

October 19, 2020

**Board of Selectmen  
October 19, 2020  
Town Hall**

**Present:**

Mary Blanchard, Chair  
Mary Dowling, Vice Chair  
Selectman Michael Suprenant  
Selectman Chase Kaitbenski  
Selectman Ian Dunnigan

**Staff:**

Jeff Bridges, Town Administrator  
Alex McConnon, Administrative Assistant

**Chair Blanchard called the meeting to order at 6:33pm.**

**Chair Blanchard read the following statement:** Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting law, G.L. c. 30A Section 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number people that may gather in one place, this meeting of the Sturbridge Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation can be found on the Town's website at <https://www.sturbridge.gov/town-administrator/pages/how-access-virtual-meeting>. For this meeting, members of the public who wish to listen and or watch the meeting either online via the Town's on demand video broadcast, on cable television on channel 191, or dial into the meeting at 774-304-1455, enter 1428# for the meeting number and 12345 for the access code. (This phone number is only active for the public during public meetings). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post of the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

**The Selectmen led the Pledge of Allegiance.**

**Chair Blanchard read the Agenda.**

**Public Service Announcements**

Vice Chair Dowling announced the second Home of the Brave virtual road race in honor of our veterans. The race is a 5k which is about 3.1 miles, and participants have the opportunity to walk, run, or do a little of both if they wish. The event is on Saturday, November 14, 2020, and the

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registration cost is \$20 per person. Those who register by October 31, 2020 receive a free race logo. If interested, there is more information on the town website where people can register there directly. The proceeds go to two veteran organizations called Project New Hope and Veterans, Inc. that benefit the Worcester County.

Selectman Michael Suprenant said that the last day to register to vote is October 24, 2020, and encourages everyone to exercise their right to vote. Chair Blanchard added that early voting has started and the hours to vote can be found on the town website with weekend hours available as well.

### **Moment of Silence**

The Selectmen held a moment of silence in honor of all those affected from COVID- 19.

### **Department Reports**

#### **Department of Public Works**

Mr. Butch Jackson, DPW Director, had one month to report, which was for September 2020. The highlights were that the DPW has finished paving for the year. The DPW has also set up professional development with courses at the Police Station for training which start on October 20, 2020. Chair Blanchard asked if the DPW has always mowed the lawn at the Burgess School and Mr. Jackson replied no, saying that this is a short-term agreement that the DPW is helping with since the school pulled all of the custodians into the building for cleaning. Chair Blanchard also asked about the hydrants on Route 20. Mr. Jackson said that they fixed the damaged gates and did a bunch of repairs. Chair Blanchard asked if all of the hydrants in the town are working and Mr. Jackson said he believes they are in good shape.

#### **Town Administrator**

Mr. Bridges, Town Administrator, discussed a number on topics on the report, stating that some items are follow-ups items from the last meeting. Mr. Bridges said that there is one Wine and Malt license available and asked if there was a process that the Board of Selectmen wanted to engage in to determine who gets priority to obtain that license, or if the town just wants to take applications. Chair Blanchard asked if it was just for a package wine and malt license and Mr. Bridges replied yes, from Winebuyers surrendering theirs. Chair Blanchard said that she knows that the campground was interested and that they had a license before. Mr. Bridges suggested Mr. Philip Moreau, of Pine Lake RV Resort and Cottages might be interested and Mr. Moreau agreed. Chair Blanchard said it would be an even swap for Winebuyers but thought there was a special legislation on two of them. Mr. Bridges said that based on the report, there is only one available and there is only one through special legislation. Chair Blanchard stated that they got it for Ocean State. Vice Chair Dowling and Selectman Suprenant discussed how in the past, they got a hard alcohol license for XtraMart on Route 131 which changed hands but was also for special legislation. Chair Blanchard asked the opinion of the Board, even without a policy. Vice Chair Dowling asked if this was going to require special legislation. Mr. Bridges said no, stating that Winebuyers closed in 2018 and surrendered the license and it was brought to his attention that there is now one Wine and Malt license available. Chair Blanchard asked if it should be two licenses with Yogi Bear (woods and waters) surrendering theirs. Mr. Bridges said that he would check. Chair Blanchard said that she thinks it should be first come first serve but Mr. Bridges will check on it and then the Board will revisit. Vice Chair Dowling agreed, saying that she believes in first come first served and has always voted against special legislation that exceeded the number of licenses allowed by state law but if there is a permit available then she is okay with that.

