

June 21, 2021

**Board of Selectmen  
June 21, 2021  
Town Hall**

**Present:**

Mary Blanchard, Chair  
Mary Dowling, Vice Chair  
Selectman Chase Kaitbenski, Clerk  
Selectman Ian Dunnigan  
Selectman Jamie Goodwin

**Staff:**

Jeff Bridges, Town Administrator  
Alex McConnon, Executive Assistant

**Chair Blanchard called the meeting to order at 6:30 p.m.**

**The Selectmen led the Pledge of Allegiance.**

**Chair Blanchard read the agenda.**

**Public Service Announcements**

Chair Blanchard expressed her condolences for the Chamberland family and announced there is a Coffee & Cops event at Sawdust Coffee House on June 22, 2021 at 9:00 a.m.

**Moment of Silence**

The Selectmen held a moment of silence in honor of all those affected by COVID-19.

**Department Reports:**

**Recreation Department**

Annie Roscioli, Recreation Director, reported her yearly update and read her memorandum to the Board of Selectmen on what was canceled during the pandemic and what events still occurred. Ms. Roscioli highlighted the outdoor educational classes that were offered and updated the Board of what events became virtual such as the Annual Tree lighting in December. Ms. Roscioli described the new events for 2020/2021 that occurred such as Light-Up Sturbridge in the winter.

Ms. Roscioli reported that as spring approached, openings progressed forward as her department followed state guidelines. Although indoor hand toss was canceled, the new events, Hide & Seek Sturbridge and Fun Free Fridays were successful. Concerts on the Common for summer 2021 and

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the summer recreation program was able to open back up. Ms. Roscioli reported that the Town Barn Little League lighting was utilized.

Per Ms. Roscioli, the committee is looking to do a town-wide yard sale and community bon fire in the future. Vice Chair Dowling said the Light up Sturbridge was particularly successful and asked if the Recreation Committee would consider making that an Annual Event. Ms. Roscioli confirmed that it would be.

Vice Chair Dowling followed-up from Town Meeting and asked if the Recreation Committee decided what they wanted to do about 60 Cedar Street. Ms. Roscioli said the committee would meet tomorrow and said it should be on their July agenda. Vice Chair Dowling asked how many more games they could fit now that there is lighting at Town Barn and Ms. Roscioli said she would check but they have been able to start their games a little later because of the lighting.

### **Department of Public Works**

Butch Jackson, DPW Director, reported on April and May and said everything was normal and that the department is doing cleanup for the cemeteries and town properties to get ready for Memorial Day. Per Mr. Jackson, the department also got rid of old auction items thanks to the Facilities Director. Mr. Jackson updated the Board that at the next meeting, he would bring the pavement plan forward for review.

Vice Chair Dowling said there are still potholes on Route 20 and asked if it would be useful for the Board of Selectmen to write a letter to the state. Mr. Jackson said he could reach out again and if he did not get an answer, the Board could write a letter.

Mr. Jackson said the state is doing a culvert repair but hit contaminated soil, so the construction is halted right now on Route 20. Vice Chair Dowling said at Town Meeting, she agreed with the resident who brought up the issue about the road issues near the DPW. Mr. Jackson said he thought it was about the parking area and during COVID, the department used the area but they have removed a lot of the debris.

### **Water & Sewer**

Shane Moody, Water & Sewer, reported on April and May. He updated the Board of Selectmen on the septage revenue in his report. Mr. Moody said the new pump station is finished and the testing has been done. Per Mr. Moody, the DEP did their inspection last week and is hoping to have the O.K. to open it on June 22, 2021. Mr. Moody reported that Well #1 cleanup is anticipated to be done in the next couple of weeks and all of the plants are running well but has a feeling there will have to be another study.

Chair Blanchard asked if the monies from the septage were average and Mr. Moody said they are on-target. Vice Chair Dowling asked if the department lost anyone because of increasing the cost of taking septage in and Mr. Moody answered no because the other towns are at the same amount.

### **Town Administrator**

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Mr. Bridges said the agenda has additional items that came in late and asked for questions on his report.

Vice Chair Dowling asked if the Economic Development and Tourism Coordinator is coming up with ideas regarding the telephone banners for Old Sturbridge Village. Mr. Bridges said they are working with the Marketing Department at Old Sturbridge Village, which will eventually come to the Board of Selectmen, but right now, they are working with Old Sturbridge Village's timeframe.

