

Joshua Hyde Public Library Board of Trustees
Meeting Minutes: September 5, 2019
Joshua Hyde Public Library, Basement Meeting Room

Chair Jackie Belisle called the September 5, 2019 regular meeting of the Joshua Hyde Public Library Board of Trustees to order at 6:34 pm. Attending were Jackie Belisle, Rebecca Celuzza, Melissa Earls, Sandra Gibson-Quigley, Carol Mitchell, Stephen Mullen, Dave Peterkin, Joyce Sinnott, and Library Director Becky Plimpton.

Minutes:

The minutes of the August 8, 2019 regular meeting were accepted as amended.

Librarian's Report:

Building Issues:

- New lighting will be installed the week of 23 Sept. The Library will be closed all day Monday the 23rd, and half-days Tuesday and Wednesday. The Library will be open from 2:30 to 8:30 on those days and will be back to a normal schedule Thursday and Friday. The basement project will be done at the same time.
- The scope of work for the painting was sent out for bids, and Trafford's Painting was chosen from the four quotes received. The painting will be scheduled during the renovation.
- The Fine Lines projects have been finalized and a stain sample sent to the other vendors for them to match.

Programs:

- The summer reading program ended with 1018 people registered. Gina is very happy as she had a goal of 1000.
- Upcoming programs include NY Times bestselling Author Kristan Higgins and the start of both the book clubs. We will be holding programs at the Senior Center during the time we are closed for renovation.

Other:

- The Annual Report Information Survey (ARIS) Financial Form for the MBLC is due by 4 October. The Board reviewed the submission for the ARIS general survey for FY 2019.
- Becky will talk with Doris Sosik about helping with the renovation fundraising. Penny Dumas has indicated a willingness to help with choosing the paint color. She will provide a short list for the Board's approval.
- The picnic table for Mary White has been ordered. It will be hexagonal with 5 seats and a place for a stroller or wheelchair. There is a possibility that it will be ready in November. If not, delivery will be in April 2020.

Meetings:

- Chamber GeoFest; Dept Head meetings (two); CMLA; Pizza and Movie Night; Aldrich Astronomical Society program; Renovation Committee; MLS Executive Board; End of Summer Reading Ice Cream Truck; Books on Tap.

Financial Report:

- The Board reviewed the financial report. No issues were noted.

Chair's Report:

- Ms. Maura Deedy from the State Board of Library Commissioners has requested that any libraries that have recently updated their bylaws share them with the MBLC for posting to the Trustee Resource page. Steve will provide a copy.

Old Business:

- **Renovation Project:** There has been no change to the timeline. Carts, painting, etc. are all OK. Fundraising is OK. Becky is working on a volunteer requirements schedule, laying out blocks of time for folks to sign up. We will need much help to load and unload carts. Becky will be sending out a plea for help as soon as she has the schedule set. We will also have two County Jail inmates for the first two days and the last two days (four days total) to help move carts. Becky has talked to Penny Dumas about curtains for the office area; the shutters in the old section of the Library will be coming down.
A renovation open house is being planned for Thursday, 21 November from 4:00 pm to 6:00 pm. Joyce will coordinate food; Becky will coordinate drinks. Melissa will work to get letters from Rep. Smola and Senator Gobi
- **Patio:** We will need a formal agreement with the Federated Church in order to get setback waivers from the Planning Board and/or the ZBA. No action will be taken until after the renovation is complete.
- Trustee Complaint Procedure: Tabled until after the renovation.
- 125th Anniversary: Tabled until after the renovation.

New Business:

- Joyce reported that the Hitchcock Academy will be the beneficiary of the Publick House charity dinner on 23 Sept. She will be hosting any of the Library staff that wish to attend. Dinner seatings are at 4:30 and 6:30.

Adjourn: The meeting was adjourned at 7:59 pm.

Next Meeting: The next meeting will be October 3 2019 at 6:30pm.

Respectfully submitted,
Stephen Mullen
Secretary