

**Board of Selectmen  
May 16, 2022  
Veterans Memorial Hall, Sturbridge Town Hall  
308 Main Street, Sturbridge, MA 01566**

**Present:**

Selectman Chase Kaitbenski, Vice Chair  
Mary Dowling, Clerk  
Selectman Ian Dunnigan  
Selectman Jamie Goodwin

**Staff:**

Robert Reed, Interim Town Administrator  
Michelle Garman, Executive Assistant

**Absent:**

Mary Blanchard, Chair

**Vice Chair Kaitbenski called meeting to order at 6:30p.m.**

**Vice Chair Kaitbenski read the agenda**

**The Selectmen led the Pledge of Allegiance.**

**Moment of Silence**

All those affected by COVID, for the people of Ukraine.

**Public Service Announcements**

No Announcements

**Department Report:**

Lieutenant Larry Bateman gave a detailed description of his department report a copy of which is on file in the Town Administrators Office.

**Action Items:**

- A. Consideration and possible action on the layout of a portion of Hillside Drive.

Robert Reed, Interim Town Administrator stated this had previously been approved at Town Meeting but for whatever reason it was not recorded. Per counsels, advice the Town needs to go through the process again and there is an Article on the Town Meeting Warrant but part of the process is to have a layout hearing, abutters have been notified. Planning Board has approved the plan and it is now in front of the Selectmen for the Layout Hearing.

**Motion: To accept the updated layout of a portion of Hillside Drive**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Goodwin**

**Vote: 4-0-0**

- B. Consideration and possible action on the Sturbridge Conservation Commission Bylaw Fee Changes.

Rebecca Gendreau, Conservation Agent stated the Conservation Department is proposing updates to the Sturbridge Wetland Bylaw Regulation Fee Schedule. The Current bylaw fees were implemented in 2004 it has been eighteen years since the Commission has looked at this. Originally, the fees were included in the regulations. There has been over the past ten (10) years a 119% increase in permitting in the Conservation Department.

**Motion: To approve the Sturbridge Conservation Commissions bylaw fee changes.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Goodwin**

**Vote: 4-0-0**

- C. Consideration and possible action Conservation Commission requests to use wetland protection fund.

Rebecca Gendreau, Conservation Agent stated this request is for the administration and enforcement for projects under that act. The Commission voted and would like to use nine thousand dollars from this fund for an assessment for an ongoing enforcement action.

**Motion: To approve the use of wetland protection fund in the amount of \$9,000.00 from the Wetland protection fund by the Conservation Commission.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 4-0-0**

- D. Consideration and possible action on the appointment of Luke Quattrocelli as a full-time firefighter/paramedic with the Sturbridge Fire Department at \$20.84 per hour effective May 17, 2022.

Chief Grasso gave a detailed description of Luke Quattrocelli's professional background.

**Motion: To approve the appointment of Luke Quattrocelli as a full-time Firefighter/paramedic with the Sturbridge Fire Department. At a pay rate consistent with the provisions in Article 7 of the agreement between the Town of Sturbridge and the Teamsters Local 170 effective May 17, 2022.**

**By: Selectman Goodwin**

**2<sup>nd</sup> : Selectman Dunnigan**

**Vote: 4-0-0**

Vice Chair Kaitbenski read a memo from Chief Grasso regarding a salary rate change for Michael Ashe to be corrected.

Chief Grasso stated when Michael was appointed he was appointed at pay rate of \$23.29 an hour in the interim of Chief writing the memo and being presented to the Board there was a step increase for part-time employees. According to the contract, Mr. Ashe needs to be moved to a different wage rate. The correct wage rate is \$24.54 per hour.

**Motion: To approve the rate of pay for Michael Ashe at \$24.54 the adjustment will be retroactive to May 3, 2022.**

**By: Vice Chair Kaitbenskit**

**2<sup>nd</sup> : Selectman Goodwin**

**Vote: 4-0-0**

- E. Consideration and possible action to accept the donation in the amount of \$100.00 from Adeline Mattareilli to the Sturbridge Fire Department.

