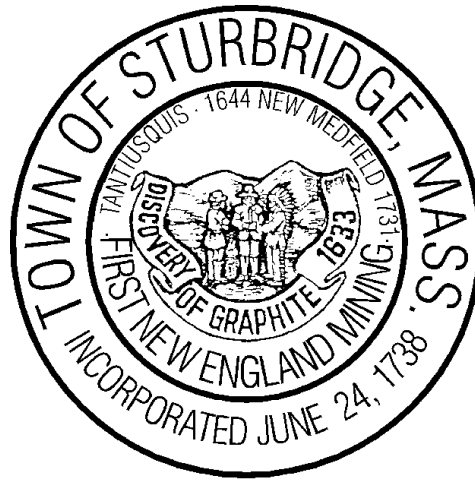


Town of Sturbridge



Two Hundred Eighty-First Annual Town Meeting

Finance Committee Report Fiscal Year 2020

7:00 P.M.

June 3, 2019

Tantasqua Regional High School

For Your Convenience

Ambulance, 346 Main Street	
Emergency Only	911
Police Department, 346 Main Street	
Emergency Only	911
Business Only	508-347-2525
Alternate Emergency Number	508-347-1950
Public Safety Complex, 346 Main Street	508-347-2525
Fire Department, 346 Main Street	
To Report a Fire	911
Business Only	508-347-2525
Board of Selectmen, Town Hall, 308 Main Street	508-347-2500
Town Administrator, 308 Main Street	508-347-2500
Accountant, 308 Main Street	508-347-2502
Animal Control Officer, 346 Main Street	508-347-2525
Assessors, 308 Main Street	508-347-2503
Board of Health, 301 Main Street	508-347-2504
Building Inspector, 301 Main Street	508-347-2505
Civil Defense, 346 Main Street	508-347-2525
Conservation Commission, 301 Main Street	508-347-2506
Council on Aging, 408 Main Street	
Senior Center	508-347-7575
Nutrition Site	508-347-5063
DPW Director, 69 Rt. 84, New Boston Rd Ext	508-347-2516
Finance Department, 308 Main Street	508-347-2509
Joshua Hyde Public Library, 306 Main Street	508-347-2512
Parks & Recreation Committee, 301 Main Street	508-347-2041
Planning Board, 301 Main Street	508-347-2508
School Department	
Burgess Elementary School, 45 Burgess Schl. Rd	508-347-7041
Sewerage Treatment Plant, 375 Main Street	508-347-2514
Town Clerk, 308 Main Street	508-347-2510
Town Garage, 69 Rt. 84, New Boston Rd Ext	508-347-2515
Water Department, 375 Main Street	508-347-2513

Town Website: www.town.sturbridge.ma.us

**TOWN OF STURBRIDGE
FINANCE COMMITTEE REPORT
FISCAL YEAR 2020**

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FORMULA FOR CALCULATING TAX RATE

(Outside back cover)

**Report of the Finance Committee
Fiscal Year 2020
July 1, 2019-June 30, 2020**

Welcome

The Finance Committee is pleased to present its recommendations for the Annual Budget and Town Meeting Articles. Many Town employees assisted in the development of this report and the Committee is grateful for the support of the Finance Director, Town Administrator, Department Heads, Tantasqua Business Manager and Superintendent of Schools. The Committee members also thank the various town and school committees that have given input for our deliberations.

The members of the Finance Committee hope you find this report informative and useful for the Town Meeting as you decide how to cast your votes on the budget and various warrant articles. Your votes can have a lasting effect on our community.

Role and Responsibility of the Finance Committee

The Charter and General Bylaws of the Town direct the Finance Committee to give recommendations on all department budgets, transfer requests, warrant articles, zoning articles and general bylaw articles. The Finance Committee studies all articles and gives recommendations that it deems in the best interest of the Town and its citizens. Each Town Department is assigned a liaison from the Finance Committee who studies the department in depth to enable the Finance Committee to have as much information as possible to make a recommendation. The goal of the Finance Committee is to give the voters of the Town an objective viewpoint on all matters considered at the Annual and Special Town Meetings. The Finance Committee bases its recommendations not only on current needs but on the future needs of the Town as well. Since the Finance Committee is appointed by the elected Town Moderator, it functions as a check and balance to the Town's elected and appointed boards and committees.

Budget Highlights

Strong Credit Rating

The credit rating for the Town from Standard and Poor remains at AA+/Stable. This reflects Sturbridge's conservative financial management policies and practices, balanced budget, strong debt position and the prudent conduct of operations.

A strong credit rating enables the Town to borrow money at lower interest rates.

Reasons for Budget Increase

The Finance Committee recommends a line item budget of \$34,079,952.00. This represents an increase over FY2019 of \$1,382,176.00, or 4.2%. The General Government budget increased by 5.4%. The school budgets, Burgess Elementary and Sturbridge's share of the Tantasqua Regional School District budget, have increased 3.8% and 2.5%, respectively.

Some of the increases in the Town budget are:

Personnel costs in the Fire Department for four employees hired through the Safer Grant. The reimbursement for the grant decreases in FY20, with a 75% reimbursement for the first six months of the fiscal year and a 35% reimbursement in the second six months. Thereafter, the Town would cover the continuing costs.

The Police Department has increased personnel costs due to the recent signing of a new three year police union contract. The prior contract expired on June 30, 2017. There were also two positions added in the police department at the October 2018 Special Town Meeting: School Resource Officer at Tantasqua and a full time dispatcher.

Town-wide, pension costs increased 7.5% over FY19.

The increases in personnel costs, pension costs and education costs almost equal the projected new revenues available for expenditure.

Within the Town's operating budget, the Finance Committee supports:

- Increasing the hours of the Administrative Assistant in the Conservation Department by 75 hours annually to allow for coverage for evening meetings of the Conservation Committee.
- Splitting the salary and benefits for the Economic Development and Tourism Coordinator between the Town and Sturbridge Tourist Association budgets to more accurately reflect the distribution of time spent in the position.
- A third custodian for 18 hours per week for cleaning the Town buildings as the current staffing level is not adequate to keep up with the cleaning demands.
- Increasing the hours of the Outreach Coordinator at the Senior Center to provide hours for the 12 week period during which the coordinator is assists seniors with Fuel Assistance applications.
- Increasing the hours of the Recreation Director by five hours per week.
- Increasing the hours of the Veteran's Agent to a minimum of 10 hours per week. This position remains a stipend position.
- Increasing the Town's computer replacement program budget due to the discontinuation of Microsoft 7 support in January 2020, thus necessitating the purchase of computers that would otherwise have been part of the FY2021 replacement plan.

Warrant Articles (budget)

In addition to the operating budget, the Finance Committee supports “raise and appropriate” warrant articles totaling \$928,000.00. The Finance Committee also supports the expenditure of \$1,030,171.00 from Free Cash for: capital improvement projects (Article 16) in the amount of \$395,557.00; OPEB Trust Fund (Article 19) in the amount of \$200,000.00; Tax Rate Relief (Article 20) in the amount of \$350,000.00; Codification Services for the Zoning Bylaws and General Bylaws (Article 24) in the amount of \$15,614.00; a Personnel Classification Plan Study for non-union employees (Article 25) in the amount of \$20,000.00; and a Feasibility Study for Recreation Facilities at 60 Cedar Street (Article 39) in the amount of \$49,000.00.

The Finance Committee also supports a Water and Sewer Rate Study (Article 29) in the amount of \$26,000.00 to be paid from the Water Reserve Fund Balance (\$13,000.00) and Sewer Reserve Fund Balance (\$13,000.00); the purchase of Fluoride Analyzers for Water Treatment Plants (Article 30) in the amount of \$10,000.00 to be paid from the Water Reserve Fund Balance; Decommissioning of Well #2 (Article 31) in the amount of \$7,000.00 to be paid from the Water Reserve Fund Balance; and the Upgrade of the Fiske Hill Pump Station (Article 32) in the amount of \$850,000.00 to be paid from the Water Reserve Fund Balance.

The Finance Committee supports the borrowing of \$2,000,000.00 for the Tantasqua Regional School District for the purpose of replacing doors and windows at the Tantasqua Junior High School (Article 40). The doors and windows are original to the building, which opened in 1975.

To recap, the Town will have a total proposed budget of \$35,515,294.00 as recommended by the Finance Committee. This represents the sum of: the line item budget, \$34,079,952.00, plus \$928,000.00 in raise and appropriate articles, plus \$507,342.00 in such expenses as snow and ice deficit, offsets and special purpose funds.

Projected Revenues

The Town is projected to receive \$9,524,092.00 in FY2020, comprised of local revenues of \$4,240,959.00 and state aid of \$4,933,133.00. The Finance Committee recommends using \$350,000.00 from Unallocated Free Cash to reduce the proposed increase in spending, thus lowering the projected tax rate. After those revenues and reductions are accounted for, the difference of \$25,991,202.00 will be raised through taxation.

In addition to traditional revenues, the Town receives earmarked funds from the 6% local hotel/motel tax. This provides funding for the Sturbridge Tourist Association (Article 14) and the Betterment Committee (Article 15). The funds received are allocated as follows: 67.5% to the general fund and 16.25% for the Tourist Association and 16.25% for the Betterment Committee.

By using Unallocated Free Cash to lower the tax rate, the proposed budget falls below the estimated Proposition 2½ levy limit by \$432,691.00. This tax avoidance is another example of the Town's financial strength.

The Finance Committee recommends accepting state law that allows a local excise tax on the retail sales of marijuana at the rate of 3% as an additional revenue source for the Town (Article 42).

Warrant Articles

All recommendations and explanatory comments concerning the Warrant Articles for both the Annual and Special Town Meetings are contained in this report under the respective Warrant headings, along with the Finance Committee and Board of Selectmen votes on each article.

Accounting System

Consistent with the prior fiscal years, the FY2020 budget summary is formatted under the Uniform Massachusetts Accounting System (UMAS) standard.

Meeting Schedule

The Town Meeting agenda includes the review and voting of the FY2020 line item budget (July 1, 2019-June 30, 2020), 43 Annual Meeting Warrant Articles and 6 Special Town Meeting Warrant Articles. The Annual Town Meeting will be held at the Tantasqua Regional High School Auditorium on Monday, June 3, 2019, at 7:00 P.M.

Respectfully submitted,

Sturbridge Finance Committee

Kathleen Neal, Chair
James Waddick, Vice Chair
Bruce Boyson
Jared Burns
Karen Davis
Michael Hager
Joni Light
Laurance Morrison
Kevin Smith

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Board of Selectmen									
11222-52000	Purchase of Services	1,250	1,350	2,200	2,200	2,200	850 63.0%		1
11222-57000	Other Charges	355	2,050	700	700	700	-1,350 -65.9%		2
	Total Expenses	1,605	3,400	2,900	2,900	2,900	-500 -14.7%		
	Board of Selectmen Total	1,605	3,400	2,900	2,900	2,900	-500 -14.7%		
<hr/>									
Town Administrator									
	Department Head Salaries	140,039	143,540	150,000	150,000	150,000	6,460 4.5%		
	Merit Based Pay Incentive	18,763	23,937	27,999	27,999	27,999	4,062 17.0%		
	Salaries/ Wages	32,961	38,730	38,685	38,685	38,685	-45 -0.1%		
11231	Personnel Costs	191,763	206,207	216,684	216,684	216,684	10,477 5.1%		3
11232-52000	Purchase of Services	6,500	6,500	6,500	6,500	6,500	0 0.0%		4
11232-54000	Supplies	2,688	2,850	2,850	2,850	2,850	0 0.0%		5
11232-57000	Other Charges	6,502	6,600	8,000	8,000	8,000	1,400 21.2%		6
11232-58000	Matching Grant Funds	4,074	20,000	20,000	20,000	20,000	0 0.0%		7
	Total Expenses	19,765	35,950	37,350	37,350	37,350	1,400 3.9%		
	Town Administrator Total	211,528	242,157	254,034	254,034	254,034	11,877 4.9%		
<hr/>									
Finance Committee									
11311	Personnel Costs	869	3,468	3,589	3,589	3,589	121 3.5%		8
11312-52000	Purchase of Services	1,728	3,400	3,400	3,400	3,400	0 0.0%		9
11312-57000	Other Charges	180	200	200	200	200	0 0.0%		10
	Total Expenses	1,908	3,600	3,600	3,600	3,600	0 0.0%		
	Finance Committee Total	2,777	7,068	7,189	7,189	7,189	121 1.7%		

This salary is for the Recording Secretary not any Finance Committee members.

