

**Board of Selectmen
Minutes
March 5, 2018**

Present: Priscilla Gimas, Vice-Chair
Mary Dowling, Clerk
Michael Suprenant
Craig Moran
Leon Gaumond, Jr., Town Administrator
Colleen King, Administrative Assistant

Absent : Mary Blanchard, Chairman

The Acting Chairman P. Gimas called the meeting to order at 6:00 p.m.

Clerk, M. Dowling read the following:

Motion: To enter Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss litigation where the Chair of the Board of Selectmen declares that discussion in Open Session would have a detrimental effect on the position of the Town. The Board will reconvene in Open Session following Executive Session.

Roll Call Vote: C. Moran: YES; M. Suprenant: YES; M. Dowling: YES; P. Gimas: YES

Open Session

The Selectmen reconvened at 6:20 p.m.

Pledge of Allegiance

The Board members stood for the pledge.

Public Service Announcements

None

6:30 p.m. Water Dock Permit Application – 44 Burgess School Rd, Cedar Lake, Sturbridge

David & Lise Travinski, of 44 Burgess School Road appeared before the Board to request a temporary dock. The proposed dock will be 120 square feet; not exceeding the Town's 200 square surface space requirement. The Conservation Agent does not anticipate a concern. The Conservation Agent recommends further discussion on the details of how dock will be anchored; the footings, decking, etc. for the purposes of filing with the Wetlands Protection Act. Mr. Travinski stated to the Board that he and his wife's property is a narrow piece of land. Many years back there was an unofficial arrangement with the neighbor to use part of the property to park their boat. Mr. Travinski stated that in reading the Town's bylaw on docks, it states no more than one dock per parcel of land. His neighbor has two docks, one of which houses a boat on his property. He has talked with his neighbor regarding this matter and they have not agreed to park their boat elsewhere. Mr. Travinski stated that if the Board would approve his request for a dock, the permit would document the designated property boundaries. The proposed dock is aluminum and a temporary structure that will not affect the wetland area. M. Dowling stated she would like the Board to review the bylaw in a future meeting regarding where boats can station and the potential violation of property lines.

Motion: I move to approve the request for a temporary dock at 44 Burgess School Road on Cedar Lake.

by: C. Moran

2nd: by M. Suprenant

Vote passed 4-0

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Vote of Concurrence of Hiring New Senior Center Director, Heather Weston

Heather Weston was introduced to the Board by the Town Administrator who is requesting the Board appoint her to the vacant position of Senior Center Director. L. Gaumond and Susan Grandone, Chair of the Council on Aging, both interviewed Ms. Weston.

Motion: I move to appoint Heather Weston to the position of Senior Center Director effective March 21, 2018 at a rate of pay of \$50,461/per year. by: C. Moran

2nd: by M. Suprenant

Vote passed 4-0

Discussion on Restrictions: Forest Harvesting Permit – T Jepson & Son, LLC/Spencer Solar, LLC – Fiske Hill Rd

John Clarke of Jepson & Son, LLC appeared before the Board again. The public hearing was closed at the last meeting on February 20, 2018. The Conservation Agent did get permission from the owner to walk the property with the Forest Harvester, John Clarke. The Conservation Agent issued a memo to the Board stating that the previous concerns and issues were the Conservation Commission had has been resolved.

The Board members were satisfied with the site visit review by the Conservation Agent and a motion was made by Selectman M. Suprenant.

Motion: I move to approve the permit with the conditions attached for logging permits. by: M. Suprenant

The following conditions for logging permits in Sturbridge is as follows:

- **Logging operations shall be allowed Monday through Friday (with no harvesting on recognized Massachusetts legal holidays) from 7:00 a.m. to dusk; and on Saturdays from 8:00 a.m. until 12:00 p.m. Noon; no Sunday or holiday hours;**
- **Prior to the commencement of logging operations, the applicant shall coordinate transportation with the Town's school bus schedule to avoid conflict between logging operations and school bus operations;**
- **Work shall be performed when the ground is dry, frozen or otherwise stable;**
- **A \$5,000 road maintenance bond shall be submitted to the Town Administrator before work commences to ensure that repairs are made to any Town roads damaged as a result of the subject forestry harvest project and the Town may additionally require a performance bond to ensure erosion control measures before, during and, for a reasonable period of time, after the proposed operation. Said bond shall be released by the Treasurer upon inspection and a satisfactory finding by the DPW Director.**
- **A licensed timber harvester is identified prior to commencement.**
- **The DPW Director and Conservation Agent should be notified before starting work.**

