

July 17, 2017

**Board of Selectmen
Minutes
July 17, 2017**

Present: Priscilla Gimas, Vice Chair
Mary Dowling, Clerk
Craig Moran
Michael Suprenant
Leon Gaumond, Jr., Town Administrator
Debra Gauthier, Administrative Assistant

Absent: Mary Blanchard, Chairman

The Vice Chair called the meeting to order at 6:00 p.m. following the Pledge of Allegiance

Motion: To enter into to Executive Session under MGL Ch. 30A, §21a, Section 3
discussion about Police negotiation. By: D. Dowling

2nd: C. Moran

Roll Call Vote: M. Suprenant YES, C. Moran YES, M. Dowling YES, P. Gimas YES

Public Service Announcements

M. Suprenant reminded everyone about the Concerts on the Common Summer Concert Series has started every week on Thursday nights.

P. Gimas congratulated Holiday Express Inn on its opening.

P. Gimas, stated the meeting was being taped by the Worcester Telegram Gazette

Hamilton Rod & Gun Club, Inc. – Change of Manager

L. Gaumond presented the Board with ABCC Form 43 as well as an application for a change of license issued by the Hamilton Rod and Gun Club looking to change the manger from Ronald J. Komar to Lorrie Jeskey. Lorrie Jeskey came forward and introduced herself. She is TIPS certified and she worked at the American Legion in Sturbridge and she also worked at Big Bunny's in Southbridge.

Motion: To approve the change of manger at the Hamilton Rod and Gun Club to Lorrie Jeskey effective
July 17, 2017. By: M. Supreneant

2nd: By: M. Dowling

Vote: All in Favor Passed 3/0/1 P. Gimas, M. Dowling, M. Suprenant
Abstain - C. Moran

Application for One Day Liquor License for Hamilton Rod & Gun Club for Milltown Auto Show

L. Gaumond asked the Board to consider an application for a One Day Liquor License from the Hamilton Rod and Gun Club for their yearly Milltown Auto Show. Lorrie Jeskey remained before the Board to answer questions. M. Dowling asked her if she received the email from the Administrative Assistant stating the alcohol must be purchased outside for this event. L. Jeskey replied that she did follow up and spoke to the ABCC herself so she could get a better understanding as this was her first time running the event and she will speak with her bartenders and the President of the Club about everything and work out for the final details before the event.

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M. Suprenant noted the hours of operation would be from August 4th Noon to 1a.m. Saturday and August 5th from 8:00 a.m. to 1:00 a.m. Sunday. L. Jeskey responded that the show does start at 8 a.m. but the Bar will not be open until 10:00 a.m. or 11:00 a.m.

Motion: To approve the two One Day Liquor Licenses for Hamilton Rod and Gun Club for their Milltown Auto Show August 4th and 5th as approved by the Sturbridge Police Chief. By: C. Moran

2nd: By: M. Suprenant

Vote: In Favor Passed 4/0

Department Heads Reports

Nelson Burlingame informed the Board about his daily operations such as building permits, working with applicants answering both building and zoning questions. He informed the Board that he recently attended a training about the 2015 new energy code, and stretch code. He provided the Board with updates on CVS project, Holiday Inn Express, new Charter School, Altruist Brewery, Center of Hope, and the Super 8 Hotel which has had some safety concerns.

Public Hearing- Bertin Engineering Re: Barrett Farm Estates

M. Dowling read the Public Hearing notice.

Frank Bicchieri of Bertin Engineering and Andy Cormier of Escape Estates Engineer approached the Board to discuss a sewer extension for a project at 14 & 50 Douty Road. They are proposing a gravity system which eventually go to a pump station and then to the Waste Water Treatment Plant. The rest of the extension would be an E1 low pressure force main system which would make it easier to connect each house. Each one of these houses will get an individual pump. To ensure that the current sewer system can received the proposed they analyzed the existing pipe and provided calculations for that, it is a 10 inch pipe which can handle almost 2,000,000 gallons per day. They also provided calculations for the full build out on the sewer extension accounting for with the existing houses on the run as well as any undeveloped lots. They had 24 existing houses and a possible 31 more houses. They looked at it just as frontage sewer and septic systems. They estimated the flow using Title 5 and all houses having four bedrooms which would be 110 gallons per bedroom or 440 gallons per household. The total flow per day would be estimated as 44,000 gallons per day.

