**Finance Committee Meeting Minutes**

**Town Hall ~ January 13, 2022**

**Sturbridge, MA**

**Call to Order**

The Finance Committee Chair called the Finance Committee meeting to order at 7:00 pm. The following committee members were present: Kevin Smith (KS), Larry Morrison (LM), Kathy Neal (KN), James Waddick (JW), Bruce Boyson (BB), Michael Hager (MH), Ken Talentino (KT), Leigh Darrin (LD). Members absent were: Joe Freitas (JF).

Guests: Robert Reed (RR), Interim Town Administrator; Barbara Barry (BBa), Finance Director; Butch Jackson (BJ), DPW Director.

Pursuant to Chapter 20 of the Acts of 2021, this meeting was conducted in person and via remote means, in accordance with applicable law. This means that members of the Finance Committee as well as members of the public were able to access this meeting in person or via virtual means. The meeting was held via the GoToMeeting application and available for public access via the Town’s on demand video broadcast, on cable television, or by telephone access during the meeting.

KS welcomed LD to the Finance Committee and read the agenda.

**Reserve Fund Transfers**

DPW Director’s request for $28,500.00 to purchase a 2021 Ford Escape AWD fleet vehicle to replace the existing 2008 Ford Escape.

BJ explained that the existing vehicle will not pass inspection and is needed by various departments for inspections. DPW is seeking to accelerate the purchase into this fiscal year vs. include in next fiscal year budget/capital plan given the current six-month lead time for new vehicles.

LM moved the motion to approve the transfer of $28,5000.00 from the reserve fund to Capital Projects – Fleet Vehicle - #19303; JW seconds. Motion accepted 8-0-0.

The available reserve fund balance prior to this transfer was $161,000.

**Meeting Minutes**

JW moved the motion to accept the October 13, 2021, meeting minutes as submitted; LM seconds. Motion accepted 7-0-1 (LD abstained).

JW moved the motion to accept the October 14, 2021, meeting minutes as submitted; LM seconds. Motion accepted 7-0-1 (LD abstained).

**Old Business**

None

**New Business**

Members are to take the conflict of interest training that was sent to them and submit the required forms to the Town Clerk when completed.

KS distributed the FY 2022 liaison assignments and they were reviewed along with the process/expectations for meeting with each department.

**Public Access**

None

LM moved the motion to adjourn; KT seconds. Motion accepted 8-0-0. Meeting adjourned at 7:19 pm.