between \$45,000 and \$59,999 tend to favor mixed-use development in higher numbers.
  - Older adults (70 or older), those with high school education or less, and households with incomes between \$30,000 and \$59,999 are more likely to favor the health care development.
  - Younger adults (18-29) and those with high household incomes (\$150,000 or greater) tended to favor the development of the service industry in Sturbridge.
  - The demographics most likely to support the development of a health spa resort were adults between the ages of 30 to 39 and households with incomes at \$150,000 or higher.

***Theatres, recreational facilities, small retail and restaurants are most favored for Route 15 while large shopping, lodging, health spa resorts, banks, campground, theme parks, single family and multi-family homes are least favored.***

- Along Route 15, four in five (81%) Sturbridge residents favor a movie theatre, followed by recreational facilities (73%), small scale retail (64%), restaurants (60%), light industrial (59%), office buildings (59%), assisted living facility (55%), hospital/medical treatment facility (53%), a shopping mall (50%), health spa resort (45%), lodging (45%), bank (44%), campground (36%), amusement park (33%), single family homes (32%), and multifamily dwellings (16%). **Figure 8**
  - Adults between the ages of 60 and 69 are more likely to favor using office buildings along Route 15.
  - Households with incomes between \$60,000 and \$74,999 were more likely to favor light industrial and biomedical operations along Route 15.
  - Adults between the ages of 30 and 39 were more likely to favor recreational facilities along Route 15.
  - Young adults (18-29) and adults in their fifties (50-59) were more likely to favor campground uses along



# Town of Sturbridge Open Space & Recreation Plan Appendix

## Route 15.

- Households with incomes between \$45,000 and \$59,999 were more likely to favor multi-family dwellings along Route 15.
- Older adults (60 and older), households earning \$59,999 or less, and longtime residents were more likely to favor an assisted care facility along Route 15.
- Adults in their thirties and households with incomes of \$150,000 or higher favor a health spa/resort along Route 15 in higher numbers than other demographics.

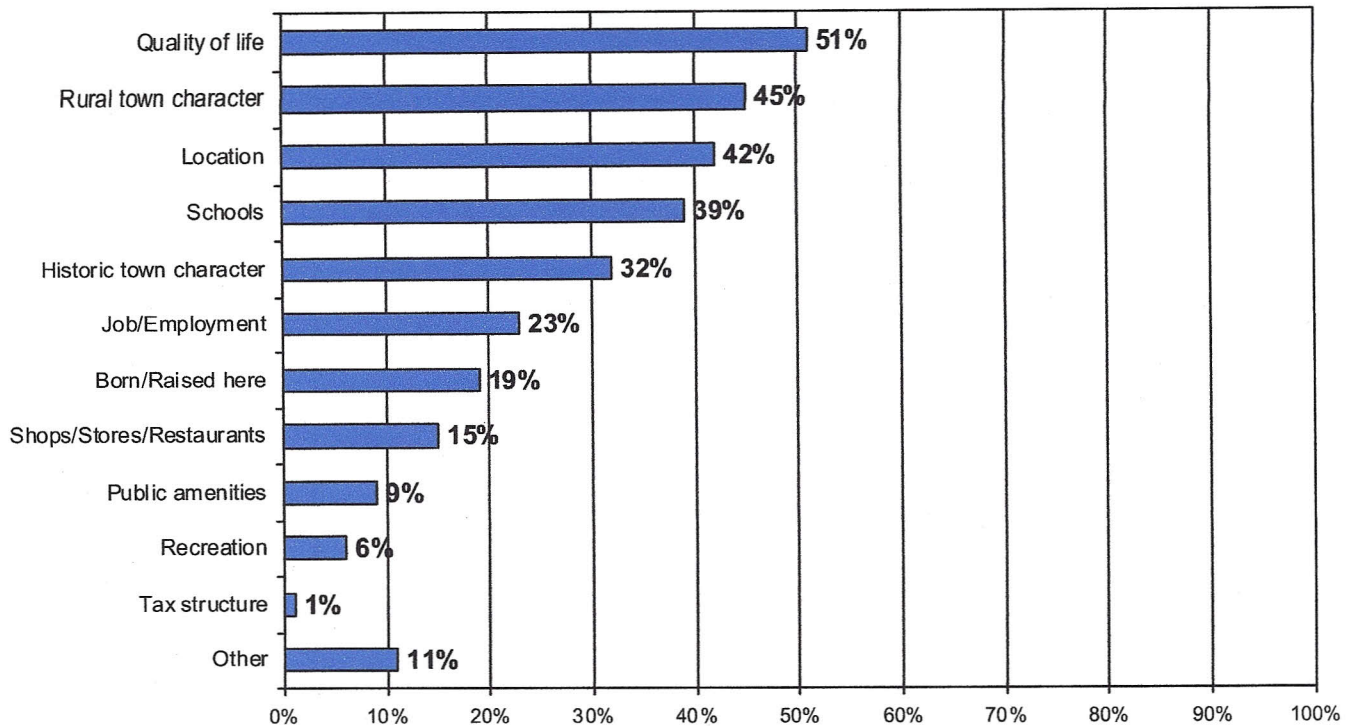
## **Transportation**

### ***Sidewalks and dedicated bike routes are most favored.***

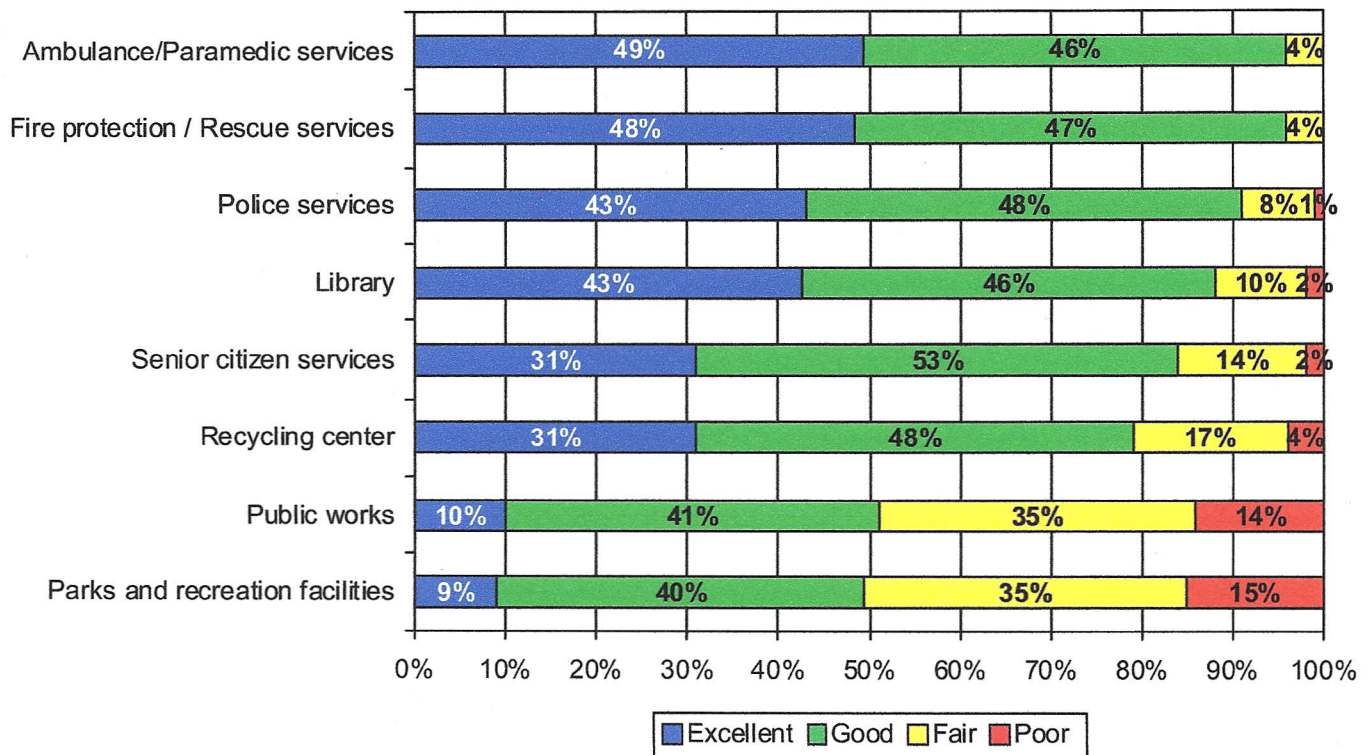
- Town residents believe the town should investigate and or encourage participation in alternative types of transportation: sidewalks (85%), dedicated bike routes (82%), seasonal in-town trolley (58%), regional bus services (54%), carpool/rideshare programs (46%). **Figure 9**
  - Adults in their sixties or older, those with high school education or less, and households with incomes under \$59,999 expressed greater favorability for a regional bus service than other demographic groups.
  - Young adults (18 to 29) were more likely to favor a seasonal in-town trolley.
- Sturbridge residents describe the following streets/intersections as unsafe: Rte 20 & New Boston (57%), Rte 131 and Fiske Hill Rd (53%), Rte 20 & Fiske Hill Rd (52%), Rte 131 & Hall Rd (43%), Rte 20 & Hall Rd (42%), Rte 20 & Arnold Rd (42%), Rte 131 & Shepard Rd (30%), Rte 49 & Putnam Rd (11%), Entire length – Whittemore Rd (11%), Rte 15 & River Rd (10%), Mashapaug Rd & Breakneck Rd (8%), Rte 49 & Walker Pond Rd (8%), Entire length – Brookfield Rd (7%). **Figure 10**
  - Respondents from Area D (South/East) were more likely to report that Rte 131 & Shepard Rd was unsafe.
  - Longtime residents were more likely to state that Rte 131 & Hall Rd is unsafe.
  - Households with incomes between \$60,000 and \$74,000 were more likely to describe Rte 20 & Hall Rd as unsafe.
  - Young adults (18 to 29) were more likely to describe Whittemore Rd as unsafe.
  - Residents from Area D (South/East) were more likely to describe Mashapaug Rd & Breakneck Rd as unsafe.
  - Young adults (18 to 29) were more likely to describe Rte 49 & Walker Pond Rd as unsafe.
  - Respondents with postgraduate levels of education were more likely to state that some other road is unsafe.
- Sturbridge residents describe the following streets/intersections as congested: Rte 131 & Fiske Hill Rd (84%), Rte 131 & Hall Rd (79%), Rte 20 & New Boston (76%), Rte 20 & Hall Rd (76%), Rte 20 & Fiske Hill Rd (72%), Rte 20 & Arnold Rd (71%), Entire length – Brookfield Rd (49%), Rte 131 & Shepard Rd (48%), Rte 49 & Walker Pond Rd (28%), Rte 49 & Putnam Rd (25%), Rte 15 & River Rd (20%), Entire length – Whittemore Rd (19%), Mashapaug Rd & Breakneck Rd (17%). **Figure 1**
  - Young adults (18-29) were more likely to describe Rte 131 & Fiske Hill Rd as moderately to heavily congested.
  - Respondents from Area D (South/East), households with incomes of \$30,000-44,999 and \$60,000-74,999, and longtime residents (more than 25 years) were more likely to say that Rte 131 & Shepard Rd has moderate or high congestion.
  - Those with high school education or less report that Whittemore Rd has moderate to heavy congestion.
  - Residents from Area D (South/East) were more likely to describe Mashapaug Rd & Breakneck Rd as having moderate to heavy congestion
  - Those with incomes between \$45,000 and \$59,999 were more likely to state that Rte 49 & Putnam Rd has moderate to heavy congestion.
  - Young adults (18-29) were more likely to describe Rte 49 & Walker Pond Rd as moderately to heavily congested.

