

Joshua Hyde Public Library Board of Trustees
Meeting Minutes: June 11, 2020
Joshua Hyde Public Library Main Floor
Remote/Virtual Meeting

Vice-Chair Joyce Sinnott called the 11 June 2020 regular meeting of the Joshua Hyde Public Library Board of Trustees to order at 4:10 pm. Attending remotely were Rebecca Celuzza, Jessica Colati, Melissa Earls, Sandy Gibson-Quigley, Elisa Krochmalnyckyj, Carol Mitchell, Stephen Mullen, Dave Peterkin, and Library Director Becky Plimpton. Also attending was Ms. Jackie Belisle, former Board Chair. When checked, there were no listeners on the Town's meeting call-in phone line.

Vice-Chair Sinnott read the mandatory statement that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting law, G.L. c. 30A Section 18, and the Governor's March 15, 2020 Order the meeting would be conducted via remote participation to the greatest extent possible.

Board Reorganization:

All the newly elected Board members reported that they had been sworn in. After some discussion, the Board voted in the following slate of officers:

Joyce Sinnott – Board Chair
Melissa Earls – Board Vice-Chair
Steve Mullen – Board Secretary

Minutes:

The minutes of the May 7 2020 meeting were approved with one pen-and-ink change.

Librarian's Report:

Building Issues:

- The large tree between the building and Rt. 131 has been taken down.
- The library is being prepared for the time patrons will be able to enter the building. Seating is being removed; sneeze guards will be installed in the next couple of weeks.
- Becky is looking at overall traffic flow in the building and trying to determine an official occupancy limit.

Programs:

- The Library's first virtual program with Author Sarah Prager was held on June 3rd; 9 people attended. There will be a virtual book discussion sometime this month.
- The Summer Reading Program will be using an online program called Beanstack. This is being made available through the MBLC. Pat is spearheading the implementation of the program. We hope to start July 1st.

- The Senior Center has offered the use of their tents for outdoor discussions. We will probably do this sometime in August.

Other:

- All departments have been asked to give an estimate of monies from FY20 that will probably not be used, as well as cuts that could be made to the FY21 budget requests. There is about \$10k in our current (FY20) budget that we will likely not use. Programed FY21 funds for elevator lighting and travel could be cut. This information was provided on Friday 5 June. Per the Town Administrator, the 10 hrs./week Program Coordinator position will remain in the FY21 budget.
- As of 8 June all staff have some scheduled hours inside the building. Curbside delivery has begun and will continue for at least a few weeks.
- There has been steady traffic in the outdoor computer tents, with Tuesdays being generally the more popular day.
- Becky is trying to do some collaborative work with other local libraries in Oxford, Charlton, Dudley, and Southbridge.

Meetings:

- As before, Zoom meetings are plentiful.

Financial:

- The Board reviewed the monthly financial report. There is some money for vacation and sick time in the Salary Line that can go back to the Town. Becky expects that we will be spending almost all of the book and materials budget.

Chair's Report:

- Former Chair Jackie Belisle had nothing to report.

Old Business:

- **Complaint procedure:** Steve will circulate the current draft for discussion at our next meeting.
- **125th Anniversary:** Sandy is willing to organize a committee and has talked with some of the Friends about anniversary events. The first meeting would be in July or August. She also has done some research about the precise opening date of the Library. It appears that it may have been in July 1897 with planning and construction beginning the previous year. Accordingly, the Anniversary events may be planned to take place from July 2021 to July 2022.
- **Library Policy review:** The Borrowing and Internet policies will be taken up at the Board's next meeting. There have been problems with new Trustees gaining access to the shared Google Drive where central copies of the policies are kept. Evidently Google has changed some of their security policies.
- **Patio:** Steve was able to meet with Ms. Leigh Darrin, President of the Executive Board of the Federated Church. Ms. Darrin was generally supportive of the plan for a patio between the Church and the Library, but did have concerns about potential liability should a Library patron become injured while transiting Church grounds on the way to the proposed patio. Steve suggested that a representative from the Church be included in any design meetings.

Sandy volunteered to help out with the project. Steve, Dave, and Sandy will meet at the proposed site next week and bring Sandy up to speed with the project.

New Business:

- None.

Adjourn: The meeting was adjourned at 5:54 pm.

Next Meeting: The next meeting will be held 30 July 2020 at 4:00 pm.

Respectfully submitted,
Stephen Mullen
Secretary