

**Attendance:**

Paul Murphy (PM), Ann Murphy (AM) Jessica Brigham (JB)

**Meeting called to order:**

PM called meeting to order at 4:12 P.M.

**Minutes:**

JB made a motion to accept the minutes from 12/21/15 as written. PM 2<sup>nd</sup>, AIF.

**Sign all necessary documents:**

Monthly Abatement Reports

3 Motor Vehicle Abatement Applications

1 Real Estate Abatement Applications

- Application #37, Real Property, 341 The Trail. Motion made by JB to approve as recommended by Principal Assessor, PM 2<sup>nd</sup>, AIF.

1 Sewer Commitment & Warrant

**Old Business:**

- none

**New Business:**

- None.

**Other Business:**

- Roy from Bishop & Associates came in to get a head start. He would also like to join us at our next board meeting.

**Next meeting:**

The next meeting is scheduled for February 1st at 4 PM, in Conference Room 2, Town Hall, 308 Main St for any other business at hand.

**Meeting Adjournment:**

JB made a motion to adjourn, PM 2<sup>nd</sup>. AIF. Meeting was adjourned at 4:54 P.M.