**Sturbridge Council on Aging Board**

 **Meeting Minutes**

 **Tuesday, May 9, 2023**

**I. Call to Order:**

Chairperson, Rebecca Mimeault called the meeting to order at 10: 00 a.m.

**II. Roll Call:**

**Present:**

Rebecca Mimeault, Chairperson

Annette Roberts, Vice Chairperson (late arrival)

Joan Chamberland

Diane Clark

Margaret Darling

Debbie Steinberg

Ken White

Ann White

Joyce Bradley – Volunteer Secretary

**Absent:**

Mary Lawless, Secretary

**Staff:**

Leslie Wong, COA Director

**Guests: Friends of Senior Center**

Ken Benson, Nancy Fors, Jim Vasil

**III. Approval of the April 11, 2023 Meeting Minutes:**

  **Motion** to approve minutes with minor changes:

 1st: K.W., 2nd: A.W.

 **Vote**: 4 approved, 2 abstained

**IV. New Business**

1. **Correspondence/Secretary:**
* None
1. **Calendar Update** – Friends Board
	* After checking with Kerrin Graphics it was determined that the pricing that Annette received from Miles Press was good.
	* Annette will be the contact for Miles Press and will work with them on ensuring the calendars are completed per schedule
	* At the next Friends meeting the committee will develop a distribution plan and communicate the plan to the COA Board.
	* Both Boards agreed to meet on June 13th at 4:00 to finish picking the final pictures, putting captions on the pictures, and reviewing the distribution plan that the Friend’s Board develops. (Sandwiches will be provided as meeting will most likely run a few hours).
2. **Director’s Report**:
* Finance Committee may not approve the article for obtaining $1.7M additional funds needed for the remodeling of the Senior Center. May 18th is the next Finance meeting and then they will vote on whether to support it or not.
* Leslie is working on a flyer that can be handed out before the Town Meeting. The hope is that it will incentify people to go to the Town Meeting and approve the additional funding ($1.7M) required to remodel the current Senior Center.
* June 2nd there will be a Talk of the Town at the Senior Center to educate the seniors about the CPC funds in relationship to taxes. The funds will not increase taxes!
* Leslie is starting a book club for the summer. It will meet at 4:00 PM on the 18th of July and the 15th of August.
* If funding for remodeling the Senior Center is approved – the plan is to close the Senior Center on June 26th and re-open at the Federated Church on July 5th.
* Starting in July the Senior Center news letter will be printed bi-monthly.
* Sunday August 6th the Senior Center will have a table at the Farmers Market which is held on the Town Common.
1. **General Business** –
	* Nominations for offices were made. Ken White nominated Rebecca Mimeault for Chiarperson, seconded by Diane Clark. Rebecca Mimeault nominated Annette Roberts for Vice Chair, seconded by Margaret Darling. Elections will be at the June meeting. We are very fortunate to have Joyce Bradley volunteer to be Secretary. We also welcomed two new members to the COA Board - Joan Chamberland and Bonnie Brandt. Their term starts in July 2023.
	* COA Board agreed to meet during the summer months because of all the activity going on at the Senior Center. Vacations were discussed and looks like the COA Board can continue to meet the second Tuesday of each month.
2. **Senior Center Building Committee Update**:
* Rebecca– Project is out to bid – waiting for the bids to come back. Not much to add until the bids are received. Concern is getting the funding from the Town to continue this project – costs of good have increased tremendously since Covid.

**V. Discussion**:

 Photo Shoots Update:

* Rebecca- Critical meeting on June 13th to review the Friends plan for the distribution of the calendar.
* The Friends will bring their plan to the next COA meeting which is held on May 11, 2023 at 10:00 at the Sr. Center.

**ACTION ITEMS: (please let me know if I am missing anything)**

* **COA finish taking pictures for calendar Mid June**
* **Friends Distribution Plan Discuss at June 13th Mtg**
* **COA Finalize the pictures for calendar End of June**
* **Send pictures to printer End of July**
* **Calendars proof Mid-August**
* **Final Calendars printed End-August**
* **Friends start selling calendars Sept/October**

**VI. Old Business – None**

**VII. Schedule Next Board Meeting**:

 Tuesday, June 13, 2023 at 10:00 a.m.

 **VIII. Motion to Adjourn: 1s**t: Ken White, 2nd: Diane Clark

 VOTE: :8-0

**IX. Adjourn: 11:15 a.m.**