# Town of Sturbridge Open Space & Recreation Plan Appendix

**Figure 1: Moved to Sturbridge because...**



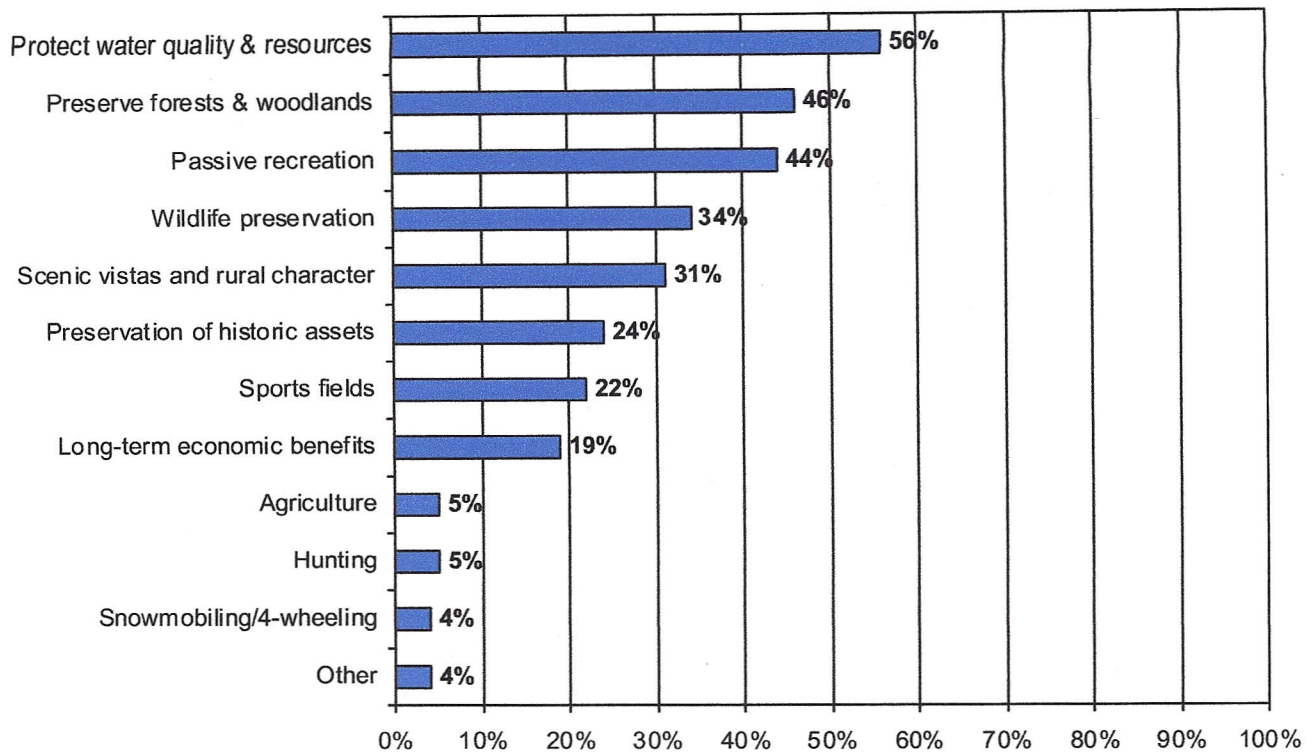
**Figure 2: Please rank the following town facilities or services**



