



# *Town of Sturbridge*

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## **Board of Selectmen**

### **Minutes**

**July 18, 2016**

**Veterans Memorial Hall, Sturbridge Town Hall  
308 Main Street, Sturbridge, MA 01566**

**Present:** Mary Blanchard, Chairman  
Craig Moran  
Michael Suprenant  
Mary Dowling  
Leon Gaumond, Jr., Town Administrator  
Debra Gauthier, Administrative Assistant

**Absent:** Priscilla Gimas

### **6:00 p.m. Open Session**

The Chairman called the meeting to order at 6:00 p.m..

**Motion:** I move to enter into Executive Session under MGL Ch. 30A, §21a, #3: To discuss strategy with respect to collective bargaining (DPW negotiations) by M. Dowling, seconded by M. Suprenant.

**Roll call vote:** Blanchard YES, Dowling YES, Suprenant YES, Moran YES. Motion carries 4-0

The meeting began with the Pledge of Allegiance.

### **Public Service Announcements**

M. Suprenant announced that **St. Anne's Parish is having a Novena scheduled from July 18 and goes thru July 26, 2016 from 7pm to 9pm.**

L. Gaumond announced that the Town of Sturbridge has received \$11,570 in MIIA rewards credits this year. This number represents work done in Lost Control this last Fiscal Year. He also announced a stakeholders meeting on August 3<sup>rd</sup> to study the Trolley Service for the Town.

### **Jill Roy: Dock Application 188 Lake Road**

Jill & Chuck Roy of 188 Lake Road came before the Board. They wish to take out the old dock and build a new dock the same size as the old dock. We went through the Contractor hired, Lenny Gelbert and he did an engineering study and they work with P & Z and they just mentioned to me last month that we need to get a permit and go in front of the Board of Selectmen.

**Motion:** I move to approve the dock permit at 188 Lake Road.

**By:** M. Dowling

**2<sup>nd</sup>:** C. Moran

**Vote: All in Favor Passed 4/0**

**Town Administrator Update:**

- **Appointment of Delegates and Alternates to the CMRPC for FY17**

L. Gaumond reported that the Board is responsible for appointing the 2<sup>nd</sup> delegate and alternate. M. Suprenant replied he goes to most of the meeting this year and would be interested in doing it again next year.

**Motion: I move to appoint Michael Suprenant as the delegate for CMRPC for FY17. By: M. Dowling**  
**2<sup>nd</sup>: C. Moran**

**Vote: All in Favor Passed 4/0**

**Motion: I move to appoint Mary Dowling as the alternate delegate for CMRPC for FY17. By: M. Suprenant**  
**2<sup>nd</sup>: C. Moran**

**Vote: All in Favor Passed 4/0**

The Selectmen will carry over the alternate position until the next meeting.

- **Request for one-day liquor license – Hamilton Rod & Gun Club for the Milltown Auto Show**

M. Blanchard announced that Ron Komar called her because he had another commitment and she told him he did not need to be present because they had this event many times and never had a problem before and the police chief has signed off on it. There was no further discussion.

**Motion: I move to approve the One Day Liquor License for Hamilton Rod & Gun Club and the Milltown Auto Show on their request for a One Day Liquor License.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

- **Request for one-day liquor license – Big Alum Lake Association**

L. Gaumond announced that the Town has a request for a One Day Liquor License from the Big Alum Lake Association from Janet Garon on Friday, August 5, 2016.

**Motion: I move to approve the One Day Liquor License for the Big Alum Lake Association event on August 5, 2016.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

- **Review and execute DPW Contract**

L. Gaumond presented the DPW Contract beginning in FY17 and asked the Board to vote to approve and sign the DPW contract.

