



Town of Sturbridge

BUILDING DEPARTMENT

PERMANENT SANDWICH BOARD SIGN APPLICATION

For Official Use:

Date of Receipt: _____ Received By: _____
File Number: _____ Date of Approval: _____
Completed: _____ Not Completed: _____

PART A: OWNER/APPLICANT/AGENT INFORMATION

1. Name of Property Owner: _____

Address: _____

Telephone No. _____ Fax No. _____

Email Address: _____

2. Name of Applicant: _____

Business Name: _____

Address: _____

Telephone No. _____ Fax No. _____

Email Address: _____

3. Name of Agent: _____

Address: _____

Telephone No. _____ Fax No. _____

Email Address: _____

Part B Details of Application - Please refer to Section 22.07.1 of the Zoning Bylaw for complete requirements (attached)

Provide scaled drawing with sign dimensions not to exceed 30" X 48" ☐ ☐

Provide plan showing location of proposed sign. Please note, sign may not project into the public way, be installed on public sidewalks or block visibility at intersections.

Provide copy of Design Review Committee decision.

AUTHORIZATION (Must be signed by applicant)

I understand that I must comply with all respects of the bylaw and must erect the sign in accordance with the specifications submitted and in accordance with the plans approved by the Design Review Committee. I understand that this sign must be removed at the close of business each day.

Signature of Applicant

Date _____

AUTHORIZATION (Must be signed by owner)

I am the record owner of the property for which this application is being filed and as such, I am familiar with the work proposed to be carried out on my property.

I hereby give permission for this application to be filed with the full understanding that certain restrictions may be placed on the property relative to the approval of the proposed work.

I further certify that under the penalties of perjury, I am authorized to sign this application.

Signature of Owner

Date _____