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Town Accountant									
	Department Head Salaries	68,496	71,683	77,260	77,260	77,260	5,577 7.8%		
	Salaries/ Wages	12,492	14,867	15,687	15,687	15,687	820 5.5%		
	Longevity	0	0	150	150	150	NEW		
11351	Personnel Costs	80,988	86,550	93,097	93,097	93,097	6,547 7.6%		11
11352-52000	Purchase of Services	290	2,850	2,850	2,850	2,850	0 0.0%		12
11352-54000	Supplies	875	675	675	675	675	0 0.0%		13
11352-57000	Other Charges	50	325	225	225	225	-100 -30.8%		14
	Total Expenses	1,215	3,850	3,750	3,750	3,750	-100 -2.6%		
	Town Accountant Total	82,203	90,400	96,847	96,847	96,847	6,447 7.1%		
<hr/>									
Board of Assessors									
	Department Head Salaries	69,935	75,010	80,687	80,687	80,687	5,677 7.6%		
	Salaries/ Wages	28,433	29,784	30,930	30,930	30,930	1,146 3.8%		
	Longevity	0	0	250	250	250	NEW		
11411	Personnel Costs	98,368	104,794	111,867	111,867	111,867	7,073 6.7%		15
11412-52000	Purchase of Services	29,148	29,650	27,249	27,249	27,249	-2,401 -8.1%		16
11412-54000	Supplies	1,217	1,700	1,700	1,700	1,700	0 0.0%		17
11412-57000	Other Charges	924	1,380	1,380	1,380	1,380	0 0.0%		18
	Total Expenses	31,288	32,730	30,329	30,329	30,329	-2,401 -7.3%		
	Board of Assessors Total	129,656	137,524	142,196	142,196	142,196	4,672 3.4%		
<hr/>									
Finance Director									
	Department Head Salaries	99,438	105,514	110,755	110,755	110,755	5,241 5.0%		
	Salaries/ Wages	114,559	121,511	127,989	127,989	127,989	6,478 5.3%		
	Stipend	1,000	1,000	1,000	1,000	1,000	0 0.0%		
	Longevity	1,400	1,400	1,400	1,400	1,400	0 0.0%		
11451	Personnel Costs	216,397	229,425	241,144	241,144	241,144	11,719 5.1%		19
11452-52000	Purchase of Services	4,776	11,475	11,975	11,975	11,975	500 4.4%		20
11452-54000	Supplies	6,310	7,375	7,375	7,375	7,375	0 0.0%		21
11452-57000	Other Charges	643	1,575	1,575	1,575	1,575	0 0.0%		22
	Total Expenses	11,730	20,425	20,925	20,925	20,925	500 2.4%		
	Finance Director Total	228,127	249,850	262,069	262,069	262,069	12,219 4.9%		
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Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
Town Counsel										
11512-52000	Purchase of Services	126,717	100,000	100,000	100,000	100,000	0	0.0%		23
	Total Expense	126,717	100,000	100,000	100,000	100,000	0	0.0%		
	Town Counsel Total	126,717	100,000	100,000	100,000	100,000	0	0.0%		
<hr/>										
Information Technology										
	Department Head Salaries	0	70,000	62,301	62,301	62,301	-7,699	-11.0%		
11551	Personnel Costs	0	70,000	62,301	62,301	62,301	-7,699	-11.0%		24
11552-52000	Purchase of Services	80,850	74,780	75,080	75,080	75,080	300	0.4%		25
11552-54000	Supplies	821	10,200	5,000	5,000	5,000	-5,200	-51.0%		26
11552-58050	Capital Outlay	54,986	37,000	42,400	42,400	42,400	5,400	14.6%		27
	Total Expense	136,656	121,980	122,480	122,480	122,480	500	0.4%		
	Information Technology Total	136,656	191,980	184,781	184,781	184,781	-7,199	-3.7%		
<hr/>										
Town Clerk										
	Department Head Salaries	60,564	62,744	67,717	67,717	67,717	4,973	7.9%		
	Salaries/ Wages	32,766	35,770	36,796	36,796	36,796	1,026	2.9%		
11611	Personnel Costs	93,330	98,514	104,513	104,513	104,513	5,999	6.1%		28
11612-52000	Purchase of Services	669	826	826	826	826	0	0.0%		29
11612-54000	Supplies	1,400	1,400	1,575	1,575	1,575	175	12.5%		30
11612-57000	Other Charges	603	1,000	1,000	1,000	1,000	0	0.0%		31
	Total Expenses	2,672	3,226	3,401	3,401	3,401	175	5.4%		
	Town Clerk Total	96,003	101,740	107,914	107,914	107,914	6,174	6.1%		
<hr/>										
Elections & Registration										
	Board Salaries	300	300	300	300	300	0	0.0%		
	Salaries/ Wages	3,791	14,000	9,000	9,000	9,000	0	-35.7%		
11621	Personnel Costs	4,091	14,300	9,300	9,300	9,300	-5,000	-35.0%		32
11622-52000	Purchase of Services	6,252	13,732	15,148	15,148	15,148	1,416	10.3%		33
11622-54000	Supplies	1,084	1,800	4,000	4,000	4,000	2,200	122.2%		34
	Total Expenses	7,335	15,532	19,148	19,148	19,148	3,616	23.3%		
	Elections & Registration Total	11,426	29,832	28,448	28,448	28,448	-1,384	-4.6%		
<hr/>										

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Conservation Commission									
	Department Head Salaries	53,672	55,050	60,128	60,128	60,128	5,078 9.2%		
	Salaries/ Wages	17,568	19,573	20,149	20,149	20,149	576 2.9%		
11711	Personnel Costs	71,240	74,623	80,277	80,277	80,277	5,654 7.6%		35
11712-52000	Purchase of Services	6,588	6,068	6,068	6,068	6,068	0 0.0%		36
11712-54000	Supplies	941	1,600	1,300	1,300	1,300	-300 -18.8%		37
11712-57000	Other Charges	335	600	677	677	677	77 12.8%		38
	Total Expenses	7,864	8,268	8,045	8,045	8,045	-223 -2.7%		
Conservation Commission Total		79,104	82,891	88,322	88,322	88,322	5,431 6.6%		
<hr/>									
Town Planner									
	Department Head Salaries	84,447	89,421	95,053	95,053	95,053	5,632 6.3%		
	Salaries/ Wages	33,431	34,307	36,373	36,373	36,373	2,066 6.0%		
	Longevity	475	300	300	300	300	0 0.0%		
11751	Personnel Costs	118,353	124,028	131,726	131,726	131,726	7,698 6.2%		39
11752-52000	Purchase of Services	34,737	39,145	38,645	38,645	38,645	-500 -1.3%		40
11752-54000	Supplies	3,400	3,400	3,750	3,750	3,750	350 10.3%		41
11752-56000	Intergovernmental	2,526	2,590	2,655	2,655	2,655	65 2.5%		42
11752-57000	Other Charges	649	938	942	942	942	4 0.4%		43
	Total Expenses	41,312	46,073	45,992	45,992	45,992	-81 -0.2%		
Planning Department Total		159,665	170,101	177,718	177,718	177,718	7,617 4.5%		
<hr/>									
Zoning Board of Appeals									
11762-52000	Purchase of Services	75	500	500	500	500	0 0.0%		44
11762-54000	Supplies	350	350	0	0	0	-350 -100.0%		45
11762-57000	Other Charges	0	90	90	90	90	0 0.0%		46
	Total Expenses	425	940	590	590	590	-350 -37.2%		
Zoning Board of Appeals Total		425	940	590	590	590	-350 -37.2%		

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Economic Development									
	Salaries/ Wages	0	0	19,223	19,223	19,223	19,223	NEW	
	Personnel Cost	0	0	19,223	19,223	19,223	19,223	100.0%	
11772-52000	Purchase of Services	125	200	200	200	200	0	0.0%	47
11772-54000	Supplies	1,086	1,200	1,200	1,200	1,200	0	0.0%	48
11772-57000	Other Charges	129	200	200	200	200	0	0.0%	49
	Total Expenses	1,340	1,600	1,600	1,600	1,600	0	0.0%	
	Economic Development Total	1,340	1,600	20,823	20,823	20,823	19,223	1201.4%	
Facilities									
	Department Head Salaries	0	52,000	65,000	65,000	65,000	13,000	25.0%	
	Salaries/ Wages	49,497	31,057	48,981	48,981	48,981	17,924	57.7%	
11911	Personnel Costs	49,497	83,057	113,981	113,981	113,981	30,924	37.2%	50
11912-52000	Purchase of Services	196	200	1,465	1,465	1,465	1,265	632.5%	51
11912-54000	Supplies	113	1,000	1,425	1,425	1,425	425	42.5%	52
11912-57000	Other Charges	0	300	300	300	300	0	0.0%	53
	Total Expenses	309	1,500	3,190	3,190	3,190	1,690	112.7%	
	Facilities Total	49,806	84,557	117,171	117,171	117,171	32,614	38.6%	
Town Hall									
11932-52000	Purchase of Services	45,721	40,330	45,715	45,715	45,715	5,385	13.4%	54
11932-54000	Supplies	1,309	2,200	2,500	2,500	2,500	300	13.6%	55
	Total Expenses	47,030	42,530	48,215	48,215	48,215	5,685	13.4%	
	Town Hall Total	47,030	42,530	48,215	48,215	48,215	5,685	13.4%	
Center Office Building									
11942-52000	Purchase of Services	24,300	30,980	41,910	41,910	41,910	10,930	35.3%	56
11942-54000	Supplies	775	1,200	1,200	1,200	1,200	0	0.0%	57
	Total Expenses	25,075	32,180	43,110	43,110	43,110	10,930	34.0%	
	Center Office Building Total	25,075	32,180	43,110	43,110	43,110	10,930	34.0%	