**Motion:** I make a motion to approve the DPW Contract for FY17, FY18, FY19 as agreed by the SEIU and the Board of Selectmen (subject to the signing of the contract from the Union Representative first). By: C. Moran  
**2nd:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

- **Vote to approve Chapter 90 request for road improvements on Leslie Lane, McGregory Rd, Newton Place, and Old Sturbridge Road.**

L. Gaumond asked the Selectmen to sign the Chapter 90 reimbursement request from DPW Director Greg Morse in the amount of \$131,575.42.

**Motion:** I move to request the Chapter 90 road reimbursements for Leslie Lane, McGregory Road, Newton Place, and Old Sturbridge Road.  
**By:** M. Suprenant  
**2nd:** C. Moran  
**Vote:** All in Favor Passed 4/0

- **Approval of Water Management Act Permit Renewal Assistance proposal with Tighe & Bond**

L. Gaumond asked the Selectmen to review and approve a proposal from Tighe and Bond for \$16,000.00 to provide the Town with assistance on the Water Management Act Permit Renewal process. It goes back to an early Town Meeting vote that was approved.

**Motion:** I move to approve the Water Management Act Permit Renewal Contract and authorize the Town Administrator to sign on behalf the Town.  
**By:** C. Moran  
**2nd:** M. Dowling  
**Vote:** All in Favor Passed 4/0

#### **State Fire Marshall: Presentation to Gabriel Rice**

Chief David Zinther presented a special recognition to Gabriel Rice for his efforts in alerting town fire officials of a fire emergency at 11 Cricket Lane. Anytime a Firefighter hears this there heart skips a beep because they know something is going on. Mr. Rice was presented a Certificate of Recognition from the Sturbridge Police Department and was offered an honorary member of the Sturbridge Fire Department. Chief Zinther introduced Cindy Ouillette, Fire Data Public Coordinator from the State Fire Marshall's Office which provided words of congratulations. Mr. Rice was also presented a Certificate of Meritorious Action by the Mohegan Council of the Boy Scouts of America by officials from Boy Scout Troop 161.

### **Appointment of new fulltime firefighters**

Chief Zinther presented Jonathan Becker as a candidate as a fulltime firefighter. He comes to us from the Ware Fire Department where he has been a Fire Fighter for 7 years and a paramedic for 3 years.

**Motion:** I move to concur with the appointment of Jonathan Becker as a fulltime firefighter with a starting salary of \$22.22/hour to be effective July 19, 2016. By: C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

Chief Zinther presented Awtumn Courville as a candidate for a part-time firefighter position. She recently became certified as a EMT and she has been working for a private ambulance company.

**Motion:** I move to concur with the appointment of Awtumn Courville as a part-time firefighter with a starting salary of \$16.83/hour to be effective July 19, 2016. By: C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

### **Appointment of new Emergency Management Coordinator (Kerry Clark)**

Chief Ford addressed the Board to introduce Kerry Clark as a candidate for Emergency Management Coordinator. He has extensive military and emergency management background and is presently working as the Emergency Preparedness Coordinator for Genzyme Corporation in Framingham, MA. He also served on the Dudley Board of Health and as a Regional Public Health Emergency Planner with the Massachusetts Department of Public Health.

**Motion:** I move to concur with the appointment of Kerry Clark as the Emergency Management Coordinator for the Town of Sturbridge on a part-time basis with a starting salary of \$18.88/hour to be effective July 19, 2016. By : C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

### **Department Head Reports:**

- **Nelson Burlingame, Building Inspector**

Nelson Burlingame came before the Board for his monthly report. He reported that the Holiday Inn Express is in the process of back filling and have poured most of the walls and elevator shaft. The Super 8 Motel has been in conversations on a new alarm system and tie it in together smoke detectors. The Public House demolition has been done for the new hotel. Baba Sushi at 453 Main Street is open and they are doing site work and landscaping.

On 6/29/16 he went to Dudley District Court on a neon sign issues which he was found to be upheld. Moving forward if a neon sign can be seen by the public area it will not be allowed.

- **Police Chief Thomas Ford**

Chief Ford presented his May and June Report. The operations seem pretty normal for this time of year in the spring and there were no abnormalities in the calls for service.

