

**TOWN OF STURBRIDGE, MA**  
**BOARD OF HEALTH**  
**Monday July 13, 2020**  
**Town Hall – Veteran’s Hall**

**Meeting Called to Order: 2:00 pm**

**Quorum Check:** Confirmed

**Members Present:** Linda Cocalis (LC), Richard Volpe (RV)

**Members Absent:** George DeBusk

**Others Present:**

Ken Lacey (KL) Health Agent

Dr. Louis Fazen (DF) Resident

Jeff Bridges (JB) Town Administrator

Tricia Valiton (TV) Health Inspector

**2:01 pm** – LC read the following into the record: “Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting law, G.L. c. 30A Section 18, and the Governor’s March 15, 2020 Order imposing strict limitations on the number people that may gather in one place, this meeting of the Sturbridge Board of Health will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation can be found on the Town’s website at <https://www.sturbridge.gov/town-administrator/pages/how-access-virtualmeeting>. For this meeting, members of the public who wish to listen and or watch the meeting either online via the Town’s on demand video broadcast, on cable television on channel 191, or dial into the meeting at 774-304-1455, enter 1428# for the meeting number and 12345 for the access code. (This phone number is only active for the public during public meetings). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post of the Town’s website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.”

**2:02 pm – Minutes review-** KL stated that May’s minutes were completed but the June minutes were not completed. The May minutes were emailed to the members of the Board. LC and RV do not believe they received the minutes and asked KL to email them again.

**2:04 pm – Office News and COVID-19 Updates-** KL discussed the opening of the Governor’s Phase 3 reopening plan, which began last week. KL stated he is spending a majority of his time speaking with businesses about reopening and discussing what needs to be done in order for them to be open. KL stated that there have been many complaints about masks not being worn in public. KL requested the Board’s opinion on how to address these complaints and there was much discussion. The group agreed that if employees are not wearing masks the Health Department needs to act quickly to get them into compliance, but that members of the public will be a challenge to enforce for us and that businesses are responsible for enforcing the Governor’s

Orders. DF asks how many complaints about masks the office is receiving daily. KL stated on average a couple are received each day. DF suggested that the Health Department put up yellow signs on every business that clearly state that masks must be worn per order of the Governor. KL stated that signs were already distributed by the Health Department when the order first went into effect. LC would like the Health Department to send a reminder to establishments and have discussions. RV agreed.

**2:26pm** – Discussion about MAVEN case management and Public Health Nurses.

**2:28pm** – Discussion about residential pool permits through the Building Department. KL will discuss with Building Inspector.

**2:30pm – Office Hours discussion-** Town Hall hours may be going to back to normal next week. KL requested that office hours for the administrative assistant change so that Health Agent and Health Inspector can work 8-4pm Monday through Friday. LC and RV agreed.

**2:32pm** – Discussion about paying the Health Inspector for special event inspections on weekends and evenings. KL will draft a proposal and submit it for a vote at the next meeting.

**2:50pm – PHEP updates-** Discussion about Public Health Emergency Preparedness. Discussion about Recycling Center. KL stated that the motor on the bailer was repaired in June and he will work with John Booth to replace it with funds from RDP Grant. KL worked with DPW to submit a grant request for a screener for organic waste management.

**2:54pm** – Discussion about alarms going off at the Recycling Center. KL to work with facilities director and police department.

**2:56pm – Old Business: 31 South Shore Drive update.** KL stated that Mr. Allard has not contacted the Health Department or Conservation. DPW and Mosquito Control Project are aware of ongoing litigation.

**2:58pm** – Discussion about residential pools continued. KL will work with Building Inspector and Town Administrator to address concerns about permitting and fencing requirements.

**Next meeting: August 10, 2020**

**Adjournment** - Motion to adjourn at 3:01pm by LC, 2<sup>nd</sup>: RV, AIF.