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Senior Center Building									
11952-52000	Purchase of Services	19,273	19,817	25,149	25,149	25,149	5,332 26.9%		58
11952-54000	Supplies	1,700	2,000	2,500	2,500	2,500	500 25.0%		59
	Total Expenses	20,973	21,817	27,649	27,649	27,649	5,832 26.7%		
	Senior Center Building Total	20,973	21,817	27,649	27,649	27,649	5,832 26.7%		
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Joshua Hyde Library Building									
11962-52000	Purchase of Services	31,449	21,895	23,664	23,664	23,664	1,769 8.1%		60
11962-54000	Supplies	1,547	1,550	1,650	1,650	1,650	100 6.5%		61
	Total Expenses	32,996	23,445	25,314	25,314	25,314	1,869 8.0%		
	Joshua Hyde Library Building Total	32,996	23,445	25,314	25,314	25,314	1,869 8.0%		
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Safety Complex									
11972-52000	Purchase of Services	99,345	83,835	83,960	83,960	83,960	125 0.1%		62
11972-54000	Supplies	7,862	13,200	9,500	9,500	9,500	-3,700 -28.0%		63
	Total Expenses	107,207	97,035	93,460	93,460	93,460	-3,575 -3.7%		
	Safety Complex Total	107,207	97,035	93,460	93,460	93,460	-3,575 -3.7%		
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Nursery School									
11982-52000	Purchase of Services	1,000	2,000	2,000	2,000	2,000	0 0.0%		64
	Supplies	0	0	350	350	350	350 NEW		
	Total Expenses	1,000	2,000	2,350	2,350	2,350	350 17.5%		
	Nursery School Total	1,000	2,000	2,350	2,350	2,350	350 17.5%		
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8 Brookfield Road									
11985-52000	Purchase of Services	2,907	1,300	1,300	1,300	1,300	0 0.0%		65
	Total Expenses	2,907	1,300	1,300	1,300	1,300	0 0.0%		
	8 Brookfield Road	2,907	1,300	1,300	1,300	1,300	0 0.0%		
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Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Police Department									
	Department Head Salaries	124,494	141,400	145,642	145,642	145,642	4,242 3.0%		
	Salaries/ Wages	1,702,360	1,937,462	2,157,296	2,157,296	2,157,296	219,834 11.3%		
	Longevity	6,950	7,850	7,800	7,800	7,800	-50 -0.6%		
	Stipend Emergency Mgmt	6,000	6,000	6,000	6,000	6,000	0 0.0%		
	Overtime	404,648	376,185	424,696	424,696	424,696	48,511 12.9%		
12101	Personnel Costs	2,244,453	2,468,897	2,741,434	2,741,434	2,741,434	272,537 11.0%		66
12102-52000	Purchase of Services	54,722	96,900	95,989	95,989	95,989	-911 -0.9%		67
12102-54000	Supplies	51,287	73,425	66,582	66,582	66,582	-6,843 -9.3%		68
12102-57000	Other Charges	5,665	6,619	9,409	9,409	9,409	2,790 42.2%		69
12102-58050	Capital Outlay	102,335	111,100	128,811	128,811	128,811	17,711 15.9%		70
	Total Expenses	214,009	288,044	300,791	300,791	300,791	12,747 4.4%		
	Police Department Total	2,458,462	2,756,941	3,042,225	3,042,225	3,042,225	285,284 10.3%		
Fire Department									
	Department Head Salaries	107,100	110,313	113,070	113,070	113,070	2,757 2.5%		
	Salaries/ Wages	772,640	914,799	1,043,749	1,043,749	1,043,749	128,950 14.1%		
	Overtime	193,071	218,000	235,000	235,000	235,000	17,000 7.8%		
	Longevity	2,150	2,150	1,550	1,550	1,550	-600 -27.9%		
12201	Personnel Costs	1,074,961	1,245,262	1,393,369	1,393,369	1,393,369	148,107 11.9%		71
12202-52000	Purchase of Services	89,724	98,103	98,640	98,640	98,640	537 0.5%		72
12202-54000	Supplies	80,827	77,000	75,100	75,100	75,100	-1,900 -2.5%		73
12202-57000	Other Charges	2,772	6,700	6,900	6,900	6,900	200 3.0%		74
	Total Expenses	173,322	181,803	180,640	180,640	180,640	-1,163 -0.6%		
	Fire Department Total	1,248,283	1,427,065	1,574,009	1,574,009	1,574,009	146,944 10.3%		
Building Inspector									
	Department Head Salaries	73,764	76,894	81,404	81,404	81,404	4,510 5.9%		
	Salaries/ Wages	35,217	36,819	39,055	39,055	39,055	2,236 6.1%		
	Longevity	0	0	150	150	150	150 NEW		
12411	Personnel Costs	108,981	113,713	120,609	120,609	120,609	6,896 6.1%		75
12412-52000	Purchase of Services	300	1,620	1,620	1,620	1,620	0 0.0%		76
12412-54000	Supplies	1,039	1,600	2,800	2,800	2,800	1,200 75.0%		77
12412-57000	Other Charges	270	700	700	700	700	0 0.0%		78
	Total Expenses	1,609	3,920	5,120	5,120	5,120	1,200 30.6%		
	Building Inspector Total	110,590	117,633	125,729	125,729	125,729	8,096 6.9%		

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<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
Sealer of Weights & Measures										
12442-52000	Purchase of Services	5,300	5,350	5,350	5,350	5,350	0	0.0%		79
	Total Expenses	5,300	5,350	5,350	5,350	5,350	0	0.0%		
	Sealer of Weights & Measures Total	5,300	5,350	5,350	5,350	5,350	0	0.0%		
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Inspectors (Electric and Plumbing)										
	Salaries/ Wages	37,960	55,000	55,000	55,000	55,000	0	0.0%		
	Personnel Costs	37,960	55,000	55,000	55,000	55,000	0	0.0%		80
12452-52000	Purchase of Services	0	300	500	500	500	200	66.7%		81
12452-54000	Supplies	69	500	500	500	500	0	0.0%		82
12452-57000	Other Charges	2,400	2,465	2,465	2,465	2,465	0	0.0%		83
	Total Expenses	2,469	3,265	3,465	3,465	3,465	200	6.1%		
	Inspectors Total	40,429	58,265	58,465	58,465	58,465	200	0.3%		
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Tree Warden										
12941	Salaries/ Wages	2,575	2,639	2,719	2,719	2,719	80	3.0%		
	Personnel Costs	2,575	2,639	2,719	2,719	2,719	80	3.0%		84
12942-52000	Purchase of Services	14,077	16,131	16,131	16,131	16,131	0	0.0%		85
12942-54000	Supplies	529	675	675	675	675	0	0.0%		86
12942-57000	Other Charges	927	1,125	1,185	1,185	1,185	60	5.3%		87
	Total Expenses	15,533	17,931	17,991	17,991	17,991	60	0.3%		
	Tree Warden Total	18,108	20,570	20,710	20,710	20,710	140	0.7%		
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Education										
13002-53000	Burgess Elementary School	11,019,494	11,341,746	11,770,442	11,770,442	11,770,442	428,696	3.8%		88
	Total Burgess	11,019,494	11,341,746	11,770,442	11,770,442	11,770,442	428,696	3.8%		
13002-53200	Tantasqua Town Share	6,563,877	6,890,586	7,080,747	7,080,747	7,080,747	190,161	2.8%		89
13002-53210	Tant. Transportation Assessment	148,829	131,083	118,577	118,577	118,577	-12,506	-9.5%		90
	Total Tantasqua	6,712,706	7,021,669	7,199,324	7,199,324	7,199,324	177,655	2.5%		
13002-53801	Charter School Transportation	1,955	6,000	6,000	6,000	6,000	0	0.0%		91
	Total Charter School	1,955	6,000	6,000	6,000	6,000	0			
	Education Total	17,734,155	18,369,415	18,975,766	18,975,766	18,975,766	606,351	3.3%		
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Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Department of Public Works									
	Department Head Salaries	75,137	79,851	79,326	79,326	79,326	-525 -0.7%		
	Salaries/ Wages	612,347	754,018	795,092	795,092	795,092	41,074 5.4%		
	Overtime	8,982	14,000	14,000	14,000	14,000	0 0.0%		
	Longevity	2,050	2,100	1,400	1,400	1,400	-700 -33.3%		
14101	Personnel Costs	698,516	849,969	889,818	889,818	889,818	39,849 4.7%		92
14102-52000	Purchase of Services	68,492	65,639	68,280	68,280	68,280	2,641 4.0%		93
14102-54000	Supplies	75,959	81,140	86,240	86,240	86,240	5,100 6.3%		94
14102-57000	Other Charges	1,359	1,430	2,200	2,200	2,200	770 53.8%		95
	Total Expenses	145,809	148,209	156,720	156,720	156,720	8,511 5.7%		
	Department of Public Works Total	844,325	998,178	1,046,538	1,046,538	1,046,538	48,360 4.8%		
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Town Road Maintenance									
14212-52410	Private Road Maintenance	6,000	6,000	6,000	6,000	6,000	0 0.0%		96
	Total Expenses	6,000	6,000	6,000	6,000	6,000	0 0.0%		
	Town Road Maintenance Total	6,000	6,000	6,000	6,000	6,000	0 0.0%		
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Snow & Ice Removal									
	Overtime	38,629	47,300	48,719	48,719	48,719	1,419 3.0%		
14231	Personnel Costs	38,629	47,300	48,719	48,719	48,719	1,419 3.0%		97
	Purchase of Services	123,743	70,000	70,000	70,000	70,000	0 0.0%		98
	Supplies	179,575	100,000	100,000	100,000	100,000	0 0.0%		99
14232	Total Expenses	303,318	170,000	170,000	170,000	170,000	0 0.0%		
14231/14232	Snow & Ice Control Total	341,947	217,300	218,719	218,719	218,719	1,419 0.7%		
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Landfill/Recycling Center									
	Salaries/ Wages	95,083	108,438	111,925	111,925	111,925	3,487 3.2%		
	Overtime	0	1,500	1,500	1,500	1,500	0 0.0%		
14301	Personnel Costs	95,083	109,938	113,425	113,425	113,425	3,487 3.2%		100
14302-52000	Purchase of Services	124,997	154,160	156,160	156,160	156,160	2,000 1.3%		101
14302-54000	Supplies	7,018	9,270	9,270	9,270	9,270	0 0.0%		102
	Total Expenses	132,015	163,430	165,430	165,430	165,430	2,000 1.2%		
	Landfill/Recycling Center Total	227,098	273,368	278,855	278,855	278,855	5,487 2.0%		

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<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
Board of Health									
	Department Head Salaries	40,097	56,953	72,000	72,000	72,000	15,047 26.4%		
	Salaries/ Wages	27,302	24,297	25,807	25,807	25,807	1,510 6.2%		
15101	Personnel Costs	67,398	81,250	97,807	97,807	97,807	16,557 20.4%		103
15102-52000	Purchase of Services	4,299	4,471	6,971	6,971	6,971	2,500 55.9%		104
15102-54000	Supplies	1,977	2,625	2,625	2,625	2,625	0 0.0%		105
15102-57000	Other Charges	1,171	1,815	1,815	1,815	1,815	0 0.0%		106
	Total Expenses	7,447	8,911	11,411	11,411	11,411	2,500 28.1%		
	Board of Health Total	74,845	90,161	109,218	109,218	109,218	19,057 21.1%		
Community Health									
15152-53850	Community Health Care Total	3,440	4,000	4,000	4,000	4,000	0 0.0%		107
	Total Expenses	3,440	4,000	4,000	4,000	4,000	0 0.0%		
	Community Health Care Total	3,440	4,000	4,000	4,000	4,000	0 0.0%		
Inspections & Testing									
	Public Health Inspector	41,273	46,119	46,091	46,091	46,091	-28 -0.1%		
15202	Personnel Costs	41,273	46,119	46,091	46,091	46,091	-28 -0.1%		108
	Inspections & Testing Total	41,273	46,119	46,091	46,091	46,091	-28 -0.1%		
Council on Aging									
	Department Head Salaries	46,368	55,050	56,701	56,701	56,701	1,651 3.0%		
	Salaries/ Wages	69,879	71,444	76,515	76,515	76,515	5,071 7.1%		
	Longevity	500	350	350	350	350	0 0.0%		
15411	Personnel Costs	116,748	126,844	133,566	133,566	133,566	6,722 5.3%		109
15412-52000	Purchase of Services	1,321	1,950	1,955	1,955	1,955	5 0.3%		110
15412-54000	Supplies	1,682	1,700	2,355	2,355	2,355	655 38.5%		111
15412-57000	Other Charges	1,854	2,400	2,475	2,475	2,475	75 3.1%		112
15412-57110	Transportation	2,737	4,000	4,000	4,000	4,000	0 0.0%		113
	Total Expenses	7,593	10,050	10,785	10,785	10,785	735 7.3%		
	Council on Aging Total	124,341	136,894	144,351	144,351	144,351	7,457 5.4%		

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
	Veterans' Services								
	Salaries/ Wages	5,150	5,279	9,532	9,532	9,532	4,253 80.6%		
15431	Personnel Costs	5,150	5,279	9,532	9,532	9,532	4,253 80.6%		114
15432-52000	Purchase of Services	0	250	250	250	250	0 0.0%		115
15432-54000	Supplies	73	575	575	575	575	0 0.0%		116
15432-54100	American Legion	1,600	1,600	1,600	1,600	1,600	0 0.0%		117
15432-54400	Memorial/Veterans' Day	2,710	3,000	3,000	3,000	3,000	0 0.0%		118
15432-57000	Other Charges	443	500	500	500	500	0 0.0%		119
15432-57700	Veterans' Benefits	26,813	50,000	50,000	50,000	50,000	0 0.0%		120
	Total Expenses	31,639	55,925	55,925	55,925	55,925	0 0.0%		
	Veterans' Services Total	36,789	61,204	65,457	65,457	65,457	4,253 6.9%		
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	Joshua Hyde Library Operations								
	Department Head Salaries	74,986	79,714	85,052	85,052	85,052	5,338 6.7%		
	Salaries/ Wages	276,631	275,190	289,357	289,357	289,357	14,167 5.1%		
	Longevity	1,200	1,400	1,400	1,400	1,400	0 0.0%		
16101	Personnel Costs	352,817	356,304	375,809	375,809	375,809	19,505 5.5%		121
16102-52000	Purchase of Services	20,568	23,580	21,367	21,367	21,367	-2,213 -9.4%		122
16102-54000	Supplies	3,499	3,500	3,500	3,500	3,500	0 0.0%		123
16102-55820	Library Materials	94,494	96,533	98,345	98,345	98,345	1,812 1.9%		124
16102-57000	Other Charges	2,565	2,565	2,650	2,650	2,650	85 3.3%		125
	Total Expenses	121,127	126,178	125,862	125,862	125,862	-316 -0.3%		
	Joshua Hyde Library Operations Total	473,944	482,482	501,671	501,671	501,671	19,189 4.0%		
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	Recreation								
	Department Head Salaries	30,425	27,549	29,704	29,704	29,704	2,155 7.8%		
	Salaries/ Wages	22,846	32,175	40,924	40,924	40,924	8,749 27.2%		
	Longevity	0	0	0	0	0	0 0.0%		
16301	Personnel Costs	53,271	59,724	70,628	70,628	70,628	10,904 18.3%		126
16302-52000	Purchase of Services	10,936	10,045	11,203	11,203	11,203	1,158 11.5%		127
16302-54000	Supplies	432	2,680	2,680	2,680	2,680	0 0.0%		128
16302-56320	Team Sports	7,500	7,500	7,500	7,500	7,500	0 0.0%		129
16302-57000	Other Charges	100	210	210	210	210	0 0.0%		130
	Total Expenses	18,968	20,435	21,593	21,593	21,593	1,158 5.7%		
	Recreation Total	72,239	80,159	92,221	92,221	92,221	12,062 15.0%		

