

**Joshua Hyde Public Library
Board of Trustees Meeting**

**Thursday, November 3, 2022 at 6:30 p.m.
Library Meeting Room**

Agenda

Call to Order and Quorum Check

Chair Joyce Sinnott (JS) called the meeting to order at 6:37. Carol Mitchell In addition to Chair Sinnott, Trustees, Michael Kemezis (MK), Alice Kao (AK), Sandy Gibson-Quigley (SG), Gina- Marie Kajano (GK), Carol Mitchell (CM), and Library Director Becky Plimpton (BP) were present, meeting quorum. Jessica Colati (JC) joined the meeting part-way through via Zoom.

Review and Acceptance of Previous Meeting Minutes

We did not review October minutes, will review at December meeting

Library Director's Report

Building issues

- Heating is ok but haven't really used it yet. Will try it soon when the weather changes.
- Door closers need to be replaced, some are too fast and some are too slow.
- Mice on main floor but seems to be taken care of now
- November and December quiet on programs.
- New children's librarian will start on 11/21
- New library job will be posted-full circulation assistant
- Pats retirement party on November Wednesday 16th 3-5pm. Jess has information on gift check for status- paid for from trustee fund. Idea of art from local artist, digital art from online or the quotable art item. Decided to go with gift from local artist. 4:00pm trustees meet for retirement party and giving gift.
- Japanese maple planted and an unveiling coming up Wednesday 9 at 3pm
- Capital investment due December 1st
 - Chairs and tables
 - Ordering 40 chairs and 30 with no arms and 10 with arms, stackable
 - Old tables for Friends
 - Chairs find someone else to take or what to do with

- Historic preservation meeting November 14th, Monday 6:30
- Trustees training in November - Becky will forward more information
- Signature authority-done. Those who attended in person signed the document and those on line given until Friday at noon, due date, to sign.

Programs

- Drum away blues and tickets to Stewing over mysteries

Budget Finance Update

- Finance sheet updates. Payout for vacation and sick time expected for Pat.
- Budget for books and HVAC

Chairperson's Report

- JS asked about the YBH presentation. MK will work with JS to send out the presentation to the board members.

Old Business

- Elanie's memorial tree was planted. When the plaque comes in they will do a small ceremony.
 - Japanese maple planted and an unveiling coming up Wednesday 9 at 3pm

New Business

- Trustees meeting and orientation
- Make sure to have paperwork in for elections-January or February and need 35 signatures
- Ask mlb for 10 more copies of packet for Trustee responsibilities
- Mass website for orientations-link will be provided

SG motion to adjourn. MK seconded. All approved.

Meeting adjourned at 7:40

Next Regular Meeting scheduled for December 1st at 6:30pm.

January meeting will be January 10th - Tuesday 6:30

