

Meeting Minutes
Community Preservation Committee
Meeting Minutes: 8/6/18

Penny Dumas	present	Barbara Search	absent
Kadion Phillips	absent	Kelly Emrich	present
Ed Goodwin	present	Heather Hart	present
		Ed Neal	present 7:05pm

<u><i>Subject</i></u>	<u><i>Discussion</i></u>	<u><i>Action Items</i></u>	<u><i>Follow-up</i></u>
<i>Meeting</i>	PD opened the meeting at 7:05pm with a quorum.		
<i>Meeting Minutes</i>	6/4/18 - A motion was made by EG and seconded by HH to approve the meeting minutes as written. Vote: (4-0-1) in favor		
<i>Conservation Agent</i> <i>Rebecca Gendreau</i>	RG presented a request to seek funding from the CPC to remove the abandoned structure on the Plimpton property. ConCom is looking at other CPC properties but have chosen the Plimpton parcel. The structures are dilapidated and should be removed to reduce risk and injury. EN asked if it was appropriate use of CPC funds. Reminded that CPC funds not supposed to be used to maintain property. He also asked if it needs to go out to bid. Discussion led to support of the project but would like to get more concrete numbers. EN made a motion and was seconded by EG. To request a placeholder on the next STM Warrant for the purpose of removal of the red shed on the CPA purchased Plimpton Parcel. The vote was 5-0 in favor.		

<i>Town Barn Baseball Field</i>	Funding requested for lights at the Town barn baseball field. PD suggested to table discussion since KP was not present.	Table discussion to next meeting	
<i>Review of CPA Fund Balance</i>	PD presented CPA funds balance summary to the group. The phased cemetery projects were discussed and thought Bob Briere would be a good contact person for questions.		
<i>Community Needs Study Draft</i>	PD presented draft minutes from the 5/16/18 public hearing. The dog park brought discussion and wondered if a conservation restriction would allow use on the property (assuming the need of a fence for the park). For future properties it is something to consider. EG made a motion to accept the minutes of the Community Needs Study and was seconded by HH. The vote was 4-0-1 in favor.		
<i>Option of hiring CPC Clerk</i>	Looking at hiring a clerk for administrative support for the CPC. PD will speak with the Town Administrator on the process. EG made a motion and was seconded by KE. To hire someone to take the CPC minutes, file the CPC minutes with the Town Clerk, post meetings, post agendas and confirm postings with the Town Clerk. The vote was 5-0 in favor	PD speak with LG on process.	
<i>Welcome Ed Neal To CPC</i>	EN was welcomed as the newest member of the CPC. Mr. Neal is a housing partnership representative to the CPC. Mr. Neal is excited to be on the CPC and is eager to begin planning and organizing with the Housing Partnership. The Housing Partnership now has four members.		
<i>Motion to Adjourn</i>	A motion was made to adjourn at 7:52 PM by EG and seconded by HH. Vote: (5-0) in favor		

Submitted by:
Kelly Emrich