

**Board of Selectmen  
August 22, 2022  
Veterans Memorial Hall, Sturbridge Town Hall  
308 Main Street, Sturbridge, MA 01566**

**Present:**

Mary Blanchard, Chair  
Chase Kaitbenski, Vice Chair  
Selectman Jamie Goodwin

**Absent:**

Selectman Mary Dowling, Clerk  
Selectman Ian Dunnigan

**Staff:**

Robin A. Grimm, Ph.D., Town Administrator  
Michelle M. Garman, Executive Assistant

**Chair Blanchard called meeting to order at 10:02a.m.  
The Selectmen led the Pledge of Allegiance.  
Chair Blanchard read the agenda.**

**Moment of Silence**

For all those affected by war, fires, Covid-19 the people of Ukraine and innocent Russian people.

**Action Items:**

- A. Consideration and possible action on the purchase and sale agreement for  
7 Main Street, Sturbridge.

**Motion: To sign the purchase and sale agreement for 7 Main Street, Sturbridge.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Vice Chair Kaitbenski**

**Vote: 3-0-0 (Selectman Dunnigan and Selectman Dowling absent)**

**Motion: To increase the purchase price by \$3,500.00 to compensate the sellers closing costs  
and to authorize the Town Administrator to sign the agreement.**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Vice Chair Kaitbenski**

**Vote: 3-0-0 (Selectman Dunnigan and Selectman Dowling absent)**

- B. Consideration and possible action on the job description for the Payroll and Benefits  
Coordinator 2022

**Motion: To approve the job description for the Payroll and Benefits Coordinator 2022**

**By: Selectman Goodwin**

**2<sup>nd</sup>: Vice Chair Kaithbenski**

**Vote: 3-0-0 (Selectman Dunnigan and Selectman Dowling absent)**

**Adjourn:**

**Motion: To adjourn**

**By: Vice Chair Kaithbenski**

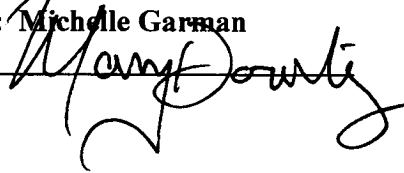
**2<sup>nd</sup>: Chair Blanchard**

**Vote: 3-0-0 (Selectman Dunnigan and Selectman Dowling absent)**

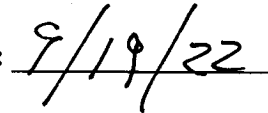
**The meeting adjourned at 10:09a.m.**

**Minutes prepared by: Michelle Garman**

**Clerk of the Board:**

A handwritten signature in black ink, appearing to read "Mary Dowling", written over a horizontal line.

**Date signed:**

A handwritten date "9/19/22" in black ink, written over a horizontal line.