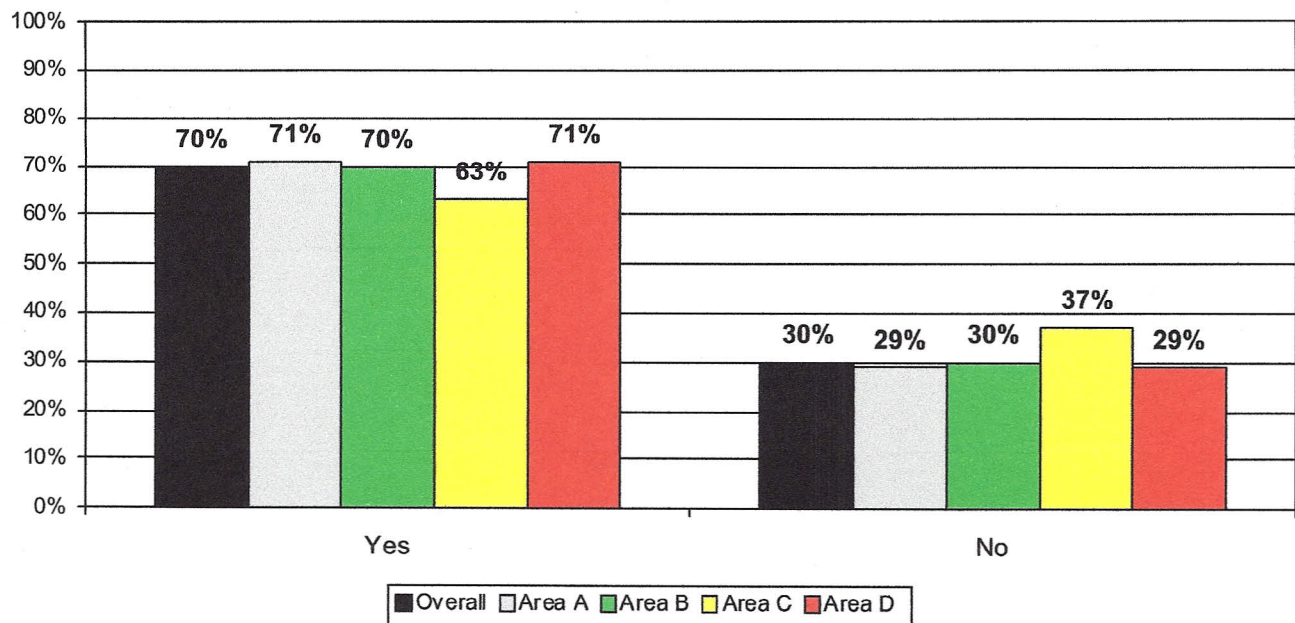


# Town of Sturbridge Open Space & Recreation Plan Appendix

**Figure 3:** Check off your top 3 most important reasons for the Town to manage, acquire and/or preserve open space

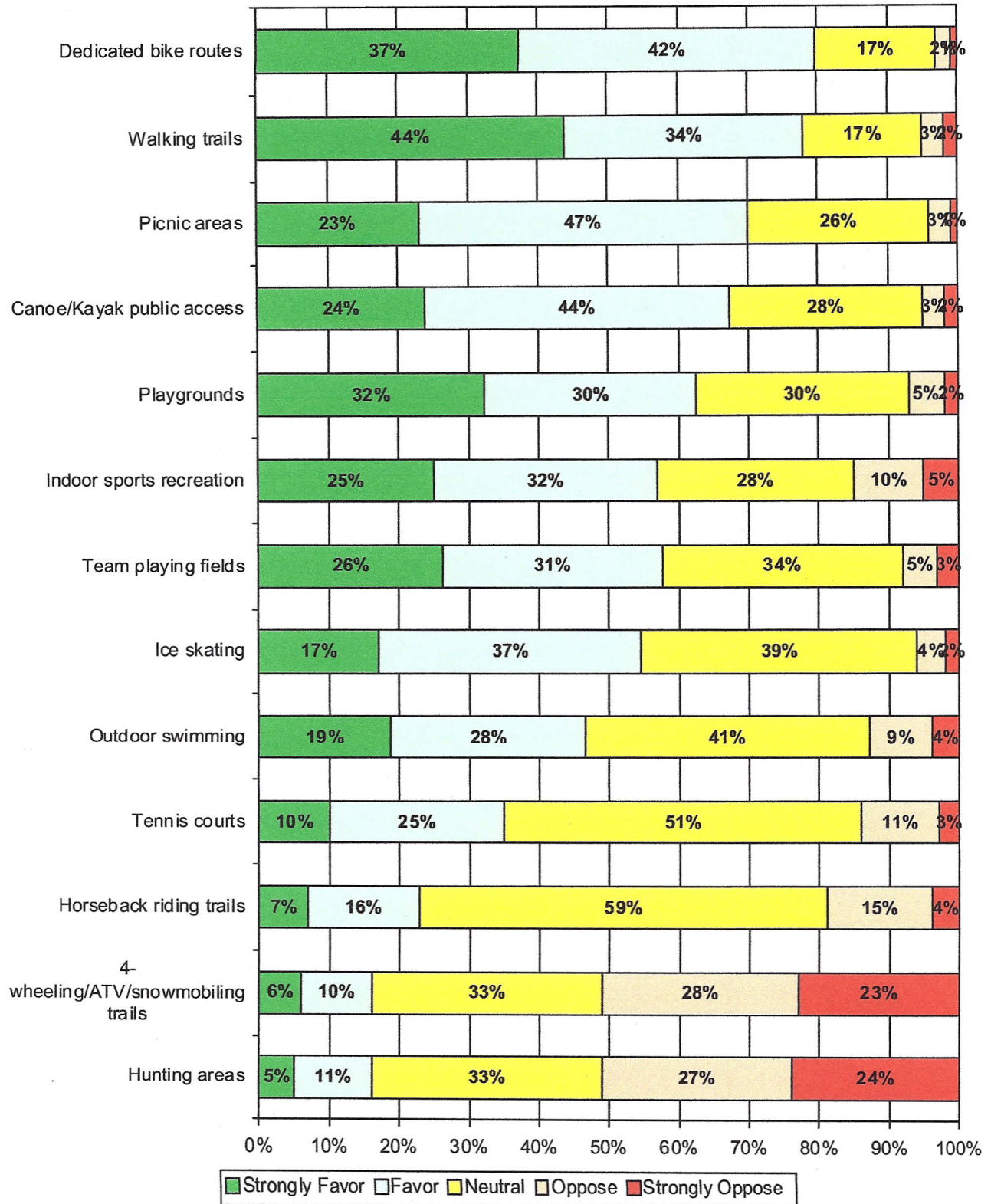


**Figure 4:** Would you like to see more open space and recreation areas in your neighborhood (or area of town)?



# Town of Sturbridge Open Space & Recreation Plan Appendix

**Figure 5:** Do you favor or oppose the Town of Sturbridge providing more of the following



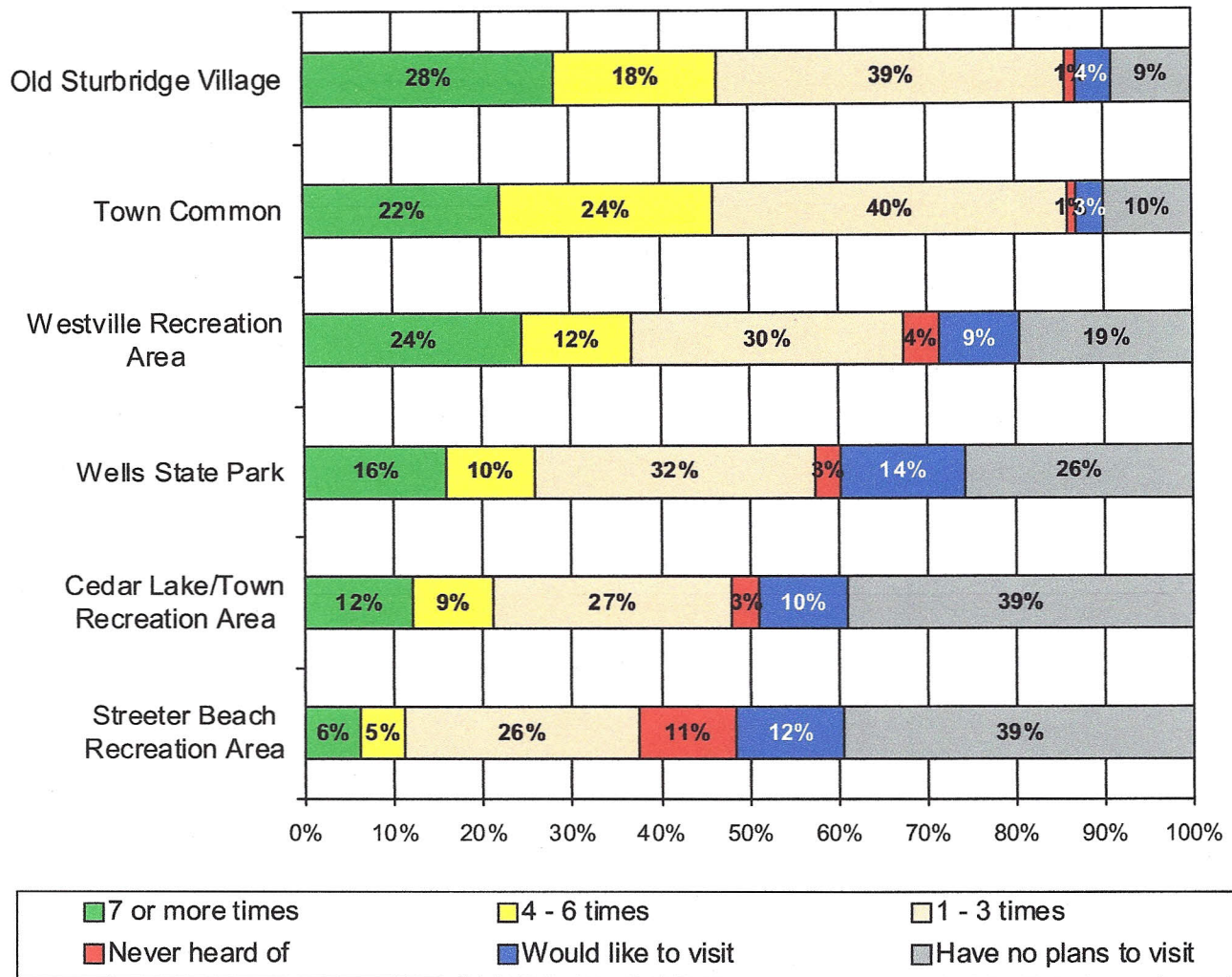
# Town of Sturbridge Open Space & Recreation Plan Appendix

University of New Hampshire  
Survey Center

8

Town of Sturbridge  
May, 2010

**Figure 6:** How many times per year do you typically use the following publically accessible property in Sturbridge?





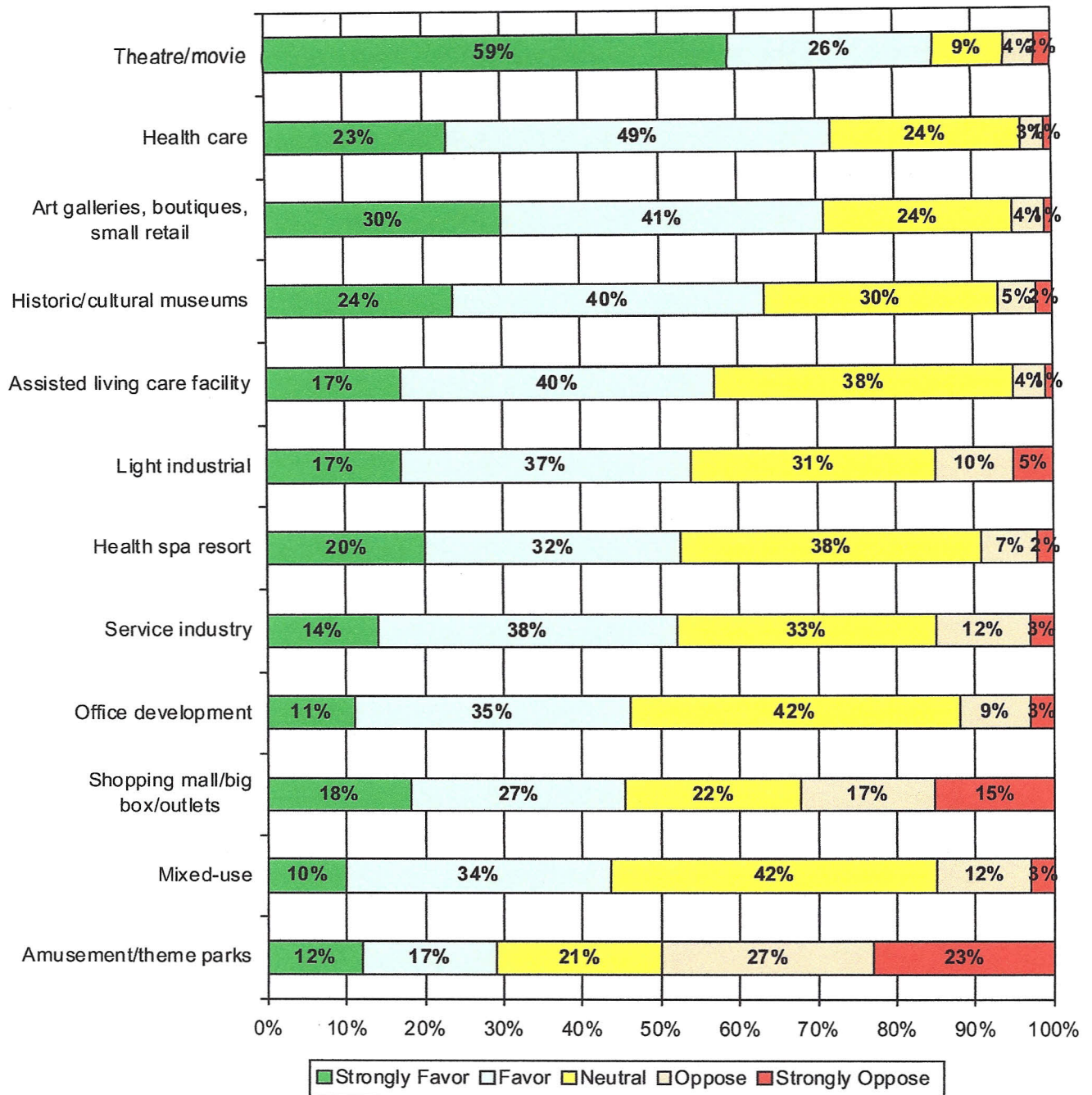
# Town of Sturbridge Open Space & Recreation Plan Appendix