**Consideration and possible action on the confirmation of the appointment of Sergeant Larry Bateman to the position of Lieutenant with the Sturbridge Police Department.**

Chief Dessert said Sergeant Bateman has been a member of the Sturbridge Police Department for 17 years and is a valued employee. Per Chief Dessert, Sergeant Bateman has a Bachelor's degree in Public Administration and is working on his Master's Degree in Criminal Justice. Per Chief Dessert, Sergeant Bateman would be assigned as the operations manager in the Police Department.

**Motion: Appoint Sgt. Larry Bateman to the position of Lieutenant with the Sturbridge Police Department.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Kaitbenski**

**All in favor**

**Vote: 5-0-0**

Lieutenant Bateman was pinned by his daughter.

**Consideration and possible action on the confirmation of the appointment of Officer David Fortier to the position of Sergeant in the Sturbridge Police Department.**

Chief Dessert said Officer Fortier also has been part of the Police Department for 17 years. Per Chief Dessert, Officer Fortier has an Associate's degree in Criminal Justice and is going back to school in the fall to obtain his Bachelor's Degree.

**Motion: Confirm the appointment of Officer David Fortier to the position of Sergeant with the Sturbridge Police Department effective June 22, 2021 with a wage of \$35.02 per hour.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Dunnigan**

**All in favor**

**Vote: 5-0-0**

Sergeant Fortier was pinned by his wife.

**Consideration and possible action on the closeout of the earth removal permit for the Hamilton Rod & Gun Club.**

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Mr. Bridges said Hamilton Rod & Gun Club received an earth removal permit in 2008, which has been amended since then. Per Mr. Bridges, Hamilton Rod & Gun Club went through the process with the Conservation Commission to clean up the areas and their own engineer reviewed the work. Mr. Bridges recommended a closeout with the earth removal permit.

**Motion: Approve the closeout of the special permit(s) for earth removal for the Hamilton Rod and Gun Club.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on a special one day liquor license for Hamilton Rod & Gun Club.**

Kevin Soucey represented Hamilton Rod and Gun Club and requested four licenses for three upcoming events: the Car Show on August 6, 2021 and August 7, 2021, the 100<sup>th</sup> Anniversary on September 18, 2021, and the Food Truck Festival on October 9, 2021. Mr. Soucey also requested a liquor license for their grounds so that he would not have to go through this process for each event and Chair Blanchard suggested applying at annual renewal time.

**Motion: Approve the 1-day liquor license application for the Car show on August 6, 2021 and August 7, 2021.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 4-0-1 (Selectman Dunnigan ABSTAINED)**

Chair Blanchard read the 100<sup>th</sup> Anniversary invitation letter from Hamilton Rod & Gun Club with information on the event for the public.

**Motion: Approve the 1-day liquor license application for the 100<sup>th</sup> Anniversary on September 18, 2021 from 3:00 p.m. to 12:00 a.m.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 4-0-1 (Selectman Dunnigan ABSTAINED)**

**Motion: Approve the 1-day liquor license application for the Food truck festival on October 9, 2021 from 11:00 a.m. to 6:00 p.m.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 4-0-1 (Selectman Dunnigan ABSTAINED)**

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**Consideration and possible action on the purchase of a Supervisory Control and Data Acquisition System (SCADA) for the Fiske Hill Water Pump Station**

Mr. Moody said this is for the computer that runs the Fiske Hill station, which notifies the main system when there is a power failure, which then notifies the person on-call. Per Mr. Moody, the Water & Sewer Department asked the engineer to carry \$15,000 to cover the cost but they did not and work was done so now they need to pay the bill.

**Motion: Authorize the purchase of the SCADA system for the Fiske Hill Water Pump Station for a cost of \$14,695.00.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Kaitbenski**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on the authorization for the Chairman to sign a Department of Environmental Protection 319 Non-Point Source Pollution Grant Program application for alum treatment for Quacumquasit Pond.**

Mr. Bridges introduced Carl Neilson who explained that they filed last year and were unsuccessful in receiving the grant, so they are trying again. Per Mr. Neilson, this grant amount the Town of Sturbridge committed is essentially the same set of paperwork. Mr. Neilson said the total value of the grant application has increased because there are more matching funds and if three towns are asking for money from the state, it holds more weight. He said the sooner they can get something done in the lake, the better. Per Mr. Neilson, incrementally each year, the algae blooms get worse and they are hoping to put an end to that and this treatment will last about 15 years. Mr. Neilson reported that they are trying to stop the process of the lake being shut down and if the lake is treated before it gets to that position, then that is the best outcome. Vice Chair Dowling asked how often OQLA does checks and Mr. Neilson said they check once and they send people from the Town of Sturbridge to check periodically as well on all the lakes in Sturbridge.

