

December 11, 2017

**Board of Selectmen
Minutes
December 11, 2017**

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OFFICE OF TOWN CLERK
STURBRIDGE, MA

Present: Mary Blanchard, Chairman
Mary Dowling, Clerk
Priscilla Gimas, Vice-Chair
Michael Suprenant
Leon Gaumond, Jr., Town Administrator

Absent: Craig Moran

The Chairman called the meeting to order at 6:02 p.m.

Motion: To enter Executive Session pursuant to GL c. 30A, s. 21(a)(6) to discuss the purchase, exchange, lease, or value of real property. By M. Dowling.
2nd: By P. Gimas.

Roll call vote: M. Blanchard YES, M. Suprenant YES, P. Gimas YES, M. Dowling YES. Motion passed 4-0.

The Selectmen reconvened in open session at 6:29 p.m. and recited the Pledge of Allegiance.

Public Service Announcements

M. Dowling wished the Town Merry Christmas and Happy Holidays

M. Blanchard reminded the Town residents about the Winter Parking Ban in effect.

Appointment of Eric Rondina as a Part-Time Police Officer

The Selectmen were joined by Police Chief Ford. He presented a candidate to fill the vacant part-time police officer position, Eric Rondina. He is a Sturbridge resident and a graduate of the police academy where he was also the president of his class. He also served his country as a member of the Army & Navy.

Motion: To concur with the appointment of Eric Rondina as a Part-time Police Officer effective 12-12-17 at \$24.80/hour. By: P. Gimas
2nd: By: M. Suprenant

Vote: All In Favor Passed 4-0

Department Head Reports

Annie Roscioli presented herself as the Recreation Department Head. She informed the Board that they had a good Summer Camp and had over 30 new families and 135 participants. She provided updates on the adult sports leagues and the recent successful tree lighting. She updated the Selectmen on the court resurfacing project and the New York Trip which was sold out and may be expanded. The Ice Rink is coming soon. Plans for the Town Barn Fields are being reviewed and may be presented to the Town in the Spring.

Shane Moody presented himself as a representative of the Water Department. He is still waiting for November data so he only had his October report completed. He was happy to be meeting the zinc levels in our water. He has been meeting with the contractor for the Douty Road project. He reported that the public hydrants have been serviced for the winter. He reported that we are 98-99% compliant on the removal of contaminants which is common.

Greg Morse presented himself as the DPW Director. He informed the Board of an electric line installation project and WWTP upgrades to the four drums and his experiences dealing with the vendor. He feels that the Town is ready for the winter months given our equipment & supplies.

Consideration of accepting Old Towne Way as a Public Way

L. Gaumond informed the Board that the Town has received a request from the residents of Old Towne Way to have their street accepted as a public way. The Planning Department is bringing this forward for consideration and have approved the as-built plans on December 5th. The Town Planner and DPW Director recommend that the process for layout and acceptance begin.

Motion: To lay out Old Towne Way as a town way, as shown on the layout plan entitled "As Built Plan and Profile of Old Towne Way," dated December 1, 2017, prepared by Richard Para, and that the Board of Selectmen forward the layout petition and plan to the Planning Board for its comments and recommendations pursuant to G.L. c. 41, §§ 81G and 81I. By: P. Gimas

2nd: By: M. Suprenant

Vote: All In Favor Passed 4-0

Consideration of accepting Acorn as a Public Way

L. Gaumond informed the Board that the Town has received a request from the residents of Acorn lane to have their street accepted as a public way. The Planning Department is bringing this forward for consideration and have approved the as-built plans on December 5th. The Town Planner and DPW Director recommend that the process for layout and acceptance begin. M. Suprenant commented that the name of the street should be in the title of the plans for ease of searching later on.

Motion: To lay out Acorn Lane as a town way, as shown on the layout plan entitled "Street Acceptance Plan" dated October 12, 2017, prepared by Thomas Fancy, and that the Board of Selectmen forward the layout petition and plan to the Planning Board for its comments and recommendations pursuant to G.L. c. 41, §§ 81G and 81I. By: P. Gimas

2nd: By: M. Suprenant

Vote: All In Favor Passed 4-0

R. Bercume addressed the Selectmen to ask for the Town to plow & sand the road since the road is now completed to the Town standards. M. Blanchard stated it is not the Town's practice to do that. G. Morse stated he would insist on a 'hold-harmless' agreement.

Motion: To deny the request from Acorn Lane to have the Town plow & sand prior to formal acceptance by the Town. By: P. Gimas

2nd: By: M. Blanchard

Vote: In Favor Passed 3-1 (M. Dowling voting no)

PUBLIC HEARING: Complete Streets Policy

M. Dowling read the public hearing notice.

L. Gaumond reminded the Board of Selectmen that on November 6th he presented to the Selectmen a presentation on complete streets. At that time the Selectmen requested a public hearing to consider the formal adoption of a complete street policy. The public hearing was scheduled for the meeting and was advertised in the local media as well as through his blog and through twitter. Greg Morse and Jean Bubon were present for the hearing as well as Dan Daniska from CMRPC.