C. Moran asked who would be responsible for the maintenance and upkeep of those pumps. F. Bicchieri replied that the home owner would be responsible.

G. Morse stated that the proposed plans are not the proper design or the finish design or even a sound recommended design. They made a point of showing or illustrating that it could be done. They will need to finalize the plans for review by the town. The property lines can change as well as many other aspects of the plan. At this point nothing is set in stone. To him the extension request is a conditional approval. The normal requirement is to design the system ahead of time as show this is how they are going to construct the connection from where the property is to where the existing sewer is. This project is different because it is so remote.

C. Moran asked how the project will tie into our system. G. Morse replied that there are things that need to be fine tuned. What normally happens is that you hire an engineer to verify that the location to the treatment plant will work. The discharge location could be on Stallion Hill Road. There is going to be some work done on one of those pumps he has replaced 15 years ago but the other one is rebuilt but it is still one of the original pumps. It is going to need replacement. As the construction progress the flow comes gradually, it could take 5 years to go from 0 gallons to 20,000 gallons a day out of the subdivision. Mr. Morse also noted the applicant's request to waive the connection fee. His recommendation is not to do that because they know that there will be certain things that will need to be upgraded.

C. Moran asked if this system is going to intergrade into our system seamlessly and asked if it would be beneficial for the Board to table it for tonight. M. Dowling added that they usually have the final plan when approving the sewer. She is

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open to extending the sewer since that is part of why the Town upgraded the system. The reason the Town enlarged the treatment plant is to bring in new neighborhoods which will bring the cost down for everyone already using the services. But she is not in favor of doing something a little bit differently for this project that they haven't done for other developments. This is a more remote subdivision and there will be other subdivisions that come forward that don't have the final plan worked out and they will want the same consideration by the Board.

F. Bicchieri replied the reason they are asking for this is because the property was going to be purchased last year but as you know there was the Chapter 61 issues which needed to be resolved and meanwhile the home owner has not received the proceeds from the sale and will not until the developer is granted a sewer extension, because if there is no sewer extension the property cannot be developed as proposing. For the developer to purchase the property and the home owner to receive her proceeds and at that point be able to spend the money needed to work with Greg on the final plans.

P. Gimas asked if the Board were to approve the sewer extension could they approve it with conditions so that they can finalize the sale. G. Morse replied he believe the Board can. He recommended that the extension is given to the applicant and it is not transferable. He also stated that what the Board would be committing to tonight is the flow of coming into the system. M. Suprenant asked if the Waste Water Treatment Plant can handle the proposed flow without going over 80% capacities and if the pumping station on Rt. 20 handle the proposed flow although it needs upgrading. Mr. Morse replied yes and yes it should. They do need to put a new pump in there soon.

M. Dowling replied she is not comfortable approving without having a set of plans. She is open to extending the sewer but she does not feel comfortable giving the kind of conditions they would give without the final plan in front of them. P. Gimas asked the Town Administrator if she was correct in saying that the final plans still have to be approved by the DPW Director. He replied that this approval is dedicating the capacity necessary for this project out of our excess sewer capacity. If it did not get built it would go back for other upcoming projects. If the Board wanted to put additional requirement on he does not think anyone would have issues with that from his perspective.

M. Dowling added this is a big project and she thinks that Bertin Engineering is very reputable and capable of coming up with what they are calling final construction drawings at a definitive subdivision plans. She would be more comfortable if it was not preliminary and not a general concept. She knows it is a cost thing but there is a lot of money involved and a lot of profit on the other end, so she agrees with Selectmen Moran that they should come back with final plans signed off by the DPW. F. Bicchieri replied the numbers are the same and that will not change the flow. Regardless if the plans changes the number will not change.

M. Dowling added she feels the Board should be the final stop and not the first stop to save time and money. She feels they should come before the Board with a final plan to approve the sewer. A. Cormier added that final approvals are always conditional on the Planning Board approving the subdivision and the DPW approving the plans. Before someone will invest a large amount of money to do final drawings he wants to know that the Town was agreeable with the sewer extension. The details are always worked out later.