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Mr. Bridges asked the Board if they had any other comments on his report and mentioned the marijuana items and the additional items that came in over weekend. Mr. Bridges said that he sent the Board a Notice of Eligible Funding that he received for the first phase of the Route 20 Corridor Improvement Project, which is the far end at New Boston Road; 131 interchange. Mr. Bridges stated that it was a detailed letter about what the town needs to do to get the process going and that it will be on next agenda for discussion and review. Mr. Bridges also said that CHA Engineering is doing the engineering on the Champeaux Road Bridge and that they will be working with Army Corps of engineers and the Town on the identification of the right-of-way and finalizing the design on the bridge.

Mr. Bridges discussed the Right of First Refusal Letter for 44 Allen Road that came in saying that there is a quarter acre of land where one neighbor wants to sell to the other but it is in chapter land. Per Mr. Bridges, the Right of First Refusal Letter was dropped off at the Town Hall and sent out to other Boards and Commissions. Mr. Bridges said that the town will start the 120-day process, which is provided for in state law and in the Board of Selectmen policies.

Vice Chair Dowling asked about the Police Chief search and asked if there would be two or three finalists interviewed on October 29, 2020. Mr. Bridges explained that there were four finalists that have gone down to two; one dropped out to take another position and one was uncomfortable with the public nature of the interview process and decided not to pursue it. Vice Chair Dowling asked if it was required that you needed to interview three candidates, stating that she thought the charter talked about it interviewing three finalists. Mr. Bridges read the applicable section of the charter, which does not have a required number of candidates.

Chair Blanchard asked about the engineering on the Route 20 project and where the town is taking the money from. Mr. Bridges said he does not know the amount of engineering but there is roughly \$4 million dollars available in chapter 90 funds. Chair Blanchard also asked if Heal, Inc. has started operations yet and Mr. Bridges said that they are in the process of getting their recreational license but neither Caregiver Patient, LLC nor Heal, Inc. are open for business yet.

**Consideration and possible action on Sturbridge Motors, Inc. ownership name change.**

Mr. Bridges introduced the item also stating that there is a requirement on the license for three signatures from the Finance Director, the Board of Health Director, and the Zoning Enforcement Officer and that he got approval from Finance and Health but is still waiting on the Zoning Enforcement signature. Mr. Bridges said that they could vote, contingent on the last signature, and Mr. Newhouse, who represented Sturbridge Motors, Inc. agreed on the decision.

Selectmen Suprenant asked if the ownership of the corporation, or the shareholders in the corporation, are staying the same and that just the President and Secretary are just changing. Mr. Newhouse said that ownership of the corporation of the shares is changing and that he and Mr. Josh Roy are the shareholders with the previous being Mr. Steven Brunell. Mr. Newhouse clarified that Sturbridge Motors, Inc. is holding the same license with no change in ownership of the license but they are changing the name of the corporation that holds the license. Mr. Bridges asked if Mr. Brunell is still part of the operation and Mr. Newhouse said that they meet informally on a weekly basis and he still has input on the corporate structure. Mr. Bridges asked if Mr. Brunell would continue to own the property and Mr. Newhouse would own the business and Mr. Newhouse confirmed saying that Mr. Brunell still holds the real estate and location but the ownership name of the corporation will be changed to Mr. Newhouse. Chair Blanchard said that the town would have to change the name from Mr. Mark Newhouse as President to Mr. Mark Newhouse as ownership of the corporation.

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**Motion: To approve the Class II Motor Vehicle Dealers License for Sturbridge Motors, Inc. with Mark Newhouse as ownership of the corporation contingent on the Zoning Enforcement Officer signature. By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Dunnigan**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

**Vote: 5-0**

**Consideration and possible action on vote to approve Common Victualler License for Pine Lake RV Resort**

Vice Chair Dowling wished Mr. Moreau luck on the opening and asked him if their outstanding conservation issues are being addressed. Mr. Moreau confirmed that they were and that there was a turbidity test of the water on Saturday, October 17, 2020 after the rain event on Friday, October 16, 2020. Mr. Moreau said that on all outlets of water that flow into the stream, the test was at a seven or below, some as low as two's and three's. Per Mr. Moreau, the common standard from the MassDEP and other agencies such as the EPA say that there is a turbidity problem if you have turbidity above 150 to 270 and they are at seven as a maximum. Based on the numbers, Mr. Moreau believes that they have solved their turbidity issue, which was construction related and a failure of the duck pond dam. They have addressed the problem and sent results to the MassDEP and Conservation Commission and will be meeting with them on October 20, 2020. Vice Chair Dowling asked if it was an enforcement order from the spring or a separate issue and Mr. Moreau confirmed that it was the enforcement order from the spring and feels that they complied with that order and remedied the situation. Mr. Moreau said that when they meet on October 20<sup>th</sup>, he imagines there will be a thorough discussion of it.