University of New Hampshire  
Survey Center

9

Town of Sturbridge  
May, 2010

**Figure 7:** Do you favor or oppose the Town of Sturbridge providing more of the following



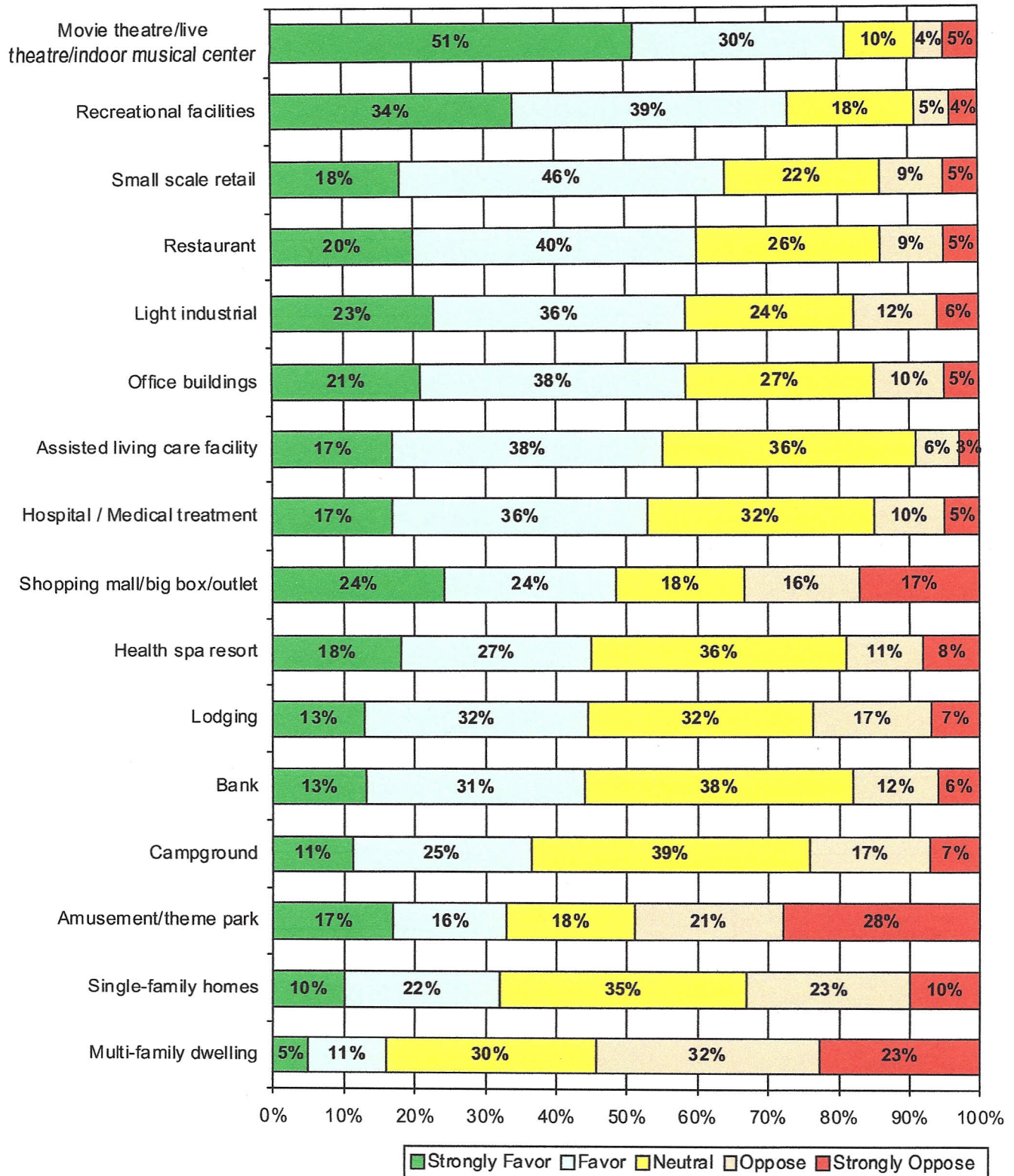
# Town of Sturbridge Open Space & Recreation Plan Appendix

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Town of Sturbridge  
May, 2010

**Figure 8:** Do you favor or oppose the following uses along Route 15



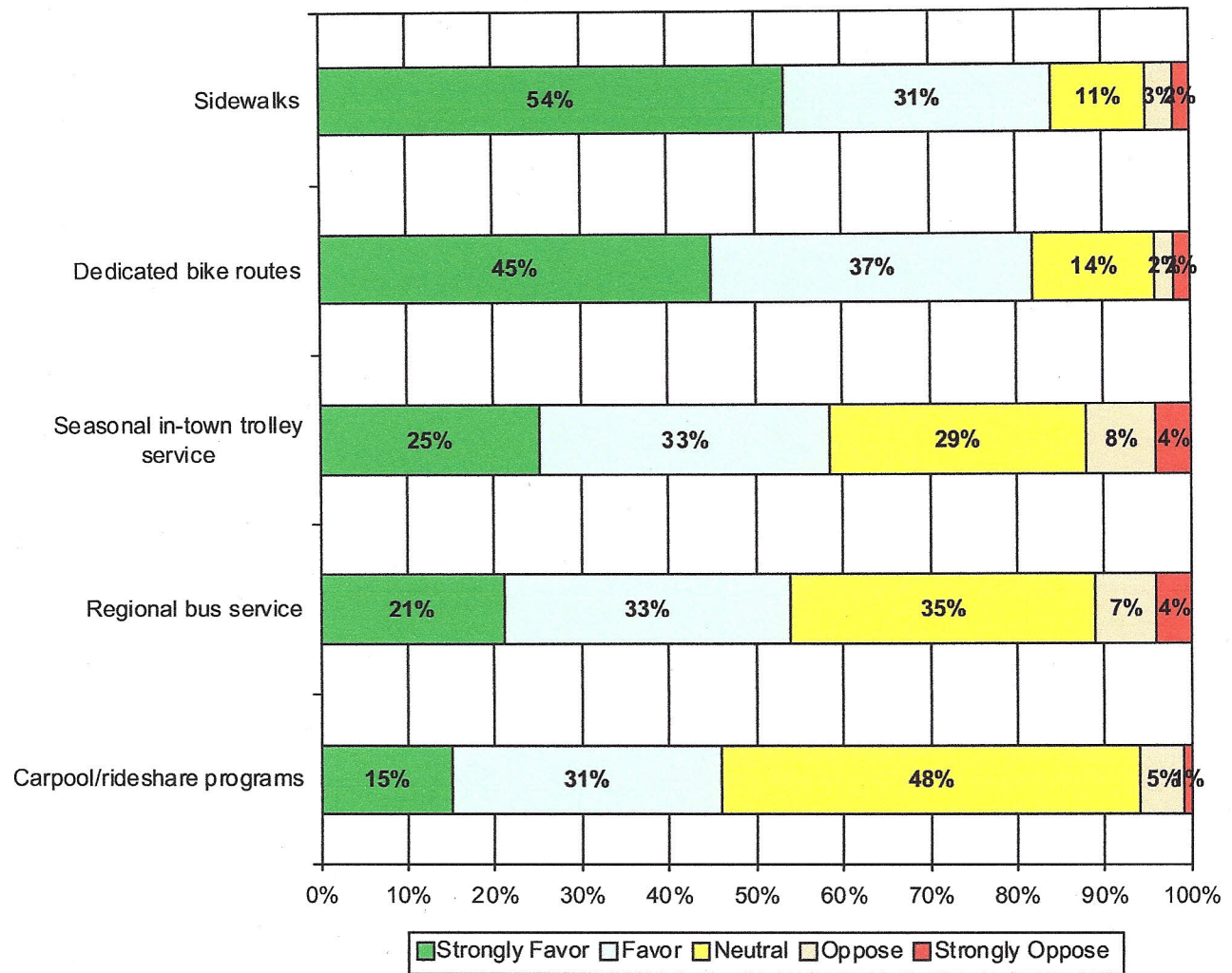
# Town of Sturbridge Open Space & Recreation Plan Appendix

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Survey Center

11

Town of Sturbridge  
May, 2010

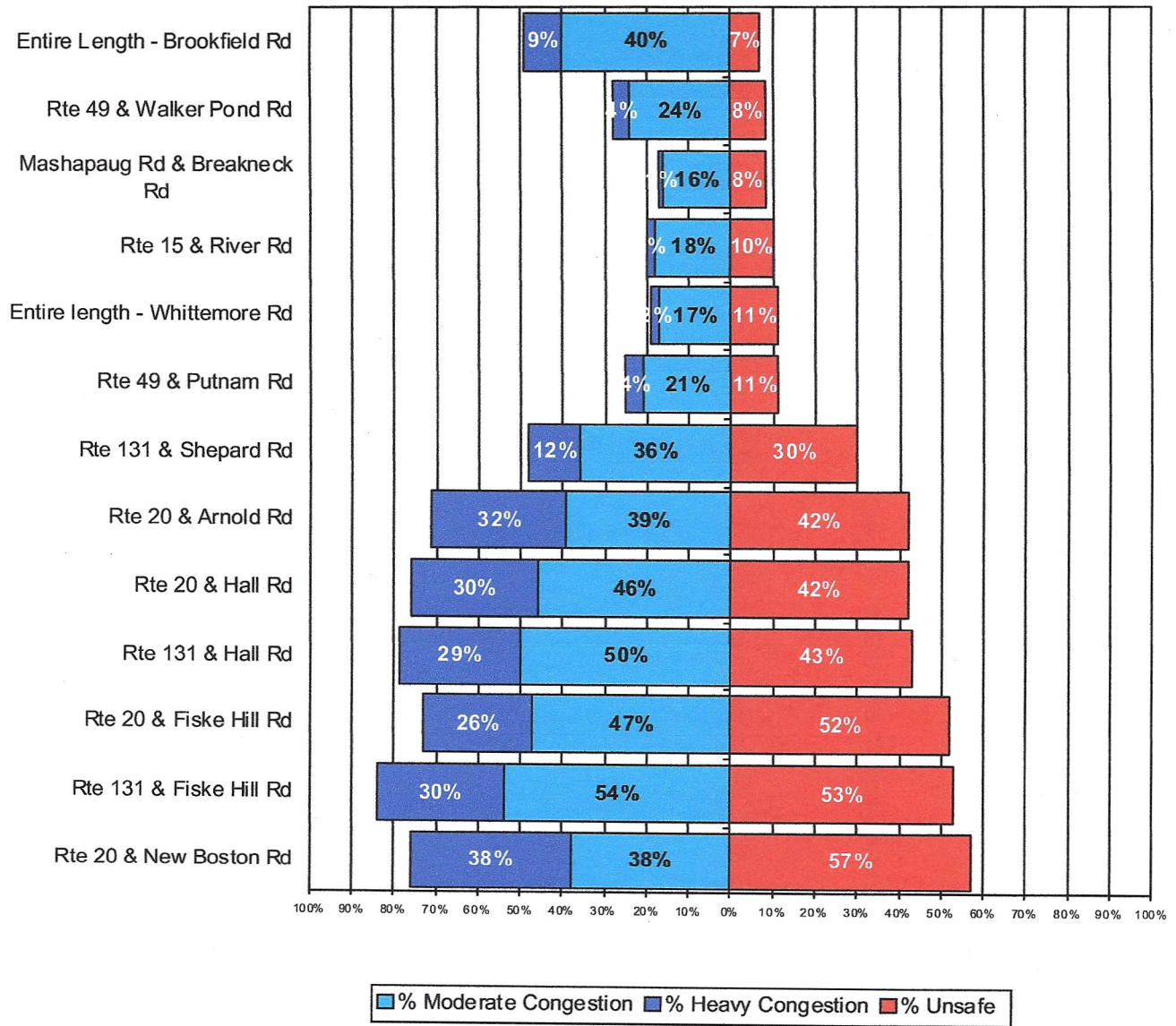
**Figure 9:** Do you think the Town should investigate and/or encourage participation in alternative types of transportation?





# Town of Sturbridge Open Space & Recreation Plan Appendix

**Figure 10:** How would you describe the following streets or intersections?



# Town of Sturbridge Open Space & Recreation Plan Appendix



On Saturday, November 21, 2009, the Town of Sturbridge convened a public forum to discuss the 2010 Master Plan Update project. Approximately 80 people attended the forum, which was held at Old Sturbridge Village from 8:30 AM until 12 noon. The forum was attended by Jean Bubon, AICP, Town Planner; Sandra Gibson-Quigley, Chair of the Master Plan Steering Committee; members of the Master Plan Steering Committee; and representatives from the consulting team (Ralph Willmer, AICP; Juli Beth Hinds, AICP; Joe Wanat, P.E., PTOE; and Mike Casino).