P. Gimas stated she personally does not have a problem with it because it is an approval of an application and it is not an approval of the plan. She does not have any issue with the approval of the application for the extension with the conditions that the DPW Director has to approve it.

C. Moran asked if they were to vote tonight they would block is the capacity for a period of 90 or 120 days pending the plans being gone over and everything is straightened out and presented to the Board for final approval. That would reserve the gallons with no permission to hook up nothing until all the paperwork is done.

L. Gaumond asked about Fire Hydrants and what their plans were for those. F. Bicchieri replied it is part of definitive subdivision he believes they will be required to have a system for fire hydrants in the subdivision because there is no public water. There is a fire hydrant down by Old Sturbridge Village and water runs to the Village but he doesn't think it extends farther than that. That will be worked out in the definitive subdivision process.

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C. Moran asked if this extension could be approved with the stipulation that only the people who requesting this extension are allowed to act under it. You could not sell the property tomorrow and have some else come here and say we owe them 44,000 gallon of flow. It is nontransferable. A. Cormier added Mr. Moran had a very good idea about putting and expiration date on this, in other words the Town can't commit to this extension forever. It should have a time limit of 120 days to produce the plans otherwise the project gets scrapped and those gallons go back to the Towns roster.

Under public comments, Russell Shane Kelcourse of Quincy Massachusetts stated that the owner of this application is Peter O'Connell and he wants you to google him in Quincy, MA and read it.

Motion: To closes this Public Hearing. By: C. Moran
2nd: By: M. Suprenant

Vote: All in Favor Passed 4/0

Motion: To approve the sewer extension application submitted by Escape Estates for the extension of Public Sewer System to the property located at 14 & 50 Douty Road for 45 house lots, 1) The sewer extension includes existing house lot on Stallion Hill Road and Douty Road as shown on the plan designed by Bertin Engineering Associates dated 6/15/17 that the sewer extension fee be paid in full of the amount \$337,500 as per the Town By Law 2.) That the final sewer engineering design is approved by the DPW Director 3.) Any substitute changes to the Plan as determined by the Board of Selectmen shall require a new application to be submitted and approved 4.) This sewer extension shall be in effect for 180 days from July 17, 2017 with approved plans from the DPW and 5.) This application is nontransferable. By: M. Suprenant
2nd: By: P.Gimas

Under discussion, C. Moran asked why the motion couldn't to reserve 44 thousand gallons of flow in our sewer system for a period of 120 days or 180 days with the stipulation the contract cannot be transferred to anyone else but the requester. M Dowling agreed with Selectmen Moran and she does not wish to support voting on a plan.

Vote: In Favor Does not carry 2/2
Against C. Moran and M. Dowling

Motion: To approve the reservation of 44 thousand gallon per day of sewage flow for the Barrett Farm Estates on 14 & 50 Douty Road and to be held for a period of 120 days for Bertin Engineering Associates and Debra Gardiner with the stipulation that this approval is nontransferable to any other party.
By: C. Moran
2nd: By: M. Dowling

Vote: In Favor Passed 4/0

Approval for Sewer abatement for 224 Brookfield Road, Sturbridge

L. Gaumond stated the Board has received a request for abated cost for the replacement of sewer pump for 224 Brookfield Road. Mr. Morse has rejected the notion given that the pump was 12 years old and the property owner's vendor did recommend a new pump. He stated the Town has offered to reimburse the property owner for \$285 which is the cost to have the contractor come back a second time.

Mr. Morse informed the Board that Mr. Jacobson came to the Highway Department Garage on 6/16/17 and told him that an independent factory repair firm evaluated the pump and determined the bearings were in need of replacement on the 12 year old unit and the Town was not going to cover the cost of the pump but would credit the cost of the second visit from the contractor to check the new pump in between those dates. C. Moran thought that as fair.