**Motion: To approve Common Victualler License for Pine Lake RV Resort. By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Kaitbenski**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

**Vote: 5-0**

**Consideration and possible action on the reappointment of Joyce Sinnott to the Sturbridge Cultural Council.**

Chair Blanchard asked if this was a scattered appointment saying that usually they try to get all of their appointments done in June. Mr. Bridges said that there is conversation happening with the Cultural Council on when their terms expire stating that they go by the state guidelines in terms of office and it is not defined. Because of this, Mr. Bridges said that when they expire the town just reappoints them. Mr. Bridges said that he prefers that they all expire in June but it is not at that point.

**Motion: To concur with for the reappointment of Joyce Sinnott to the Sturbridge Cultural Council for a three-year term. By: Selectman Suprenant**

**2<sup>nd</sup>: Selectman Kaitbenski**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

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**Vote: 5-0**

**Consideration and possible action on a Massachusetts Trails Grant Agreement for \$50,000 for the Riverlands Trails.**

Mr. Brandon Goodwin represented saying that this was the grant that they went out for, for the river land for building flow trails out there. Per Mr. Goodwin, they have five miles of trails planned. Mr. Goodwin said that the grant was if the town if the town awarded \$20,000 to them at last town meeting, which is the match needed for the \$50,000 grant, for \$75,000, they could build the first phase of trails on the river lands, which would be about 3.5 miles. Mr. Goodwin stated that people can hike up and run or ride down them and that they are meant to be very smooth with flowing banks. Mr. Goodwin expressed that people are excited for this and Sinuosity, the company that helped with the draft design, is coming out in November to do flagging and start the painting to get the trails approved. Vice Chair Dowling congratulated the Trails Committee for achieving the \$50,000 grant. Vice Chair Dowling asked about the small contaminated area and if the trails would be away from that and Mr. Goodwin confirmed that they are staying away from that area. Mr. Goodwin said that the Committee is doing great things for the town.

**Motion: To approve the grant agreement and authorize the chairperson to sign the grant agreement for the \$50,000 Massachusetts Trails Grant from the Commonwealth of Massachusetts.**

**By: Selectman Suprenant**

**2<sup>nd</sup>: Vice Chair Dowling**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

**Vote: 5-0**

**Consideration and possible action on the job description for Foreman in the Department of Public Works.**

Mr. Jackson, DPW Director, stated that most towns have a Foreman and the Sturbridge DPW has a large gap between the Operations & Maintenance Manager and the crew chiefs. Mr. Jackson explained that the crew chiefs are not really foreman but rather crew leaders who do small projects individually with a small crew. Mr. Jackson said that there is no one in the Department who sets up this work continually and monitors throughout the course of the day. Mr. Jackson said that he is looking to bring someone from within and has a few candidates who are interested and wants to add a position.

Chair Blanchard asked if everyone had a chance to go through the job description. Selectman Suprenant asked if it went through personnel and Chair Blanchard confirmed that it did.

**Motion: To create position of Foreman in DPW and approve job description thereof. By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Kaitbenski**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

**Vote: 5-0**

**Consideration and possible action on a Memorandum of Agreement amending the Collective Bargaining Agreement between the Town of Sturbridge and Local 888 SEIU Department of Public Works bargaining unit creating the position of Foreman and establishing the salary range thereof.**

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Vice Chair Dowling said that she supports promoting from within and promoting an existing employee to Foreman and she think it creates morale and longevity because people know they can advance within a department. Mr. Jackson agreed.

