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# Meeting Minutes

# Community Preservation Committee

**Meeting Minutes: 11/6/2017**

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| Penny Dumas | present | Kelly Emrich | present |
| Kadion Phillips | present | Heather Hart | present |
| Ed Goodwin | present | Barbara Search | present |
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| *Subject* | *Discussion* | *Action Items* | *Follow-up* |
| *Meeting* | PD opened the meeting at 7pm |  |  |
| *Meeting*  *Minutes* | 8/28/17 – A motion was made by KP and seconded by EG to approve the meeting minutes as amended. (6-0) |  |  |
| *Complaint* | PD provided a copy of a complaint letter from Ed Neal to the Division of Open Government. A copy of a response from KP Law to Division of Open Government was provided. |  |  |
| *Historical*  *Center School*  *Windows* | *BS believes the replacement of windows will move forward.* |  |  |
| *Recreation*  *Court*  *Renovation*  *Project* | KP updated the project started on 10/27/17 and hopes it will be completed in the spring. |  |  |
| *Recreation*  *Town Barn*  *Field Project* | KP stated that recreation is considering a proposal to the special town meeting.  They are seeking $1600 to get an updated quote for a multi-phased project. The CPC would like to get the opinion of KP Law on the appropriate use of administrative funds.  EG made a motion that was seconded by KP to:  To approve $1,600.00 of CPA Administrative funds for the purpose of funding a revised quote to proceed with Town Barn Field Project as a multi-phased project, contingent upon KP Law’s opinion on appropriate use of CPA Administrative Funds.  Vote: 6-0 in favor |  |  |
| *CPC*  *Needs Survey* | PD provided a copy of the CPA section 5.B.1. The CPC will look to hold a public meeting in early 2018. Looking to include and consult with representatives from the various boards and department heads in town. | PD will draft and send an email to various boards and department heads |  |
| *Historical*  *New Business* | Grant - BS stated that the MA historical grants may not be offered this fall and will look forward to fall 2018 and will bring a proposal if the historic commission reports  Betterment – BS discussed an award program looking to nominate local businesses and present them with brass plaques  Archives – Historical is looking to organize our archives and have them stored and indexed |  |  |
| *Motion to Adjourn* | A motion was made to adjourn @8:10pm by KP and seconded by BS. (6-0) |  |  |

Next Meeting: December 4, 2017 at 7:00PM, Town Hall Meeting Room

Submitted by: Kelly Emrich