

**Sturbridge Board of Health**  
**Meeting Minutes January 21, 2016**

**Present:** Board Members: Linda Cocalis, Robert Audet,  
Alyssa Rusiecki Health Agent and , Lynne Girouard Administrative Clerk

**Absent:** Richard Volpe

Chairwoman Linda Cocalis opened the meeting at 5:46pm

**Agents Report:**

Health Agent Alyssa Rusiecki is resigning in order to take another position. She thanks the Board for their support over the past eight years.

The following is a succession plan to include:

- Jamie Terry will come on as interim Health Agent
- Pam Ross will still work with Wendi Denning on a monthly basis.
- Region 2MRC Louise will continue in her roll in recruiting, per approval vote of the Board
- Administrative staff will keep working on paperwork.
- All equipment to be inventoried
- Senior Volunteers will finish out their hours
- Reference Manual
- Alyssa will leave notes on any outstanding files that have issues

Linda Motioned to approve the Back Fill Interim Health Agent Jamie Terry Bob Audet 2nd All in Favor 2-0.

**Linda Cocalis Southbridge Landfill update**

MEPA REPONSE\_ The Final Environmental Impact Report CD Book to be printed out concerning the Site Suitability Criteria then an application to the Southbridge BOH then forwarded to DEP with the site assignment then a hearing.

Prior to this Phase #1 the Charlton BOH will write a letter requiring the Phase 1 to have a site assignment. Report Special Town Council Ray Bears didn't have time to review as of Tuesday 1/19/16 will give his comments and Linda will add them to the MEPA Reponse letter.

This is our chance to speak, Challengeable items are needed such as the slope, work in progress, etc....  
Linda proposes a separate board meeting with Southbridge on the Landfill.

There is a Finance Meeting Thursday January 28, 2016 at 7:30pm concerning the Special Town Meeting Article for an Attorney for the Town of Sturbridge concerning the Southbridge Landfill.

**Local Septic Regulations**

Linda Cocalis motioned to accept the synopsis of the local "Regulations in conjunction with Title 5" to be published in the local paper Bob 2<sup>nd</sup> All in Favor 2-0

The Board reviewed the Administrative Clerk Job Description for the Personnel Meeting on February 11, 2016

**New Business:**

Linda Motioned to approve the Back Fill Interim Health Agent Jamie Terry Bob Audet 2<sup>nd</sup> All in Favor 2-0. Alyssa suggested to use the MHOA website to advertise the BOH agent position cost \$125.00 contact Ruth Ellen at MHOA.

**RC/ Landfill**

According to John Booth The salvation army is no longer accepting the electronics our fees then will increase to \$5.00 per item to rectify the increase the fee increase will need to be published in the local paper Linda motion d to approve the increase Bob Audet 2<sup>nd</sup> All in Favor 2-0

One of the Town administrator's goals is to analyze the operations of the Landfill Recycling Center. This has come up before, \$\$\$ is needed for attorney fees, closing fees and DEP needs a 1 year notice prior to the closure.

**Correspondence In**

Anonymous letter complaining of a hoarding issue on 178 Shepard Road. The BOH cannot get involved.

The following Reports Due:  
Annual Town Report 2-5-16  
Landfill Report 2/15/16

Landfill contracts need to be updated in May / June

**Approval of Meeting Minutes:**

Robert Audet Motioned to accept the minutes from 9/21/15 (minor Revisions) 1/4/16 Correction to Quasi , Linda 2<sup>nd</sup> All in favor 2-0 Vote

**Next Meeting 2/1/16 Robert Audet will not be available**

**Meeting Adjourned at 7:32 PM**

Respectfully Submitted,

Lynne Girouard