

Jan. 17, 2019 pg. 2

We will vote at the next meeting on the plaque & its wording.

R Volpe – need to update awards program detail to review later.

B Search – Old Cemetery Survey

Bill Barnsley went through the old cemetery and did research on every burial. He is putting together a book with the information.

Asked Bill to bring the book to the next Commission meeting to review.

Mission Statement to be submitted & updated on Town website at some point.

B Search – Need to get in touch with Preservation Mass to request funding for storage supplies to go through and organize files in Library.

Next meeting to be scheduled on February 7<sup>th</sup> at 6pm.

R Volpe – motion to adjourn

B Applegate – 2<sup>nd</sup>

All approve

Adjourned 7:04pm

Respectfully Submitted,  
Cathy Zavistoski, Historical Commission

**Sturbridge Historical Commission**

**January 17, 2019 Minutes**

Attendance: Barbara Search, Chair; Richard Volpe, Vice Chair; Cathy Zavistoski, Secretary; ~~Barley~~  
Applegate

RECEIVED  
NOV 17 - 3 A 8:45  
TOWN OF STURBRIDGE, MA  
TOWN CLERK

Call to Order: 6:03 p.m.

Review 2/15/18 Minutes

R Volpe – motion to accept as addended

B Applegate – 2<sup>nd</sup>

All approve

Review 9/27/18 Minutes

R Volpe – motion to accept as attended

B Applegate – 2<sup>nd</sup>

All approve

Review 12/6/18 Minutes

R Volpe – motion to accept

B Applegate – 2<sup>nd</sup>

All approve

B Search – Storm windows update

B Search & Ashley (facilities mgr) got together to review legal requirements & details & specs for the windows.

Request for quotes to go into TNG & Southbridge News. Preservation Mass has a list of contractors that do windows. Also post on Mass Historical Server List. Request quotes by the end of the month (31<sup>st</sup>).

Previous quote was for \$15K, however, that contractor is no longer doing windows.

Administration has free cash if the quote comes in higher.

Town Hall has 42 windows – 5 have bronze weather stripping.

B Search – sent email to Ashley but haven't heard back from her. Tried to send to Ted – asked who should be doing the research now (windows & weather stripping).

B Applegate – we should provide input on recommendations & requirements, but Ashely should research pricing & get estimate(s).

B Search – Will have to go to CPC if cost exceeds \$15K.

B Search – 10 years ago windows were restored & repaired, but people who work in Town Hall complain it is cold.

R Volpe – That is a building problem that facilities will need to address. Ashley needs to push for new storm windows & screens. That is not the place of the Historical Commission as that is a window problem. However, after Board of Selectmen approve funding then Historical Commission can make recommendations.

B Search – status of plaque for Publick House

R Volpe – <sup>Gaumnond</sup>Lean was supposed to assist with presenting the plaque. Will research pricing for plaque.