

**Joshua Hyde Public Library Board of Trustees**  
**Meeting Minutes: November 6, 2019**  
**Sturbridge Senior Center 2<sup>nd</sup> Floor Meeting Room**

Chair Jackie Belisle called the, 6 November 2019 regular meeting of the Joshua Hyde Public Library Board of Trustees to order at 5:31 pm. Attending were Jackie Belisle, Rebecca Celuzza, Melissa Earls, Sandra Gibson-Quigley, Pat Howard, Stephen Mullen, Dave Peterkin, and Library Director Becky Plimpton.

**Minutes:**

The minutes of the October 3rd, 2019 regular meeting were accepted as written.

**Librarian's Report:**

**Other:**

- Betterment and Capital requests are due December 2<sup>nd</sup>.
- The post-renovation open house will be held Thursday 21 November.
- Library branding: We will be looking into developing a logo for the library that moves away from using the building itself. Together with that will be the development of a distinctive color scheme for the library.
- Becky would like to be able to attend the Public Library Association Conference in Nashville this coming February. The estimated expenses exceed the budgeted amounts by approximately \$650. Steve moved that up to \$800 be approved from the LIG/MEG funds to cover expenses not covered by the budgeted amounts. Jackie seconded, and the motion was passed unanimously.

**Financial Report:**

- The Board reviewed the financial report. No issues were noted.

**Chair's Report:**

- The MLTA annual meeting will be held Saturday 16 November at the Shrewsbury Public Library from 9:30 am to 1:30 pm.

**Old Business:**

- **Renovation Project Update:**

Shelving is a day late; we still need volunteers for Saturday and perhaps Tuesday. DPW has been a HUGE help during the entire effort. The various genres of fiction are being interfiled now, with the staff working in the basement to do this.

Becky reviewed the renovation budget with the Board. We may still need to spend another \$10,000 to complete the project.

The Library has four old oil paintings. They all need conservation. Becky will drive them to Southampton for an evaluation.

There are 10 windows in the old part of the building. All need repair or restoration at a cost of \$1,200 to \$1,500 each. Becky will put in a capital request to fund this work.

We also need shades and signage. Robyn will help with building/facilities related things.

Since we will now have an electronic display board we will need to revise our Bulletin Board Policy to account for it.

Joyce has ordered food for the open house planned for Thursday, 21 November. Steve will purchase brownies, plates, napkins, and utensils. Melissa will check her school for tablecloths. Steve will do a "Welcome and Thank You" speech. Becky will help with the list of people and organizations that need to be thanked.

- **Patio:** Tabled until after the renovation project is complete.

**New Business:**

- None

**Adjourn:** The meeting was adjourned at 6:14 pm.

**Next Meeting:** The next meeting will be December 5<sup>th</sup> at 6:30 pm.

Respectfully submitted,  
Stephen Mullen  
Secretary