Community Preservation Committee Meeting Minutes

 Town Hall – January 6, 2020

 Sturbridge, MA

At 7:00 pm the Community Preservation Committee (CPC) Chair called the meeting to order. In attendance: Penny Dumas (PD), Ed Goodwin (EG), Kadion Phillips (KP), Dane LaBonte (DL), Ed Neal (EN), Kelly Emrich (KE), and Jeff Adams (JA). Absent: Barbara Search (BS).

Guests: Robyn Chrabascz (RC), Facilities Coordinator.

**Approval of Meeting Minutes**

KP moved the motion to accept the November 4, 2019, meeting minutes as written; EG seconds. Motion accepted 4-0-3 (EN, JA, and DL abstained).

EG moved the motion to accept the December 9, 2019, meeting minutes as written; JA seconds. Motion accepted 6-0-1 (KE abstained).

**Storm Windows: Town Hall**

RC explained the quote for the windows for Town Hall. After discussion with the contractor, she does not recommend increasing the cost of the project to include spring bronze weather stripping as previously discussed with the CPC. RC stated that properly installed storm windows do not need spring bronze; she indicated that either silicone or vinyl weather stripping is better suited to cut drafts because they do not transfer the cold as metal does. RC believes that most of the heat loss at Town Hall is due to the single pane glass and is not lost at the perimeter of the windows; the extra pane of glass will create a cavity to create a thermal break. When asked if she had three quotes, RC stated that she needs approval for the project before seeking further quotes. After discussion, it was decided that the CPC consensus is to support the project, but the members would like BS to be present for the vote. The formal vote on the project will be in February.

**Storm Windows: Library**

EN moved the motion to see if the town will vote to appropriate from the Community Preservation Historic Funds the sum of $35,850.00 for the purpose of Library Window Restoration; DL seconds. Motion accepted 7-0-0.

DL asked what part of the fund is spent in restoring windows annually. PD explained that in some years no windows are restored but added there is approximately $173,000 in CPA Historical Funds. KE asked if the project is restoration or maintenance. PD stated this is restoration and that preservation would also an appropriate use of funds. RC explained that all restoration in this project is in the original building not in the 1989 addition.

**53 Holland Road**

PD stated that the appraisal of 53 Holland Road is not available, and she will let the CPC members know if it comes in prior to the Special Town Meeting.

PD stated the February meeting agenda will include the Trails Committee proposal, Town Hall storm windows project, 53 Holland Road update, historical artwork at the library, a Conservation Commission request, and anything else that is brought forward.

The next meeting will either be on January 27 at 6:30 (prior to the Special Town Meeting if an appraisal comes back for 53 Holland Road) or on February 3 at 7:00.

EN moved the motion to adjourn the meeting; KE seconds. Motion accepted 7-0-0 and meeting adjourned at 7:36 pm.

/jme