

**Joshua Hyde Public Library Board of Trustees**  
**Meeting Minutes: October 3, 2019**  
**Joshua Hyde Public Library, Basement Meeting Room**

Chair Jackie Belisle called the October 3, 2019 regular meeting of the Joshua Hyde Public Library Board of Trustees to order at 6:36 pm. Attending were Jackie Belisle, Rebecca Celuzza, Sandra Gibson-Quigley, Pat Howard, Carol Mitchell, Stephen Mullen, Dave Peterkin, Joyce Sinnott, and Library Director Becky Plimpton.

**Minutes:**

The minutes of the September 5th, 2019 regular meeting were accepted with one pen-and-ink correction.

**Librarian's Report:**

**Building Issues:**

- The lighting project is about 75% complete. There were problems including a broken fixture and a fixture the installers didn't know how to hang. We will now need to squeeze the rest of the installation into the renovation schedule.
- Staff and volunteer schedules are being firmed up. We have had four departments show interest in having some of our staff work there the week of November 4<sup>th</sup>.
- The old basement has been sealed and painted, and things are being moved back in. The equipment rack has been installed in preparation for the network moving from Becky's office to the basement.
- There is another leak in the ceiling. Robyn is calling Tremco Roofing to come back out and look at it along with C&C Temp Control. There is strong evidence that the leak could be coming in around the framing of the curb.
- Kudos to the DPW! They have been great about coming and picking up books and other items that we removed from the old basement.
- There will be a Renovation Committee meeting on 4 October. Paint color choices will be presented at the meeting.

**Programs:**

- We have put together a schedule of adult programs and story times that will take place at the Senior Center while the Library is closed.

**Other:**

- The Annual Report Information Survey (ARIS) Financial Form for the MBLC is due by 4 October. The Board reviewed it; Jackie will sign.
- Becky will be at the New England Library Association Annual Conference October 20 – 24.
- There will be a staff meeting Monday the 7<sup>th</sup> to go over the Renovation. Becky has put together an informational handout for Library patrons about the renovation and programs and events that will be held while the renovation is happening.
- The Overdrive Digital Bookmobile will be here on Tuesday July 28<sup>th</sup>, 2020 from 2pm to 6pm.

**Meetings:**

- Kristan Higgins at OSV; MLS Executive Board; CMLA; MHEC Expo; MLS Legislative Committee.

**Financial Report:**

- The Board reviewed the financial report. No issues were noted.

**Chair's Report:**

- Nothing to report.

**Old Business:**

- **Renovation Project:** Becky sent a copy of the current renovation calendar to the Board members via e-mail. It is also available in her office.  
An open house to showcase the renovation is being planned for Thursday, 21 November from 4:00 pm to 6:00 pm. Joyce has been getting information and costs for food platters from local supermarkets. She would like some help with making the final selections. Pat volunteered to help. Joyce asked about a budget. It was decided that any final budget would be set after we have more information about the costs.
- **Patio:** Tabled until after the renovation project is complete.

**New Business:**

- The Friends of the Library will be having their Annual Meeting at Town Hall on 10 October.
- DPW and the Senior Center will be taking about three quarters of the excess furniture. Other excess items will be offered to local libraries. The remainder will be put up for auction by the Town.

**Adjourn:** The meeting was adjourned at 7:43 pm.

**Next Meeting:** The next meeting will be November 7<sup>th</sup> at 6pm. It will be held at the Rapsallion Brewery just before the Books on Tap program.

Respectfully submitted,  
Stephen Mullen  
Secretary