

**Board of Selectmen
August 2, 2018
Town Hall**

Present:

Mary Blanchard, Chairman
Priscilla Gimas, Vice-Chair
Mary Dowling, Clerk
Michael Suprenant
Chase Kaitbenski
Leon Gaumond, Town Administrator

Chairman Blanchard called the meeting to order at 9:00 a.m.

The Selectmen led the Pledge of Allegiance.

L. Gaumond introduced Jeneé Lacy as his choice for the vacant position of Administrative Assistant in the Town Administrator's Office. She is a graduate of Worcester State University and has worked in Human Resources and Administrative Office Support in the private sector. She is a resident of the Town of Sturbridge and has excelled in the interview process and is excited to begin. J. Lacy introduced herself to the Board. The Board was excited for her pending arrival. P. Gimas suggested that the Town Administrator reach out to former Assistant Judy Knowles to provide any support possible.

Motion: To concur with the appointment of Jeneé Lacy as the Administrative Assistant to the Board of Selectmen/Town Administrator effective August 2, 2018 at a rate of pay of \$18.48/hour. By: P. Gimas
2nd: M. Suprenant
Vote: All in favor (5-0)

L. Gaumond announced his pending resignation as the Town Administrator for the Town of Sturbridge. Members of the Board thanked him for his service to the community and that the Town was better off having had him serve in this role. L. Gaumond thanked the citizens, boards & committees, employees, and the Selectmen for their help and support over his tenure in Sturbridge.

Motion to accept the resignation of Leon Gaumond Jr. as Town Administrator effective September 13, 2018. By: P. Gimas
2nd: M. Suprenant
Vote: All in favor (5-0)

L. Gaumond further suggested that the Board of Selectmen authorize the Town Administrator to begin the search for an Interim Town Administrator as soon as possible. The Selectmen agreed to have the Town Administrator send the advertisement out to the Southbridge News and MMA website.

L. Gaumond provided a draft advertisement and Press release seeking members to serve on the Town Administrator Search Committee. The Selectmen suggested accepting applications until August 28th with interviews to be held on September 10th.

Motion to authorize the Town Administrator to send out the press release seeking members of the Town Administrator Search Committee as amended. By: M. Dowling.

2nd: M. Blanchard

Vote: All in favor (5-0)

New Business

- P. Gimas asked if the Health Agent was resigning. L. Gaumond responded that he has heard this and that he is expecting a copy of her letter of resignation shortly and will provide it to the Board.
- P. Gimas asked about the Exercise Program at the Senior Center. She would like the town residents and seniors to have first option to participate in the programs, especially the exercise program. M. Dowling agreed. P. Gimas offered to speak with the Chair of the Council on Aging to consider developing a policy regarding this matter. She mentioned that she contacted the Executive Office of Elder Affairs to see if such a policy is allowable. M. Suprenant mentioned that seniors should also have priority over non-seniors for these types of programs.

Motion to adjourn at 9:48 a.m. by P. Gimas

2nd: C. Kaitbenski

Vote: All in favor (5-0)

Minutes prepared by: Jeneé Lacy

Clerk of the Board:



Date approved:

