**Finance Committee Meeting Minutes**

**Town Hall ~ June 28, 2018**

**Sturbridge, MA**

**Call to Order:**

The Finance Committee chair called the Finance Committee meeting to order at 7:00pm. The following committee members were present: Kathy Neal (KN), Michael Serio (MS), Joni Light (JL), James Waddick (JW), and Mike Hager (MH).

Absent: Larry Morrison (LM), Jared Burns (JB), Karen Davis (KD), and Bruce Boyson (BB).

Guests: None

**Reserve Fund Transfers**

Town Administrator request for $2,800.00 for emergency repairs required by the insurance company to be made on the 8 Brookfield Road building. JW moved the motion to approve the transfer of $2800.00 to 8 Brookfield Road (#11985-52000). MH seconds. Motion accepted 5-0-0.

Fire Chief request for $5,000.00 for overages due to unforeseen vehicle repairs. JL moved the motion to approve the transfer of $5,000.00 to Fire Purchase of Service (#12202-52000). JW seconds. Motion accepted 5-0-0.

Fire Chief request for $3,000.00 for overages due to garage door maintenance and heating repairs at the Public Safety Complex. JL moved the motion to approve the transfer of $3,000.00 to Public Safety Complex Purchase of Services (#11972-52000). MS seconds. Motion accepted 5-0-0.

**Approval of Meeting Minutes**

MS moved the motion to accept the meeting minutes from May 1, 2018, as amended. JL seconds. Motion accepted 4-0-1 (MH abstained).

JW moved the motion to accept the meeting minutes from May 3, 2018, as submitted. MS seconds. Motion accepted 3-0-2 (JL, MH abstained).

JL moved the motion to accept the meeting minutes from May 8, 2018, as amended. MS seconds. Motion accepted 5-0-0.

MS moved the motion to accept the meeting minutes from May 10, 2018, as amended. JW seconds. Motion accepted 5-0-0.

MS moved the motion to accept the meeting minutes from June 4, 2018, as submitted. JW seconds. Motion accepted 5-0-0.

**Reorganization of Committee**

It was agreed to wait for more committee members to be present to reorganize for the coming year.

KN thanked MS for his many years of service to the Finance Committee and to theTown.

**No Old Business**

**New Business**

Deadline for RFT’s is July 15. Discussion regarding Personnel Committee procedures between JL and MS.

**No Public Access**

MH moved the motion to adjourn; JW seconds. Motion accepted 5-0-0 and meeting adjourned at 7:35pm.

/jme