- **Fire Chief David Zinther**

Chief David Zinther announced that Sturbridge is no longer in consideration for the Ladder Truck Grant due to the disparity of the number of fires we really have and the money we were requesting. He suggested looking at a used ladder truck due to the number of calls requiring this piece of equipment. He announced that our department will participate in a charity walk for Autism Foundation is looking for authorization to participate in the Muscular Dystrophy Association Boot Drive. It will be held here in Sturbridge on August 1, 2016 between the hours of 3 p.m. to 6 p.m. and they will be in the intersection between Rt. 131 and Rt. 20.

**Motion: I move that the Board of Selectmen approve the MDA Boot Drive for the Sturbridge Fire Department to being held on Monday August 1, 2016 between the hours of 3 p.m. to 6 p.m. located at the intersection between Rt. 131 and Rt. 20. On Rte. 131 with the acquiescence of the Police Chief.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

Chief Zinther reported that hose testing has been completed for 2016 with only a couple of failures and all pump testing has been completed. He also updated the Selectmen on Sean Moynagh's status as a certified Paramedic however he will need to do some ride time in the ambulance and then be reviewed by our program medical doctor. He suggested that the Town consider hiring permanent part time employees to help with our day time staff which is always short. M. Blanchard requested this in writing.

C. Moran asked about the use of Narcan and the number of uses. Chief Zinther & Lt. Riendeau will respond to the Selectmen with that information.

M. Blanchard questioned Chief Zinther about a letter of reimbursement from Sean Moynagh certification. L. Gaumond informed the Board that Mr. Moynagh was an internal candidate who was paying for paramedic training out of his own pocket and demonstrated promise with the Fire Chief who requested confirmation from the Selectmen on his appointment. Mr. Moynagh recently went for the certification test and submitted for reimbursement for the test as well as mileage for the test. The Town did not pay for paramedic certification since it was a requirement for hire prior to Mr. Moynagh hire. As such, the request for reimbursement was held up and questioned. While it is true that the Town never specifically stated that the certification test was to be paid by Mr. Moynagh, it is also true that Mr. Moynagh never asked that the Town pay for that certification; this issue was not considered when Mr. Moynagh was hired.

**Motion: I move the Board approve a reimbursement to Sean Moynagh for his paramedic certification for the Town Sturbridge, not to be precedent setting, and that the reimbursement will not exceed \$1000 as reviewed and approved by the Fire Chief.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

Vote: All in Favor Passed 4/0

**Appointment of Custodian (Christopher Groleau)**

L. Gaumond presented Christopher Groleau as a candidate for a custodian position. He has worked as a custodian at the Senior Center and will take over duties working for the COB and PSC.

**Motion:** To move to concur with the expanded duties of Christopher Groleau as Custodian effective July 19, 2016 at a rate of pay of \$16.35/hour.

By: C. Moran  
2<sup>nd</sup>: M. Suprenant  
Vote: All in Favor

7:15 p.m.

**PUBLIC HEARING: Application for a Fuel Storage Tank at 59 Technology Park Road for Sail Energy LLC d/b/a Pioneer Oil**

M. Dowling read the advertisement: In accordance with MGL Ch. 148, Section 13, notice is hereby given that a public hearing will be held on July 18, 2016 at 7:15 p.m. at the Veterans Memorial Hall, Sturbridge Town Hall, 308 Main St., Sturbridge, MA before the Board of Selectmen, on the application of Sail Energy LLC d/b/a Pioneer Oil for a license for storage tanks for flammable materials at 59 Technology Park Rd., Sturbridge, MA. Dated June 30, 2016

L. Gaumond started that the hearing was called in error as the applicant mistakenly checked off New License on the application which triggered the legal advertisement. According to the Fire Department they already have a fuel storage license and they are seeking a modified license instead. He recommended that the Selectmen close the public hearing unless there are public comments and then to deliberate the matter as follows accepting the amended fuel storage license as approved by the Chief Zinther for Pioneer Oil. There is a slight increase in the amount of gallons to 2000.

