Community Preservation Committee Meeting Minutes

Town Hall – May 22, 2019

Sturbridge, MA

At 6:02 pm the Community Preservation Committee (CPC) Chair called the meeting to order. In attendance: Penny Dumas (PD), Ed Goodwin (EG), Barbara Search (BS), Ed Neal (EN), and Kelly Emrich (KE). Absent: Kadion Phillips (KP) and Heather Hart (HH).

Guests: Matt Maselli (MM), Housing Partnership; Jean Bubon (JB), Town Planner; Jeff Bridges (JBr), Town Administrator

**Habitat for Humanity Proposal**

JB explained that she reviews tax title properties prior to auctioning them and had three parcels that were suitable for affordable housing; only the parcel at 226 Cedar Street passed the percolation test. She said that a Request for Proposals to build affordable housing had received only one proposal. She stated that the Habitat for Humanity proposal met or exceeded expectations in all categories. JB explained the process Habitat for Humanity uses to choose a family to own the house, what Habitat for Humanity expects from the Town, fundraising, and permitting. JB asked the CPC to support this housing project.

EG moved the motion to recommend to the Annual Town Meeting up to $201,756.00 of CPA Affordable Housing funds for the purpose of funding Habitat for Humanity project on 226 Cedar Street as presented in the proposal dated April 26, 2019; BS seconded. Motion accepted 5-0-0.

**Approval of Meeting Minutes**

EN moved the motion to accept the April 1, 2019, meeting minutes as written; KE seconded. Motion accepted 5-0-0.

**Annual Town Meeting Warrant**

All Warrant Articles have been approved by the Finance Committee. EN stated that there is a clerical error somewhere in the Warrant and he will let PD know prior to Town Meeting.

**Windows at Center School Building**

BS stated that JBr will put together a new Request for Proposals and the project will very likely be more expensive than the previously thought. PD said that if the new proposal exceeded the approved funds, the project could be fully funded at the next Special Town Meeting.

EN moved the motion to adjourn the meeting; KE seconded. Motion accepted 5-0-0 and meeting adjourned at 6:33 pm.

Next meeting June 3, 2019, at 6:30pm at Tantasqua Regional High School.

/jme