

July 5, 2016

**Board of Selectmen  
Minutes  
July 05, 2016**

**Present:** Mary Blanchard, Chairman  
Priscilla Gimas, Vice Chair  
Mary Dowling, Clerk  
Craig Moran  
Michael Suprenant  
Leon Gaumond, Jr., Town Administrator  
Debra Gauthier, Administrative Assistant

M. Blanchard called the meeting to order at 6:00 p.m. following the Pledge of Allegiance

**Motion:** I move to go into Executive Session under the provision of MGL Ch. 30A Section 21A #3 to discuss collective bargaining with the DPW Union and that the Chairman declares the Executive Session is necessary to protect the bargaining position of the body.  
**By:** C. Moran  
**2<sup>nd</sup>:** P. Gimas  
**Vote:** Roll Call: Moran YES, Gimas YES, Suprenant YES, Dowling YES, Blanchard YES. All in favor.

**Public Service Announcements**

M. Blanchard announced that the Assessor's Office is now accepting Exemption Applications for Fiscal Year 2017 Real Estate Taxes. She also announced that the Senior/Veteran Work Program applications are available as well.

M. Blanchard announced that the meeting was being recorded by a reporter from the Worcester Telegram & Gazette.

**Appointments:**

L. Gaumond introduced Kevin Filchak as his choice for the Economic Development/Tourism Coordinator. He asked for the Board to concur the hiring of Kevin Filchak to be effective July 12, 2016 at the rate of pay \$22.17./hour. L. Gaumond informed the Board he would be meeting with Kevin Filchak to further the conversation and get him started in the right direction. The STA will be having their first meeting on July 13<sup>th</sup> and Mr. Filchak has been invited to attend this meeting and he will represent the Town of Sturbridge in this meeting.

**Motion:** To hire Kevin Filchak as the Economic Development/ Tourism Coordinator with a start date July 12, 2016 at the pay rate of \$22.17/hour. By P. Gimas  
**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in favor Passed 5/0

July 5, 2016

L. Gaumond introduced the new Administrative Assistant to the Town Administrator and Board of Selectmen, Debra Gauthier and asked for the concurrence on her appointment.

**Motion:** To hire Debra Gauthier as the new Administrative Assistant to the Town Administrator and The Board of Selectmen at the pay rate of \$20.51/hour. By P. Gimas  
**2<sup>nd</sup>:** Craig Moran  
**Vote:** All in favor Passed 5/0

L. Gaumond informed the Board that he would like to present Marina Goloborodko to serve as a Custodian in our municipal buildings. C. Moran asked if CORI checks were being done on these candidates to which L. Gaumond responded that they are.

**Motion:** To hire Marina Goloborodko as the new custodian on July 5<sup>th</sup> 2016 with a starting pay rate of \$16.03/hour provided she completes a pre-employment physical.  
By P. Gimas  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in favor Passed 5/0

#### **Consideration of Exhibit H regarding the Altus Solar Agreement**

L. Gaumond informed the Board the Town has received notification from Altus (the Shirley solar project) that they seek to move this project from the PRIVATE CAP to the PUBLIC CAP in order to continue with the project. Since Sturbridge is the only off-taker of credits from the project our previous agreement assumes the Town would assume the role as Host Customer. In order for this to transfer to happen and the project to move forward, this Exhibit H needs to be signed before July 20th. The document has been reviewed by our solar consultant, Beth Greenblatt, as well as Town Counsel. He suggested that the Board authorize the Chairman to sign the soon-to-be delivered final version of Exhibit H for the Shirley Landfill Net Metering Agreement as approved by Town Counsel.

M. Blanchard recognized Alana Chain from Altus Power, their Senior Contraction Manger. C. Moran questioned Ms. Chain regarding the delays in the project and the difference in rates. Town Counsel Rick Holland was recognized and stated the only thing Sturbridge needs to do as the Host Customer is to sign the Exhibit H agreement. He further stated the construction deadline was July 20, 2016 but under the Public Cap the date change would be January 8, 2017. So they will end up with an extra 6 months to finalize and complete the project. If the Board does not follow through with this project and sign the contract one of two things can happen either the project is terminated or Altus Power would have to find other Public entity to serve as the Host. Then they would get no net meter credits because the Town will accept all those net meter credits for the project.