**Motion: Authorize the submission of the Department of Environmental Protection 319 Grant for the alum treatment of South Pond.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action for the use of funds from the Wetland Protection Fund for the Conservation Department.**

Chair Blanchard read the letter from Rebecca Gendreau, Conservation Agent for the request.

**Motion: Authorize \$5,544 from the Wetlands Protection Fund for the Conservation Department for FY 2022.**

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By: Selectman Dunnigan  
2<sup>nd</sup>: Selectman Kaitbenski  
All in favor  
Vote: 5-0-0

**Consideration and possible action on a dock permit for 285 Clark Road Ext.**

John Mastroni of 285 Clark Road Extension said he has had this dock for 47 years and never realized a permit was necessary, so requested it.

**Motion: Approve the existing dock at 285 Clark Road Extension.**

By: Selectman Dunnigan  
2<sup>nd</sup>: Selectman Goodwin  
All in favor  
Vote: 5-0-0

Mr. Mastroni corrected that the dock location was at 288A Clark Road Extension.

**Consideration and possible action on a Transient Vendors license for Collins Gifts.**

Wendy Collins said for the past 10 years, she has been promoting doll and bear shows at the Sturbridge Host Hotel. Chair Blanchard asked if she is the only show there at this time and she confirmed.

**Motion: Approve Collins Gifts Transient Vendors application.**

By: Selectman Kaitbenski  
2<sup>nd</sup>: Selectman Dunnigan  
All in favor  
Vote: 5-0-0

**Consideration and possible action on a Hawker & Peddler License for Dennis Walsh.**

Mr. Walsh said this is their 9<sup>th</sup> year setting up a seasonal fruits and vegetables stand.

**Motion: Approve the application of Dennis Walsh for a Hawker & Peddler license at the Empire Village Parking Lot on Route 20.**

By: Selectman Goodwin  
2<sup>nd</sup>: Selectman Dunnigan  
All in favor  
Vote: 5-0-0

**Consideration and possible action on a Hawker & Peddler License for Michael Sutherland of Sunrun**

The Board of Selectman had questions for the applicant who was not in attendance so they decided to table it until they could meet with him.

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**Consideration and possible action on a Common Victualler license for Subway, Cinnabon, and Auntie Anne's located at Pilot Travel Center, 400 Haynes Street.**

Adam Insko, Pilot Travel Center said there are new concepts with their establishment and their licensing department is working with the Town to get this setup.

**Motion: Grant the Common Victualler licenses for the premises located at 400 Haynes Street: Subway, Cinnabon, and Auntie Anne's.**

**By: Selectman Kaitbenski**

**2nd: Selectman Dunnigan**

**All in favor**

**Vote: 5-0-0**

The Selectman asked about parking issues and Mr. Insko said it would be a constant task to be monitored.

**Consideration and possible action on Fuel vendor contracts for FY2022.**

Robyn Chrabaszcz, Facilities Coordinator said each year she procures fuel vendor contracts for the four types of fuels required: diesel, unleaded gas, heating oil and propane. Ms. Chrabaszcz said CMRPC did two rounds and rebid and accepted a base price plus per gallon. Per Ms. Chrabaszcz, she reviewed the procurements and recommended accepting a contract with Dennis K Burke, Inc. for both sources of fuel for this coming year. Per Ms. Chrabaszcz, for the other two vendors for heating oil and propane, no one through the CMRPC bid wanted to come to Sturbridge so she got additional quotes. American Discount Oil came in at \$2.33 per gallon for heating oil at a fixed price for the year and \$1.589 per gallon for propane for the year so she recommended it for FY2022.

**Motion: Accept the recommended bids for fuel products for fiscal year 2022 and authorize the Chairwoman to sign the contracts.**

**By: Selectman Dunnigan**

**2nd: Selectman Goodwin**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on an Amendment to Johnson Controls Fire Protection contract to add Public Safety Complex and DPW.**

Ms. Chrabaszcz said last year they entered into a master contract and they had to wait for the fiscal year to end for additional vendors and she is looking to amend the contract to add Public Safety complex and DPW under one vendor. Per Ms. Chrabaszcz, the total contract for the year was \$5,506 and this amendment will add \$2,653 for the year, which will total \$8,159 this year and next year for a fixed price for the next two years. Selectman Dunnigan asked if she saw savings and Ms. Chrabaszcz said they have matched some of the prices. Per Ms. Chrabaszcz, if a fire alarm goes off with this, they automatically know it is Johnson Controls and she is not paying different vendors

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different prices for the same work. Ms. Chrabascz stated that they did improve and every three years they will do this again.