After a presentation on Sturbridge land use and demographic data, a Strengths, Challenges, Opportunities and Threats (SCOT) analysis was conducted. Participants were asked to describe aspects of living, working, shopping and playing in Sturbridge that was both positive and negative. After the lists were generated, they were given four “voting dots” which were to be placed next to those items that the audience thought was most important issues to address in the master planning process. The results are listed below.

## SCOT ANALYSIS

### STRENGTHS

- Schools ●●●●
- Highway access & location
- Open space & common areas ●●●●●
- Historic quality & continuity
- Old Sturbridge Village ●●●●●●●●
- Sturbridge “Brand” & identity
- Natural resources – lakes, ponds, river ●
- Tax base ●
- Community Preservation Act
- Library
- Town support for and quality of public services & senior center
- Conference center
- 43D zoning (streamlined permitting process for commercial development on parcels of land designated as priority development sites)
- Recycling center

## Town of Sturbridge Open Space & Recreation Plan Appendix

- Number of hotel rooms
- Balance – economic growth & preservation
- Low crime rate
- Conference space
- Bike trails
- Historic character & continuity ●●●●●
- Community involvement generally
- Location within New England
- Water: lakes, ponds, river ●●
- Beauty of landscape-trees, hills, lakes
- Low crime rate – sense of safety
- Passive recreation & trails ●
- Restaurants & variety of unique shops ●
- Park land (state and local)
- Part of “Last Green Valley”
- The balance that the town strives to maintain ●

## ➤ CHALLENGES

- [illegible]

## Town of Sturbridge Open Space & Recreation Plan Appendix

- [illegible]

# Town of Sturbridge Open Space & Recreation Plan Appendix

- Conference meeting space/hotel capacity & accessibility
- Symbiosis between OSV & other village/retail/services ●
- Coming together around “Americana” theme
- Encouraging visitors to add a day for tourism-recreation, national areas - build brand identity & market ●
- Outdoor activities, especially winter–skating, XC ski, festival–in addition to horses, biking, hiking ●●●●●
- Re-evaluate town committee structure & purpose
- Find ways to engage others (Fish & Wildlife, non-profits) in stewardship & management of land & resources
- Bring D.O.D. & other visitors from Southbridge conf into Sturbridge
- Professional forums on economic development
- Marketing plan & PR
- Highway image – place to stop
- More tourist/family destinations – year round – open space package to market ●
- Zero waste policy ●●
- Re-evaluate town committee structure & purpose
- Combine open space & share responsibility ●
- 
- THREATS
  - 
  - Charlton
  - Global warming ●●●
  - Sidewalk quality or lack of (ADA mobility lacking) ●●●
  - Declining trends
  - Ability of government to deal with threat ●
  - Growth in surrounding communities & neg. impacts
  - Perception of being not business friendly ●●●●●●
  - Rural identity threatened by retail expansion ●●●●
  - Economy going up or down
  - Lack of engagement in community activism
  - Perception is major threat ●●
  - Zoning stymies business opportunities ●●●●●●
  - Traffic – I-90, I-84, Route 20 ●●●
  - Traffic off I-90 onto Route 20 ●●
  - Town meeting time and format not conducive to parents of children, consider daycare
  - Regional bus (Peter Pan) used to come – no public transportation options
  - Residents vs. tourists
  - Communication on desired outcomes

# Town of Sturbridge Open Space & Recreation Plan Appendix

- Not enough reasons for tourists to extend a stay ●
- Going too far to support tourism
- Casinos, other large uses that like the highway access
- Disconnect between zoning & desired outcomes ●●
- OSV's long-term outlook
- Political polarization need to find ways to be positive & common ground ●●●●●
- Loss of regional bus transit
- Ability of form of government to deal with threats ●
- Providing times & access for people beyond current form & schedule
- Misinformation – letters in paper become “facts”
- Need reality check on facts – growth rates, etc. ●
- Large uses in border towns do affect town
- Rural identity – if retail expands & further suburbanized ●●●●
- Lack of community diversity – feels “stagnant” ●
- Rezoning without a plan for “fast money” ●●●
- A lack of local news coverage & common outlet that is trustworthy

➤

## ➤ MASTER PLAN SURVEY QUESTIONS

➤

➤ A sample of survey questions were asked that gave participants an opportunity to quickly give their opinion on six different issues facing the Town. A more detailed survey will be mailed to each household in early 2010. The results were as follows.

➤

**Question 1. Do you favor or oppose mixed-use development with both residential and commercial uses in the same building?**

➤

- 1. Strongly favor – 25%
- 2. Somewhat favor – 37%
- 3. No opinion – 10%
- 4. Somewhat oppose – 10%
- 5. Strongly oppose – 17%

➤

**Question 2. Do you favor or oppose purchasing farmlands, forests, and open space for conservation?**

➤

- 1. Oppose, not needed – 15%
- 2. Favor, but not with higher taxes – 34%
- 3. Favor, even with higher taxes – 52%

➤

# Town of Sturbridge Open Space & Recreation Plan Appendix

➤ **Question 3. Are you satisfied or dissatisfied with the amount of recreational facilities such as parks, playgrounds, and ballfields?**

➤

- 1. Very satisfied – 5%
- 2. Somewhat satisfied – 23%
- 3. Not very satisfied – 31%
- 4. Very dissatisfied – 41%

➤ **Question 4. What would you like to see happen to the Rt. 15 corridor?**

➤

- 1. Leave it as is – 22%
- 2. Allow limited development in designated areas – 21%
- 3. Allow small scale commercial development – 32%
- 4. Allow large-scale commercial development – 25%

➤

➤ **Question 5. What would you like to see happen to the Commercial-Tourist District on Rt. 20?**

➤

- 1. No changes are needed at this time – 2%
- 2. Pedestrian-friendly with commercial uses that serve local needs, but not tourism-based businesses – 13%
- 3. Pedestrian-friendly setting with tourism-based businesses – 78%
- 4. Encourage commercial development without hampering automobile travel – 8%

➤

➤ **Question 6. What is the most pressing transportation need?**

➤

- 1. Improve condition of roadways – 6%
- 2. Build and/or repair sidewalks – 44%
- 3. Congestion – 25%
- 4. Lack of mass transit options – 17%
- 5. Bicycle access and safety – 6%

➤

## ➤ **BREAK OUT GROUPS**

➤

The next part of the forum involved eight breakout groups that were asked to answer a series of questions. Each attendee at the forum had an opportunity to participate in two different groups. The breakout groups discussed the following topics:

- First session
  - Land Use
  - Housing
  - Economic development

# Town of Sturbridge Open Space & Recreation Plan Appendix

- Transportation
- Second session
  - Natural, cultural and historic resources
  - Public facilities
  - Energy and sustainability
  - Open space

Each group was asked to answer several questions. The following is a synopsis of the questions and group responses from each breakout session.

## HOUSING

1. Identify the most successful housing developments in Town? What makes them successful?
  - Preserve open space
  - Older development in general – large acreage, variety in architecture
    - Tall Pines has sidewalks and lanterns
    - Historic District – mixed use
    - Walker Pond has open spaces, ball field in neighborhood, beach, feeling of community, variety of housing, association
    - Crescent gate – variety of condos, quality of life, common rooms, proximity to Town
    - Sturbridge Hills – walkable and good location
2. Identify the 3 biggest housing-related challenges in Sturbridge?
  - Affordable housing in general
  - Retirement lower income housing
  - Building senior housing around amenities with transportation and walkable
3. How has Sturbridge approached these in the past? Discuss remedies to help overcome these challenges.
  - Town has not approached this subject in the past
    - Review zoning laws
    - Continue work on the guideline form to create a clear direction for projects to flow through the process

## LAND USE

1. What are your top three land use objectives for Sturbridge? (These could include topics such as village centers; mix of uses; density; natural resources; accessibility/connections)
  - Natural resources – maximize value and identify ways to create tourism activities; expand awareness of and activities on the lakes
  - Protection of resources
  - Public uses – residential
  - Tourism use/commercial
  - Green corridors
  - Find a way to use resources and land to develop economic opportunities for residents



# Town of Sturbridge Open Space & Recreation Plan Appendix

- History of decentralized village – 1800 maps show Fiskdale/Common area as population centers
  - Mill-based history and charm – don't lose identity
  - Safety and accessibility in conjunction with youth-based outlets
  - Cluster housing – implement recent bylaw (open space helps transportation)
  - Mixed use – variety
  - Expand commercial base vs. light industry (quality vs. quantity in commercial)
  - Diversity is needed, including telecommuting
2. What are the biggest obstacles to achieving these objectives?
- State controls Rt. 20
  - River cross over on Main St.
  - Lack of sidewalks
  - Outsourcing
  - Lack of parking
  - Lack of bike racks
  - Obstacles to light industry
    - Resources and cheap labor
    - Example – Evergreen outsourcing
  - Infrastructure – lack of water and sewer
  - Cost reduction in revenue – tax incentive financing
  - Current economic conditions
  - Differentiating our community
  - Develop zoning for biomed research
  - Technology backbone – lack of high speed internet
  - Developing common vision
3. How can the Town be better prepared to manage growth and development?
- Define communities
  - More aggressive on positives and outreach to obtain them
  - Focus needs to be on coordinating efforts that work for Sturbridge
  - Push the positive attributes, increase awareness of resources (natural and highway infrastructure)

## ECONOMIC DEVELOPMENT

1. In terms of economic development (jobs, retail, office, industry), what do we want/need in Sturbridge?
- Maintain existing business
  - Complimentary businesses (retail-small)
  - Light industry/high quality jobs
  - Non-retail, non-service jobs
  - Municipal parking infrastructure, sidewalks
  - Outreach to businesses – wants/needs
  - Need Economic Development Coordinator position in Town government

# Town of Sturbridge Open Space & Recreation Plan Appendix

- Recognition of business/welcome wagon
    - Need info on how to navigate the Sturbridge government
  - Merchants Association/Regional Chamber/Sturbridge Tourism Association (don't all get along)
  - Improved information to businesses/residents
    - Website/overall navigation
  - Encourage diverse economic base
    - Ball fields/tournaments/recreation
    - Publicize trail system
    - Indoor winter recreation
    - Leverage infrastructure
    - Co-op marketing
    - Eco-tourism
    - Family recreation/entertainment
    - Hospital/clinic
2. What should the Town be doing to achieve those goals?
- Shop
  - Movies/entertainment
  - Ball fields/tournaments – can host large regional tournament in Sturbridge and cross-market with OSV
  - Need to find cross-marketing investments
3. How critical is the tourism focus and how important should it be in the future (include any thoughts on the Commercial-Tourist zoning district)?
- Clarify identity – Sturbridge not really a tourist town – it is a town with tourist attractions in it
  - Update and enhance tourism experience – leverage it, but it is not core of local economy
  - People do not associate OSV with an actual community that has other things that people want to do
  - Create better tourism experience – leave OSV and feel like you are still in New England