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<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
Trails Committee										
16502-52000	Purchase of Services	0	1,000	300	300	300	-700	-70.0%		131
16502-57000	Other Charges	0	1,140	100	100	100	-1,040	-91.2%		132
	Total Expenses	0	2,140	400	400	400	-1,740	-81.3%		
	Trails Committee Total	0	2,140	400	400	400	-1,740	-81.3%		
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Historical Commission										
16902-52000	Purchase of Services	175	800	800	800	800	0	0.0%		133
16902-54000	Supplies	4	200	200	200	200	0	0.0%		134
16902-57000	Other Charges	100	200	200	200	200	0	0.0%		135
	Total Expenses	279	1,200	1,200	1,200	1,200	0	0.0%		
	Historical Commission Total	279	1,200	1,200	1,200	1,200	0	0.0%		
<hr/>										
Debt Service Principal										
17102-59193	Burgess Elementary Project	915,000	918,000	918,000	918,000	918,000	0	0.0%		136
17102-59192	Town Hall	175,000	176,000	175,000	175,000	175,000	-1,000	-0.6%		137
	Total Expense	1,090,000	1,094,000	1,093,000	1,093,000	1,093,000	-1,000	-0.1%		
	Debt Service Principal Total	1,090,000	1,094,000	1,093,000	1,093,000	1,093,000	-1,000	-0.1%		
<hr/>										
Debt Service Interest										
17502-59250	Short-Term Interest	0	10,000	10,000	10,000	10,000	0	0.0%		138
17502-59193	Burgess Elementary School	419,331	371,269	341,639	341,639	341,639	-29,630	-8.0%		139
17502-59192	Town Hall	80,368	67,240	60,203	60,203	60,203	-7,037	-10.5%		140
	Total Expenses	499,699	448,509	411,842	411,842	411,842	-36,667	-8.2%		
	Debt Service Interest Total	499,699	448,509	411,842	411,842	411,842	-36,667	-8.2%		
<hr/>										

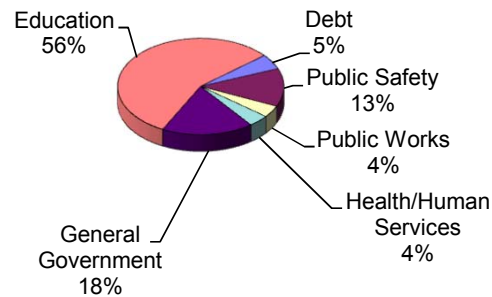
Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19</u>		<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
							<u>\$</u>	<u>%</u>		
Unclassified										
19102-51700	Group Insurance	1,506,878	1,804,000	1,804,000	1,804,000	1,804,000	0	0.0%		141
19102-51750	Unemployment	17,161	25,000	25,000	25,000	25,000	0	0.0%		142
19102-51800	Worcester Retirement System	1,171,263	1,275,676	1,371,067	1,371,067	1,371,067	95,391	7.5%		143
19102-51950	Medicare Tax	202,564	222,500	236,768	236,768	236,768	14,268	6.4%		144
19102-52110	Street Lights	55,535	60,000	60,000	60,000	60,000	0	0.0%		145
19102-52119	Energy Consulting	1,318	4,000	4,000	4,000	4,000	0	0.0%		146
19102-52630	Town Audit	22,500	30,000	30,000	30,000	30,000	0	0.0%		147
19102-52640	School Audit	4,000	0	0	0	0	0	0.0%		148
19102-52650	OPEB Study	6,695	0	7,500	7,500	7,500	7,500	0.0%		149
19102-53030	Legal Fees	7,006	15,000	15,000	15,000	15,000	0	0.0%		150
19102-53070	Tax Title	3,206	7,500	7,500	7,500	7,500	0	0.0%		151
19102-53090	Town Report	2,222	3,000	3,000	3,000	3,000	0	0.0%		152
19102-57410	Insurance Blanket	319,576	350,000	363,000	363,000	363,000	13,000	3.7%		153
19102-57926	Insurance Deductible	0	5,000	5,000	5,000	5,000	0	0.0%		154
19102-57800	Reserve Fund	118,175	154,000	155,000	155,000	155,000	1,000	0.6%		155
19102-58318	Student Activity	3,500	0	0	0	0	0	0.0%		156
	Total Expenses	3,441,599	3,955,676	4,086,835	4,086,835	4,086,835	131,159	3.3%		
	Total Unclassified	3,441,599	3,955,676	4,086,835	4,086,835	4,086,835	131,159	3.3%		
Central Purchasing										
19152-52310	Telephone	25,018	30,000	35,000	35,000	35,000	5,000	16.7%		157
19152-52315	Postage	20,723	21,000	21,000	21,000	21,000	0	0.0%		158
19152-54800	Gasoline	8,896	150,000	150,000	150,000	150,000	0	0.0%		159
19152-52320	Water/Sewer	118,659	11,000	11,000	11,000	11,000	0	0.0%		160
19152-54200	Copiers	0	6,100	6,100	6,100	6,100	0	0.0%		161
19152-53420	Slate Roof Maint Plan	3,783	10,000	10,000	10,000	10,000	0	0.0%		162
19152-56553	Fleet Vehicles	5,950	1,500	1,500	1,500	1,500	0	0.0%		163
19152-56559	Window Cleaning	563	0	3,100	3,100	3,100	3,100	100.0%		164
19152-56561	Exterior Painting TH/COB	1,640	0	0	0	0	0	0.0%		165
19152-57927	E-Z Pass	9,975	1,200	1,200	1,200	1,200	0	0.0%		166
19152-57928	Electricity	0	100,000	100,000	100,000	100,000	0	0.0%		167
	Total Expenses	195,207	330,800	338,900	338,900	338,900	8,100	2.4%		
	Central Purchasing Total	195,207	330,800	338,900	338,900	338,900	8,100	2.4%		
	GRAND TOTAL	30,642,576	32,697,776	34,079,952	34,079,952	34,079,952	1,382,176	4.2%		

Town of Sturbridge -- Budget FY20

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT</u>	<u>ACTUAL EXPENDED FY18</u>	<u>ACCEPTED BUDGET FY19</u>	<u>ADMINISTRATOR RECOMMEND FY20</u>	<u>SELECTMEN RECOMMEND FY20</u>	<u>FINCOM RECOMMEND FY20</u>	<u>VARIANCE FINCOM VS FY19 \$ %</u>	<u>ADOPTED TOWN MEETING</u>	<u>LINE NUMBER</u>
BUDGET SUMMARY (For illustration purposes only)									
	General Government Salaries	5,864,664	6,663,204	7,286,228	7,286,228	7,286,228	623,024 9.4%		
	General Government Expenses	7,045,713	7,665,157	7,817,958	7,817,958	7,817,958	152,801 2.0%		
	Total General Government	12,910,377	14,328,361	15,104,186	15,104,186	15,104,186	775,825 5.4%		
	Total Burgess	11,019,494	11,341,746	11,770,442	11,770,442	11,770,442	428,696 3.8%		
	Total Tantasqua	6,712,706	7,021,669	7,199,324	7,199,324	7,199,324	177,655 2.5%		
	Total Charter School	1,955	6,000	6,000	6,000	6,000	0 0.0%		
	Grand Total	30,642,576	32,697,776	34,079,952	34,079,952	34,079,952	1,382,176 4.2%		
	General Government % of Total	42.1%	43.8%	44.3%	44.3%	44.3%			
	Burgess % of Total	36.0%	34.7%	34.5%	34.5%	34.5%			
	Tantasqua % of Total	21.9%	21.5%	21.1%	21.1%	21.1%			
	Total	100.0%	100.0%	100.0%	100.0%	100.0%			

Line Item Budget Breakdown



**TOWN OF STURBRIDGE
ANNUAL TOWN MEETING WARRANT**



**TANTASQUA REGIONAL HIGH SCHOOL
MONDAY, JUNE 3, 2019 @ 7:00 P.M.**

ARTICLE 1
TOWN REPORTS

To hear the reports of the several Boards and Town Officials and any other Committee that may be ready; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<p><i>Summary: This article is the acceptance of all reports as included in the Annual Town Report. The Town Meeting usually waives the actual reading of the reports as they are provided in a printed format.</i></p>

ARTICLE 2
COMMUNITY PRESERVATION COMMITTEE REPORT

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2020; and further to reserve for future appropriation amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, a sum of money for acquisition and preservation of historic resources, and a sum of money for the creation, preservation and support of community housing; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The CPA Committee is required to submit a report to Town Meeting on the proposed use of CPA Funds. The CPA Committee Report is an appendix to the Finance Committee Report.

ARTICLE 3
COMMUNITY PRESERVATION COMMITTEE ADMINISTRATION FUNDS

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of TWENTY TWO THOUSAND AND 00/100 DOLLARS (\$22,000.00) to be allocated for the purpose of operating and administrative expenses in FY 2020 for the Community Preservation Committee (CPC); or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-1-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

Summary: These funds would be used to provide operating and administrative expenses for the Community Preservation Committee, including legal expenses, appraisal reports, general office supplies, CPA Coalition Dues, informational brochures and postage relating to locations, features and uses of CPA parcels. Any unused funds appropriated shall revert to the CPA Undesignated Fund Balance at the close of the fiscal year.

ARTICLE 4
COMMUNITY PRESERVATION DEBT SERVICE

To see if the Town will vote to transfer from the Community Preservation Fund-Undesignated Fund Balance, the sum of:

- EIGHTY-ONE THOUSAND SIX HUNDRED TWENTY FIVE AND 00/100 DOLLARS (\$81,625.00) for the purpose of paying the debt service for the OSV Land Acquisition;
- FORTY-FIVE THOUSAND TWO HUNDRED SEVENTY FIVE AND 00/100 DOLLARS (\$45,275.00) for the purpose of paying the debt service for the Heins Farm Acquisition;
- ONE HUNDRED SIX THOUSAND FOUR HUNDRED EIGHTY TWO AND 00/100 DOLLARS (\$106,482.00) for the purpose of paying the debt service for the Town Hall / Center Office renovation project;
- TWENTY-NINE THOUSAND FIVE HUNDRED FIFTY AND 00/100 DOLLARS (\$29,550.00) for the purpose of paying the debt service for the Recreation Court project;

or take any action relative thereto.

Sponsor: Finance Director

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article provides the appropriation to pay the costs for previously approved debt issuances for the acquisition of open space known as the Heins Farm, OSV parcels, the renovation of the Town Hall and Center Office Building and the Recreation Court Project.

ARTICLE 5
COMMUNITY PRESERVATION COMMITTEE - GRAVESTONES RESTORATION

To see if the Town will vote to appropriate from the Community Preservation Fund-Historic Funds Balance the sum of NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$9,500.00) for restoration and repair of fifteen to twenty historic gravestones in the Town's North Cemetery and Old Burial Ground; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

Summary: These funds will be used to continue conservation and restoration work in the North Cemetery and Old Burial Ground by Fannin-Lehner Preservation Consultants.