**Motion: To approve the Memorandum of Agreement between the Town of Sturbridge and Local 888 SEIU AFL CIO Department of Public Works unit Collective Bargaining Agreement that would apply between July 1, 2019 and June 30, 2022. By: Selectman Suprenant**

**2<sup>nd</sup>: Selectman Kaitbenski**

**Roll Call Vote:**

**Chair Blanchard: YES, Vice Chair Dowling: YES, Selectman Suprenant: YES, Selectman Kaitbenski: YES, Selectman Dunnigan: YES**

**Vote: 5-0**

### **Old Business**

Selectman Suprenant stated that the Stanton Foundation has a grant for a dog park program and wanted to bring it up as something that the town should be working towards because townspeople have voiced that they wanted it and Vice Chair Dowling agreed. Mr. Bridges confirmed that the Recreation Department is taking that on and is reviewing parcels to find a location for the dog park. Mr. Bridges stated that that he will follow up with the Recreation Director.

Selectman Suprenant asked about the results from the 508 International conference call. Mr. Bridges said that the letter from the Zoning Enforcement Officer to the owner of 508 International was emailed to the Board last week, stating that any use of the property in Sturbridge requires site approval, but the recreational uses for the zoning such as running, hiking, skiing, etc. are approved with site plans as a permitted use. Mr. Bridges stated that no motorized vehicles are allowed but running and hiking is okay. Vice Chair Dowling said that staging and obstacles that are related to events, such as something like a Spartan race, are also not allowed.

Vice Chair Dowling said that it seems clear to her in viewing the YouTube video and reading the letter on the background that the Conservation Department provided, that they have used motorized vehicles such as jeeps in the past and wondered if the Zoning Enforcement Officer has ever sent a letter to the owner before, indicating that it was not allowed. Vice Chair Dowling stated that if it was put into writing before, she would like to see a copy and if it was never put into writing before this, she wondered what took so long for a letter to finally be sent. Vice Chair Dowling said that they were using motorized vehicles which was not a legal debate under the Bylaw and that the Bylaw says hiking, biking, picnicking, and roller skating are okay. Vice Chair Dowling said there was a question if it was commercial or private use and the Attorney and Nelson Burlingame, the Building Inspector, have agreed that commercial use is okay but where they were sent a letter saying that violating the bylaw in the past is her question. Mr. Bridges said that he could check on the letter but he does know that the use of motorized vehicles on the property has been discussed for well over a year. Per Mr. Bridges, it has come up in Planning and Conservation meetings and the prohibition of using the land in Sturbridge for motorized vehicles was related to the owner.

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Mr. Bridges said that in January 2019, the town got a letter from the Attorney for the owner saying that it was not used for motorized vehicles. Per Mr. Bridges, when the town did a tour of the site a few weeks ago, it was clear that it has not been used for motorized vehicles for some time. Per Vice Chair Dowling, the letter from the Chair of Conservation from a site visit on August 25, 2020, stated that "vehicular use including tire ruts were observed", saying that it looked like there was some kind of disagreement as to when they stopped using vehicles. Mr. Bridges said that have an active application before the Conservation Commission on the replacement of a footbridge and are in the process of identifying the wetlands on the property and the trails.

Vice Chair Dowling requested that the chair send an agenda item for conservation and if the agent of the chair could explain in detail the September letter that they just got. Vice Chair Dowling said that a resident pointed her towards the YouTube video and followed up with asking if she received a letter, which she had not. Vice Chair Dowling requested that Conservation come in at an upcoming meeting to review the 508 International item with the Board. Vice Chair Dowling also stated that there may be a town-owned parcel that may have been used.

For other old business, Vice Chair Dowling said that she spoke with the Chair of the Board of Health and she is waiting for the contact information. Per Vice Chair Dowling, the Chair cited title and chapter, Title 10-5-1, 26, Chapter 111 Section 143 that she is calling "Noise and Trade." Vice Chair Dowling said that the Chair would come up with memorandum from the Board of Health if she needs to but Vice Chair Dowling did not think it should be necessary. Vice Chair Dowling said that she requested in a previous Board of Selectmen meeting and Mr. Bridges said that he would send it to her.

Selectman Chase Kaitbenski said that he received the racetrack packet in the mail and thought it was a nice gesture by the owner.

Selectman Ian Dunnigan and Chair Blanchard had nothing else to add.

### **COVID-19 Update**

Mr. Bridges said they are broadcasting from the Central Office Building because the second floor of Town Hall has been converted into a voting place. Per Mr. Bridges, over the weekend they had 175 voters 138 voters on Monday, October 19, 2020. Due to the high number of people using Town Hall to vote, the virtual meetings have been relocated to the Central Office Building.