## TRANSPORTATION

1. What part of the transportation system works well in Sturbridge? What part does not work well?
- Crosswalks & sidewalks (lacking, Route 131, ADA, maintenance)
  - Rt. 20 congestion
  - Mass DOT roads – more cars
  - Divided highway is barrier – pedestrians, bikes, business access
  - Senior Center/Pizza Shop – Arnold Rd.
  - Crosswalk enforcement – state law
  - Municipal parking area on Rte. 20. (Commercial district) & shuttle
  - More pedestrian friendly – Mass DOT challenge

# Town of Sturbridge Open Space & Recreation Plan Appendix

- No public transportation
  - No marked bike lanes or signs
  - Bike bridge across river – across to wetlands for pedestrians/bikes
  - Nothing works well – lots of problems
  - Elder bus runs well. Paratransit works - needs to improve turn-around service
2. What are your concerns regarding mobility in Sturbridge, including the Commercial-Tourist zoning district (vehicles, pedestrians, bicyclists, bus, etc)?
- Paramedic transportation has improved
  - Casella Rt. 131 access is detriment (weight of the traffic)
    - Rt. 20 rutting, example
  - Rt. 20 to 131 right-turn lane
  - Weigh trucks more
  - Pilot station out of way
  - Rt. 20/Hobbs Corner getting worse – trucks/eyesore
  - Car carriers, heavy & fast moving
  - Way finding issues – bury utility lines or move them to back side of buildings
  - Cedar/Rt. 20 traffic light – good spot, flashing lights
  - Slow traffic down – calming devices such as plastic reflectors
  - 35 MPH on Rt. 20, should be closer to 25
  - X-way to 148 - beautification – streetscaping & traffic calming
  - Gateway creation
  - Signage clutter is a detriment
  - I-90 toll elimination – diversion
  - Not very stroller-friendly area – more sidewalks
3. Please tell us of something that has been completed in the last 5-10 years that has improved transportation in Sturbridge, if applicable. Tell us of something that has made transportation conditions worse.  
(No time to discuss)
4. If you could fix 3 transportation problems in Sturbridge, what would they be? Suggest 2 or 3 remedies (for each) that may help overcome these issues (Assuming no constraints)
- Covered to some extent above.

## OPEN SPACE & RECREATION

1. Identify Sturbridge's most significant open space assets? How has the Town performed in preserving/developing/utilizing them?
- Wells State Park and OSV land that was purchased by town (which includes the River Lands and 838 additional acres)
  - Open Space isn't promoted to out-of-towners
  - Signage is going up on much of the land soon, and brochures will be provided to identify the trails and the allowed uses.
  - Trails are currently being developed on the properties and then the trails will be promoted.

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- Property on Finlay Road is part of a certified forestry cutting program, and the proceeds for the wood that is sold will be used to pay for trail development on other properties
- 2. Identify any additional resources that may be considered critical in Sturbridge's open space network.
  - None identified
- 3. What are the most significant recreational needs? If new facilities are needed, identify potential locations.
  - Need additional active recreation facilities in town. Adult ball fields could be used to host regional sports tournaments. This would bring in more customers for the town's restaurants. Identify the appropriate open space in town for active recreation use and use CPA funds to make this happen.
  - There was consensus to open up the area along the Quinebaug River in the Commercial/Tourist district and build a river walk to make the river more visible and accessible.
  - There was consensus for the Town to purchase the Holland Mill property (at the corner of Holland Rd. and Route 20), which is riverfront property. It could be used for open space and housing.
  - Recreational opportunities
    - Running track such as Webster Lake has (Lake Chargoggagoggmanchauggagoggchaubunagungamaugg). The whole community uses this (all ages). Healthy, safe, scenic.
    - Public running/bicycling infrastructure
    - Safety
    - Walking and hotels
    - Parks & places for dog walking & play areas – people meet there too

## NATURAL, CULTURAL & HISTORIC RESOURCES

1. What do you consider to be Sturbridge's greatest natural, cultural and historical assets? Briefly evaluate their condition.
  - Use OSV more as a resource
  - Town Common – in good condition; encourage continued preservation of area
  - Natural beauty, open space and water – better utilize these resources
  - Hall estate
  - Hobbes Brook
2. Are there opportunities to improve these resources? Think about existing assets as well as the potential to identify new ones.
  - Old buildings and cemeteries
    - Town Hall
    - Blackington Building
  - Geographic location
  - Open space conditions vary
  - Need to make a connection between OSV and Town
  - Understand value of local history
  - Historical Society and materials
    - Needs a place

# Town of Sturbridge Open Space & Recreation Plan Appendix

- Encourage people to learn and understand their history – what is historical significance?
- Make connections between planned trails and existing resources
- Bring in families for sports tournaments
- 3. Can natural resources be better utilized in Sturbridge? How?
  - Opportunities for recreation
  - Plans need to be more public and tie in together
    - Media communications/public relations
    - Town website improvements

## PUBLIC SERVICES & FACILITIES

1. What types of new or expanded public facilities are needed in the future? (consider location of new facilities, if needed).
  - Internet - telecommunications - public zones & speed (FIOS)
  - Public parking – Main Street
  - Sports recreation – skating rink (indoor & out) indoor family recreation center (Rt. 15)
  - Sidewalks – Main Street
  - Water access, public swimming areas
  - Teenager hang out areas – central & observable
  - Walking/biking bridge across river
  - Crosswalks/Rt. 20 beginning section
  - DPW is stretched thin
  - Need to make sure we can maintain
2. Which municipal services serve the community best? What enables these services to perform well?
  - Police, DPW, Senior Center
  - Town Planner very active
  - Recycling center – expand
  - School system
  - School survey (How many children do you hope to have, when will you have them)
  - Recycling – open up for business community, zero waste policy – more support for DPW, public health, pay as you throw
3. Which town services or facilities are not meeting the needs of the community? What is needed to improve the performance of these services?
  - Funding for road maintenance & repair, catch basin maintenance, brush cutting
  - Enhanced internet infrastructure
  - DPW lacks funding to tackle issues – sidewalks
  - Better interaction/integration between departments
  - Expansion of school services
  - Town's water supply - sodium levels
  - Increased waste treatment
  - Surveys – include teenagers (important demographic)
    - Need activities for teens to keep them
    - “Know Your Community” for teens
  - Economic development services
  - Board of Health – full time support

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- Need more resources to expand services
- Water supply/sodium
  - possibly caused by road salting (Mass DOT)
  - town does not use salt
- Better way to solicit adult volunteers

## ENERGY & SUSTAINABILITY

1. What should the Town do to reduce its “carbon footprint”?
  - Waste management
  - Alternative energy sources-house-solar, etc.
  - Pedestrian/bicycle friendly
  - Internet/telecommuting (FIOS)
  - Energy audits – incentives to qualify for funding waste water, etc.
  - Co-op/farmers markets encourage use of local agriculture
  - Carpooling/connecting park & ride
  - Recycling
2. Where should new development occur in order to enhance energy efficiency and sustainability?
  - Attract “lite” industry – green industries
  - Explore wind/solar energy sources
  - Development to utilize existing resources
3. What other things could be done to incorporate energy and sustainability principles into daily life in Sturbridge?
  - Recycle, composting at transfer station, buy local
  - Encourage/educate residents on recycle, composting at transfer station, buy local
  - Town purchase renewable energy
  - Bio-fuels/recycle
  - Committee to focus on this issue

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**TOWN OF STURBRIDGE OPEN SPACE PLAN - 2011**

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Appendix C – Sturbridge Field Study Sub-Committee Report



## Sturbridge Field Study Subcommittee December 20, 2007

### **Background:**

In 2006, after receiving numerous complaints, year after year, from each of the youth sports leagues that serve the children of the Town of Sturbridge regarding the lack of adequate sports fields in the town of Sturbridge, the Recreation Committee went to Town Administrator Jim Malloy and the Sturbridge Board of Selectman (BOS) to ask if we could investigate two options, option one was to improve town owned land with new ball fields and option two was to consider purchasing additional land to accommodate new fields.

The BOS and Mr. Malloy suggested creating a Field Study Committee to document the current situation and to research what could be done. The Field Study Committee consists of all five members of the Sturbridge Recreation Committee along with Recreation Coordinator Lynne Girouard. Selectman Bill Emrich was asked to be the liaison for the BOS. Officials from each of the sports leagues as well as residents of Sturbridge were invited to become involved with the committee. The number of people who have become involved in this study is too numerous to list.

A request for \$5,000.00 to be used for engineering costs associated with this effort was placed on the Town Meeting warrant and was approved. To date, none of this money has been used.

In 2006 a meeting was held with league representatives to document field usage issues each league was experiencing. After this meeting we were able to begin to define the future needs of each of the leagues. To make sure what the leagues were asking for was realistic, we have since compared Sturbridge's current field situation with those of the other ten towns to which the BOS and Finance Committee use for comparison purposes.

Because the number of children participating in sports in Sturbridge is continuing to increase, and there are nowhere near enough fields to accommodate all of the time requirements for each of the teams to practice and have games. For example, some of the girls travel softball teams can no longer have home games because the fields they use for practice are not of regulation size.

Using topographic and Board of Assessors maps and other tools such as Google Earth and Vector Eyes, and by inquiring of dozens of townspeople we created a long list



# Town of Sturbridge Open Space & Recreation Plan Appendix

of potential land that might meet our needs. From that initial list we developed a short list of sites that would require further investigation. The Committee members then began walking dozens of large and small parcels of land throughout the town.

In an effort to keep the overall cost down, our initial searches consisted of walking each of the town owned parcels on our short list. As we received more information from other town committees and groups as well as from citizens we broadened our scope to include privately owned parcels. Many of these parcels we have walked, many others we were able to rule out using topographic maps and other documentation due to excessive ledge, steep slopes, lack of access and/or wetlands issues.

## **Current Situation:**

The geographic location of Sturbridge makes finding a large parcel of flat dry land, centrally located and free of any significant deposits of rock and/or ledge and with access to a road has proven to be very difficult. The majority of the properties fitting this description are found along the Route 15/Route 84 corridor in the southern portion of town and in the northwestern portion of town along Route 49, Podunk Rd and New Boston Rd. Many of the potential properties we have looked at are current or former gravel pits.