ARTICLE 6
COMMUNITY PRESERVATION COMMITTEE - COMPREHENSIVE HOUSING
STUDY

To see if the Town will vote to appropriate from the Community Preservation Fund – Housing Fund Balance the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$22,500.00) for the purpose of funding a Comprehensive Housing Study; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-1.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

Summary: These funds will be used to conduct a Comprehensive Housing Study by Central Massachusetts Regional Planning Commission (CMRPC). Every municipality in Massachusetts is required to have an up to date Housing Plan. The Sturbridge Housing Plan was last updated in 2007. The state requires plans to be updated every 5 years. If a town does not have an up to date Housing Plan, the town has less control over 40B projects. CMRPC's report will set goals in the plan and share ideas on how to achieve 10% affordable housing stock. Among other things the plan will describe the type of housing and identify parcels in town available for construction of new affordable housing.

ARTICLE 7
COMMUNITY PRESERVATION COMMITTEE - RIVERLAND DEVELOPMENT AND
GENERAL TRAIL IMPROVEMENT

To see if the Town will vote to appropriate from the Community Preservation Fund Undesignated Fund Balance the sum of THIRTY THOUSAND THREE HUNDRED FIFTY AND 00/100 DOLLARS (\$30,350.00) to fund the Riverland Development and General Trail Improvements proposal for recreational purposes; or take any other action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 4-0-1.

Summary: These funds will be used towards Riverlands development and general trail improvements. This project will: construct a parking lot; fence in the Trails Committee storage sheds; funds the Student Conservation Association trail crew; and fund general trail improvement. The Trails Committee has applied for a grant in addition to this request. If the grant is not received, the Trails Committee will work to find other sources of funding.

ARTICLE 8
COMMUNITY PRESERVATION COMMITTEE – TOWN CEMETERY SIGNS

To see if the Town will vote to appropriate from the Community Preservation Fund – Historic Fund Balance the sum of ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00) for the construction and installation of two signs for the purpose of preserving historic gravestones, one at each of the entrances of the Historic Burial Ground and North Cemetery to deter stone damage; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

Summary: These funds will be used to design and install signs which will be posted at the Old Burial Ground and North Cemetery. The signs will direct visitors to refrain from activities that may damage the restored headstones.

ARTICLE 9
COMMUNITY PRESERVATION COMMITTEE - GRAND TRUNK TRAIL CENTRAL
SECTION FEASIBILITY DESIGN STUDY

To see if the Town will vote to appropriate from the Community Preservation Fund – Open Space Fund Balance the sum of SIXTEEN THOUSAND SIX HUNDRED FIFTY AND 00/100 DOLLARS (\$16,650.00) for the purpose of funding the Grand Trunk Trail Central Section Feasibility Design Study; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

Summary: This appropriation will fund a feasibility design study which will cover a section of trail from River and Farquhar Roads to the Riverlands entrance on Stallion Hill Road. The Trails Committee has applied for a grant to offset the cost of this project. If the grant is approved, the amount requested will be reduced to \$5,650.00.

ARTICLE 10
COMMUNITY PRESERVATION COMMITTEE - OSV EASEMENT COSTS FOR
GRAND TRUNK TRAIL EASEMENT
(2/3 Vote Required)

To see if the Town will vote to appropriate from the Community Preservation Fund – Open Space Fund Balance the sum of FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00) for the purpose of purchasing an easement from Old Sturbridge Village to provide access to the Riverlands Trail; or take any action relative thereto.

Sponsor: Community Preservation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE:

That the Town vote to approve the article as written. Voted 5-0-0.

<i>Summary: These funds will be used to purchase an easement from Old Sturbridge Village. An easement is needed for the public to legally access the Riverlands trails.</i>

ARTICLE 11
TOWN BUDGET

To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the Town charges for the fiscal year beginning July 1, 2019 and vote to fix salary and compensation of all elected officials of the Town in accordance with the provisions of Massachusetts General Laws, Chapter 41, Section 108, effective July 1, 2019; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article is for the approval of the Town and School operating budgets for Fiscal Year 2020.

ARTICLE 12
ROAD CONSTRUCTION, REPAIRS AND MAINTENANCE

To see if the Town will vote to raise and appropriate FOUR HUNDRED FIFTY-EIGHT THOUSAND AND 00/100 DOLLARS (\$458,000.00) to the Road Construction, Repairs and Maintenance Account in order to fund the road construction, repairs and maintenance of town roads as determined by the DPW Director; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The Town funds road repair and maintenance through an annual warrant article which does not expire at the end of the Fiscal Year. This provides the Department of Public Works greater flexibility in meeting the needs of the community.

ARTICLE 13
PUBLIC ACCESS DEPARTMENT

To see if the Town will vote to appropriate from the PEG Access and Cable Related Fund the sum of ONE HUNDRED NINE THOUSAND SEVEN HUNDRED SIXTY-SIX AND 00/100 DOLLARS (\$109,766.00); or take any action relative thereto.

Estimated budget for FY20 is:

Salaries/Wages	\$ 75,616.00
Longevity	\$ 150.00
Employee Benefits	\$ 24,000.00
Operating Expenses	\$ 5,000.00
Capital	\$ 5,000.00
Total	\$ 109,766.00

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This proposed budget provides for the operations of the Town's cable access service. Funds for this article are provided via a surcharge on each cable bill.

ARTICLE 14
STURBRIDGE TOURIST ASSOCIATION

To see if the Town will transfer and appropriate from the Hotel/Motel Special Account to the Sturbridge Tourist Association Account the sum of ONE HUNDRED EIGHTY-THREE THOUSAND TWO HUNDRED NINETY AND 00/100 DOLLARS (\$183,290.00); or take any action relative thereto.

Estimated budget for FY20 is:

Community Support	\$ 40,359.00
Marketing & Advertising	\$ 109,974.00
Salaries/Wages	\$ 19,223.00
Employee Benefits	<u>\$ 13,734.00</u>
Total	\$ 183,290.00

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The revenues come from a 6% hotel/motel tax which is split with 67.5% going to the General Fund, 16.25% used for funding the Sturbridge Tourist Association and 16.25% used for the Betterment Committee. This budget is available for marketing the community for tourism, as well as partial funding for the Economic Development/Tourism Coordinator position.

ARTICLE 15
BETTERMENT COMMITTEE

To see if the Town will vote to transfer and appropriate from the Hotel/Motel Special Account to the Betterment Account the sum of ONE HUNDRED EIGHTY-THREE THOUSAND TWO HUNDRED NINETY AND 00/100 DOLLARS (\$183,290.00) for the following items:

Requested By	Item	Amount
Bloom Committee	Flower Barrels	\$ 2,200.00
Recreation	Plantings (Bloom Committee)	\$ 450.00
Library	Beautification Joshua Hyde Library	\$ 3,800.00
Town Planner	Wayfinding Streetscape Improvements	\$ 15,978.00
Finance Director	Beautification at Town Hall and Center Office Building	\$ 2,500.00
Tree Warden	Tree Planting - Arbor Day Program	\$ 1,775.00
Recreation	Town Offices & Library Decorations	\$ 5,000.00
DPW	Lawn Tractor w/Mower Deck	\$ 3,200.00
DPW	Sidewalk Maintenance	\$ 20,000.00
Tree Warden	Tree Maintenance (town-wide)	\$ 9,500.00
Tree Warden	Town Common Tree Maintenance	\$ 6,992.00
Tree Warden	Main Street Tree and Park Maint. (Street Landscaping)	\$ 2,000.00
Police Department	Special Event Overtime (Police)	\$ 10,000.00
Fire Department	Protective Firefighting Gear	\$ 13,500.00
Fire Department	Special Event Overtime (Fire)	\$ 6,100.00
Police Department	Public Safety Drone	\$ 15,500.00
Police Department	Booking Camera	\$ 4,700.00
Fire Department	Structural Firefighting Cancer Prevention Hoods	\$ 2,500.00
Fire Department	Protective Wildland Firefighting Equipment	\$ 14,500.00
Recreation	Cedar Lake (Town Beach) Water Treatment	\$ 1,795.00
Recreation	Town Common Summer Concert Series	\$ 4,000.00
Recreation	Decorations for Town Common	\$ 3,550.00
SLAC	SLAC / Great Ponds Weed & Safety Program	\$ 6,000.00
Special Event Comm.	Funding for Special Events in the Community	\$ 5,000.00
Recreation	Chain Link Fencing at Town Softball Field	\$ 4,950.00
Recreation	Hydro-raking at Cedar Lake Swimming Area	\$ 6,100.00
Recreation	Backstop / Canopy at Softball Field	\$ 3,650.00
Trail Committee	Trail Construction and Maintenance Supplies/Materials	\$ 1,500.00
Trail Committee	RTV Mounted Flail Mower	\$ 5,300.00
Trail Committee	Logging Trailer	\$ 1,250.00
Total:		\$ 183,290.00

or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 6-3-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The revenues come from a 6% hotel/motel tax which is split with 67.5% going to the General Fund, 16.25% used for funding the Sturbridge Tourist Association and 16.25% used for the Betterment Committee. Betterment Committee funds are utilized for public safety, recreation and the beautification of the community.

ARTICLE 16
CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to transfer from Free Cash and appropriate a sum of THREE HUNDRED NINETY-FIVE THOUSAND FIVE HUNDRED FIFTY-SEVEN AND 00/100 DOLLARS (\$395,557.00) to the Capital Improvement Account for the purpose of funding the following items, including the payment of all costs incidental and related thereto, from the Capital Improvement Plan to be undertaken for the Fiscal Year beginning July 1, 2019;

Department	Item	Amount
Fire	SCBA Voice Amplifier Devices (26)	\$ 26,900.00
Library	Furnishings for Main Floor Renovation	\$ 25,482.00
Public Safety Complex	Replace Apparatus Overhead Doors and Openers	\$ 74,500.00
Fire	Thermal Imaging Cameras	\$ 16,800.00
Facilities	Senior Center Fire Alarm Panel Replacement	\$ 4,600.00
Facilities	Installation of Fire Alarm monitoring Nursery School	\$ 5,650.00
Public Safety Complex	Repair/Resurface Apparatus floor	\$ 95,000.00
Facilities	Town Hall fire suppression updates	\$ 6,550.00
Facilities	Center Office Building fire suppression updates	\$ 6,350.00
Fire	Tactical Intrinsically Safe Flashlights (25)	\$ 4,725.00
Public Safety Complex	Replace Entrance and Trim	\$ 7,400.00
Facilities	Library mid-level storage weatherization	\$ 7,000.00
DPW	Mid-Sized Dump Truck	\$ 77,000.00
Police	Smith & Wesson Simunition Guns	\$ 7,600.00
DPW	Utility Tractor & Attachments	\$ 30,000.00
Total		\$395,557.00

or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This budget funds a portion of the highest rated capital needs of the Town. The Capital Plan as presented is consistent with the Comprehensive Fiscal Policies approved by the Selectmen and Finance Committee. Under this policy, capital expenditures rated as high priorities but costing under \$5,000.00 are included in department budgets; capital expenditures over \$5,000.00 and under \$100,000.00 are included in this article to be funded using free cash; and capital expenditures over \$100,000.00 are included and recommended as short-term borrowing or raise and appropriate articles.

ARTICLE 17
AMBULANCE STABILIZATION FUND

To see if the Town will vote to raise and appropriate a sum of SIXTY THOUSAND AND 00/100 DOLLARS (\$60,000.00) to the Ambulance Stabilization Fund for the purpose of reserving funds for the future purchase of an ambulance including the payment of all costs incidental and related thereto; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: Each year, the Town sets aside a sum of money to assist the Town in replacing its ambulances on a seven-year schedule. If approved, the approximate balance in the Ambulance Stabilization Fund will be \$126,094.00. The next ambulance replacement is scheduled for FY2022.

ARTICLE 18
FIRE VEHICLE STABILIZATION FUND

To see if the Town will vote to raise and appropriate the sum of ONE HUNDRED THOUSAND 00/100 DOLLARS (\$100,000.00) to the Fire Vehicle Stabilization Fund for the purpose of reserving funds for the future purchase of major fire apparatus including the payment of all costs incidental and related thereto; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: Each year, the Town sets aside a sum of money to assist the Town in replacing its firefighting apparatus. If approved, the approximate balance in this fund will be \$302,307.00.