**Motion: Approve amendment #1 with Johnson Controls for Fire Alarm and Fire Suppression Services Contract to include the Public Safety Building in the amount of \$1,633.00, the Senior Center in the amount of \$600.00 and the Department of Public Works in the amount of \$420.00 and authorize the Chairwoman to sign the amendment.**

**By: Selectman Goodwin**

**2nd: Selectman Dunnigan**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on an Amendment to Burgess Pest Control contract to add Animal Control building and North Cemetery building.**

Ms. Chrabascz said this is another contract they entered into in FY 2021 with Burgess Pest Control to centralize pest services and recommended adding the Animal Control building and the North Cemetery building the services at the locations. Per Ms. Chrabascz, they were approved at Town Meeting and the amendment would be for \$520 this year.

**Motion: Approve Amendment #1 to the pest control contract and authorize the Chairman to sign the amendment.**

**By: Selectman Dunnigan**

**2nd: Selectman Kaitbenski**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on an Amendment to Conservation Outbuildings Removal contract with Associated Building Wreckers to extend length of contract.**

Ms. Chrabascz said back in February 2021 the Conservation Department completed a bid for demo removal for some outbuildings that were left at Leadmine and Heins properties but due to the weather and restriction from DEP the contractor was no longer able to mobilize before or after March 15<sup>th</sup> because of the protection of wood turtles. Ms. Chrabascz requested an extension of time to the end of FY2022 so they could start after November 15<sup>th</sup> when they are allowed back in the area.

**Motion: Approve Amendment #1 to the Town of Sturbridge, Massachusetts Contract Documents for Sturbridge Conservation Department Outbuilding Removal Project and authorize the Chairman to sign the amendment.**

**By: Selectman Dunnigan**

**2nd: Selectman Goodwin**

**Vote: 5-0-0**

Vice Chair Dowling asked if pest management sees that the animals are out when they treat the buildings and Ms. Chrabascz confirmed saying they make sure the buildings are secure. Per Ms.



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Chrabascz, this is passive process with sticky traps/snap traps in the least invasive way possible without using chemicals. Ms. Chrabascz said they are also looking into mosquito or tick spraying.

**Consideration and possible action on Appointments and Reappointments for Boards and Committees whose term is due to expire in 2021**

Chair Blanchard read the appointments:

Animal Control Officer/Road Kill Agent – 3 Year appointment

- Michelle Connors

Assistant Wire Inspector – 3 Year Appointment

- William Gibson

Conservation Agent – 3 Year Appointment

- Rebecca Gendreau

Conservation Commission – 3 Year term, 5 members

- Edward Goodwin
- Steven Chidester

Council on Aging – 3 Year term (up to 9 members)

- Susan Grandone
- Kenneth White
- Margaret Darling
- Rebecca Mimeault
- Ken Benson
- Annette Roberts
- Mary Lawless

Community Preservation Committee – 3 Year term (7 of 9 members)

- Penny Dumas

Design Review Committee – 3 Year term (5 members)

- Chris Castendyk
- Amanda Normandin
- Richard Volpe

DPW Operations & Maintenance Manager – 3 Year appointment

- Mark Augello

Electrical Inspector – 3 Year appointment

- Robert Garon

Members of the Highway Department (Department of Public Works) – 3 Year appointment

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- Ben Burlingame
- David Lamontagne
- Kimberly Welston-Pulsifer
- Andrew McDermott

Historical Commission – 3 Year appointment

- Barbara Search
- Richard Volpe

Open Space Committee – 3 Year appointment

- Carol Goodwin, Chair
- Lynne Sarty-Peterson

Planning Board – 5 Year term, 7 members

- Charles Blanchard

Sturbridge Lakes Advisory Committee

- Marcia Riggsby (Walker Pond)
- Heather Egan (Walker Pond)