Currently the Turners Club baseball field between the Quinnebaug River and Main St in Fiskdale is the only ball field that falls under the jurisdiction of the Recreation Committee. The two Town Barn ball fields, as well as the Burgess, Middle and High School ball fields all fall under school committee jurisdiction. None of the Sturbridge ball fields have lights, so games and practices can only be scheduled during daylight hours. The only lighted sports facility in town are the basketball and tennis courts and the Tantasqua High football field. These are all on School Committee property.

The majority of the town ball fields are not of regulation size and all of our fields are over utilized, with some being used for multiple sports. All fields are in need of maintenance, which is very difficult to schedule when they are being used from April right through to November. Parking and emergency vehicle access are major issues at every town owned field in Sturbridge.

Other than the Tantasqua field complex there are no regulation football, soccer, lacrosse, field hockey or senior league baseball fields in the town of Sturbridge. Of the ball fields currently used, there are three non regulation Little League (see note below) baseball and two non regulation softball fields in the Town of Sturbridge. In addition we are currently short at least one regulation softball and at least one regulation baseball field. Other than the town common there are no large open areas in the town that could be used for sporting events (including Frisbee or kite flying) or any non sports large gatherings.

NOTE: People often get confused as to the definition of Little League. Little League is actually made up of 7 divisions ranging from Tee ball through the Big League divisions (Junior/Senior). The lower 5 divisions of Little League (Tee Ball through the Major League) can be accommodated with baseball fields with outfield fences 200 feet from home plate down the foul lines. The oldest two divisions in Little League (Junior/Senior Leagues) and are referred to as the "Big Leagues". The 2 Big League

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divisions plus four other baseball leagues (Babe Ruth, Sandy Koufax, Mickey Mantle and American Legion) are collectively referred to as the "Senior Leagues". Senior Leagues require ball fields with outfield fences 300-325 feet from home plate down the foul lines. Excluding the Tantasqua School fields, the town does not currently have a regulation senior league field.

## **Current Fields**

**Turners Club – baseball, football/cheerleading (practice only)** – Turners is the only ball field the Recreation Committee has direct management of - 220 feet down right field, river beyond fence, too short for regulation Senior League baseball – as of 2007 this field will also be used by Tantasqua Jr High Boy's baseball in the afternoons for practices and games due to the work being performed on the Junior High field (this request is for the 2008 season only - in the fall the Turner's Club field is used by Pop Warner for football and cheerleading practice is and also for fall baseball - as a result there is significant wear and tear on the outfield – Turners has major parking and emergency access issues

**Town Barn Field – baseball – (School Committee parcel)** - bordering on wetlands, proper size for Little League, too small for senior league - major parking issues – site is too isolated and too dark as dusk approaches – Little League is in the process of installing irrigation at this field – there is a well to be used for irrigation located between the two Town Barn fields

**Town Barn Field – softball/soccer – (School Committee parcel)** - proper size for softball, used for soccer in the fall, but the soccer field is too small to be a regulation soccer field – site also has parking issues– site is too isolated and too dark as dusk approaches – connections to the well referenced above are available, but it is not known if these are in working order

**Burgess Elementary – 2 baseball fields – (School Committee parcel)** - neither field is regulation size - there used to be just one field here – depending on the future of Burgess either one or both of these fields could go away for a short period of time or permanently – both fields have covered dugouts and a cinder block concession stand in the outfield is used primarily by the Little League - no permanent outfield fencing exists – temporary snow fencing is installed for outfield fencing every spring - School committee does not allow fertilizing of the grass - parking issues, especially for senior citizens who cannot comfortably walk medium to long distances from the upper Burgess parking lots to the fields

**Burgess Elementary – 2 softball fields – (School Committee parcel)** – neither field is regulation – both have stone dust infields – The field closer to the school is at a higher elevation than the field closer to Main St – depending on the future of Burgess, either one or both of these fields could go away for a short period of time or permanently – no covered dugouts, no permanent outfield fencing - School committee does not allow fertilizing of grass - major parking and emergency access issues

**High School/Middle School fields – 2 baseball, 2 softball, 1 soccer, 1 football, several multi-use fields for soccer/lacrosse – (School Committee parcel)** - great complex, all with natural grass fields, however due to the difficulty of scheduling and sharing of the fields with other four towns in the regional district, securing ongoing,



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scheduled access to these fields has proven to be difficult – The rescheduling of cancelled Tantasqua sporting event takes precedence over any other non Tantasqua games/practices that had been scheduled – there is a very high level of concern regarding the overuse of these fields (exactly what the Sturbridge ball fields are experiencing now)– currently the football field is used by the Pop Warner football program on only 3 or 4 weekends per year for a fee paid to Tantasqua Regional High School – The TRY soccer utilizes several locations at the complex in the fall

**Recreation Area – 1 Basketball court** – court is lighted and fenced in – additional bench seating added this year - in need of resurfacing in near future (additional outdoor basketball courts are available behind Tantasqua Middle School) - parking issues, especially during the summer Rec program and during the summer evening girl's basketball league

**Recreation Area – 2 Tennis Courts** – courts are lighted and fenced in - New nets last year - in need of resurfacing (additional courts available at Middle School and High School) - parking issues

## **Sturbridge Compared to Other Towns:**

- Based on a recent phone survey completed by Rec Coordinator Lynne Girouard, we have fewer fields than most if not all of the other ten towns that the BOS and the Sturbridge Finance Committee use for comparison purposes – The results of this survey are attached to this report
- Most of these other towns have already created one or more multi use sports field complexes capable of being used to host a variety of different sports, throughout the year – In this report the term “multi sports complex” is used to describe a large open parcel of land capable of being utilized for several different types of recreational uses throughout the year, it does not need to have any permanent structures built, although some of these complexes do contain a building(s) used for a bathroom, changing room, snack shack, storage, etc
- Many of the towns in the survey are not part of a regional school district and therefore do not experience the Middle/High School field access issues we often encounter
- In some of these towns the individual leagues have gone with private fields (often on donated parcels of land) for some of their sports leagues' fields/complexes
- Note: Soccer has used one or more of the Brimfield flea market fields for soccer practice and games in the past – Other sports leagues may have had to take similar actions that we are not aware of

## **Potential Properties –Town Owned**

- Additional land behind Town Barn, possibly 1 or 2 more ball fields if existing sewer line running under this property were to be rerouted around area – This suggestion came from DPW Director Greg Morse (Need to get more information regarding sewer line and location) – We would recommend that this land be transferred from School Committee to Recreation Committee before any work were to be started on this parcel

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- Shepard parcel on Route 15 – property purchased with CPC funds in 2004 – great potential as a multi sports field location – Met with Sturbridge Conservation Committee on 11/15/07 to discuss possibility of creating large multi sports field to include hiking trails and canoe/kayak access to the river – Conservation to look at the deed to determine if there are any conservation restrictions on this property – Mr. Malloy to attempt to determine who would be responsible for the parcel - As of mid December we have had no reply from the Conservation Committee regarding our request
- Heins parcel – large open fields off of Leadmine Rd could possibly be used without doing any major excavation for practice and/or games of soccer, lacrosse, field hockey, etc – sports where no permanent structures are required, only portable nets are needed – this might be limited by the lack of a parking area
- Land across from the town beach where skate park currently is situated - would require excavation of gravel and relocation of the skate park – could skate park be relocated to a higher visibility site like the Brimfield skate park situated next their fire station? Excavating the gravel from this area would also allow for more parking across from the tennis and basketball courts (probably also requiring the relocation of Mass Electric power pole(s) on Cedar Pond Rd – Greg Morse could probably use the excavated gravel on another town project
- Cedar St parcel located adjacent to the old town dump site north of the Mass Turnpike – site looks great, however it appears there is an access issue due to the wetlands along Cedar St – this would require a wetlands study
- 20+ acre parcel between Rt 15 and Leadmine Rd has possibility of enough space for one small field, but parking could be an issue – a lot would depend on how much ledge is there – There is a wide variety of terrain on this parcel
- Recently purchased “River Lands” between Stallion Hill Rd, Holland Rd and Quinnebaug River – only portions of this land has been walked so far – there is a possibility that we could possibly could put in one field somewhere, however there appears to be access issues, as well as overhead power lines, to contend with
- New town well site – well to be drilled in the exact center of the old Kaibenski gravel pit off of Shattuck Rd, making it doubtful any regulation size ball fields could be created here, possible site for practice field which would require minimal fertilizing due to public water supply – parking for hiking adjacent trails on old OSV property is the only possibility for this site unless the physical location of the new well were to be relocated to another spot in the parcel (Jim Malloy will provide map of parcel with well location and 400 buffer from well indicated)
- Brookfield Road Land – 22 acre parcel behind High School and Brook Hill Estates – potential area for fields is near the Brimfield line and would require access through the High School and the crossing of one or more wetland areas– after walking through the area it does not look like this would be a great site
- Town Landfill on Cross Rd – a number of possible recreational field uses once the landfill has been capped at some time in the future
- Land along Fairview Park Rd – Town owns several small lots on non existent roads like Yale St – maybe there is enough acreage when all of the lots are put together to create a ball field? Is this where affordable housing is to be built?