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Motion: Due to extended circumstances the Board approves the reimbursement of \$285 to cover the cost of a second visit from FR Mahoney to check the pump at 224 Brookfield Road. By: C. Moran
2nd: By: M. Suprenant

Vote: In Favor Passed 4/0

Request from 174 Lake Road for relief on pump replacement cost

L. Gaumond informed the Board they received a request for abatement for the replacement of a grinder pump for 174 Lake Road. Mr. Morse has rejected the notion because this pump had been buried with mulch. The Town of Sturbridge has a longstanding practice to maintaining grinder pumps above ground not-altered by the property owner. The Town does not have responsibility for grinder pumps buried as the property owners at 174 Lake Road have done. The user manuals distributed with each of the grinder pumps stated that they must be vented properly and that doesn't happen if you bury the unit.

M. Dowling added to her it doesn't seem like being cover with mulch would stop the pump from venting. G. Morse replied the pump manual clearly states that it should not be buried. It was covered with dirt, rocks and mulch.

Motion: I move to look at this case as an unusual circumstance and approve the reimbursement for a grinder pump at 174 Lake Road. By: C. Moran
2nd: By: M. Dowling

M. Dowling added it has exceeded its life at 14 years and the manufacture only puts 6 to 10 years

M. Suprenant stated the failure of the pump was part of the mulch and it being covered.

Vote: In Favor Passed 3/0/1 M. Dowling, C. Moran, Suprenant
Abstained P. Gimás

Dock Application from Janice and Cliff Gibson for 40 Goodrich Road, Sturbridge

Janice and Cliff Gibson came before the Board to apply for a dock at 40 Goodrich Rd. They informed the Board that they were not aware they needed a permit at the time the dock was rebuilt and found out at a later date. They provided the Board with pictures of the dock and a drawing with dimensions. It is about 15-20 feet from the property line.

Motion: To approve the Dock Permit for Janice and Cliff Gibson at 40 Goodrich Road. By: C. Moran
2nd: By: M. Dowling

Vote: In Favor Passed 4/0

Department Heads Reports

Chief Thomas Ford informed the Board that Michelle Connors has completed Animal Control Course and she is doing a great job. He updated the Board on the activities in the Sturbridge Police Department for the last two months on department operation, training, performance measures, department use of sick leave, school calls, Animal Control Officer Report, Arrest Status Report and Accident Status Report. He asked the Board to approve the IOD Claim for Carol Benoit who sustained her injury (sprained thumb) while in performance of her police duties through no fault of her own.

Motion: To approve the IOD Claim from Carol Benoit. By: M. Dowling
2nd: By: M. Supreneant

Vote: In Favor Passed 4/0

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Chief Ford spoke to the Board about National Night Out and the need to purchase a Special Events Insurance Policy to cover the Bounce House and the Bunk Tank.

Motion: To approve the request for Chief Ford to purchase a Special Event Insurance Policy for coverage for the Bounce House and the Dunk Tank for National Night Out on August 1, 2017. By: M. Dowling
2nd: By: M. Supreant
Vote: In Favor Passed 4/0

Appointment of Kristen Straheim as the new Administrative Assistant to the Fire Chief

L. Gaumond, asked the Board's concurrence on the appointment of Kristen Strasheim to serve as the Administrative Assistant to the Sturbridge Fire Chief effective August 1st at a rate of pay of \$16.63/hour for 25 hours/weekly.

Motion: To approve the appointment of Kristin Strasheim to serve as the Administrative Assistant to the Sturbridge Fire Chief effective August 1st at a rate of pay of \$16.63/hour for 25 hours/weekly.
By: C. Moran
2nd: By: M. Suprenant
Vote: All in Favor Passed 4/0

FY 18 Appointment and Reappointments for Town Employee and Boards and Committee

L. Gaumond asked the Board for the concurrence with the appointments for Kelly Emrich to the Community Preservation Committee and Paul Mizecka to the Building Department as Assistant Plumbing & Gas Inspector and Eric Riendeau to the Local Emergency Planning Committee and Brian Towns as Hazardous Waste Coordinator.

Motion: To approve the appointment of Kelly Emrich to the Community Preservation Committee and Paul Mizecka to the Building Department as Assistant Plumbing & Gas Inspector and Eric Riendeau to the Local Emergency Planning Committee and Brian Towns as Hazardous Waste Coordinator .
By: C. Moran
2nd: By: M. Suprenant
Vote: All in Favor Passed 4/0

Old Phones from Town be given to Friends of the Library

L. Gaumond received a request from the Friends of the Library for a donation of the old telephones system from the Town Hall and COB and the Library. If the Board wishes to honor their request, he advises the Board to declare the property in question as surplus and to allow them to take possession of the old equipment.

