

Sturbridge Design Committee
Meeting Minutes
April 1, 2019

Meeting convened 1:30 pm
Meeting adjourned 1:52 pm

Present: DRC members Elaine Cook, Amanda Normandin, Richard Volpe, Chris Castendyk
Absent: Chris Wilson

Also Present: William Thomas – Sonders & Sons on behalf of Pilot Travel
Brandon, Matt, and Nick St. Laurent – NBM Realty

Location: Center Office Building – Second Floor Meeting Room

Agenda

- Call to Order and Approval of Minutes of March 4, 2019
- Pilot Travel-400 Haynes Street
- NBM Realty-152 Main Street
- Old Business
- New Business
- Adjournment

Approval of Minutes of March 4, 2019

Motion by Chris Castendyk to Approve Minutes of March 4, 2019

Second by Elaine Cook

Vote 4-0 1A

Pilot Travel - 400 Haynes Street

Re: Approval of color for new asphalt roofing

Zone: Commercial District

Proposal:

- Removal of existing cedar shake roofing and replacing with asphalt shingles on the convenient store and truck stop canopy.
- The convenient store will be completed first then the truck stop. The convenient store will remain open while the truck stop will be completed such that 2-3 bays can be closed at a time.
- The back of the truck stop will not be replaced since those shingles are newer. The color cannot be matched; however, this is not visible from the front.

Color:

- Burnt Sienna

Materials reviewed:

- Color sample board
- Photo of existing building and roof plans

DRC Comments/Conditions: The DRC favored the Heather Blend color over the Burnt Sienna. Mr. Thomas will drop off a larger sample of the Heather Blend to the office within the next couple of days.

Motion by Elaine Cook to approve proposed design of building with the exception that the color be changed to Heather Blend.

Second by Chris Castendyk

Vote 4-0

NBM Realty - 152 Main Street

Re: Request for temporary sign

Zone: Commercial District

Proposal:

- Identification sign at the entrance of the 97 unit apartment complex

Height:

- 6 feet from grade

Width:

- 4 feet

Colors:

- Black and white: black vinyl posts, white sign face, black vinyl lettering, and border.

Materials reviewed:

- Elevations of proposed sign design.
- Renderings of proposed new sign and its 13 foot setback from Main Street.

DRC Comments/Conditions: NBM Realty feels as though the sign will be in place for one year. If the sign remains for more than one year, they shall follow up with the Department.

Motion by Elaine Cook to approve proposed design of new identification sign

Second by Amanda Normandin

Vote 4-0

Old Business

None

New Business

The Publick House has a very large way finding sign that was not brought forth to the Design Committee.

Thrify Gypsy of 559 Main Street has a new sign that has not been approved.

Next Meeting Dates – May 6th and June 3rd or 10th, 2019 (this date is still TBD as Chris Wilson was absent)

Adjournment

Motion to adjourn by Richard Volpe

Second by Elaine Cook

Vote 4-0

Prepared by Amanda Normandin

Cc

J Bubon, Town Planner

N Burlingame – Building Inspector

T Kozak – interim Town Administrator

Board of Selectmen

C Forgit

R DeCoursey