Sturbridge Tourist Association – 3 Year term

- Thomas Chamberland
- Nicholas Salvadore
- Sandra Gibson-Quigley

Town Counsel – 1 Year Term

- Kopelman & Paige

Traffic Safety Committee – 3 Year appointment

- Earl Dessert, Police Chief

Trails Committee – 3 Year term

- Brandon Goodwin, Term ends June 30, 2022
- Fritz Reeve, Term ends June 30, 2024
- David Peterkin, Term expires June 30, 2023
- Darcy Foley, Term expires June 30, 2024
- Thomas Chamberland, Associate Member Term expires June 30, 2022
- David Vadenais, Associate Member Term expires June 30, 2024

Police Department – 3 Year appointment

Full Time Officers:

- Sean Paine
- Scott Crevier
- Colby Tytula

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- Paul Janson
- Ronald Obuchowski

Full-Time Dispatchers - 3 Year appointment

- Patricia Lupacchino

Part-Time Dispatchers - 3 Year appointment

- Matthew Cole

Fire Department – 3 Year appointment

Full-Time Personnel

- Lieutenant Matthew Roderick
- Lieutenant John Marinelli
- Sean Moynagh
- Jennifer Ashe
- Matthew Bonneau
- Robert Moynagh
- James Towns

Part-Time Personnel – 3 Year appointment

- Michael Ashe

**Motion:** Approve the appointments to all of these committees as set forth in the agenda item “Appointments and Reappointments for 2021” beginning July 1<sup>st</sup> and ending June 30<sup>th</sup> of the year of expiration.

**By:** Vice Chair Dowling

**2nd:** Selectman Goodwin

**All in favor**

**Vote:** 5-0-0

**Old Business:**

**COVID-19 Update**

Mr. Bridges said with the recent actions by the Governor and the lifting of restrictions staff is recommending for the Town to cancel its state of emergency. Mr. Bridges highlighted the memorandum from Chief Dessert as Emergency Manager and his recommendation. Per Mr. Bridges, the CaresAct Funds needs to commit the remainder of those by the end of October and the Town needs to spend what it tells the state by the end of this 2021. Mr. Bridges explained that with the new funds, the Town has several years to spend those and staff is looking at how to use those. Vice Chair Dowling asked what was left in the budget and Mr. Bridges answered about \$300,000 out of \$800,000. Mr. Bridges said they are looking at fiberoptics in the buildings and cleaning services for the rest of the year. Vice Chair Dowling asked about improving the cleaning of air in the ventilation systems but Mr. Bridges said Town Hall has standardized units.

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**Motion: To cancel the emergency declaration for COVID-19.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Dunnigan**

**All in favor**

**Vote: 5-0-0**

Mr. Bridges said the most recent action by the Legislature allows the Town to do hybrid meetings, with members of the board and public attending remotely if they desire. Mr. Bridges said without the Legislation, a majority of the Board members would have to be in the room to vote. Chair Blanchard said Sturbridge, in the past, voted not to accept that provision. Mr. Bridges still encouraged Boards and Committees to have in-person attendance but thinks there may be a few members who will still need to attend remotely.

**Other Old Business:**

Selectman Goodwin said for the distribution center approved as Amazon on 53 Sturbridge Road 241 Sturbridge Road, they are looking at a combined estimated 6,000 traffic trips per day on Route 20 being added through Sturbridge. Selectman Goodwin said traffic is a problem and that he believes that using the access point on the turnpike will have the added effect of backing up Route 20. Selectman Goodwin thought it would be bad for the region and encouraged the Board of Selectmen to get a lawyer on this issue since KP Law represents Charlton. Per Selectman Goodwin, many people are concerned with it because it is both a traffic issue and is dangerous. Selectman Goodwin said the MEPA comment period is ending in July. Selectman Kaitbenski, Selectman Dunnigan, and Vice Chair Dowling agreed with Selectman Goodwin. Mr. Bridges agreed with the legal representation and asked if the Selectmen wanted a traffic analysis. Chair Blanchard confirmed.

**Motion: Obtain representation to analyze and advise the Town of Sturbridge in connection to the developments in Charlton at 241 Sturbridge Road and 53 Sturbridge Road as soon as possible as the initial MEPA comments are due by July 9<sup>th</sup>.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Vice Chair Dowling**

**All in favor**

**Vote: 5-0-0**

**Motion: Move that the Town Board of Selectmen authorize the Town Administrator to utilize his special project funds to engage in a traffic study or get traffic engineering.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Kaitbenski**

**All in favor**

**Vote: 5-0-0**

Selectman Kaitbenski said he and Mr. Bridges had a meeting at Burgess Elementary school about the fields and what they can do to improve them. Per Selectman Kaitbenski, they are working on cleaning the fields at Burgess.