Mr. Bridges brought up the topic of assistance to local restaurants and stated that he is looking for direction from the Board of Selectmen. Selectman Dunnigan said Mr. Bridge's recommendation to hold off on items until spring is for the best since it is hard to get any of these items as a restaurant right now. Selectmen Dunnigan also said that he thinks looking towards the spring with the warm weather is the best option. Chair Blanchard agreed saying that the virus is increasing and restaurants are already taking down tents because no one wants to eat outside. Vice Chair Dowling said that she is hoping the town will obtain heaters for the spring stating that if restaurants have to close indoor dining in the winter, they will be eager to open back up in the spring. Vice Chair Dowling also stated that she does not want to drop the

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topic completely and suggested revisiting it in December or January to look for March. Chair Blanchard said that March is notorious for snowstorms and may be too early but agreed with Selectman Dunnigan to readdress it later on. Mr. Bridges said that he would reach out to the restaurants to see their interest with their spring plans and bring the feedback back to the Board of Selectmen.

Mr. Bridges explained that in order to do this plan, the town would have to identify a funding source and begin the process of ordering the heaters. Per Mr. Bridges, the size of the heater is dependent on the tent size. Selectman Suprenant said another advantage of waiting until spring is that the legislation issues could be clarified between now and then. Mr. Bridges clarified saying that it was only for if the town wanted to provide direct cash from the meals tax. Per Mr. Bridges, with the heaters, the town either gets a reserve funds transfer or go to the Sturbridge Tourist Association or a combination of both to see if resources can be put together to purchase some of these devices. Selectman Suprenant asked if the town was still considering using some of the meal tax revenue as source of revenue and Mr. Bridges said no, it would be the Sturbridge Tourist Association funds or a reserve funds transfer. Mr. Bridges stated that he has not notified the Finance Committee of this yet.

Chair Blanchard asked if anyone had any other comments. Mr. Bridges stated that COVID-19 cases keep going up and to keep your mask on and wash your hands.

#### **Codification Items for review**

As requested by Board of Selectmen, Mr. Bridges identified these items with a list to the Board. Mr. Bridges said that all of the changes are technical in nature and that there is nothing substantive because it is not the process the town is engaged in. Further, that one of the big items that the Board of Selectmen may be interested in is that a lot of the changes, when it comes to regulations and bylaws are removing the amount of the fee from the bylaw and allowing the Board at a later date to compile those into a motion or a resolution to set those annually, or whenever necessary, without amending the bylaw. Mr. Bridges stated that it is the same with some of the fines and violations, where the Board of Selectmen would determine those and provide an addendum to the code that is updated annually or some other time and establish those by motion of the Board of Selectmen rather than having to amend the bylaw at a town meeting to reestablish a fine.

Mr. Bridges spoke about the marijuana items, saying that the Cannabis Control Commission regulations have been amended frequently since the Board of Selectmen has adopted their local bylaw. Mr. Bridges stated that references and citations have changed, which shows in the codification.

Mr. Bridges brought up other decisions to make like the color and lettering on the binder. Selectman Suprenant commented on the title of the code saying that the title "Code of the Town of Sturbridge" should be changed. Selectman Suprenant said that the word "Code" is something that cities usually refer to, whereas towns usually use the word "Charter", if they have one and "bylaws and regulations". Mr. Bridges agreed, saying he will change the title. Mr. Bridges also asked for input on the color preference of the binder. The Board agreed that burgundy with white letters would be best.

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Mr. Bridges ended this topic asking if the list was acceptable, reminding the Board of Selectmen that all the fines and fees will come back to the Board of Selectmen at a later date. Selectmen Kaitbenski asked for more time to review and Selectman Suprenant agreed. Chair Blanchard said that was okay.

### **New Business**

Selectmen Dunnigan said that he received the same packet about the racetrack with all of the details. Vice Chair Dowling asked Mr. Bridges if he knew who else in town received the packet from the applicant and noticed that the envelope said "Commonwealth Racing, LLC." Mr. Bridges said that these packets were not sent to everyone and he believes that they were only sent to people on Boards and Committees as an introduction, saying that 50 of them were sent out. Vice Chair Dowling said the Chair of the Board of Health did not receive it but another resident did so the resident wondered if the Board of Selectmen helped formulate it and but Vice Chair Dowling explained to her that it was not generated from the town.