ARTICLE 19
OPEB TRUST FUND

To see if the Town will vote to raise and appropriate the sum of ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00) and transfer from Free Cash the sum of TWO HUNDRED THOUSAND 00/100 DOLLARS (\$200,000.00) to the Other Post-Employment Benefits Liability Trust Fund Account; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The Government Accounting Standards Board (GASB) has determined that Other Post-Employment Benefits (OPEB) are part of the compensation that employees earn each year notwithstanding that such benefits are not tendered until after employment has ended. These benefits include health insurance, prescription or other related benefits provided to eligible retirees. GASB-45 mandates that municipalities account for and, eventually, fund these benefits. The fund was established and capitalized with \$100,000 at the 2011 Annual Meeting. In accordance with the Town's financial policies, an annual contribution of not less than \$50,000 should be allocated to the fund until such time as the actuarially calculated OPEB liability of \$18.9 million is realized. If approved Sturbridge will have approximately \$1,017,474 in the fund.

ARTICLE 20
TAX RATE RELIEF

To see if the Town will vote to authorize the Board of Assessors to use THREE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$350,000.00) from Free Cash to lower the tax rate for the fiscal year beginning on July 1, 2019; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The Town has historically utilized available Free Cash to reduce the tax rate when finances have allowed.

ARTICLE 21
CAPITAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate a sum of ONE HUNDRED SEVENTY THOUSAND AND 00/100 DOLLARS (\$170,000.00) to the Capital Stabilization Fund; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The purpose of this fund is to maintain an equipment replacement and facilities maintenance schedule. The Town's Comprehensive Fiscal Management Policies provide for annual funding of a minimum of .5% of the General Fund Operating Budget. If approved the approximate balance in this fund will be \$800,686.00.

ARTICLE 22
REVALUATION/INTERIM ADJUSTMENTS

To see if the Town will vote to raise and appropriate FORTY THOUSAND AND 00/100 DOLLARS (\$40,000.00) to the Revaluation/Interim Adjustments Account; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article provides annual funding for property revaluations and interim adjustments that the town is required to perform in accordance with Massachusetts General Law.

ARTICLE 23
REVOLVING FUNDS – SPENDING LIMITS FY20

To see if the Town will vote pursuant to the provisions of Chapter 44, Section 53 E ½, to set the FY20 spending limits for certain revolving funds as follows:

<u>Revolving Fund:</u>	<u>Maximum Expenditure:</u>
Recreation	\$ 30,000.00
HazMat Cleanup	\$ 20,000.00
Board of Health	\$ 20,000.00
BOH: Pay-As-You-Throw Program	\$ 20,000.00
Senior Center	\$ 10,000.00
Planning Department	\$ 10,000.00
Public Lands	\$ 20,000.00
Sturbridge Tourist Association	\$ 20,000.00
CPR	\$ 5,000.00
House Numbering	\$ 5,000.00

or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: The departmental revolving fund statute, G.L. c. 44, 53E 1/2, was amended by the Municipal Modernization Act in 2016 which eliminated the caps on the amount that could be spent from the revolving funds. At the Special Town Meeting in February 26, 2018, the revolving fund bylaw was adopted per the Municipal Modernization Act, however, Town Meeting must continue to vote annually on or before July 1 on the amount that may be spent from each fund during the upcoming fiscal year.

ARTICLE 24
GENERAL CODE – CODIFICATION SERVICES

To see if the Town will vote to transfer the sum of FIFTEEN THOUSAND SIX HUNDRED FOURTEEN AND 00/100 DOLLARS (\$15,614.00) from Free Cash for codification services for the Zoning Bylaws and General Bylaws; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 5-1-1.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: These funds will be used to hire a company to provide codification services for the Zoning and General Bylaws. This will allow the Town to transition from an in-house process of updating the Town's Bylaws to a codification company that will manage this process and make the code more reliable and accessible.

ARTICLE 25
PERSONNEL CLASSIFICATION PLAN

To see if the Town will vote to transfer from Free Cash the sum of TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00) to perform a Personnel Classification Plan Study for non-union employees of the town; or take any action in relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 6-1-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: These funds will be used to perform a Personnel Classification Plan Study for non-union employees that will review job descriptions, conduct a salary survey, establish a classification plan and create a salary schedule.

ARTICLE 26 **WATER DEPARTMENT**

To see if the Town will vote to raise and appropriate, through the fixing and collection of just and equitable prices and rates set by the Board of Selectmen (acting as Water Commissioners), a sum of ONE MILLION THREE HUNDRED EIGHTY-EIGHT THOUSAND NINE HUNDRED SIXTY-THREE AND 00/100 DOLLARS (\$1,388,963.00) for the expenses of the Water Department; or take any action relative thereto.

Estimated budget for FY20 is:

Contract Operations	\$ 681,612.00
Electricity	\$ 80,000.00
Chemicals, Testing & Propane	\$ 10,000.00
DPW Director	\$ 13,221.00
Meter Maintenance	\$ 10,000.00
Billing Expense	\$ 4,900.00
Debt Service	\$ 446,230.00
Miscellaneous	\$ 48,200.00
Capital Replacement	\$ 65,000.00
Reserve Fund	\$ 30,000.00
Total:	\$1,388,963.00

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This budget covers the operating expenses for providing public water in Sturbridge. This budget will not require a rate increase in the water rate (currently at \$6.93 per 100 cubic feet).

ARTICLE 27
SEWER DEPARTMENT

To see if the Town will vote to raise and appropriate, through fixing and collection of just and equitable prices and rates set by the Board of Selectmen (acting as Sewer Commissioners) a sum of TWO MILLION FOUR HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED SEVENTY-SEVEN AND 00/100 DOLLARS (\$2,438,977.00) and by transferring the sum of EIGHTY-FIVE THOUSAND AND 00/100 DOLLARS (\$85,000.00) from Sewer Reserve Fund Balance, for a total sum of TWO MILLION FIVE HUNDRED TWENTY-THREE THOUSAND NINE HUNDRED SEVENTY-SEVEN AND 00/100 DOLLARS (\$2,523,977.00) for the expenses of the Sewer Department; or take any action relative thereto.

Estimated budget for FY20 is:

Contract Operations	\$ 883,339.00
Electricity	\$ 210,000.00
Chemicals, Testing & Diesel	\$ 30,000.00
DPW Director	\$ 13,221.00
Billing Expense	\$ 4,900.00
Debt Service	\$ 850,517.00
Southbridge Fees	\$ 200,000.00
Liquid Sludge Handling	\$ 200,000.00
Miscellaneous	\$ 52,000.00
Capital Replacement	\$ 50,000.00
Reserve Fund	\$ 30,000.00
Total:	<u>\$2,523,977.00</u>

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This budget covers the operating expenses for providing public sewer in Sturbridge. This budget will not require a rate increase in the sewer rate (currently \$9.82 per 100 cubic feet.)

ARTICLE 28
SEWER PROJECT DEBT

To see if the Town will vote to transfer the sum of:

- TWO HUNDRED FORTY-EIGHT THOUSAND SIX HUNDRED SIXTY-THREE AND 00/100 DOLLARS (\$248,663.00) from the F/B Reserved for Sewer Betterments to the Phase II Sewer Debt Account #28440-59100;
- TWO HUNDRED THIRTY-TWO THOUSAND TWO HUNDRED TWENTY-FIVE AND 00/100 DOLLARS (\$232,225.00) from the F/B Reserved for Sewer Betterments to the Phase III Sewer Debt Account #28440-59300;
- ONE HUNDRED EIGHTEEN THOUSAND TWO HUNDRED FORTY-SIX AND 00/100 DOLLARS (\$118,246.00) from the F/B Reserved for Sewer Betterments to the Cedar Lake Sewer Debt Account #28440-59200;
- ONE HUNDRED FORTY-SEVEN THOUSAND TWO HUNDRED SEVENTY-FIVE AND 00/100 DOLLARS (\$147,275.00) from the F/B Reserved for Sewer Betterments to the Big Alum Sewer Debt Account #28440-59220; and
- FIFTY-SIX THOUSAND TWO HUNDRED SEVENTY-FIVE AND 00/100 DOLLARS (\$56,275.00) from the F/B Reserved for Sewer Betterments to the Woodside/Westwood Sewer Debt Account #28440-59230;

For the purpose of paying debt service due on these sewer projects for FY20; or take any action relative thereto.

Sponsor: Finance Director

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This warrant article appropriates the funds necessary to pay debt service on the several sewer projects the Town of Sturbridge has undertaken over the past decade. These debt service payments are repaid through betterment assessments from the property owners within the specific sewer area and are not supported by either general property taxes or other sewer customers through the sewer rate.

ARTICLE 29
WATER & SEWER RATE STUDY

To see if the Town will vote to transfer from the Water Reserve Fund Balance the sum of THIRTEEN THOUSAND AND 00/100 DOLLARS (\$13,000.00) and from the Sewer Reserve Fund Balance the sum of THIRTEEN THOUSAND AND 00/100 DOLLARS (\$13,000.00) to perform a water and sewer rate study for the users of the Town's system; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 9-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: This article will fund a water and sewer rate study for the users of the Town's system.</i>

ARTICLE 30
FLUORIDE ANALYZERS FOR WATER TREATMENT PLANTS

To see if the Town will vote to transfer from the Water Reserve Fund Balance the sum of TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) to install fluoride analyzers for the water treatment plants; or take any action relative thereto;

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: The DEP is requiring the Town to install fluoride analyzers for the Water Treatment Plants. The analyzers measure the amount of fluoride present in the water system.</i>

ARTICLE 31
DECOMMISSION WELL #2

To see if the Town will vote to transfer from the Water Reserve Fund Balance the sum of SEVEN THOUSAND AND 00/100 DOLLARS (\$7,000.00) to decommission Well #2; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: The DEP is requiring the Town to decommission Well #2 in accordance with Massachusetts DEP regulations for well abandonment.</i>
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ARTICLE 32
UPGRADE OF FISKE HILL PUMP STATION

To see if the Town will vote to transfer from the Water Reserve Fund Balance the sum of EIGHT HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$850,000.00) to upgrade the Fiske Hill Pump Station; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: The Fiske Hill Pump Station has not been upgraded since the 1930s. This funding will replace the current booster station with a variable frequency drive type booster station utilizing two pumps for potable water and two for fire protection.</i>
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ARTICLE 33
BETTERMENT PAYOFFS – DISSOLVING OF BETTERMENT

To see if the Town will vote to transfer the sum of TWENTY-FIVE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$25,500.00) from the F/B Reserved for Sewer Betterments for the purpose of paying fees of the Registry of Deeds; or take any action relative thereto.

Sponsor: Finance Director

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: This article will provide funding to dissolve 340 betterment liens by paying associated fees to the Worcester District Registry of Deeds.</i>

ARTICLE 34
POLL TIME CHANGE

To see if the Town will vote to amend the Town of Sturbridge General Bylaws Section 1.03 to change the time polls open from 7:00 AM to 6:30 AM; or take any action relative thereto.

Sponsor: Town Clerk

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<i>Summary: This article amends the Town's General Bylaws Section 1.03 to change the polls opening time from 7:00 AM to 6:30 AM.</i>
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ARTICLE 35
ESTABLISH COMMISSION ON DISABILITY

To see if the Town will vote to accept MGL Chapter 40, Section 8J, to establish a five (5) member Commission on Disability; or take any action in relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article accepts MGL Chapter 40, Section 8J, which formally establishes a Commission on Disability (COD). The COD acts as an advisory board to their appointing authority.

ARTICLE 36
PROPOSED AMENDMENT TO ZONING MAP
(2/3 Vote Required)

To see if the Town will vote to re-zone the property on 7 Cedar Street (Parcel #202-02446-007) from Suburban Residential to Commercial Tourist District with the intent to extend the Commercial Tourist District so that the entirety of the properties known as 420 Main Street (Parcel #415-02435-420) and 7 Cedar Street (Parcel #202-02446-007) are zoned Commercial Tourist District; or take any action relative thereto.

Sponsor: Planning Board

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

RECOMMENDATION OF THE PLANNING BOARD:

That the Town vote to approve the article as written. Voted 6-0-0.

Summary: This article re-zones the property on 7 Cedar Street from Suburban Residential to Commercial Tourist District. This action will extend the Commercial Tourist District so that the entirety of the properties at 7 Cedar Street and 420 Main Street are zoned Commercial Tourist District.

