**Finance Committee Meeting Minutes**

**Town Hall ~ September 18, 2018**

**Sturbridge, MA**

**Call to Order:**

The Finance Committee chair called the Finance Committee meeting to order at 7:00pm. The following committee members were present: Kathy Neal (KN), Joni Light (JL), James Waddick (JW), Larry Morrison (LM), Kevin Smith (KS), Michael Hager (MH), Jared Burns (JB), and Bruce Boyson (BB).

Absent: Karen Davis (KD)

Guests: Barbara Barry, Finance Director; Ashley Griffin, Facilities Coordinator; Tom Chamberland , Tree Warden; Mark Benson, Resident

**Reserve Fund Transfers**

Finance Director request for $4,000.00 for converting the current mail room in the Town Hall into office space for the IT Specialist. JW moved the motion to approve the transfer of $4,000.00 to Town Hall Purchase of Services (#11932-52000). JB seconds. Motion accepted 8-0-0.

Facilities Coordinator request for $1,345.00 for replacing the automated external defibrillator (AED) at the Senior Center. The AED failed its annual inspection and is past its expected lifespan. KS moved the motion to approve the transfer of $1,345.00 to Senior Center Supplies (#11952-54000). JL seconds. Motion accepted 8-0-0.

Tree Warden request for $27,360.00 for the continued removal of dead trees and the pruning of dead limbs due to the years of Gypsy Moth infestation and drought. (Additional funds will be requested at the Special Town Meeting in October.) MH moved the motion to approve the transfer of $27,360.00 to Tree Warden Purchase of Services (#12942-52000). KS seconds. Motion accepted 6-2-0 (JL and JB against).

**Public Access**

Mark Benson addressed the public safety issue with dead trees.

**Approval of Meeting Minutes**

JL moved the motion to accept the minutes of September 23, 2018, as written. JW seconds. Motion accepted 5-0-3 (MH, JB, and KS abstained).

**New Business**

Meetings were scheduled for October 4th and 11th in preparation for the October Special Town Meeting.

**No Old Business**

KS moved the motion to adjourn; JB seconds. Motion accepted 8-0-0 and meeting adjourned at 8:39pm.

/jme