Vice Chair Dowling referenced one of the pages saying that it asks about sports racing, sports wagering, sports betting, and racetrack betting online and in person and the applicant raised that about having sports wagering too. Vice Chair Dowling also said that another page talks about alternative gaming options and asked if the applicant is limiting his application to sports betting. Vice Chair Dowling also asked if the bylaw is going to be clear that it is allowing a racetrack with sports wagering or if it will be drafted more broadly to encompass alternative gaming options, which would include slots and casinos. Vice Chair Dowling said that the option for slots and casinos did not come before the Board of Selectmen and wants to know if the applicant has to go back to get a zoning change to get casinos and slots. Mr. Bridges clarified that the part about the slots was an unfortunate addition to the packet as the marketing people took excerpts from a study and put it in the letter. Mr. Bridges said that Mr. George confirmed that slots are not part of the program and that the bylaw is going to be written narrowly to only include sports and racetrack betting and no casinos or slots. Mr. Bridges said that future marketing pieces will be specific on what this project is and is not and they will be more specific that it is for a racetrack and sports betting, not slots. Vice Chair Dowling thanked Mr. Bridges for the clarification.

Vice Chair Dowling also said that since the Board of Selectmen are sponsoring the zoning change when it is usually done by the Planning Department, she wanted the Board of Selectmen to be copied on the language of the zoning bylaw during the negotiation process. Vice Chair Dowling said that she is interested to know what the applicant and the town is proposing, particularly to how narrowly it will be drafted. Mr. Bridges said that he would review with town counsel. Since Mr. Bridges is concerned with many different variations of the bylaw existing, they will all be marked as drafts and will he provide the Board of Selectmen with updates on the current draft. Vice Chair Dowling said it would not be public information and if it is privileged communication then they can get it at an executive session but Mr. Bridges said that he could get it to the Board of Selectmen without an executive session with it simply marked as a draft.

Selectman Chase Kaitbenski, Selectman Suprenant, and Chair Blanchard had no new business to discuss.

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### **Correspondence**

Selectman Suprenant read the correspondence.

Selectman Suprenant read a letter from the Rotary Club of Stourbridge to Chairman Mary Blanchard and Members of the Sturbridge Board of Selectmen with President Kenneth Jones and Members of the Rotary Club of Sturbridge, Massachusetts saying "For many years now our clubs have joined together on this our Civic Day, to celebrate the special bond of friendship between our two clubs. It is with very great pleasure that the Rotary Club of Stourbridge and the Mayor of Dudley, Councillor David Stanley, send special greetings to our friends and fellow Rotarians in Sturbridge. Both Clubs are looking forward to our special celebrations in two years' time when the Rotary Club of Stourbridge marks the Centenary of its inauguration in 1922 and the Rotary Club of Sturbridge its inauguration half a Century ago. We look forward to the prospect that we may join together for special fellowship." Signed by Julia Savage, President and Councillor David Stanley, Mayor of the Metropolitan Borough of Dudley, dated the 14<sup>th</sup> day of October, 2020.

Vice Chair Dowling said that she thinks two more pieces of correspondence should be added which was the October 8<sup>th</sup> letter from Armand Janjigian concerning the racetrack proposal and the email correspondence from Anne and Steve Chojnicki dated October 7, 2020, which is a character reference about acting Chief Dessert to be appointed to Police Chief. The email also raised concerns about the selection process.

Chair Blanchard asked if Mr. Bridges wanted to talk about the correspondence that he got that day on the right of first refusal letter for 44 Allen Road and Mr. Bridges said that it would be on an upcoming agenda. Mr. Bridges said that it has been distributed.

### **Approval of Minutes**

October 5, 2020.

**Motion: To approve the minutes of October 5, 2020 as amended. By: Selectman Suprenant**

**2<sup>nd</sup>: Selectman Kaitbenski**

**Roll Call Vote:**

**Vice Chair Dowling: YES, Selectman Dunnigan: YES, Selectman Suprenant: YES, Chair**

**Blanchard: YES, Selectman Kaitbenski: YES**

**Vote: 5-0**

### **Citizen's forum**

NONE

### **Adjourn**

**Motion: To adjourn at 8:03pm By: Selectman Kaitbenski**

**2<sup>nd</sup>: Selectman Dunnigan**

**Roll Call Vote:**

**Vice Chair Dowling: YES, Selectman Dunnigan: YES, Selectman Kaitbenski: YES, Selectman**

**Suprenant: YES, Chair Blanchard: YES**

**Vote: 5-0**

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Adjourned at 8:03pm

Minutes prepared by: Alex McConnon

Clerk of the Board:



Date signed:

11-29-2020