

**Sturbridge Design Review Committee
Meeting Minutes
Monday, December 11, 2023
Center Office Building**

Present:

Elaine Cook
Chris Wilson
Richard Volpe
Chris Castendyk

Also Present:

Anne Ramsey, Viewpoint Sign & Awning

Meeting convened: 1:31 pm

Agenda

- Call to Order and Approval of Minutes of November 6, 2023
- Pickleball U – 178 Main Street – Sign Design Approval
- Old/New Business
- Next Meeting Dates
- Adjournment

Rich Volpe called the meeting to order.

Approval of Minutes of November 6, 2023

Motion to Approve Minutes of November 6, 2023

By: Elaine Cook

Second: Chris Wilson

Vote: All in Favor (4-0)

Pickleball U – 178 Main Street – Sign Design Approval

Anne Ramsey, presented her request to the DRC.

Re: Request for signage design approval only. Dimensions are subject to special permit approval by the Planning Board, meeting scheduled for December 19, 2023

Zone: Commercial District

Proposal:

- Applicant seeks approval of proposed signage design for a building mounted and multi-tenant panel sign.



Dimensions:

- Building sign: 80 sq.ft.
- Multi-tenant panel: 9.67 sq.ft.

Materials:

- Building sign:
 - Fabricated Graphics – faces and returns are fabricated aluminum
 - Flooded icon face graphics are digitally printed on vinyl
 - Fabricated letters are stud mounted to exterior wall
- Multi-tenant panel:
 - Digitally printed at 720 dpi on 3M vinyl
 - 3M clear glass over-laminate

Colors:

- Building sign:
 - Blue PMS 7694c
 - Light Blue PMS 305c
 - Green PMS 375c
 - White
- Multi-tenant panel:
 - Blue PMS 3025c
 - Light Blue PMS 298c
 - Green PMS 2300c

Materials reviewed:

- Application for Design Review
- Color building sign renderings
- Color multi-tenant sign renderings
- Color plaza sign renderings
- Existing conditions photos

Lighting: Existing

DRC Comments/conditions: N/A

Motion to approve the sign design as presented.

By: Chris Castendyk

Second: Elaine Cook

Vote: All in Favor (4-0)

Old/New Business

Next Meeting Dates: January 8, 2024

Adjournment

Motion to Adjourn

By: Chris Wilson

Second: Rich Volpe

Vote: All in Favor (4-0)