2nd: by: C. Moran

Vote passed 4-0

Town Administrator's Update

Vote to concur with the appointment of Jeff Ardis to the Sturbridge Tourism Association

Motion: I move to appoint Jeff Ardis to the Sturbridge Tourism Association. by: M. Dowling

2nd: by M. Suprenant

Vote passed 4-0

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Vote to concur with the appointment of Kelly Quinlan to the Cultural Council:

Motion: I move to appoint Kelly Quinlan to the Cultural Council. by: M. Dowling

2nd: by M. Suprenant

Vote passed 4-0

Vote to accept the \$100 donation to the Senior Center Gift Account

Motion: I move to accept the \$100 donation to the Senior Center Gift Account from the Massachusetts Council on Aging. by: M. Dowling

2nd: by M. Suprenant

Vote passed 4-0

MIIA Property and Casualty Group, Inc. Dividend Award to Town of Sturbridge

The Town was awarded \$2,361.00 in dividends to be used as a check or credit toward premiums

Chapter 90 Funding for FY 2019

The Town Administrator announced to the Board members the Town of Sturbridge's FY2019 Chapter 90 apportionment of \$431646. This amount will automatically be incorporated into the Town's existing 10-year Chapter 90 contract. M. Suprenant stated that he learned from an MMA meeting that the funding for \$200 million should be increased to \$300 million because the gas tax collected each month; only 20% goes directly to roads.

Motion: I move to authorize Selectmen M. Suprenant to represent the Board at the upcoming MassDOT meeting and recommend Chapter 90 funding be increased to \$300 million as recommended by the MMA.

by: M. Dowling

2nd: by C. Moran

Vote passed 4-0

Spencer Wastewater Treatment Plant Request Letter

The Town Administrator advised the Board of a copy of a letter sent in 2016 responding to water quality pollution concerns raised regarding the Spencer Wastewater Treatment Plant. In addition, the Quaboag Quacumquasit Lake Association (QQLA) has written to ask for support concerning the protection of the South Pond water and the replacement of a bridge/flow barrier for FY19. There are upcoming MassDOT public hearings on March 22 and March 26 regarding the discharge permit and Spencer Wastewater Treatment Plant. The Board agreed to provide a letter of support on behalf of the Town of Sturbridge. M. Suprenant stated the need for two support letters. One letter supporting the EPA and DEP draft permit regarding discharge limits of the Spencer Wastewater Treatment Plant and the other letter supporting the construction of the bridge/barrier for South Pond.

Motion: I move to authorize a letter to the E.P.A. for the draft permit of the Spencer Wastewater Treatment Plant. by: M. Suprenant

2nd: by M. Dowling

Vote passed 4-0

Motion: I move to authorize a letter to MassDOT for the construction of a bridge/flow barrier replacement in FY2019 for South Pond. by: M. Suprenant

2nd: by M. Dowling

Vote passed 4-0

Amendments to Policy on Appointment Procedures

The Town Administrator informed the Board that Chairman M. Blanchard requested this amendment review be carried over to a future meeting when all Board members are present.

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Review Proposed Warrant Articles for Annual Town Meeting
Articles 1 through 28

The Town Administrator prepared a list of articles he has received for the Annual Town Meeting Warrant.

M. Dowling stated she would like the Town Administrator to draft a Warrant Article for Annual Town Meeting banning recreation marijuana shops as the vote at last Town Meeting was overwhelmingly close. Discussion continued regarding other communities actions on the matter of recreational marijuana. M. Dowling requested the Town Administrator find out the number of ban votes of surrounding communities. L. Gaumond stated that the CMRPC tracks town votes.

