**Sturbridge Historical Commission September 19, 2017 Minutes**

Attendance: Barbara Search, Chair; Richard Volpe, Vice Chair; Cathy Zavistoski, Bailey Applegate

Call to Order: 6:02 p.m.

B Search – Review RFP from Goldson & PAL

B Search & R Volpe - Opened bids (costs not to exceed $20K)

Decision – go forward with PAL – higher ratings (as reviewed by B Search & R Volpe)

B Search to contact Mass Historical Commission to verify choice

R Volpe – note that Publick House has moved the barn

Pioneer Valley Planning Commission Survey contract signed

August 24th meeting minutes reviewed

RV – move to approve

B Applegate – 2nd motion

Vote – all approve

August 31st meeting minutes

Per B Search & R Volpe- add attendees Leon Gaumond & Ed Neil

Also add B Applegate to Commission attendees

Updated August 31st meeting minutes

B Applegate – move to approve

R Volpe – 2nd motion

Vote – all approved

Re: Snellville School windows – Pricilla Gimas said building was not historic

R Volpe – we need to get HC in front of Board of Selectmen – the review of the windows went to the Finance Committee while the Historic Commission was not on the list to review anything. Need BOS to change the process. Need to have agreement that any building proposals will be reviewed by HC before going to Finance. For these windows the proposal went to Finance, BOS and then to Town Meeting for approval.

R Volpe – HC should also go before the Betterment Committee to ask for funding for new signs on the Common and the awards program

B Applegate – Re: awards – should give wooden ones to historical and/or older houses/buildings. Apply for award to get bronze plaque

B Search – also need funds to attend conferences

R Volpe – try to get HC on BOS schedule for October 16th meeting

B Search – will continue to try to get Snellville School on Historical Register. Submitted paperwork before window change

B Search – Minuteman frieze is completed

R Volpe – will there be a formal presentation? Check with Leon Gaumond about how best to handle

B Search – should bring the frieze to the BOS meeting too

B Search – we will have a brochure for the Harvest Festival

R Volpe – will probably be there (at Harvest Festival)

Scheduled next meeting for 10/3/17 @ 6pm

B Applegate – motion to adjourn

C Zavistoski – 2nd

Vote – all approve

Adjourned 6:52pm

Respectfully Submitted,

Cathy Zavistoski, Historical Commission