M. Suprenant asked if it was likely that the facility would be certified for operation on or before January 8, 2017. A. Chain replied that they have completed all the testing last week and it should meet that deadline. C. Moran asked if she had all of her foundation, polls and panels. She replied that they have all of their modules and are waiting for the electrician.

July 5, 2016

**Motion:** I move that the Selectmen authorize the Chairman of the Board of Selectmen to sign the soon-to-be delivered final version of Exhibit H for the Shirley Landfill Net Metering Agreement as approved by Town Counsel., By M. Blanchard

**2<sup>nd</sup>:** M. Suprenant

**Vote:** Three in favor - M. Blanchard, P. Gimás, M. Suprenant  
Two against - C. Moran and M. Dowling

#### **Updates to the Personnel Classification Plan**

L. Gaumond asked the Board to approve the action recently taken by the Personnel Committee to update the Personnel Classification Plan.

**Motion:** I move to approve the new job description for the Senior Center Program Assistant position at Grade 2 and the revised job description for the inter-Library Loan & Adult Service Assistant at Grade 6. By P. Gimás

**2<sup>nd</sup>:** C. Moran

**Vote:** All in favor                      Passed 5/0

#### **Town Administrator's Updates**

##### **Resignation of William Smith from the Historical Commission**

L. Gaumond asked the Board of Selectmen to accept the resignation of William Smith from the Historical Commission.

**Motion:** I move to accept the resignation of William Smith from the Historical Commission., By P. Gimás

**2<sup>nd</sup>:** C. Moran

**Vote:** All in favor                      Passed 5/0

M. Suprenant wanted to express his feelings that although William Smith was only on the commission for a short period of time he feels he made real difference and a letter should be sent thanking him for his service.

##### **Request to authorize funding for 5 hour/week for Conservation Department Administrative Assistant**

L. Gaumond asked the Board of Selectmen to approve the annual request to authorize 5 hours/week of funding from the Wetland Protection Fund to support the Administrative Assistant in the Conservation Department. He informed the Board that the Wetland Protection Fund is used for alternate protection program and a portion has been used in pass to pay for extra hours for the Administrative Assistant in that positions.

**Motion:** I move to accept to authorize funding for 5 hours/week for the Conservation Department for the new Administrative Assistant, by M. Suprenant

**2<sup>nd</sup>:** P. Gimás

**Vote:** All in favor                      Passed 5/0

**Review request from Diane Lewis for a cemetery walk at the Old Burial Grounds.**

L. Gaumond informed the Board of Selectmen that the Town received a request from Diane Lewis who is seeking Town permission to organize a cemetery walk at the Old Burial Ground on September 24<sup>th</sup> with a rain date of October 1, 2016. M. Blanchard stated she feels they do not need the town's permission since it was public property. L. Gaumond stated he was not aware she was charging a fee and he would speak to the petitioner.

**Invitation to participate in the Worcester County Revolution of 1774**

L. Gaumond invited the Board of Selectmen to participate in the reenactment of the Worcester County Revolution of 1774 on October 2<sup>nd</sup>.

**Letter from Heal, Inc. asking for reconsideration**

L. Gaumond presented to the Board a request from Heal Inc. to have them reconsider their previous vote to rescind their letter of non-opposition. P. Gimás stated that Heal Inc. may have expended funds and she would like to see proof of this expenditure at the next meeting.

**Motion:** I move to grant Heal Inc. a scheduled discussion about the letter of non-opposition requesting a meeting on the Agenda for July 18<sup>th</sup>. By M. Dowling

**2<sup>nd</sup>:** P. Gimás

**Vote:** Four in Favor, Passed 4/0/1 (Craig Moran abstained)

**Vote to update roof project bases on bids and consider change orders**

L. Gaumond gave the Board of Selectmen an update on the ongoing roof project. He asked them to revise the base contract price by \$10,650 due to an error in the original tabulation and award. The North section of the library was planned to be completely done and this was not reflected in the base bid. The revision still maintains the lowest qualified bidder status of our contractor but the award needs to be amended. They provided several change orders as follows:

PCO2: Supply and install heated gutter mats	\$6,000
PCO3: Remove old slate and install new slate on cheek walls	\$2,950
PCO4: Repaint existing cupola	\$1,700
Totaling	<b>\$10,650</b>

L. Gaumond also informed the Board that after speaking with the Architect, he recommends proceeding with both PCO3 and PCO4 at a cost of \$4,650. This will allow the slate on the cupola to match the other slate on the roof and would prevent (for the foreseeable future) any need to be stepped on when painting the cupola. He asked the Selectmen to concur with the recommendation of the Architect and approve a new base bid for the project at \$312,805 and PCO3 and PCO4.