ARTICLE 37
226 CEDAR STREET – AFFORDABLE HOUSING
(2/3 Vote Required)

To see if the Town will vote to authorize the Town Administrator to convey the parcel of land located at 226 Cedar Street, containing 1.33 acres, more or less, and acquired by the Town through Judgment in Tax Title Case recorded with the Worcester South District Registry of Deeds in Book 46183, Page 207, for affordable housing purposes such terms and conditions and for such consideration, which may be nominal consideration, as the Town Administrator deems appropriate, and to accept an affordable housing restriction on said property; or take any other action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 6-0-1.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article authorizes the Town Administrator to convey the parcel of land located at 226 Cedar Street for affordable housing purposes.

ARTICLE 38
ESTABLISH MUNICIPAL AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 44, Section 55C establishing a trust to be known as the Municipal Affordable Housing Trust Fund for the purpose of providing for the creation and preservation of affordable housing in the Town for the benefit of low and moderate income households, and for the funding of community housing as defined in and in accordance with the provisions of Chapter 44B; or take any action relative thereto.

Sponsor: Housing Partnership Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 6-0-1.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article accepts the provisions of MGL Chapter 44, Section 55C, to establish a Municipal Affordable Housing Trust Fund.

ARTICLE 39

FEASIBILITY STUDY – 60 CEDAR STREET – RECREATION FACILITIES

To see if the Town will vote to transfer from Free Cash the sum of FORTY-NINE THOUSAND AND 00/100 DOLLARS (\$49,000.00) to perform a study for the expansion of the existing recreation facility at 60 Cedar Street; or take any action relative thereto.

Sponsor: Recreation Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This study will determine the feasibility of expanding the existing recreation facilities to parcel 60 on Cedar Pond Road. The Project would include the construction of a synthetic turf multipurpose athletic field and associated parking on Cedar Street.

ARTICLE 40

BORROWING AUTHORIZATION – TANTASQUA REGIONAL SCHOOL DISTRICT
(2/3 Vote Required)

To see if the Town will approve the Two Million Dollar (\$2,000,000.00) borrowing authorized by the Tantasqua Regional School District, for the purpose of paying costs of replacing doors and windows in the Tantasqua Regional Jr High School at 320 Brookfield Road, Fiskdale, Ma, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the Tantasqua Regional School District Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received by the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and sixty-three hundredths percent (55.63%) of

eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Any premium received by the District upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to project costs in accordance with G.L. c.44, Section 20, thereby reducing the amount authorized to be borrowed for the project for the project by a like amount; or take any action relative thereto.

Sponsor: Tantasqua Regional School Committee

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town hereby approves the Two Million Dollar (\$2,000,000) borrowing authorized by the Tantasqua Regional School District, for the purpose of paying costs of replacing doors and windows in the Tantasqua Regional Jr High School at 320 Brookfield Road, Fiskdale, MA, including the payment of all costs incidental or related thereto (the "project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Tantasqua Regional School District Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant and its member municipalities. Any grant that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and sixty-three hundredths percent (55.63%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any premium received by the District upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to project costs in accordance with G.L. c.44, Section 20, thereby reducing the amount authorized to be borrowed for the project by a like amount.

Voted: 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: Tantasqua has received Mass School Building Authority (MSBA) approval for the Schematic Design Phase for replacement of doors and windows for the Jr. High School. Additionally, it will provide some minor security improvements and increased handicap accessible restrooms. If final project approval is received from the five-member towns to move forward and borrow, 55.63% of the project will be paid for by the MSBA.

ARTICLE 41
PUBLIC MARIJUANA CONSUMPTION BYLAW

To see if the Town of Sturbridge will vote to amend the Town's General Bylaws to prohibit the public consumption of marijuana and marijuana products by adding a new Chapter Eight, Section 8.7 that would provide as follows:

CHAPTER EIGHT
MISCELLANEOUS

8.70 PUBLIC CONSUMPTION OR USE OF MARIJUANA

8.71 DEFINITIONS

The following definitions shall apply to this bylaw.

"Marijuana" shall mean marijuana as defined in G.L c. 94C, § 1, as may be amended.

"Marijuana products" shall mean products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

8.72 PUBLIC CONSUMPTION PROHIBITION

No person shall smoke, burn, vaporize, ingest or otherwise use or consume marijuana or marijuana products while in or upon any public place, including but not limited to any public way or any way to which the public has a right of access, sidewalk, footway, passageway, stairway, bridge, park, playground, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned, leased or occupied by or otherwise under the control of the Town of Sturbridge, or any place to which members of the public have access as invitees or licensees, or in or upon any bus or other passenger conveyance operated by a common carrier; or in or upon any other place accessible to the public; provided however that this bylaw shall not be construed to limit the medical use of marijuana.

8.73 OPEN CONTAINER PROHIBITION

No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, or any area owned, leased or occupied by or otherwise under the control of the Town of Sturbridge, possess an open container of marijuana or marijuana products in the passenger area of any motor vehicle. For purposes of this section, "open container" shall mean that the package containing marijuana or marijuana products has its seal broken or from which the contents have been partially removed or consumed and "passenger area" shall mean the area designed to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided however that the passenger area shall not include a motor vehicle's trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

8.74 ENFORCEMENT

This bylaw may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by non-criminal disposition pursuant to G.L. c.94C §32N and G.L. c. 40, § 21D, by the Town Administrator and Board of Selectmen, or their duly authorized agents, or any police officer. The penalty for violation of this bylaw shall be three hundred dollars (\$300) for each offense. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L.

8.75 SEVERABILITY

In the event that any provision, section or clause of this bylaw is hereafter found to be invalid, such decision, invalidity or voidance shall not affect the validity of the remaining portion of this bylaw.

Or take any action relative thereto.

Sponsor: Police Chief

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to take no action. Voted 7-1-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<p><i>Summary: This marijuana public consumption by-law is proposed for the purpose of ensuring orderly enjoyment of public places for the residents of and visitors to the Town of Sturbridge.</i></p>

ARTICLE 42
LOCAL EXCISE ON RETAIL SALES OF MARIJUANA

To see if the Town of Sturbridge will vote to accept MGL Chapter 64N, Section 3 to impose an excise on the retail sales of marijuana for adult use at the rate of 3%; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article imposes a 3% local option tax on retail sales of marijuana.

ARTICLE 43
QUACUMQUASIT LAKE (SOUTH POND) – ALUM TREATMENT

Quacumquasit Lake (South Pond) water quality is diminishing due to accumulating phosphorous. The common remedy to mitigate accumulated phosphorous is an Alum treatment. The rationale technical basis, and operational feasibility for treatment have been established. We (QQLA) are currently applying for grant money to fund the treatment, and we request that the Town of Sturbridge assume the role of administrative host to the grant. A letter of financial support from the Town for \$55K, not to be expended before 2020, is necessary to support our grant application.

Sponsor: Petition

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town take no action on this article. Voted 8-1-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article is by petition. This is a request for a portion of the matching funds needed to apply for a grant which, if approved, will pay for the treatment of an algae problem resulting from excessive accumulated phosphorus in South Pond. Brookfield (\$25,000) and East Brookfield (\$15,000) have also been asked to contribute to the matching funds total. The Finance Committee recommends taking no action due to deficiencies in the article.

**TOWN OF STURBRIDGE
SPECIAL TOWN MEETING WARRANT**



**TANTASQUA REGIONAL HIGH SCHOOL
MONDAY, JUNE 3, 2019 @ 7:00 P.M.**

ARTICLE 54
FREE CASH TRANSFER – SNOW AND ICE DEFICIT

To see if the Town will vote to transfer from Free Cash the sum of FIFTY THOUSAND FIVE HUNDRED THIRTEEN AND 11/100 DOLLARS (\$50,513.11) to the Snow & Ice Account (#14232); or take any action relative thereto.

Sponsor: Finance Director

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

<p><i>Summary: This article will fund the Snow & Ice Removal deficit in Fiscal Year 2019. The Town can deficit spend each year for all costs related to snow and ice removal.</i></p>

ARTICLE 55
UNPAID BILLS OF A PREVIOUS FISCAL YEAR
(9/10 vote required)

To see if the Town will vote to transfer a sum of money from Free Cash for the purpose of paying unpaid bills of a prior fiscal year; or take any action relative thereto.

Sponsor: Finance Director

RECOMMENDATION OF THE FINANCE COMMITTEE:

Recommendation will be given at Town Meeting.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article seeks to fund any bills of a prior Fiscal Year. At the time of the posting of the Town Meeting Warrant there were no known prior year bills. This article is included in any unpaid bills are received. The motion at Town Meeting will reflect the amount.

ARTICLE 56
TREE WARDEN SALARY ACCOUNT

To see if the Town will vote to transfer from Free Cash the sum of FIVE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$5,500.00) to the Tree Warden Salaries/Wages Account (#12941); or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: Due to the extensive amount of work done by the Tree Warden in identifying and overseeing the removal of trees that died because of the Gypsy Moth infestation, it is recommended that the tree warden's FY19 stipend be supplemented.

ARTICLE 57
EMERGENCY ACTION PLAN (EAP) – CEDAR POND DAM AND BIG ALUM POND DAM

To see if the Town will vote to transfer from Free Cash the sum of FORTY-EIGHT THOUSAND AND 00/100 DOLLARS (\$48,000.00) to cover the costs of preparing an Emergency Action Plan for Cedar Pond Dam and Big Alum Pond Dam as required by M.G.L. Chapter 21, Section 65 and 302 CMR 10.11; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: As required by State law, the Town must prepare an Emergency Action Plan (EAP) for Cedar Pond Dam and Big Alum Pond Dam. This EAP must be completed no later than December 31,

ARTICLE 58
FUNDING FOR POLICE UNION CONTRACT

To see if the Town will vote to transfer from Free Cash the sum of ONE HUNDRED FORTY-FOUR THOUSAND EIGHT HUNDRED AND SIXTY-FOUR DOLLARS (\$144,864.00) to the following accounts:

FY18 Salaries and Wages Retro Account:	\$45,116.00
FY18 Overtime Retro Account:	\$12,660.00
FY19 Salaries and Wages:	\$67,130.00
FY19 Overtime Account:	\$19,958.00

for the purpose of funding the Police Union Contract for Fiscal Year 2018 and Fiscal Year 2019; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 8-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article funds the recently ratified three-year Police Union Contract for FY18 and FY19.

ARTICLE 59
SOFTWARE/HARDWARE UPGRADE – BADGER METER SYSTEM

To see if the Town will vote to transfer from the Water Reserve Fund Balance the sum of SEVENTEEN THOUSAND TWO HUNDRED FORTY AND 00/100 DOLLARS (\$17,240.00) for a software/hardware upgrade for the Badger Meter system; or take any action relative thereto.

Sponsor: Board of Selectmen

RECOMMENDATION OF THE FINANCE COMMITTEE:

That the Town vote to approve the article as written. Voted 7-0-0.

RECOMMENDATION OF THE BOARD OF SELECTMEN:

That the Town vote to approve the article as written. Voted 4-0-0.

Summary: This article provides funding to update the hardware and software for the Town's Badger Meter System, which is used to read the Town's water meters. The Town's current system will no longer be supported as of June 30, 2020.

Appendix A

ANNUAL ACCOUNTING OF REVOLVING FUNDS

July 1, 2017- June 30, 2018

RECREATION REVOLVING FUND

Starting Balance	\$	32,301.45
Revenue	\$	16,629.00
Expenditures	\$	8,892.63
Ending Balance	\$	40,037.82

PLANNING DEPARTMENT REVOLVING FUND

Starting Balance	\$	815.00
Revenue	\$	-
Expenditures	\$	-
Ending Balance	\$	815.00

FIRE DEPARTMENT HAZMAT REVOLVING FUND

Starting Balance	\$	2,062.10
Revenue	\$	6,421.25
Expenditures	\$	3,576.25
Ending Balance	\$	4,907.10

CONSERVATION COMMISSION REVOLVING FUND (PUBLIC LANDS)

Starting Balance	\$	800.00
Revenue	\$	-
Expenditures	\$	-
Ending Balance	\$	800.00

SENIOR CENTER REVOLVING FUND

Starting Balance	\$	3,852.39
Revenue	\$	4,590.00
Expenditures	\$	3,980.79
Ending Balance	\$	4,461.60

STURBRIDGE TOURIST ASSOCIATION REVOLVING FUND

Starting Balance	\$	254.98
Revenues	\$	-
Expenditures		
Ending Balance	\$	254.98

BOARD OF HEALTH REVOLVING FUND

Starting Balance	\$	46,313.70
Revenues	\$	15,940.00
Expenditures	\$	12,916.61
Ending Balance	\$	49,337.09

PAY AS YOU THROW PROGRAM

Starting Balance	\$	84,212.97
Revenues	\$	22,700.00
Expenditures	\$	-
Ending Balance	\$	106,912.97

CPR

Starting Balance	\$	-
Revenues	\$	-
Expenditures	\$	-
Ending Balance	\$	-

HOUSE NUMBERING

Starting Balance	\$	-
Revenues	\$	1,799.00
Expenditures	\$	1,315.98
Ending Balance	\$	483.02

APPENDIX B
COMMUNITY PRESERVATION COMMITTEE REPORT TO THE FINANCE
COMMITTEE
FY2020 ANNUAL TOWN MEETING

The Community Preservation Committee looks forward to presenting the following articles to the voters at the June 3, 2019 Annual Town Meeting.