Motion: To approve the request from the Friend of the Library for the donation of the old phone system that has been deemed as surplus to be sold on Amazon website. By: M. Dowling
2nd: By: C. Moran
Vote: All in Favor Passed 4/0

New Affordable Housing Committee

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L. Gaumond asked the Board for their concurrence on the appointment of a 5 member Affordable Housing Partnership. M. Suprenant and M. Dowling feel this is a great idea.

Motion: To approve the creation of a 5 member Affordable Housing Partnership. By: C. Moran
2nd: By: M. Suprenant

Vote: All in Favor Passed 4/0

Vote to accept donation from Idea Agency

L. Gaumond asked the Town to accept the donation of artistic services on behalf of the Sturbridge Tourist Association. They are currently in need of a new logo that can be use in its advertisements and other marketing materials. Chris Tieri of Idea Agency offered to design a logo for the STA and to provide them with a basic guideline for use of said logo pro bono.

Motion: To accept the donation of artistic services on behalf of the Sturbridge Tourist Association from the president Chris Tieri at Idea Agency pro bono. By: M. Dowling
2nd: By: M. Suprenant

Vote: All in Favor Passed 4/0

Vote to accept donation from Southbridge Sheet Metal

L. Gaumond, asked the Town to accept the donation of a gas meter from Southbridge Sheet Metal Works to the Fire Department.

Motion: To accept the donation of a gas meter from Southbridge Sheet Metal Works to the Sturbridge Fire Department. By: M. Dowling
2nd: By: C. Moran

Vote: All in Favor Passed 4/0

Resignation from Randy Ellithorpe from the Open Space Committee

L. Gaumond asked for the Board for their acceptance of the resignation of Randy Ellithorpe from the Open Space Committee and CPC. M. Dowling would like to thank him for his service to the Town of Sturbridge.

Motion: To accept the resignation of Randy Ellithorpe from the Open Space Committee and CPC.
2nd: By: C. Moran
By: M. Suprenant

Vote: All in Favor Passed 4/0

Resignation from Glenn Colburn from the Conservation Agent

L. Gaumond asked for the Board for their acceptance of the resignation of Glenn Colburn as our Conservation Agent and wishes him the best in his retirement.

Motion: To accept the resignation of Glenn Colburn as the Sturbridge Conservation Agent. By: C. Moran
2nd: By: M. Suprenant

Vote: All in Favor Passed 4/0

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Correspondence

M. Dowling, read the correspondence.

Old Business

C. Moran asked about the connection of the Blue Wave project. L. Gaumond responded that they are waiting for National Grid to complete their final work.

P. Gimas asked about the Senior Center Study Project. L. Gaumond replied they will have another meeting on August 2, 2017. Approximately two-thirds of the space needs analysis has been completed and will result in a presentation before the Selectmen.

P. Gimas asked when will the Town have the "Meet and Greet" for the new Fire Chief. L. Gaumond replied it will be in August.

New Business

M. Dowling asked if he had filled the vacancies on the Special Events Committee. L. Gaumond replied Ms. Nasto called today and left a message and he tried to connect with her this afternoon.

Citizen's Forum

There were no comments from the public.

Adjourn

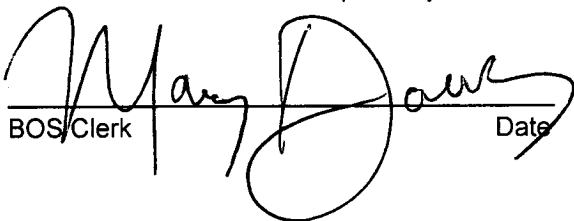
Motion: To adjourn tonight meeting. By: P. Gimas
2nd: By: M. Dowling

Vote: All in Favor Passed 4/0

The Meeting was adjourned at 9:05 p.m.

Respectfully submitted

Debra Gauthier


BOS Clerk _____ Date _____

2/21/18