**Motion:** I move to close the Public Hearing;  
**By:** C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

**Motion:** I move to accept the amended fuel storage license as approved by Chief Zinther for Pioneer oil.  
**By :** M. Dowling  
**2<sup>nd</sup>:** M. Blanchard  
**Vote:** All in Favor Passed 3/1 (Moran abstain)

7:30 p.m.

**PUBLIC HEARING: Application for a New Brewer/Pouring Wine & Malt Liquor License, Live Entertainment License and Common Victualler License for Homefield Brewing, LLC**

M. Dowling read the hearing notice: Notification is hereby given that an application has been filed by Homefield Brewing, LLC for a new Brewer/Pouring Wine & Malt Liquor License and Live Entertainment License with the Sturbridge Board of Selectmen for premises located at 3 Arnold Road, Sturbridge, MA

01518. In accordance with MGL Ch.138, a public hearing will be held on Monday, July 18, 2016 at 7:30 p.m. at Veteran's Memorial Hall, Sturbridge Town Hall, at 308 Main Street, Sturbridge, MA. Dated July 7, 2016

Suzanne LePage and Jonathan Cook came before the Board. They have received their Brewers License and would like to open a Tap Room at 3 Arnold Road. We would brew there with a very small system and will be serving the beers. It is roughly 1,575 square feet total. They are also looking to have a small space for live entertainment. J. Cook stated he was an assistant brewer at Portsmouth Brewery in 1990 and then decided to start writing books and articles about beer for Yankee Brew News and other publications. For the last 2 years he has been gypsy brewing for local breweries Worm Town Brewery and Rapsallion. S. LePage added the food is going to be all small plates, cold food and will be 100% local farm to table.

**Motion:** I make a motion to close the Public Hearing  
**By:** C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

**Motion:** I move to approve the Brewer/Pouring License for Homefield Brewing location at 3 Arnold Road as presented and subject to obtaining all necessary inspections and permits.  
**By:** C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor Passed 4/0

**Motion:** I move to approve the Common Victualler License to Homefield Brewing location at 3 Arnold Road as presented and subject to obtaining all necessary inspections and permits.  
**By:** M. Suprenant  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in Favor Passed 4/0

**Motion:** I move to approve the Live Entertainment License to Homefield Brewing conducted between the hours of Thursday 3-9 p.m., Friday 3-9 p.m., Saturday 2-9 p.m., and Sunday 11am to 6 p.m., location at 3 Arnold Road as presented and subject to obtaining all necessary inspections and permits. **By:** M. Suprenant  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in Favor Passed 4/0

7:45 p.m.

**PUBLIC HEARING:** Transfer of Liquor License and Pledge of License for DJ One Gas, d/b/a Sturbridge Gas

M. Dowling read the Hearing Notice. L. Gaumond announced that the Selectmen have received a petition to transfer the liquor license and pledge the license for Sturbridge Gas to Joseph Daou.

**Motion:** I make a motion to close the Public Hearing  
**By:** C. Moran  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor **Passed 4/0**

**Motion:** I move to approve the transfer of the liquor license to Sturbridge Gas to the new owner Joseph Daou.  
**By :** M. Dowling  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in Favor **Passed 4/0**

**Michael Glick, Publick House: Discussion about the Mass. Economic Development Incentives Program**

The Board has received a request from the Publick House to see if the Town would be open to working with them on an application for assistance under the MA Economic Development Incentive Program. M. Glick from the Publick House came before the Board to present their project. The project will be similar to the Chamberlain House project but they will be connected. The Selectmen felt the work on the Chamberlain House was beautiful.

