

**Joshua Hyde Public Library Board of Trustees**  
**Meeting Minutes: May 2, 2019**  
**Joshua Hyde Public Library, Basement Meeting Room**

Chair Jackie Belisle called the May 2, 2019 regular meeting of the Joshua Hyde Public Library Board of Trustees to order at 6:30 pm. Attending were Jackie Belisle, Rebecca Celuzza, Melissa Earls, Pat Howard, Sandra Gibson-Quigley, Carol Mitchell, Stephen Mullen, Joyce Sinnott, and Library Director Becky Plimpton.

**Town Administrator:**

Mr. Jeff Bridges, Sturbridge Town Administrator, was in attendance as were Ms. Donna Englander, and Ms. Jane Zavistoski from the Friends of the Library. Introductions were made all around. Becky passed around copies of the Library's circulation statistics comparing 2018 and 2019 to date. The trustees and Ms. Englander touched on the various projects the Library has underway. Mr. Bridges was appreciative of the opportunity to get to know the Board.

**Board Reorganization and welcome of new members:**

The Board welcomed Ms. Melissa Earls, and Ms. Sandra Gibson-Quigley to the Board. Melissa was elected for a three-year term; Sandy was elected for a one-year term to fill the vacancy created when Ms. Dolores Courtemanche passed away. The Board voted unanimously to retain Jackie Belisle as Chair, Joyce Sinnott as Vice-Chair, and Steve Mullen as Secretary.

**Minutes:**

The minutes of the 7 March 2019 and 4 April 2019 regular meetings were accepted as amended.

**Librarian's Report:**

**Building Issues:**

- The ceiling leaked again. P&P Contractors was out to look at it. The insurance adjusters and the roofers will be coming out to examine the situation tomorrow.
- Becky is waiting for the new handyman, Dennis Mantia, to get back to her with a cost estimate to take care of the items on the building fix-it list the staff put together.
- The Town Facilities Manager search will be reopened with an increased salary offered.
- The students of the Tantasqua electrical program are working to pull wires for the data and power portion of the renovation. They will come back in the Fall to connect them, install new outlets, and move computer and network equipment from the Director's office to the basement.

**Programs:**

- Lisa Lieberman gave a very interesting presentation on her writing of Burning Cold on April 25<sup>th</sup>.
- Cheryl, Pat, and Becky met with Donna Englander, President of the Friends, to discuss programs and other things that still need to be taken care of for the summer reading program. The program will run from June 26 to August 14.
- GeoFest will be July 17 – 21 instead of August this year. Saturday 20 July will be the big event.

**Other:**

- Gina Piantoni has won the Midwest Tape Scholarship to attend the Massachusetts Library Association conference. The scholarship includes all three days of the conference with room, food, and all other conference expenses paid. It also includes a one year membership to the MLA.
- We may go with Massachusetts Correctional Industries (MassCor) as a source for the Mary White picnic table. They will do specials. Becky passed around information about some of the designs they have.
- Town Meeting will be June 3<sup>rd</sup>.

**Meetings:**

- Finance Committee; Grant Proposal; Staff meeting and discussions about the facilities manager position with the Town Administrator; Chamber of Commerce Job Fair; MLS Executive Board; Chamber of Commerce; Author Lisa Liberman; and CWMars Directors.

**Financial Report:**

- No issues were noted.

**Chair's Report:**

- Jackie saw an article that mentioned \$11.8M was in the State budget for regional libraries. See the MBLC website for additional information about the budget. Becky noted that one of the big budget pushes this year was for the regional library; it helps fund the ILL deliveries.

**Old Business:**

- Meeting Room Policy. The draft policy was reviewed and approved with two amendments.
- Trustee Bylaws. Rebecca presented the draft bylaws. It was decided that the Board did not need a separate Treasurer position, but that responsibility for tracking and reporting the status of the trust funds would be added to the Vice-Chair position. The Board went through the draft, suggesting a number of changes. Steve will incorporate them into a revised draft and present it for the next meeting.

**New Business:**

- None.

**Adjourn:** The meeting was adjourned at 9:06 pm.

**Next Meeting:** The next meeting will be June 13 2019 at 6:30pm.

Respectfully submitted,  
Stephen Mullen  
Secretary