- Administrative Funds - \$22,000 -- Undesignated Fund Balance
- FY20 Debt Payments - \$262,932 -- Undesignated Fund Balance
- Gravestone Restoration - \$9,500 -- Historic Fund Balance
- Comprehensive Housing Study - \$22,500 -- Housing Fund Balance
- Riverland Development and General Trail Improvement - \$30,350 -- Undesignated Fund Balance
- Town Cemetery Signs - \$1,000 -- Historic Fund Balance
- Grand Trunk Trail Central Section Feasibility Design Study - \$16,650 -- Open Space Fund Balance
- OSV Easement Costs for Grand Trunk Trail Easement - \$5,000 -- Open Space Fund Balance

CPA Revenue for FY19 and FY20:

FY19

State Revenue FY19	\$178,029.00
FY19 Surcharge Committed	\$497,041.00
Interest Earned through 3/31/19	<u>\$ 27,204.00</u>
Total Estimated FY19 Revenues	\$702,274.00

FY20

Anticipated State Revenue FY20	\$ 54,675.00
Anticipated FY20 Surcharge	\$470,000.00
Anticipated Interest Income	<u>\$ 29,000.00</u>
Total Anticipated FY20 Revenues	\$605,675.00

STURBRIDGE CPA FUND BALANCE TABLE
(Figures provided by Sturbridge Finance Department)

Community Preservation Fund Balances	Undesignated Fund Balance	Open Space	Historic Resources	Community Housing	Total All Funds
Estimated Fund Balance after FY19 ATM	\$1,081,450.41	\$218,489.16	\$183,236.14	\$841,895.31	\$2,325,071.02
FY20 Proposed Warrant Articles:					
Administrative Fund	\$22,000.00				\$22,000.00
FY20 Debt Payments	\$262,932.00				\$262,932.00
Gravestone Restoration			\$9,500.00		\$9,500.00
Comprehensive Housing Study				\$22,500.00	\$22,500.00
Riverland Development and General Trail Improvement	\$30,350.00				\$30,350.00
Town Cemetery Signs			\$1,000.00		\$1,000.00
Grand Trunk Trail Central Section Feasibility Design Study		\$16,650.00			\$16,650.00
OSV Easement Costs for Grand Trunk Trail Easement		\$5,000.00			\$5,000.00
Estimated Fund Balance after FY19 ATM	\$766,168.41	\$196,839.16	\$172,736.14	\$819,395.31	\$1,955,139.02

Thank you to Barbara Barry, Finance Director, for being instrumental in preparing this report to the Finance Committee.

Respectfully Submitted,

Penny Dumas, Chair

Appendix C FY2020 Outstanding Debt

Sources of Funding - Amounts Outstanding

Property Taxes	\$ -
Property Taxes - Debt Exclusion	\$ 15,675,695.88
Betterment Assessment	\$ 2,236,540.19
Water Fees	\$ 6,816,559.13
Sewer Fees	\$ 11,525,603.75
CPA Funds	\$ 2,102,884.37

Long Term Debt

Project	Issue Date	Maturity Date	Source of Funding	Principal Issued	Total Interest on Loan	Outstanding Principal	Outstanding Interest	FY20 Loan Payment
Well #1	2/15/2012	11/1/2031	Water Fees	\$ 1,620,500.00	\$ 462,300.44	\$ 1,040,000.00	\$ 197,900.00	\$ 109,000.00
Route 131 Waterline*	2/15/2011	11/15/2030	Water Fees	\$ 1,557,000.00	\$ 627,191.88	\$ 912,450.00	\$ 197,600.50	\$ 111,998.00
Well #4	2011	2040	Water Fees	\$ 2,178,500.00	\$ 1,600,408.92	\$ 1,820,389.11	\$ 950,479.81	\$ 126,005.00
Well #4	2012	2041	Water Fees	\$ 734,500.00	\$ 512,300.70	\$ 538,628.00	\$ 278,730.54	\$ 48,722.26
Well #4	2012	2041	Water Fees	\$ 856,000.00	\$ 464,369.85	\$ 627,728.00	\$ 252,653.17	\$ 50,504.48
WWTP Upgrade*	2/15/2011	11/15/2030	Sewer Fees	\$ 1,095,000.00	\$ 447,312.50	\$ 652,750.00	\$ 142,668.75	\$ 77,997.50
WWTP Upgrade	2010	2030	Sewer Fees	\$ 5,971,293.00	\$ -	\$ 3,864,689.00	\$ -	\$ 293,403.17
WWTP Upgrade	2012	2031	Sewer Fees	\$ 9,026,495.00	\$ -	\$ 6,713,371.00	\$ -	\$ 425,166.20
Southbridge Sewer Connection*	2/15/2011	11/15/2021	Sewer Fees	\$ 510,000.00	\$ 109,612.50	\$ 145,000.00	\$ 7,125.00	\$ 53,950.00
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 820,000.00	\$ 153,606.94	\$ 400,000.00	\$ 37,731.25	\$ 70,412.50
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 155,000.00	\$ 27,209.44	\$ 70,000.00	\$ 6,737.50	\$ 11,825.00
Big Alum Sewer Project*	2/15/2012	11/1/2025	Betterment Assessment	\$ 775,000.00	\$ 146,899.72	\$ 385,000.00	\$ 37,056.25	\$ 65,037.50
Woodside Circle Sewer Project*	2/15/2012	11/1/2028	Betterment Assessment	\$ 730,000.00	\$ 170,122.78	\$ 415,000.00	\$ 58,225.00	\$ 56,275.00
Phase 2 Sewer Project*	2/15/2011	11/15/2021	Betterment Assessment	\$ 165,000.00	\$ 34,259.38	\$ 45,000.00	\$ 2,268.75	\$ 16,237.50
Phase 3 Sewer Project*	2/15/2011	11/15/2021	Betterment Assessment	\$ 2,220,000.00	\$ 478,862.50	\$ 630,000.00	\$ 31,400.00	\$ 232,225.00
Cedar Lake Sewer Project	2005	2019	Betterment Assessment	\$ 46,376.50	\$ 9,671.09	\$ 3,646.09	\$ -	\$ 3,646.09
Cedar Lake Sewer Project	2005	2019	Betterment Assessment	\$ 1,423,944.36	\$ 297,077.82	\$ 114,475.35	\$ -	\$ 114,575.35
Burgess Elementary School*	2/15/2011	11/15/2030	Property Taxes - Debt Exclusion	\$ 9,000,000.00	\$ 3,696,187.50	\$ 5,383,500.00	\$ 1,178,807.50	\$ 639,615.00
Burgess Elementary School	2/15/2012	11/1/2031	Property Taxes - Debt Exclusion	\$ 6,700,500.00	\$ 1,932,156.83	\$ 4,355,000.00	\$ 828,706.25	\$ 456,437.50
Burgess Elementary School	12/22/2015	7/15/2030	Property Taxes - Debt Exclusion	\$ 1,954,000.00	\$ 458,806.04	\$ 1,560,000.00	\$ 269,262.50	\$ 180,375.00
Town Hall*	8/1/2009	8/1/2029	Property Taxes - Debt Exclusion	\$ 3,437,502.00	\$ 1,378,875.05	\$ 1,751,300.00	\$ 349,119.63	\$ 239,520.75
Town Hall*	8/1/2009	8/1/2029	CPA Funds	\$ 1,497,798.00	\$ 612,726.20	\$ 820,000.00	\$ 181,209.37	\$ 106,481.25
OSV Land Acquisition*	12/22/2015	7/15/2025	CPA Funds	\$ 616,000.00	\$ 126,005.83	\$ 420,000.00	\$ 57,325.00	\$ 81,625.00
Heins Farm Land Acquistition*	12/22/2015	7/15/2025	CPA Funds	\$ 375,000.00	\$ 77,928.61	\$ 260,000.00	\$ 36,175.00	\$ 45,275.00
Recreation Courts	12/8/2017	11/15/1932	CPA Funds	\$ 287,000.00	\$ 78,288.08	\$ 265,000.00	\$ 63,175.00	\$ 29,550.00
*Refunded								
			Totals:	\$ 53,752,408.86	\$ 13,902,180.60	\$ 33,192,926.55	\$ 5,164,356.77	\$ 3,645,860.05

Appendix D			
TOWN OF STURBRIDGE			
FY 2019			
USE OF FREE CASH			
For Discussion Purposes Only			
	Certified	Appropriated	Balance
Certified 7/1/2018	\$4,738,011.00		
October 29, 2018 Special Town Meeting:			
Article 34 Unpaid Bills		\$1,539.26	\$4,736,471.74
Article 36 Town Administrator Salary		\$20,000.00	\$4,716,471.74
Article 39 Board and Committee Database		\$1,500.00	\$4,714,971.74
Article 40 Tree Removal		\$270,000.00	\$4,444,971.74
Article 41 Underground Utilities Study		\$90,600.00	\$4,354,371.74
Article 44 Building Inspector Step Increase		\$952.00	\$4,353,419.74
Article 45 Full Time Resource Officer/ Police Officer		\$66,524.00	\$4,286,895.74
Article 46 Full Time Police Officer		\$47,072.00	\$4,239,823.74
Article 47 Ambulance Stretcher		\$60,000.00	\$4,179,823.74
Article 48 Reserve Fund		\$55,000.00	\$4,124,823.74
Article 53 Senior Center Floor		\$10,042.00	\$4,114,781.74
June 3, 2019 Special Town Meeting:			\$4,114,781.74
Article # 54 Free Cash		\$50,513.11	\$4,064,268.63
Article #55 Unpaid Bills		\$0.00	\$4,064,268.63
Article #56 Tree Warden Salaries		\$5,500.00	\$4,058,768.63
Article #57 Emergency Action Plan		\$48,000.00	\$4,010,768.63
Article #58 Police Retro Pay		\$144,864.00	\$3,865,904.63
FY20 Annual Town Meeting			\$3,865,904.63
Article #16 Capital Improvement Plan		\$395,557.00	\$3,470,347.63
Article #19 OPEB		\$200,000.00	\$3,270,347.63
Article #20 Tax Rate Relief		\$350,000.00	\$2,920,347.63
Article #24 Codification Services		\$15,614.00	\$2,904,733.63
Article #25 Personnel Classification Plan		\$20,000.00	\$2,884,733.63
Article #39 Feasibility Study - 60 Cedar Street - Recreation Facilities		\$49,000.00	\$2,835,733.63
Free Cash Balance Remaining			\$2,835,733.63

FORMULA FOR CALCULATING THE TAX RATE

GENERAL FUND EXPENDITURES	\$ 34,079,952
ADDITIONAL EXPENSES TO BE RAISED	\$ 507,342
RAISE AND APPROPRIATE ARTICLES	\$ 928,000
TOTAL EXPENDITURES (as recommended by the Finance Committee)	\$ 35,515,294
STATE AID	\$ 4,933,133
LOCAL REVENUES	\$ 4,240,959
FREE CASH/STABILIZATION FUND USED TO OFFSET TAX RATE	\$ 350,000
TOTAL REVENUES AVAILABLE	\$ 9,524,092
NET AMOUNT TO BE RAISED BY TAXATION	\$ 25,991,202
ESTIMATED PROPOSITION 2 1/2 LEVY LIMIT	\$ 26,423,893
EXCESS LEVY CAPACITY	\$ 432,691

*The tax rate is historically set each year in September by the Department of Revenue once the assessed valuation of the town is known.