**Motion:** I move to accept the Town Administrator request to bring the MA Economic Development Incentive Program received from the Publick House in front of the Board at a later date. By M. Dowling:  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in Favor **Passed 4/0**

**Discussion on Letter of Non-opposition for Heal, Inc.**

Atty. Katherine Adams and Atty. Steve Bookbinder approached the Board to discuss the recession of their letter of non-opposition. They detailed the expenses they have incurred since they received the letter from Sturbridge. Expenses totaled \$78,000 for items such as a monthly lease for the property, engineering and architect costs, as well as legal expenses. They have been working closely with the Planning Department and were close to contracting for a traffic study. She reiterated that Heal Inc. is committed to providing access to medical marijuana but feels that the changing market may force them into the recreational market now that the ballot question is on the table. The site work is going to be very expensive so they would not be able to restrict sales to only medical marijuana. They are offering to restrict the sale of recreational marijuana for five years in exchange for reinstating the letter of non-opposition. She provided the offer in writing.

Atty. Adams spoke about the ballot questions and the timeline if the question were to pass. She also spoke to the Massachusetts restrictions on marijuana products shaped like a commercial candy.

C. Moran asked if there were any educational facilities on this site. Atty. Adams responded that there are no schools on the site. C. Moran asked about the oil burner instructional program at the site. Atty. Bookbinder stated that they were unaware of this but also felt that this type of entity is not likely to be concerned about in the regulations.



M. Suprenant stated he was not present at the meeting when the letter was rescinded. M. Blanchard responded that they did not have a full board tonight either and a motion to reconsider requires that motion from one of those who voted in the affirmative.

L. Gaumond asked about the status of the provisional certification from the state. Atty. Adams responded that they are awaiting the response within a month. He also asked for a copy of their presentation.

M. Dowling suggested this issue be brought back soon since time is of the essence.

### **Town Administrator's Update – cont.**

- **Discussion on the Town Clerk Vacancy**

L. Gaumond provided the Selectmen with information relative to the recent retirement of our Town Clerk. The Town has a couple of different options: we could hold a special election to fill the vacancy or we could appoint a temporary town clerk until the next election. He recommended the second option given the presidential election coming up. He also announced we will also need to fill the vacancy of assistant town clerk.

**Motion: I move to ask the Town Administrator to begin to search for a Temporary Town Clerk.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

### **Correspondence**

M. Dowling read the list of correspondence from the last two weeks. M. Blanchard informed L. Gaumond he would need to coordinate with the Regional School Committee to meet with remaining members of the Tantasqua School Committee and it would need to be advertised.

### **Old Business**

The Selectmen asked to carry over the Riverlands discussion until there is a full board present.

M. Suprenant mentioned the Exhibition Hall Op-Ed piece in the paper over the weekend. He pointed out that Town Hall passed a resolution to attempt to save the building. He asked the Selectmen to contact CVS to let them know. M. Blanchard felt it was not in the hands of the Selectmen.

### **New Business**

M. Blanchard asked for a vote to sign and post the warrant for Town Meeting.

**Motion: I move to sign and post the warrants for the Special Town Meeting.**

**By: C. Moran**

**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

### Citizens' Forum

Robert Coates approached the Board. He asked why the Selectmen would not concur with the appointment of a 9<sup>th</sup> firefighter for the Department. M. Blanchard responded that the Selectmen voted not to support the hire. She stated part of the reason was that that the Selectmen have not yet received a report on the change in the shifts which was recently done.

### Adjourn

**Motion: I move to adjourn.**

**By: C. Moran**

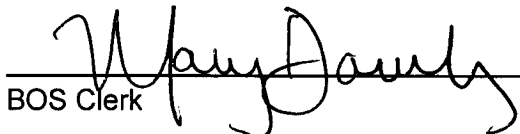
**2<sup>nd</sup>: M. Suprenant**

**Vote: All in Favor Passed 4/0**

The Meeting was adjourned at 9:03 p.m.

Respectfully submitted

Leon A. Gaumond Jr., Town Administrator

 2/21/18  
BOS Clerk Date