M. Dowling sought clarification of the use of these complete street funds to do projects in the state right-of-way. D. Daniska responded that probably could be done in the intersections of the state roads. There was a longer discussion regarding wayfinding signs and whether they could be done as well. After much discussion, D. Daniska thought we could probably work with the state on a project like that.

M. Suprenant asked if adoption of complete streets would give us Massworks grant priority. J. Bubon wasn't sure but would look into it.

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Bill Zelenak of 261 Holland Road addressed the Board to determine if this is something we need to follow for all Town roads. D. Daniska and J. Bubon responded that it is only where it would be possible as determined by the Town. He further asked if there are standards for sidewalk construction. D. Daniska stated that the standards for sidewalk construction are found elsewhere in the regulations.

Motion: To close the public hearing. **By: M. Suprenant**
2nd: **By: P. Gimas**

Vote: All In Favor **Passed 4-0**

Motion: To approve the complete street policy. **By: M. Suprenant**
2nd: **By: P. Gimas**

Vote: All In Favor **Passed 4-0**

Discussion on Master Goal Document

L. Gaumond was joined by Town Planner Jean Bubon. He reminded the Board that one of the Town Goals this year was to create a document to track all outstanding items from the Master Plan and Commercial Tourist District Plan. He worked with Jean on a document detailing the outstanding items and spoke to the items to be done prior to 2030 (attached for reference). The Selectmen thanked the two of them for their work on the project and L. Gaumond assured the Selectmen the document would be reviewed annually and would be posted on the Town website.

Town Administrator Update

Notification of Risk Management Grant Award

L. Gaumond informed the Board that the Town administrator and Facilities Director have applied for a MIIA grant for temperature alarms for our municipal buildings which was approved for \$4,500.

Consider request from Lucky Mart for adding a package store license

L. Gaumond presented the Board with a letter from Lucky Mart to seek to begin the process to obtain an additional package store license from the state.

Motion: To authorize the Town Administrator to begin the process to seek an additional package store license from the state. **By: M. Suprenant**
2nd: **By: M. Blanchard**

Vote: In Favor **2-2 (Motion failed – M. Suprenant & M. Blanchard YES, M. Dowling and P. Gimas NO)**

This may be brought forward again when there is a full board.

Review Agreement from Community Host Agreement for Heal Inc.

This items was passed over.

Set date for the Special Town Meeting

L. Gaumond recommended that the Selectmen set the date for the Special Town Meeting for February 26, 2018 at 7:00 p.m.

Motion: To set the date for the Special Town Meeting for February 26, 2018 at 7:00 p.m. **By: M. Suprenant**
2nd: **By: M. Blanchard**

Vote: All in Favor **Passed 4-0**

Old Business

There was no old business

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New Business

P. Gimas asked the Selectmen to consider the future of the Design Review Committee and whether their duties should be absorbed by the Planning Board. M. Blanchard suggested we have a joint meeting of the Design Review Committee, Planning Board and Selectmen after the first of the year. L. Gaumont agreed to include it on the agenda sometime in January.

M. Dowling proposed having the Selectmen sponsor a Betterment Request to install flags in the Historic District around the Town Common, on the utility poles.

Motion: To sponsor a Betterment Request to install flags in the Historic District around the Town Common, on the utility poles. By: M. Dowling
2nd: By: P. Gimas

Vote: All in Favor Passed 4-0

Correspondence

M. Dowling read the correspondence list.

Approval of Minutes

Motion: To approve the minutes of September 18, 2017, as amended. By: P. Gimas
2nd: By: M. Suprenant

Vote: In Favor Passed 3-0-1 (M. Dowling abstained)

Motion: To approve the minutes of December 4, 2017, as amended. By: P. Gimas
2nd: By: M. Dowling

Vote: In Favor Passed 3-0-1 (M. Suprenant abstained)

Citizen's Forum

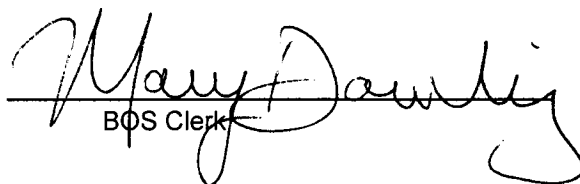
There were no comments from the public.

Motion: To adjourn. By: P. Gimas
2nd: By: M. Suprenant

Vote: All in Favor Passed 4-0

The Meeting was adjourned at 8:40 p.m.

Respectfully submitted: Leon A. Gaumont Jr. Town Administrator


BOS Clerk Date Jan 20/18