

**Board of Selectmen  
January 7, 2019  
Town Hall**

**Amended**

**Present:**

Mary Blanchard, Chairman  
Priscilla Gimas, Vice-Chair  
Mary Dowling, Clerk  
Michael Suprenant  
Chase Kaitbenski  
Ted Kozak, Interim Town Administrator  
Jeneé Lacy, Admin Assistant

**Also Present:**

Bill Haggerty  
Eric Gaspar  
Jim Waddick  
Chief Ford

**Chairman Blanchard called the meeting to order at 5:30 pm.**

**Executive Session – Pursuant to MGL c. 30A s.21(a)(3) to discuss Police and Fire negotiations, where the Chair of the Board of Selectmen declares that discussion in Open Session would have a detrimental effect on the position of the Town AND the approval of minutes. By: M. Dowling**

**2<sup>nd</sup>: P. Gimas**

**Roll Call Vote: (4-0) M. Blanchard – Yes, P. Gimas – Yes, M. Dowling – Yes, C. Kaitbenski – Yes (M. Suprenant Absent)**

**The Board of Selectmen reconvened in open session at 6:30 P.M. (M. Suprenant entered meeting during Executive Session)**

**The Selectmen led the Pledge of Allegiance.**

**Public Service Announcements**

M. Blanchard read the public service announcements

- Planning Board is having a presentation on complete streets tomorrow 1/8.

**Approval of Common Victualler Application from PR Restaurants LLC d/b/a Panera Bread**

**Motion: To approve the Common Victualler application for Panera Bread. By: P. Gimas**

**2<sup>nd</sup>: M. Suprenant**

**Vote: (4-0) (M. Dowling Absent)**

M. Dowling re-entered the meeting at 6:32 P.M. (left during Executive Session at 6:14 P.M.)

**Department Heads Updates**

**Fire Department**

Chief Grasso came forward and gave his updates on the Fire Department for November and December.

The Board was happy with how much detail the new reports have due to the new Fire Department system.

M. Dowling and Chief Grasso discussed good intent call examples.

M. Suprenant and Chief Grasso discussed year to date totals and future comparisons.

### **Sick Time Sharing Proposal**

Chief Grasso discussed the proposal for a sick time sharing request and asked for consideration from the Board of Selectmen.

**Motion: To approve and accept the sick leave gifting policy. By: P. Gimas**

**2nd: M. Dowling**

**Vote: All in Favor (5-0)**

### **Accept Donation of \$200 from CMG Environmental, Inc to the Sturbridge Fire Department**

**Motion: To accept donation of \$200 from CMG Environmental, Inc to the Sturbridge Fire Department. By: M. Suprenant**

**2nd: P. Gimas**

**Vote: All in Favor (5-0)**

### **Town Administrator Search Committee – Presentation of Finalists**

The Town Administrator Search Committee, Eric Gaspar, Bill Haggerty, Jim Waddick, Chief Ford (M. Dowling stayed with Selectmen) came before the Board of Selectmen.

The Search Committee introduced themselves and B. Haggerty (Chair) stated what everyone's rolls on the committee were and gave backgrounds on prior meetings and the search process, including using Community Paradigm. B. Haggerty stated that 40 resumes were received for the Town Administrator position and they narrowed the list down to 6 respective candidates, which were narrowed down once again to the 3 finalist candidates that were being presented to the Board of Selectmen.

The Search Committee presented the 3 candidates to the Selectmen, Jeffrey Bridges, Jr., currently the Interim Town Manager in Seward, Alaska, Kimberly Newman, currently the Town Administrator of Mendon, MA, and Ronald San Angelo, currently the Town Manager of Southbridge, MA.

The Search Committee and the Board of Selectmen discussed that the Selectmen would interview the 3 candidates on January 14, 2019 and would have Meet and Greets after each interview.

The Search Committee suggested that the next time the Town reviews the Charter, the wording regarding how many candidates can be brought before the Board of Selectmen for the Town Administrator position.

M. Blanchard thanked the Search Committee and the Selectmen discussed how they would ask the candidates their interview questions. The Search Committee volunteered to send the questions they

used during their interview process to the Board of Selectmen as examples. The Board also discussed the future Charter amendment.

Chief Ford thanked the committee for the experience he gained during the process and to all the members but specifically to B. Haggerty for his leadership.

### **Review of Town Hall Hours**

T. Kozak discussed that the Town Hall hours have worked well and that there has been a positive response from citizens regarding evening hours.

**Motion: To continue current Town Hall hours indefinitely. By: M. Dowling**

**2nd: M. Suprenant**

**Vote: All in Favor (5-0)**

### **Appointment of a Voting Delegate for MIIA Boards**

**Motion: That Mary Blanchard be the voting delegate for the MIIA Board. By: M. Suprenant**

**2nd: M. Dowling**

**Vote: All in Favor (5-0)**

### **Housing Partnership – Rules and Regulations**

**Motion: To approve The Housing Partnership rules and regulations. By: M. Suprenant**

**2nd: P. Gimás**

**Vote: All in Favor (5-0)**

### **Town Administrator's Update**

- Discussed that the Act through the Governor's Office for Lucky Mart's liquor license has been signed and that the paperwork has been sent to the ABCC.
- Discussed the CMRPC meeting he attended regarding bus services for Sturbridge. M. Suprenant gave additional comments regarding the need for these bus routes throughout and in and out of Sturbridge.
- Discussed the CMRPC District Local Technical Assistance Grant Application that has been applied to by Kevin Filchak.
- Discussed Green Community Town Formal Award of Funds.
  - Sturbridge is now a Green Community and will be receiving award funds
- Discussed the Chamber of Central Mass South Annual Meeting – January 23<sup>rd</sup>
- Discussed the Commercial Vehicle Exclusion Process for Farquar Rd.
- Discussed the Selectmen Annual Retreat
  - The Board of Selectmen decided that they all wanted to do the BOS Retreat this year and talked about having it either on January 26<sup>th</sup> or on February 2<sup>nd</sup>.

M. Suprenant brought up that the DLTA grant application and the Complete Streets Program was on the agenda for the Planning Board meeting the next day.

T. Kozak gave an update regarding the DPW Dir. Search Committee and that they would have a candidate to be presented to the Selectmen on January 14, 2019 at 4:15pm.

**Correspondence**

M. Dowling read the correspondences

**Approval of Minutes**

December 17, 2018

**Motion: To approve minutes from December 17, 2018 as amended. By: P. Gimas**

**2<sup>nd</sup>: C. Kaitbenski**

**Vote: All in Favor (5-0)**

December 27, 2018

**Motion: To approve minutes from December 27, 2018 as amended. By: P. Gimas**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor (5-0)**

**Adjourn**

**Motion: To adjourn at 7:25pm. By: P. Gimas**

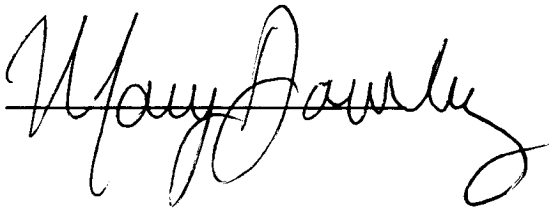
**2<sup>nd</sup>: C. Kaitbenski**

**Vote: All in Favor (5-0)**

**Adjourned at 7:25pm.**

**Minutes prepared by: Jeneé Lacy**

**Clerk of the Board:**



**Date signed:**