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**New Business:**

Mr. Bridges said that the Town got a letter about a Keno monitor installation at Fred's Variety store. He said the 21-day timeframe starts on June 15<sup>th</sup> and if the Board of Selectmen want a letter, it could be at their July 6<sup>th</sup> meeting. Per Mr. Bridges this Keno monitor is for watching the game since Fred's Variety is already authorized. Selectman Dunnigan said it should be reminded that Fred's Variety is an off-premise liquor license so that people do not stay and watch while drinking.

Vice Chair Dowling asked about LuckyMart and why it is at a standstill and Mr. Bridges said they are working on their permit process now.

**Additional Agenda items:**

Chair Blanchard announced Russel Chamberland's retirement from the Planning Board and Steve Halterman's retirement from the Conservation Commission.

**Consideration and possible action on retirement of Officer Jeffrey Lavalley effective July 1, 2021 from the Sturbridge Police Department**

Mr. Bridges said Officer Lavalley has requested to come back as a possible part-time officer but the Chief would discuss it at another meeting.

**Motion: Approve the retirement of Officer Jeffrey Lavalley from the Sturbridge Police Department and thank him for his many years of service.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Kaitbenski**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on additional help for the Building Department**

Per Chair Blanchard, William Lepage was requested to help Nelson Burlingame in the Building Department over the next several weeks. Chair Blanchard stated that Mr. Lepage is a certified inspector who most recently worked for the Town of Dudley and was to be used on an as-needed basis.

**Motion: Confirm the appointment of Mr. Lepage on an as-needed basis at the same compensation that Mr. White (the previous Temporary Interim Building Inspector) was making.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**All in favor**

**Vote: 5-0-0**

**Consideration and possible action on purchase of Fiske Hill Road and Old Farm Road properties**

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Mr. Bridges said they have been processing the results from Town Meeting and KP Law is in connection with the sellers Attorney. Per Mr. Bridges, the Town's Attorney asked if the Town needed to take any investigations in the property before taking possession. Mr. Bridges stated that the Board of Selectmen need to adopt the Notice of Intent to exercise the option pursuant to GL Chapter .61, section 8 and the Purchase and Sale Agreement, which is identical to the Purchase and Sale Agreement that the seller had with the original buyer, which is necessary to be filed and proceed with the closing of the property. Mr. Bridges stated that the Town is not seeking investigations on the property.

**Motion: I will move, pursuant to the authority granted by the vote taken under Article 49 of the June 7, 2021 Annual Town Meeting, to exercise the Town's right of first refusal and purchase, for the consideration of \$155,000 and for recreational purposes, the properties located at 48 Old Farm Road, 133 Fiske Hill Road, 137 Fiske Hill Road, and 139 Fiske Hill Road, which are classified under GL c.61, and to execute, and to authorize the Chair of the Board of Selectmen to execute, on behalf of the Board, the Notice of Exercise, the Purchase and Sale Agreement, and any and all acceptances, affidavits, and other documents necessary or appropriate to accomplish the foregoing.**

**By: Selectman Goodwin  
2nd: Selectman Dunnigan  
All in favor  
Vote: 5-0-0**

### **Correspondence**

Selectman Kaitbenski read the correspondence.

### **Approval of Minutes**

**Motion: To approve the Minutes of May 17, 2021 as amended.**

**By: Selectman Dunnigan  
2<sup>nd</sup>: Selectman Kaitbenski  
All in favor  
Vote: 5-0-0**

**Motion: To approve the Minutes of June 7, 2021 as written.**

**By: Selectman Dunnigan  
2<sup>nd</sup>: Selectman Goodwin  
All in favor  
Vote: 5-0-0**

### **Citizen's Forum**

NONE.

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Chair Blanchard stated that the Board of Selectmen would enter into Executive Session and would not reconvene.

Selectman Kaitbenski read the statement: "Executive Session: To enter Executive Session under M.G.L. C.30A, Sec. 21 paragraph 1 – To discuss the reputation, character, physical condition or mental health, rather than professional competences, of an individual or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member, or individual."

**Motion: To enter into Executive Session.**

**By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Goodwin**

**Roll Call Vote: Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES, Selectman Goodwin: YES**

**Vote: 5-0-0**

The Selectmen went into Executive Session at 8:26 p.m. and adjourned from Executive Session at 10:20 p.m.

**Minutes prepared by: Alex McConnon**

**Clerk of the Board:**



**Date signed:**

7/15/21