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## Potential Properties – Privately owned

- Old gravel pit off of New Boston Rd between Hamilton Rd and Allen Rd – owner is Phillip Jolin - approximately 25 acres – For some reason Ed Goodwin of the Conservation Committee is very much in favor of purchasing this site for ballfields – Ed has continued to mention this specific parcel a number of times to various town officials – a large portion of this property appears to be wetlands
- Old gravel pit along Old Sturbridge Village (OSV) Access Road, adjacent to the OSV museum entrance – also home to two of the town's wells on the west side of the parcel (adjacent to the Quinnebaug River) of this flat parcel - abuts Army Corps Land – Could a ball field be built 1830's style with rough sawn lumber and used to host tournaments, Legion ball games, etc – This could work to increase attendance at OSV and increase tourism and benefit tourism related industry in town
- Large open field behind OSV, owned by OSV – could potentially fit four ball fields abuts larger parcel of former OSV land purchased by Town of Sturbridge and Mass Dept of Fisheries and Wildlife in 2006 – smaller field could be used for parking - access would require crossing the breached dam off of the OSV Access Rd – the large field also abuts Army Corps land – field can be easily reached from OSV Access Rd and from OSV if you were to continue down the dirt road past the Freeman Farm and out into the woods – the entrance is at the tall wooden gates on the OSV Access Rd at the Rt 84 end of the road to the right of the steel gate marking the entrance to the old gravel pit and the Robinson Crusoe camp area
- Large open fields on Podunk Rd near Route 49 – there are two separate areas, one owned by Moynagh and the other Koskowski – Koskowski land is behind and around the Hayloft Steppers dance hall and is very flat – this land is near East Brookfield town line, quite far from the center of town
- Grudzien parcel on Clarke Rd Extension – This parcel of land lies between Hylands orchard, the Mass Pike and Clarke Rd Extension. The access is off Clarke Rd Ext, on the right just after going under the Mass Pike bridges – parcel is on a hill and has some wetlands. We have not walked this parcel.
- Property currently for sale on Route 15 abutting Kelly Rd – 75 acres – most of this property is flat and appears to have good drainage – Gary Galonek is contact person for this land – part of this parcel (old gravel pit) has been sold to the Kelly Rd Seniors for expansion of over 55 mobile home park
- Old farm property on Douty Rd – This parcel was suggested to us by another town committee – site is on top of hill – due to the size of the parcel, price would most likely be the issue
- Old Howard Johnson's site on Route 15 near the Holland town line – large flat site that cannot be excavated due to underground contamination – would be great site if an artificial turf could be installed over the existing pavement (are there any State or Federal grants available to reuse contaminated land parcels like this one

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without disturbing the soil underneath?) – plenty of parking would be available – this location is very far from center of town though

- 400 New Boston Rd – large parcel whose ownership is currently not known, appears to be a lot of ledge in that area though – the back of this property abuts the above mentioned Koskowski parcel on west side of Podunk Rd - this land is near East Brookfield town line, quite far from the center of town
- Walker Pond baseball field – Could the town do some work to improve drainage and parking in exchange for ability to use field for softball and/or Little League baseball games and/or practices?
- Waraika Property – large flat, treed parcel of land on east side of Cedar St abutting the south side of the Mass Turnpike – currently under Chapter 61 - Possible location for one or more fields? Could this be developed in conjunction with other town owned property on Cedar St
- Mashpaug Rd gravel pits – 2 gravel pits near Outdoor World each owned by a different person named Cielsa – no idea as to the current activity status of these 2 pits
- Old gravel pit on OSV access road at entrance to old Robinson Crusoe camp - space for 1 baseball/softball field– there are several small piles of debris that would need to be relocated – land is now under the management of Fisheries and Wildlife so a transfer would be required
- Acreage behind Hebert Candies along the river – property was for sale as a proposed subdivision but was never actually subdivided – some fairly flat areas – abuts Army Corps land - Overhead power lines could be issue unless the lines could be moved or run underground
- Open field across from Ceisla Construction on Fiske Hill Rd – large open flat field – owner and status unknown
- Plimpton parcel off of Allen Rd, running south from Allen Rd behind homes on New Boston Rd – owner interested in selling property – also has frontage/access on New Boston Rd and on Cedar St at the Brookfield town line (wetlands?) – 300 plus acres – acreage on Allen Rd end of parcel appears to be fairly flat – some wetlands farther in on parcel, some steep terrain is included – part of the parcel could be inaccessible – parcel abuts Brookfield town line

## **Proposed Changes**

**NOTE:** Having most of the town fields under the jurisdiction of the School Committee makes it very difficult to coordinate the efforts of the different sports groups, to schedule field usage and to know what is happening when and where. It is extremely difficult to create and execute any type of a long term plan when we have no idea what the individual leagues are planning to do on a year to year or even month to month basis

- Change control of the land behind the Town Barn from the Sturbridge School Committee to the Recreation Committee. This land is currently under the School Committee jurisdiction because about 15 years ago there was a proposal to build a new elementary school on this parcel of land. Due to the fact the sewer main runs



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through this parcel it is very doubtful this site would ever be a potential location for a new school.

- Install one or two streetlights to illuminate the isolated (and very dark) parking areas between the two ball fields at the Town Barn Fields – electricity is available at these fields
- Increase the size of the dirt parking lot area at the Town Barn Fields by moving the piles of wood chips and other debris and by creating some additional parking to the side of the road before the baseball field - We could also relocate the sports storage trailers to increase parking space
- Create a playground area in the area of the Town Barn fields, possibly beyond the left field outfield fences, and move a section of stands in the same general area
- Install speed limit and slow children signs on Cedar Pond Rd near the Rec area – investigate if a speed bump could be installed in the summer months and removed (Tantasqua Sr High has removable speed bumps)
- Working with the Sturbridge Conservation Committee, create a multi sports complex on the Shepard parcel on Route 15 with a walking/fitness trail that could ultimately connect to the area behind the Public House and on to the Sturbridge Town Common
- Change Turner's field from a baseball field to a softball field and create more parking in the area in the brushed areas on the Main St side of the access road – possibly relocate the backstop to lay the field out better and create additional parking beyond the drawn in outfield fences
- Turn the two Burgess baseball fields into a single regulation baseball field with an outfield fence and one small Tee-ball only field with no outfield fences (contingent upon the Burgess expansion plans)
- Add some handicapped/senior parking for the Burgess baseball fields off of Cedar Lake Dr – As of now there is limited parking available on the Burgess School access road (aka Green St) and only a couple of handicapped spots (contingent upon the Burgess school expansion plans)
- Level off the 2 Burgess Softball fields and create one regulation baseball or softball field, add some much needed parking (contingent upon the Burgess school expansion plans)

NOTE: If all of the proposed changes listed above were to be implemented, we believe the following new fields would be required to satisfy the current and future needs of the Sturbridge community

## Field Requirements

- 1 regulation soccer/football/Lacrosse/Field Hockey fields (could be included within multi sports complex)
- 2 new softball fields
- 2 new baseball fields
- 1 new Senior/Legion size baseball field with lights
- 2 large flat multi acre multi sport parcels that could be used for soccer, football, lacrosse, etc games and/or practices – the multi sport complex parcel might include some of the

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above fields in them i.e. a backstop in one corner and a football goalpost in another corner, as long as there are no permanent building structures erected that would limit the overall flexibility of these multi sport complex

We believe it would be beneficial to have lights on one baseball field and/or one softball field and on one of the multipurpose fields

	Current Situation	Requested Number of Total Fields	Required Number of New Fields
Softball Fields	2 non regulation 1 regulation	4 regulation fields	2 regulation fields
Baseball Fields – Little League	1 regulation 3 non regulation	3 regulation	1 regulation field
Baseball Fields –Senior Leagues	0 regulation	2 regulation	2 regulation fields
Basketball (outdoor courts)	1 regulation	2 regulation	1 regulation
Tennis (outdoor courts)	2 regulation	2 regulation	None
Soccer Fields	1 non regulation	1 regulation	Note 2
Football fields	0 regulation	1 practice facility	Note 2
Lacrosse	0 regulation	1 regulation	Note 2
Field Hockey	0 regulation	1 regulation	Note 2

**Note 1:** The Required Number of New Fields column is the number required after the proposed changes listed above the chart were to be implemented

**Note 2:** The needs for soccer, football field hockey and lacrosse could be met with one or two large open areas referred to as “multi sports fields” – ideally one of the multi sports fields should have lighting

## Conclusions

- Suitable land for additional playing fields is getting very difficult to locate, and it will only get more difficult to locate land the longer we wait
- The numbers of Sturbridge children actively participating in the various sports leagues has continued to increase
- Due in part to the great success of many of the Tantasqua High School sports programs in the past few years, we are receiving field requests for sports like field hockey and lacrosse – these are sports that were not on our radar screen just a few years ago and we do not currently have the open field space to accommodate these requests – We are also seeing increased interest in traditional sports during non-typical seasons, i.e baseball in the fall, and soccer in the spring
- The Recreation Committee often receive requests from townspeople that we are often unable to accommodate, for example if a group of adults wanted to have a pickup softball game one night each week throughout the year, we cannot help them out since the Town Barn field is the only field of the right size and it is in use by all of the girls softball teams ages 10 and up for practices and games



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starting in April and continuing into the summer months – When a local group or business would like to have an outdoor outing like a cookout we do not have a large open space to accommodate their request and we have to turn them down

- OSV has been an active participant in the Little League Opening Day festivities for the past few years and OSV holds a baseball game using 1830's rules in the village every spring – Whether through working together to hold sports tournaments and/or building an 1830's style of baseball field somewhere in the town, we believe a partnership with between the Recreation Committee and the town and OSV would be beneficial to OSV, the Sturbridge tourism, hotel and restaurant industries and ultimately to the entire town of Sturbridge
- Several local contractors we have indicated that they would be willing to help out in the construction and/or improvement of our sports fields, however they are unsure of who manages the fields, and they are unwilling to donate materials and/or labor unless they are certain the project(s) will be done correctly and will stand for many years to come. We are aware of one case in particular where a local contractor agreed to donate and install all new sod at a ball field several years ago. However his request was lost somewhere between the league, the school committee and the rec committee. In the end no one ever responded to the gentleman.
- Maintenance of the fields is a subject of debate, especially when the land is adjacent to wetlands – There are some fertilizers designed for use near wetlands and are recommended to be applied when they will stick to the leaves of the plants and not lay on the ground where they could possibly be washed into the wetlands – In most cases just having proper irrigation and applying natural substances including lime would make the ball fields very nice to play ball on – We do not envision grass fields on a par with Fenway Park, or Gillette Stadium, simply ball fields that are presentable and safe for the children and the adults of Sturbridge
- In the future we believe it would be an asset if a part time field maintenance employee could be hired to care for the various fields and parks in town. This person could be a summer only employee, or an new headcount within DPW that is assigned to field maintenance a couple of days per week. This person would be responsible for mowing, weeding, application of some fertilizer, watering emptying trash, and general maintenance as necessary.

# Town of Sturbridge Open Space & Recreation Plan Appendix

We would like to acknowledge the assistance of the Board of Selectmen, Mr. Malloy, the representatives of the various sports leagues, so many of the employees of Town of Sturbridge, and all of the townspeople who have provided valuable input throughout this process.

All of the sports groups in town have been contacted and have been great to work with and seem more than willing to help us to reach our goals so they can improve their own situation

We will continue to meet regarding the future of the ball fields in Sturbridge and we will continue to have an open invitation to all interested parties to attend any one of our meetings. The Field Study Subcommittee meetings are held on the third Monday of the month at 5:30 at the town hall.

If there are other parcels of land in Sturbridge that we have not considered we would appreciate someone letting us know about them.

Please let us know if any additional information is required.

Sincerely,

Sturbridge Recreation Committee

Al Jones, Chair Person

Mary Lou Volpe

Mike Curtin

Mike Moran

Tom Kane

Lynne Girouard, Recreation Coordinator

Attachments:

FY 2006 Enrollment numbers

List of lands walked/considered for fields

Field comparison sheet

Unprotected Land Inventory

Open Space Plan - Recreation Committee Five Year Plan

Strategic Planning Report