

**Historic Commission
Meeting Minutes
Wednesday, October 12, 2022
Center Office Building**



APPROVED

Present:

Richard Volpe, Chair
Charles Blanchard
Barbara Search

Jean Bubon, Town Planner

The meeting convened at 10:02 a.m. B. Search arrived at 10:06 a.m. The purpose of the meeting was to review the revised draft survey instrument provided by PAL and to discuss next steps.

Approval of Minutes

Charles Blanchard made a motion to approve the minutes of September 30, 2022 as presented. The motion was seconded by Rich Volpe. A vote was taken and passed 2-0.

Review of Survey Questions Provided by PAL

The Committee reviewed the revised draft survey questions. This document was more in line with what the Commission was hoping to receive from PAL. B. Search provided a revised introduction to the survey which the Commission agreed to substitute. J. Bubon raised questions about question 19, specifically b & c. She had asked for clarification but only right before the meeting so there was no time for PAL to respond. Her concern was that while she could understand language that may be inserted into the zoning bylaw and possibly the subdivision regulations that encourages preservation, rehabilitation and adaptive reuse of structures (as stated in b), she was less convinced there was a legal mechanism to prevent people from aggregating parcels to create larger buildings. She noted that the bylaw already contained a square footage maximum in areas such as Fiskdale and around the Town Common. She was not sure this should remain in the survey. The Commission agreed that she should wait for a response from PAL and they would defer to her as to whether to remove that reference or leave it in the survey.

The edits will be send to PAL after the meeting. Charles Blanchard seconded by Barbara Search and voted 3-0 to approve the revised survey with edits discussed.

Time frame for Plan

The Commission reviewed the new timeframe for the completion of the Plan as provided by PAL as follows:

Phase 2 – due December 2 – Public Forum to be held November 14, 2022 at 6:30 in person at Town Hall. Surveys can be completed until November 28th.

Phase 3 – 10 weeks from Phase 2 – due February 10, 2023.

Phase 4 – 6 weeks from Phase 3 meeting (assumes meeting is by the week of 2/24/23 with a tentative due date of April 7, 2023.

The Commission had no concerns with the revised schedule.

On a motion made by Rich Volpe, seconded by Charlie Blanchard and voted 3-0 the meeting adjourned at 10:41 a.m.