**Motion: To accept the donation in the amount of \$100.00 from Adeline Mattareilli with thanks.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 4-0-0**

- F. Consideration and possible action on a one- day liquor license for Greater Good Imperial Brewing Company for the Concerts on the Common from 5:45p.m. to 8:00p.m. for all the dates listed on the application.

**Motion: To approve the one-day liquor license for Greater Good Imperial Brewing Company for the Concerts on the Common.**

**By: Selectman Dunnigan**

**2<sup>nd</sup> : Selectman Goodwin**

**Vote: 3-0-1 (Dowling abstained)**

- G. Consideration and possible action on a one-day liquor license for Ragged Hill Cider Company for the Sturbridge Farmers Market on the Common from 9:00 a.m. to 1:00p.m. for all the dates listed on the application.

**Motion: To approve the one-day liquor license for Ragged Hill Cider Company for the Sturbridge Farmers Market on the Common.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 3-0-1 (Dowling Abstained)**

- H. Consideration and possible action on the entertainment license for Empire Village for Karaoke every Saturday from 8p.m. – 12:00a.m.

**Motion: To approve the live entertainment license for Empire Village for Karaoke every Saturday from 8:00p.m. to 12:00a.m.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectmen Goodwin**

**Vote: 4-0-0**

- I. Consideration and possible action on the Transient Vendor License for New England Antique Arms Society at the Sturbridge Host Hotel on June 10, 2022 from 10:00a.m. – 5:00p.m., June 11, 2022 from 9:00a.m. -5:00p.m. and June 12, 2022 from 9:00 a.m. – 1:00 p.m

**Motion: To approve the Transient Vendor License for New England Antique Arms Society at the Sturbridge Host Hotel on June 10, 2022 from 10:00a.m.- 5:00p.m., June 11, 2022 from 9:00a.m. -5:00p.m. and June 12, 2022 from 9:00 a.m.-1:00p.m.**

**By: Selectman Dunnigan**

**2<sup>nd</sup>: Selectman Goodwin**

**Vote: 4-0-0**

- J. Consideration and possible action for Realterm Energy Street Lighting presentation on streetlights.

A copy of the Realterm Energy Street Lighting presentation is on file in the Town Administrators Office

- K. Consideration and possible action to vote and approve the posting of the Annual Town Meeting Warrant and Special Town Meeting Warrant.

**Motion: To approve to post the Annual Town Meeting Warrant as presented**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 4-0-0**

**Motion: To approve to post the Special Town Meeting Warrant as presented**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 4-0-0**

**Old Business:**

None

**New Business**

Vice Chair Kaibenski wanted to Thank Robert Reed for the great work he did for the Town of Sturbridge. The Board of Selectmen agreed and Thanked Bob for all of his hard work as the Interim Town Administrator.

## **Correspondence**

### **Approval of Minutes:**

February 7, 2022

April 21, 2022

April 22, 2022

**Motion: To approve minutes of February 7, 2022, April 21, 2022 and April 22, 2022 as written**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Selectman Dunnigan**

**Vote: 4-0-0**

## **Citizen's Forum**

**Executive Session: Per M.G.L. c.30A, Sec. 21(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.**

### **Adjourn:**

**Motion: To move to execute session and not to reconvene in open session**

**By: Selectman Dowling**

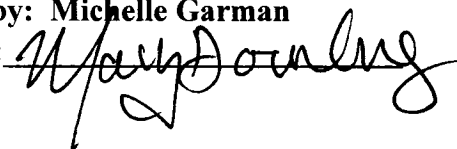
**2<sup>nd</sup>: Selectman Goodwin**

**Vote: Selectman Dowling – Yes, Selectman Goodwin- Yes, Vice Chair Kaibenski-Yes, Selectman Dunnigan-Yes, Chair Blanchard – Absent**

**The meeting adjourned at 8:15 p.m.**

**Minutes prepared by: Michelle Garman**

**Clerk of the Board:**



**Date signed:**