**Motion:** I move the motion to approve the new base bid for the Roof Project for Joshua Hyde Public Library project at \$312,805 plus the addition cost of \$4,650 for portions PCO3 and PCO4. By P. Gimás

July 5, 2016

**2<sup>nd</sup>:** M. Suprenant  
**Vote:** All in favor Passed 5/0

**Past to Present Antiques has changed their address from 479 Main Street to 572 Main Street.**

L. Gaumond asked the Board of Selectmen to concur the change of address for the license.

**Motion:** I move to approve the change made to Past to Present Antiques from 479 main Street to 572 Main Street. By P. Gimas  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in favor Passed 5/0

**Request to Appoint Linda Conroy Friedmann to the Cultural Council**

L. Gaumond asked the Selectmen to concur with the appointment of Linda Conroy Friedmann to the Cultural Council.

**Motion:** I move to approve the appointment of Linda Conroy Freidmann to the Cultural Council. By P. Gimas  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in favor Passed 5/0

**Discussion on the Brookfield Road project**

M. Suprenant announced that MassDOT has proposed eliminating the section of the Brookfield Road improvements from Main Street (Route 20) to the Mass Turnpike. There will be a 30 day comment period and he would like the Board of Selectmen to oppose this decision. The cost of the project would be about \$350,000 to \$400,000 less by taking that action. M. Blanchard agrees with Michael Suprenant that the project has been cut back enough.

**Motion:** I move to author a letter to MassDOT to oppose the proposed reduction in the scope of the Brookfield Road construction project. By P. Gimas  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in favor Passed 5/0

**Resignation of Lorraine Murawski from the Town Clerk's Office**

M. Blanchard read a letter of resignation from Lorraine Murawski.

**Motion:** I move to accept the resignation of Lorraine Murawski at acting Town Clerk. By: P. Gimas  
**2<sup>nd</sup>:** C. Moran  
**Vote:** All in favor Passed 5/0

July 5, 2016

M. Dowling wanted to thank Lorraine for doing what she believes is an outstanding job throughout her the years of service and she was very dedicated to the Town. She wished Lorraine health and happiness in her retirement. L. Gaumond has already started researching for the next steps for the Town to fill that vacancy as soon as possible and he will be reporting back to the Board shortly.

### **Correspondence**

M. Dowling read the list of correspondence from the last two weeks.

### **Approval of Minutes**

**Motion:** I move to accept the minutes from April 9<sup>th</sup>, 2013 with that vote. By: P. Gimas  
**2<sup>nd</sup>:** M. Blanchard  
**Vote:** Two in favor, Three abstained (M. Dowling, G. Morse & M. Suprenant abstained)

**Motion:** I move to accept the minutes of June 13, 2016 as amended. By: M. Suprenant  
**2<sup>nd</sup>:** P. Gimas  
**Vote:** All in favor Passed 5/0

**Motion:** I move to accept the minutes of June 20, 2016 as amended. By: M. Suprenant  
**2<sup>nd</sup>:** P. Gimas  
**Vote:** All in favor Passed 5/0

### **Old Business**

M. Blanchard asked about the Riverland Signs issue. L. Gaumond replied it will be discussed at the next meeting.

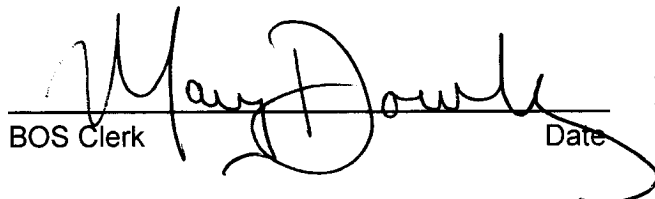
### **New Business**

There was no new business from the Board.

**Motion:** Motion made to Adjourn. By: P Gimas  
**2<sup>nd</sup>:** M. Blanchard  
**Vote:** All in favor Passed 5/0

The Meeting was adjourned at 8:00 p.m.

Respectfully submitted by Debra Gauthier  
Reviewed by Leon Gaumond, Town Administrator

  
BOS Clerk \_\_\_\_\_ Date 2/21/18