

**Board of Selectmen
December 19, 2016
Town Hall**

Present:

Mary Dowling
Priscilla Gimas, Vice Chair
Craig Moran

Absent:

Michael Suprenant
Mary Blanchard

Open Session

Meeting opened at 6:30pm

Pledge of Allegiance

Public Service Announcements

- Ms. Dowling extended holiday greetings to everyone.
- In the memory of Frank Viole, a former patrolman in town, a moment of silence was held.
- 2015 Water Fluoridation Award was received by the town.
- Ms. Gimas also extended holiday greetings to everyone.
- The Town of Sturbridge is home to a resident of 102 years old. As America grows older, each community needs to evolve to address the needs, opportunities, and challenges for health and long term care for the older generations. Age strong, live long. The Boston Post Cane Pendant was rewarded to A. Lidia Noble (presented to her nephew on behalf of his aunt).

Pioneer Valley Planning Commission

Jim Mazik. In 2013, the Town received Block Grant Funds for housing rehab and the wastewater treatment facility. There are two tiers of funding: CDF2 – lower need communities. CDF1 – higher need communities. These two areas have different pools of money. Community Block Grant Funds are very competitive. PVPC has had collaborative efforts with CMRPC. Mr. Mazik would be looking at housing rehab in Sturbridge – looking to assist low to moderate income people (roughly \$45,000 income level) to address building code, health and safety issues. When combining efforts with other communities, it increases the level of funding that is available.

Motion to proceed with the CBCD fund application as presented this evening. M. Dowling

2nd: C. Suprenant

Vote: 3-0

Department Head Updates

Annie Roscioli, Interim Rec Director.

Is really enjoying the position she has worked with the Recreation Program for five years. Annual Tree Lighting ceremony was impressive. Now working on Summer Camp staffing and the Concerts on the Common. Betterment requests would decorations for the town common, also included a ping pong table, a handicap accessible picnic table as examples.

Greg Morse, DPW Director

Seasonal clean-up and winterization of winter machines. Sand has been stockpiled. A motor that died in a truck was under warranty.

Shane Moody – Water and Sewer Director

October and November reports have been provided to the Board. Only one hydrant is out of service at the corner of New Boston Road but it will be moved with the hotel project. All hydrants have been winterized. While a fire is going on in town, Mr. Moody should be contacted immediately and can remotely turn on Wells. Mr. Moody then will inspect hydrants after they are used for an alarm or for a drill. Water meters down to 3 commercials, 12 residential going door to door, communities, it increases the level of funding that is available.

Motion to approve a \$200 a month fine for those properties that have not have their water meters yet replaced. C. Moran

2nd: P. Gimás

Discussion: M. Dowling agreed with a fine, but felt that \$200 is high.

Vote: 2-1 (M. Dowling)

There have been no water DEP violations, but there have been in relation to sewer. Violations were related to zinc limit – using the technology and equipment in the treatment facility they are working to keep the zinc levels within limits but it is challenging.

Town Administrator's Update

- Special use permit for bass fishing tournament for 8 boats canoes and kayaks looking to use the boat ramp at Alum Pond on May 20, 2017.

Motion to approve the use of the boat ramp for the fishing tournament. C. Moran

2nd: M. Dowling

Vote: 3-0

- Annual meeting MMIA needs a designated person to attend. M. Blanchard nominated M. Suprenant.

Motion to appoint M. Suprenant to represent the Town of Sturbridge at MMIA and MMA. M. Dowling

2nd: C. Moran

Vote: 3-0

- Vacancy for Historical Commission representative on the Community Preservation Committee. The Historical Commission nominates Barbara Search to be this representative.

Motion to appoint Barbra Search to the CPC are representative of the Historical Commission. C. Moran

2nd: M. Dowling

Vote: 2-1 (P. Gimás)

- January 1 begins a new public records law. Each community much has a designate a Records Officer. Our Town Clerk, Lynne Giraourd will be a Records Access Officer. Also Mark Saloio at the Police Department will be a Records Access Officer.

Motion to appoint Lt. Mark Saloio as Records Access Officer at the Police Department and the Town Clerk as the main Records Access Officer for the Town. C. Moran

2nd: M. Dowling

Discussion: the fees related to records requests are set by the state and fees will be applied when necessary. The Records Access Officer will have the list of fees.

Vote: 3-0

- Change in Police Department Policy – amendment in regards to records in regards to personnel records. This practice is in place, but is now in writing in the policies and procedures of the Police Department

Motion to approve this article as proposed. C. Moran

2nd: M. Dowling

Vote: 3-0

- A draft Licensing and Permitting Guidebook was provided to the Board. It is ready for review there are still some permitting processes waiting to be received. The Guidebook provides descriptions and flow charts to assist in any permitting processes in Town. Feedback and comments from the Board are welcome.

Correspondence

Mary Dowling read into the record the list of correspondence received.

Motion: to approve minutes of December 12, 2016. By: M. Dowling

2nd: C. Moran

Vote: 3-0

Old Business

None.

New Business

- 400 Route 15. Alarms have been going off at the property and whatever is making these false alarms go off need to be address.

Citizen's Forum

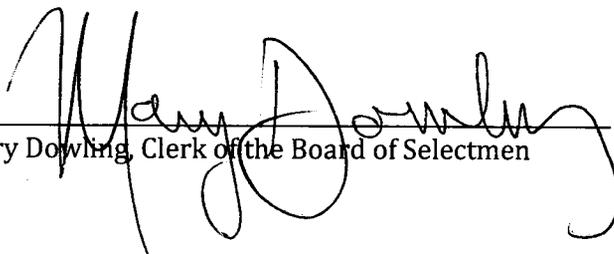
None

Motion to adjourn at 7:46 pm by C. Moran

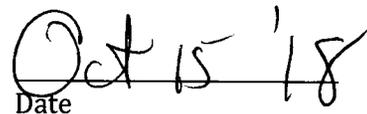
2nd: M. Dowling

Vote: 3-0

Minutes Prepared By: Rebekah DeCoursey



Mary Dowling, Clerk of the Board of Selectmen



Date