Motion: I move to place a Warrant Article at Annual Town Meeting banning recreational marijuana shops, cultivation and commercial smoking lounges in accordance with MGL 94G, Section 3(A)(2) as was consistent with the 2017 Annual Town Meeting Article language by: M. Dowling

2nd: by P. Gimas

Vote passed 4-0

C. Moran asked about Article #25; did it concern security and outdoor cameras at the school. L. Gaumond stated it did not; it was related to increasing the inventory of iPads. L. Gaumond also stated that Tantasqua has begun discussing security measures. P. Gimas stated the need for an Executive Session meeting on school security as the matters discussed should not be discussed in Open Session. P. Gimas asked the Town Administrator is there is a clause which would allow for such a discussion. L. Gaumond stated there is an existing clause; he believed it was MGL 30A, Section 21A(4) but will double check specific clause language. L. Gaumond will also coordinate a joint meeting with TRHS and the Board of Selectmen for a meeting outside of the regular Board of Selectmen meetings; perhaps an afternoon meeting. C. Moran stated there should be two separate meetings; one with school representatives from Burgess Elementary and then TRHS.

Old Business

M. Suprenant would like to have a discussion on old or abandoned buildings that have burned or are in disrepair. The Town Administrator will invite the Building Inspector to report on this matter when he comes before the Board with his department report.

P. Gimas requested the Selectmen's packets be available no later than 2:00 p.m. on the Friday before a meeting.

L. Gaumond informed the Board that the Annual Budget Meeting will be on Saturday, March 24th at 8:30 a.m.

New Business

C. Moran asked about the Board's previous discussion on one day liquor licenses and whether the Town Administrator has received any information. L. Gaumond responded that he and the administrative assistant had a conference call with the ABCC. The ABCC representative gave a lot of information which needs to be passed on to applicants of one day liquor licenses. The minimum requirements are that these licenses need to be issued to individual applicants of events; not the business establishment hosting the event. The applicants must make application; and they must purchase alcohol from a mandated wholesaler; not a package store. The Town is limited to granting 30 one day liquor licenses per calendar year. L. Gaumond stated that his office will reach out to a local hotel who has been applying for one day liquor licenses for events they were hosting and inform them of the regulations.

M. Dowling reported receiving some complaint emails on Charter cable service. M. Dowling asked the Town Administrator if Charter still has a specified representative that the Town can contact on issues; she thought in the past there was a designated person. L. Gaumond responded that he will check but does not believe there is a contact person assigned to the Town of Sturbridge. P. Gimas also stated she received an email communication on the cable outages and would like to have the Town notify Charter of continual problems.

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L. Gaumond informed the Board that Daniel Matte, Facilities Coordinator, has given his resignation effective March 18, 2018.

Motion: I move to accept the resignation of Daniel Matte, Facilities Coordinator effective March 18, 2018.
by: C. Moran
2nd: by M. Suprenant
Vote passed 4-0

Correspondence

M. Dowling read from the list of correspondence received. M. Dowling stated she would like also include the email correspondence on the Charter service issues included in the Correspondence packet.

Approval of Minutes

February 26, 2018

Motion: To approve the minutes of February 26, 2018. **by:** C. Moran
2nd: by: M. Suprenant
Vote passed 4-0

February 20, 2018

Motion: To approve the minutes of February 20, 2018 as amended. **by:** M. Dowling
2nd: by: M. Suprenant
Vote passed 3-0

November 20, 2017

The Board will hold approval of the 11/20 minutes until there is a full quorum of Selectmen who were present at this meeting.

September 5, 2017

Motion: To approve the minutes of September 5, 2017 as amended. **by:** M. Suprenant
2nd: by: C. Moran
Vote passed 4-0

April 18, 2017

Motion: To approve the minutes of April 18, 2017 as amended. **by:** M. Suprenant
2nd: by: C. Moran
Vote passed 4-0

April 3, 2017

Motion: To approve the minutes of April 18, 2017 as amended. **by:** M. Suprenant
2nd: by: C. Moran
Vote passed 4-0

October 3, 2016

Motion: To approve the minutes of October 3, 2016 as amended. **by:** M. Dowling
2nd: by: P. Gimás
Vote passed 4-0

August 8, 2016

Motion: To approve the minutes of August 8, 2016. **by:** M. Dowling
2nd: by: P. Gimás
Vote passed 3-0-1 (M. Suprenant abstaining)

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Citizen's Forum

None


Motion: To adjourn the meeting. by: M. Dowling

2nd: by: C. Moran

Vote passed 4-0

The Meeting was adjourned at 7:55 p.m.

Respectfully submitted: Colleen J. King, Administrative Assistant


BOS Clerk Date 4/13/18